

December 7, 2011

CITY COMMISSION
AGENDA
WEDNESDAY, DECEMBER 7, 2011
6:00 P.M.

- A. CALL TO ORDER REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL
- B. PUBLIC HEARING
 - 1. Discussion of Proposed Grant with Rural Development for New Police Vehicles
- C. ADJOURN PUBLIC HEARING
- D. PUBLIC COMMENTS (non-agenda items)
- E. OLD CITY BUSINESS
 - 1. Committee Reports - Updates
 - 2. Safe Routes to Schools Engineering Costs
 - 3. Possible Action on New City Hall Location - Tabled from 11-21-11
- F. NEW CITY BUSINESS
 - 1. Approve Resolution to Authorize the City Manager to Sign Documentation regarding the Tomato LLC Agreement
 - 2. Approve Resolution to Authorize the City Manager to Sign Documentation regarding the sale of City Hall
 - 3. Accept/Award Bids received for RAS Pump at the Wastewater Treatment Plant
 - 4. Approve VALIC Resolution Authorizing Adoption of Plan Restatement
 - 5. Approve Insurance Committee Recommendation
 - 6. Approve City Commission Meeting Minutes of 11-21-11 and Closed Session
 - 7. Check Register - List of Bills
 - 8. City Manager Report
- G. CORRESPONDENCE
- H. PUBLIC COMMENTS (non-agenda items)
- I. ADJOURNMENT

CITY COMMISSION

Official Proceedings

- A. CALL TO ORDER REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL

The Regular Meeting of the City Commission was duly called and held on Wednesday, **December 7, 2011**, in the City Commission Meeting Room of City Hall. Mayor Beauprey called the Regular Meeting to order at 6:00 p.m.

PRESENT: Commissioners: Dolaskie, Cotey, Bornslaeger, DesJardins and Mayor Beauprey
ABSENT: None

- B. PUBLIC HEARING
 - 1. Discussion of Proposed Grant with Rural Development for New Police Vehicles

There were no public comments.

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C. ADJOURN PUBLIC HEARING

Moved by Commissioner DesJardins to adjourn the Public Hearing and enter the Regular Meeting of the City Commission. Support by Commissioner Dolaskie.

Approved: Yeas: Commissioners: Dolaskie, Cotey, Bornslaeger, DesJardins and
Mayor Beauprey
Nays: None

D. PUBLIC COMMENTS (non-agenda items)

There were none.

E. OLD CITY BUSINESS

1. Committee Reports - Updates

Commissioner DesJardins stated that he attended the Recreation Committee meeting; the Forest Service along with the DNR Trust Fund are looking for three universal Kayak launch facilities for everyone including handicap access; tentative sites Sand Point, Grand Island landing and the Anna River Fishing pier; currently \$15,000.00 needs to be raised for this to happen. City Manager Bovin stated that Building and Grounds had met with Mike Pond, AECOM regarding the Marina Expansion Project. At the DDA Bovin mentioned they are working on the Sled Dog Race request for funding; the race would be sometime in February one change would be the race starting in Marquette and ending in Munising. Mayor Beauprey mentioned that the Alger County Food Pantry in trying to stay open.

2. Safe Routes to Schools Engineering Costs

Moved by Commissioner DesJardins to adopt the Resolution and commit to funds for Safe Routes to Schools engineering costs. Support by Commissioner Cotey.

Approved: Yeas: Commissioners: Dolaskie, Cotey, Bornslaeger, DesJardins and
Mayor Beauprey
Nays: None

CITY OF MUNISING
RESOLUTION

A RESOLUTION TO ESTABLISH A REQUEST FOR FUNDING, DESIGNATE AN AGENT, ATTEST TO THE EXISTENCE OF FUNDS TO CARRY OUT VARIOUS INFRASTRUCTURE PROJECTS AND COMMIT TO IMPLEMENTING A MAINTENANCE PROGRAM FOR INFRASTRUCTURE FUNDED BY THE SAFE ROUTES TO SCHOOL PROGRAM.

