

CITY COMMISSION
AGENDA
WEDNESDAY, FEBRUARY 4, 2009
6:00 P.M.

- A. CALL TO ORDER OF REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL
- B. PUBLIC COMMENTS (non-agenda items)
- C. OLD CITY BUSINESS
 - 1. Presentation of Appreciation for Richard Nebel
 - 2. Approve Six Month Budget Amendments
- D. NEW CITY BUSINESS
 - 1. Change Order #3 Contract A - increase of \$21,328.09
 - 2. Award Tree Bid
 - 3. Draft Agreement for Shelter Bay Tomato Company, LLC
 - 4. Building and Grounds Recommendations - Equipment Purchases
 - 5. Building and Grounds Recommendations on Selling Property
 - 6. Approve Artifact Loan Renewal (Anchor)
 - 7. Approve City Commission Meeting Minutes of 1/19/09
 - 8. Check Register - List of Bills
 - 9. City Manager Report
- E. CORRESPONDENCE
- F. PUBLIC COMMENTS (non-agenda items)
- G. ADJOURNMENT

CITY COMMISSION
Official Proceedings

- A. CALL TO ORDER OF REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL

The Regular Meeting of the City Commission was duly called and held on Wednesday, **February 4, 2009**, in the City Commission Meeting Room of City Hall. Mayor DesJardins called the Regular Meeting to order at 6:00 p.m.

PRESENT: Commissioners: Lovellette, Scholtz, Bornslaeger, Beauprey and Mayor DesJardins
ABSENT: None

- B. PUBLIC COMMENTS (non-agenda items)

Tom Daniels presented petitions collected regarding the traffic light at Munising Ave. and Elm Ave. to the City Clerk and asked to be placed on the next agenda. His main concerns were reducing the eastbound traffic to one lane, this summer will be dangerous, and the actual cost of the light, he is unable to see the benefit of the light.

- C. OLD CITY BUSINESS

- 1. Presentation of Appreciation for Richard Nebel

Mayor DesJardins presented Richard Nebel with a plaque of appreciation for his involvement with the Downtown Development Authority.

- 2. Approve Six Month Budget Amendments

Moved by Commissioner Beauprey to approve the six month budget adjustments as recommended. Supported by Commissioner Scholtz.

Approved: Yeas: Commissioners: Lovellette, Scholtz, Bornslaeger, Beauprey
and Mayor DesJardins
Nays: None

SIX MONTH BUDGET ADJUSTMENTS

GENERAL FUND

Planning Increase the Professional Services budget. The Master Plan budget was not carried over to the current year in which it was paid. **\$7,000**

City Attorney insurance Increase Insurance and Bonds Budget to reflect current year increase in Liability **\$ 810**

Cemetery Increase Equipment Rental Budget to cover current overruns and Costs associated with spring clean up **\$5,000**

Fire Dept Increase Fringe Benefit budget to cover increase social security Costs for change in payroll reporting **\$2,400**

Tourist Park Increase Professional Services budget to cover the cost of Removing Pay shower boxes **\$500**
Create Bank Fee Charges for Credit Cards **\$1,800**

Total Increase in expenditures creates a budget deficit of \$19,210 through December 31, 2008.

MAJOR STREET

Trunkline Increase in Trunkline reimbursement for the Tar & Chip Project **\$20,670**
Increase in Supplies for Pass Through to ACRC for Tar & Chip project **\$13,629**
Increase in Miscellaneous Revenue for State reimbursed Admin Fees **\$2,000**
Create Budget for Earned Interest **\$ 175**

Net effect of budget adjustments is an increase in Fund equity of \$9,216 which may help to reduce any budgeted transfers to Major Streets from the General Fund.

SUB STANDARD HOUSING FUND

Miscellaneous Increase expenditures for the approved Water Sewer Line Improvement Assistance for low/moderate income households **\$13,160**

CONSTRUCTION FUND

Revenue Increase Transfer from Leachate for tree removal **\$50,000**
Increase Transfer from Sewer Improvement (ineligible costs) **\$203,096**
Increase Transfer from Water Improvement(ineligible costs) **\$130,775**
Expenditures Create Budget for Sewer Ineligible Costs **\$253,896**
Create Budget for Water Ineligible Costs **\$230,775**
Increase budget for Bike Path Costs to Date **\$7,200**

The net effect is an overall increase in expenditures of \$108,000 resulting in an increased reduction in fund balance.