Minutes of a regular meeting of the City Council of the City of Munising, Alger County, Michigan, held in the Council Chambers, Munising City Hall, 100 W. Munising Ave., in said City, on December 7, 2011 at 6:00 p.m.

PRESENT: Commissioners: Dolaskie, Cotey, Bornslaeger, DesJardins and Mayor
Beauprey
ABSENT: None

The following preamble and resolution were offered by Commissioner DesJardins, and supported by Commissioner Cotey.

WHEREAS, the Safe Routes to School program, a federally funded program enacted with the passage of the federal Safe, Accountable, Flexible, Efficient Transportation Equity Act (SAFETEA-LU), is administered in Michigan by the Michigan Department of Transportation (MDOT), and

WHEREAS, the City of Munising, in partnership with Munising Public Schools, is applying for funds through MDOT from the Safe Routes to School program to construct certain infrastructure projects throughout the City, including sidewalks to enable and encourage children to safely walk and bike to school, and

WHEREAS, MDOT requires a formal commitment from the public agency that will be receiving these funds and will be implementing and maintaining these infrastructure projects, and

NOW, THEREFORE, BE IT RESOLVED, that the City has authorized Doug Bovin, City Manager, to act as agent on behalf of the City to request Safe Routes to School funding, to act as the applicant's agent during the project

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development, and to sign a project agreement upon receipt of a funding award, and

BE IT FURTHER RESOLVED, that the City attests to the existence of, and commits to, the funds necessary to carry out the project, including engineering for design and construction, permit fees, and administration cost, and

BE IT FURTHER RESOLVED that the City commits to owning operating, funding and implementing a maintenance program over the design life of the facilities constructed with Safe Routes to School funding.

PRESENT: COMMISSIONERS: Dolaskie, Cotey, Bornslaeger, DesJardins and Mayor Beauprey

NAYS: NONE

YEAS: COMMISSIONERS: Dolaskie, Cotey, Bornslaeger, DesJardins and Mayor Beauprey

ABSENT: NONE

RESOLUTION DELCARED ADOPTED.

Sue Roberts, City Clerk

Julie Johnson, City Treasurer

CERTIFICATION

The forgoing Resolution was certified at a regular meeting of the City Commission of the City of Munising, held Wednesday, December 7, 2011.

Sue Roberts, City Clerk

Julie Johnson, City Treasurer

3. Possible Action on New City Hall Location - Tabled from 11-21-11

Moved by Commissioner DesJardins to authorize the City Manager to sign the purchase agreement with the final sale contingent upon the mechanical, electrical, plumbing and structural inspections for the log bank building located at 301 E. Superior St., Munising, MI. Support by Commissioner Dolaskie.

Approved: Yeas: Commissioners: Dolaskie, Cotey, Bornslaeger, DesJardins and Mayor Beauprey
Nays: None

Moved by Commissioner DesJardins to authorize the City Manager to spend up to \$6,000.00 on the environmental assessment needs of the log bank building. Support by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Dolaskie, Cotey, Bornslaeger, DesJardins and Mayor Beauprey
Nays: None

F. NEW CITY BUSINESS

1. Approve Resolution to Authorize the City Manager to Sign Documentation regarding the Tomato LLC Agreement

Moved by Commissioner DesJardins to approve the Resolution to Authorize the City Manager to sing documentation regarding the Tomato LLC agreement. Support by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Dolaskie, Cotey, Bornslaeger, DesJardins and Mayor Beauprey
Nay: None

RESOLUTION

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BE IT RESOLVED, that Douglas R. Bovin, City Manager of the City of Munising is hereby authorized to sign and deliver a Warranty Deed to Shelter Bay Tomato Co., LLC, for those lands described in the parties' Purchase and Sale Agreement dated June 30, 2011, and which are more particularly described in Alger Title Agency Commitment #R-3462-CT, and to sign all closing documents pertaining to that sale.

This Resolution was adopted by the City Commission of the City of Munising at its regular meeting held on December 7, 2011.

Dated: _____

Sue Roberts, City Clerk

2. Approve Resolution to Authorize the City Manager to Sign Documentation regarding the sale of City Hall

Moved by Commissioner Dolaskie to approve the Resolution to Authorize the City Manager to sign documentation regarding the sale of City Hall. Support by Commissioner DesJardins.