MUNICIPAL BUILDING

Increase Misc revenue for insurance reimbursement for June sewer back-up in City Hall **\$10,500**
Increase Equipment Rental for excessive snow removal **\$ 1,000**

SEWER FUND

Increase Wages for budget shortfall **\$7,000**
Increase Fringes for budget shortfall **\$6,000**
Increase Equip Rental for budget shortfall **\$6,000**
Increase Water Usage budget for add'l construction use **\$2,000**
Increase Sewer Improvement trs to Construction **\$253,896**

WATER FUND

Increase Water Improvement Trs to Construction **\$230,775**

D. NEW CITY BUSINESS

1. Change Order #3 Contract A - increase of \$21,328.09

Moved by Commissioner Beauprey to approve Change Order #3 increasing Contract A in the amount of \$21,328.09, contingent upon Rural Developments approval. Supported by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Lovellette, Scholtz, Bornslaeger, Beauprey and Mayor DesJardins
Nays: None

2. Award Tree Bid

Moved by Commissioner Beauprey to award the tree bid to Northern Nursery as recommended by the Tree Committee with a not to exceed cost of \$9,374.05. Supported by Commissioner Scholtz.

Approved: Yeas: Commissioners: Lovellette, Scholtz, Bornslaeger, Beauprey and Mayor DesJardins
Nays: None

3. Draft Agreement for Shelter Bay Tomato Company, LLC

Moved by Commissioner Beauprey to approve the intent to enter into the draft Agreement for Shelter Bay Tomato Company, LLC, stipulating 10 Full Time Equivalent jobs. Supported by Commissioner Scholtz.

Approved: Yeas: Commissioners: Lovellette, Scholtz, Bornslaeger, Beauprey and Mayor DesJardins
Nays: None

4. Building and Grounds Recommendations - Equipment Purchases

Moved by Commissioner Lovellette to approve advertising for two pick up trucks for the Department of Public Works. Supported by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Lovellette, Scholtz, Bornslaeger, Beauprey and Mayor DesJardins
Nays: None

5. Building and Grounds Recommendations on Selling Property

Moved by Commissioner Lovellette to approve advertising the city property for sale with a minimum bid of \$250,000.00. Supported by Commissioner Beauprey.

Approved: Yeas: Commissioners: Lovellette, Scholtz, Bornslaeger, Beauprey and Mayor DesJardins
Nays: None

6. Approve Artifact Loan Renewal (Anchor)

Moved by Commissioner Lovellette to approve the annual Artifact Loan renewal as requested. Supported by Commissioner Scholtz.

Approved: Yeas: Commissioners: Lovellette, Scholtz, Bornslaeger, Beauprey and Mayor DesJardins
Nays: None

7. Approve City Commission Meeting Minutes of 1/19/09

Moved by Commissioner Lovellette to approve the City Commission Meeting Minutes of 1/19/09 as submitted. Supported by Commissioner Beauprey.

Approved: Yeas: Commissioners: Lovellette, Scholtz, Bornslaeger, Beauprey and Mayor DesJardins
Nays: None

8. Check Register - List of Bills

Moved by Commissioner Lovellette to approve and pay the Check Register/list of bills as submitted. Supported by Commissioner Scholtz.