Approved: Yeas: Commissioners: Dolaskie, Cotey, Bornslaeger, DesJardins and Mayor Beauprey
Nays: None

RESOLUTION

BE IT RESOLVED that Douglas R. Bovin, City Manager of the City of Munising, is hereby authorized to sign and deliver a Warranty Deed to Pictured Rocks Cruises, Inc., for those lands described in the parties' Purchase and Sale Agreement dated March 14, 2011, commonly known as the City Hall building, 100 West Munising Avenue, and to sign all closing documents pertaining to that sale.

This Resolution was adopted by the City Commission of the City of Munising at its regular meeting held on December 7, 2011.

Dated: _____

Sue Roberts, City Clerk

3. Accept/Award Bids received for RAS Pump at the Wastewater Treatment Plant

Moved by Commissioner Dolaskie to accept and place on file the bids received for the RAS Pump for the Wastewater Treatment Plant. Support by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Dolaskie, Cotey, Bornslaeger, DesJardins and Mayor Beauprey
Nays: None

Bids Received: Crane Engineering \$9,960.00, Brabazon Pump, Compressor and Vacuum \$10,423.65, Vertiflo Pump Company \$12,9925.00

Moved by Commissioner DesJardins to award the RAS Pump bid to Crane Engineering in the amount of \$9,960.00. Support by Commissioner Dolaskie.

Approved: Yeas: Commissioners: Dolaskie, Cotey, Bornslaeger, DesJardins and Mayor Beauprey
Nays: None

4. Approve VALIC Resolution Authorizing Adoption of Plan Restatement

Moved by Commissioner Dolaskie to approve the VALIC Resolution Authorizing Adoption of Plan Restatement as requested. Support by Commissioner Cotey.

Approved: Yeas: Commissioners: Dolaskie, Cotey, Bornslaeger, DesJardins and Mayor Beauprey
Nays: None

RESOLUTION AUTHORIZING ADOPTION OF PLAN RESTATEMENT

"WHEREAS, the City of Munising (hereafter, the "Employer") established the VALIC Deferred Compensation Plan (hereinafter, the "Plan"), effective July 1, 2003 for the exclusive benefit of its employees and their beneficiaries;

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NOW, THEREFORE, BE IT RESOLVED that the Employer hereby amends and restates the Plan in the form of the Plan attached hereto; and,

RESOLVED, FURTHER, that the appropriate officers of the Employer, or their delegates, agree hereby authorized to execute the amendment and restatement of the Plan effective December 7, 2011."

I, Sue Roberts, City Clerk, do hereby certify that the above and foregoing was adopted by the Munising City Commission on the 7th day of December, 2011.

Sue Roberts, City Clerk

WITNESS: _____

5. Approve Insurance Committee Recommendation

Moved by Commissioner Dolaskie to approve the Insurance Committee Recommendation of "2012 the City Opts Out with no changes. 2013 80%-20% split option honoring the 2% salary increase". Support by Commissioner DesJardins.

Approved: Yeas: Commissioners: Dolaskie, Cotey, Bornslaeger, DesJardins and Mayor Beauprey
Nays: None

6. Approve City Commission Meeting Minutes of 11-21-11 and Closed Session

Moved by Commissioner DesJardins to approve the City Commission Meeting Minutes of 11-21-11 - and Closed Session as submitted. Support by Commissioner Cotey.

Approved: Yeas: Commissioners: Dolaskie, Cotey, Bornslaeger, DesJardins and Mayor Beauprey
Nays: None

7. Check Register - List of Bills

Moved by Commissioner Dolaskie to approve and pay the Check Register-List of Bills as submitted. Support by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Dolaskie, Cotey, Bornslaeger, DesJardins and Mayor Beauprey
Nays: None