Approved: Yeas: Commissioners: Lovellette, Scholtz, Bornslaeger, Beauprey
and Mayor DesJardins
Nays: None

9. City Manager Report

City Manager Bovin stated that he and Bruce Hawkinson had made a presentation to the Kiwanis regarding the City's water-sewer project. Next he made comment on fluoride being added to the water, he had checked with several different communities and most do add it to their water. He then gave the Commission a handout regarding the stimulus package he noted under Community Facilities that Rural Development has \$200 million to develop essential community facilities such as fire, rescue and public safety buildings, vehicles and equipment, and libraries. This could be good for the city if any of the money could be obtained for the new Fire Hall. Bovin then stated that there are lots of meetings going on in Lansing and Washington D.C. but everything is up in the air so it would probably not be feasible to go just yet. Maybe within the next four to six weeks he would keep the Commission up to date. Last Bovin gave the Commission an update on Michigan Upper Peninsula/Wisconsin Border Region Economic Study Project. Commissioner Lovellette asked the Manager if the property we own by the Tourist Park could be annexed to the City. Bovin stated that no it could not because there are no contiguous pieces of property. Commissioner Bornslaeger asked if the traffic light did not go in would the lanes go back to the way they were or are they staying the way they are in any case. At this time the lanes would remain marked with the turn lane.

E. CORRESPONDENCE

There was none.

F. PUBLIC COMMENTS (non-agenda items)

Mayor DesJardins asked that the Manager have information from the 2003 Public Hearing that was held regarding the traffic light for the next meeting.

G. ADJOURNMENT

Moved by Commissioner Lovellette to adjourn the Regular Meeting of the City Commission. Supported by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Lovellette, Scholtz, Bornslaeger, Beauprey
and Mayor DesJardins
Nays: None

The Regular Meeting of the City Commission adjourned at 7:30 p.m.

Rod DesJardins, Mayor

Sue Roberts, City Clerk

LIST OF BILLS

20289)	DOUG BOVIN, INC.	7525.18
20290)	UPPER PENINSULA RECREATION INC.	1230.77
20291)	ALTRAN	75.00
20292)	AUTO-OWNERS INSURANCE	147.00
20293)	HIAWATHA TELEPHONE COMPANY	143.75
20294)	MUNISING ROTARY CLUB	200.00
20295)	CHARLENE CARBERRY	833.33
20296)	HARVEST HOUSE	6950.00
20297)	ALGER COUNTY CHAMBER OF COMMERCE	500.00
20298)	SUPERIORLAND CLEANERS	50.00
20299)	UPPER PENINSULA SLED DOG ASSOCIATION	250.00
20300)	INTERNAL REVENUE SERVICE (IRS)	511.95
20301)	MML-UNEMPLOYMENT COMP GROUP	274.52
20302)	HI-WHITE ELECTRIC, INC.	387.00
20303)	MICHIGAN DOWNTOWN ASSOCIATION	100.00
20304)	MUNISING AREA PARTNERSHIP FOR DEVE.	1000.00
20305)	ALGER COUNTY HUMANE SOCIETY	325.00
20306)	AT&T MOBILITY	54.81
20307)	AT&T MOBILITY	240.14

20308)	BANC OF AMERICA LEASING	401.97
20309)	CITY OF MUNISING-PETTY CASH	65.33
20310)	CITY OF MUNISING-WATER DEPT	752.28
20311)	DTE ENERGY	802.44
20312)	HIAWATHA TELEPHONE COMPANY	860.13
20313)	KELLEY MARKETING	150.00
20314)	LMAS LUCE COUNTY	150.00
20315)	MACQUEEN EQUIPMENT INC.	1139.33
20316)	MARK MAKI	1000.00
20317)	MICHIGAN INFORMATION & RESEARCH	19.00
20318)	STATE OF MICHIGAN-DEPT OF MGMT & BUDG	180.00
20319)	NAPA AUTO PARTS	91.95
20320)	NORTH CENTRAL LABORATORIES	404.44
20321)	NORTRAX EQUIPMENT INC.	348.10
20322)	RANGE TELECOMMUNICATIONS	106.50
20323)	SCHULTZ EQUIPMENT & PARTS CO.	831.79
20324)	SHELL FLEET PLUS	4159.11
20325)	STANDARD INSURANCE COMPANY	670.08
20326)	U.P. POWER COMPANY	7138.29
20327)	U.S. POSTMASTER-MUNISING	192.87
20328)	USA BLUE BOOK	858.30
20329)	ZEP MANUFACTURING COMPANY	170.06