8. City Manager Report

City Manager Bovin began his report by letting the Commission know that the offer from Shunk Furniture will be denied. As for the asbestos at the old Fire Hall it was removed from the tile; the company will return on December 14, 2011 to take care of the pipes; this area will then be monitored. The company will return to remove the asbestos from the old Cox building around the beginning of May 2012. Bovin gave the Commission a handout on MDOT's five year plan for construction. The City will be trying to obtain grants for the Bike Path project and Tourist Park playground equipment. Next, Bovin mentioned that Board of Review will be December 15, 2011 from 3:00 p.m. to 5:00 p.m. Regarding a new grader/loader Rural Development is willing to work with the City but only long term loans are available. He then mentioned that he had talked to Today in America, he was pleased because this means good things are happening in Munising. Bovin then stated that the DDA was in support of the City moving into the Fineman building, they are also in support of the log bank as the City's new location. Next, Bovin informed the Commission of a water main break on Oak and Onota Streets, it is possible to apply for monies with the Michigan Water Revolving Fund he is looking into it. Commissioner Bornslaeger asked about the County Commissions taking over the County Road Commissions. Bovin briefly explained what was happening, and felt most of this was speculation, and that nothing will probably happen.

G. CORRESPONDENCE

There was none.

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H. PUBLIC COMMENTS (non-agenda items)

Mayor Beauprey wanted to compliment the City Crew for the quick repair on Oak Street.

I. ADJOURNMENT

Moved by Commissioner DesJardins to adjourn the Regular Meeting of the City Commission. Support by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Dolaskie, Cotey, Bornslaeger, DesJardins and Mayor Beauprey
Nays: None

The Regular Meeting of the City Commission adjourned at 7:06 p.m.

Robert Beauprey Jr., Mayor

Sue Roberts, City Clerk

LIST OF BILLS

24518)	DOUG BOVIN, INC.	8743.92
24519)	PETERSON PUBLISHING INC.	540.85
24520)	ANDERSON, TACKMAN & COMPANY	9000.00
24521)	AT&T MOBILITY	45.77
24522)	BLUE CROSS BLUE SHIELD OF MICHIGAN	515.99
24523)	BLUE CROSS BLUE SHIELD OF MICHIGAN	508.88
24524)	BLUE CROSS BLUE SHIELD OF MICHIGAN	2969.16
24525)	BLUE CROSS BLUE SHIELD OF MICHIGAN	1695.05
24526)	BLUE CROSS BLUE SHIELD OF MICHIGAN	1328.66
24527)	BLUE CROSS BLUE SHIELD OF MICHIGAN	20178.18
24528)	FOURTH OF JULY COMMITTEE	100.00
24529)	GALL'S INC.	46.88
24530)	MANATRON INC.	3168.41
24531)	MILL STREET LAUNDROMAT	50.00
24532)	MISS DIG	195.60
24533)	NORTHERN MICHIAN PUBLIC	15.00
24534)	PEOPLES STATE BANK	250.00
24535)	RANGE TELECOMMUNICATIONS	107.50
24536)	SEW FOR YOU	15.00
24537)	SHOOTERS FIREHOUSE LOUNGE	75.00
24538)	STANDARD INSURANCE COMPANY	581.23
24539)	SYNAGRO CENTRAL	11393.46
24540)	U.P. POWER COMPANY	2770.46
24541)	VOIDED	VOIDED
24542)	BOWMAN GAS COMPANY	41.94
24543)	COOPER OFFICE EQUIPMENT	296.50
24544)	D. ROBB FERGUSON	1666.66
24545)	NAPA AUTO PARTS	321.89
24546)	JOHN NELSON	55.50
24547)	PONTEM SOFTWARE BY RIA	778.17
24548)	WATER ENVIRONMENT FEDERATION	146.00
24549)	DTE ENERGY	489.82
24550)	EAST JORDAN IRON WORKS	612.15
24551)	HIAWATHA TELEPHONE COMPANY	1467.05
24552)	STANDARD ELECTRIC COMPANY	190.36
24553)	VOIDED	VOIDED
24554)	WEST PAYMENT CENTER	215.25
24555)	U.S. POSTMASTER-MUNISING	593.26
24556)	U.S. POSTMASTER-MUNISING	258.70
24557)	UPPER PENINSULA RECREATION INC.	1230.77
24558)	CORKTOWN BAR	2500.00