

April 16, 2012
CITY COMMISSION OF THE CITY OF MUNISING
AGENDA
MONDAY, APRIL 16, 2012
6:00 P.M.

- A. CALL TO ORDER OF REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL
- B. PUBLIC COMMENT (non-agenda items)
- C. OLD CITY BUSINESS
 - 1. Approve Change Order for North Bay Builders New City Hall Building
 - 2. Approve Electrical Work Proposal for New City Hall Building
 - 3. Approve Telephone Work Proposal for New City Hall Building
 - 4. Accept/Award Exterior Renovation Bids for New City Hall Building
 - 5. Approve Midwest Security Work Proposal for New City Hall Building
 - 6. Treasurer's Report
 - 7. Monthly Reports - Committee - Fire - Police - WWTP
- D. NEW CITY BUSINESS
 - 1. Approve Letter of Support for Alger Conservation District Grant Proposal
 - 2. Approve Resolution for the Munising Lions Club
 - 3. Approve Promotion in Police Department Detective/Lieutenant Position
 - 4. Approve MML's Records Management Handbook - Retention Schedule
 - 5. Approve City Commission Meeting Minutes of 4-4-12
 - 6. Check Register/List of Bills
 - 7. City Manager Report
- E. CORRESPONDENCE
- F. PUBLIC COMMENTS (non-agenda items)
- G. ADJOURNMENT

CITY COMMISSION

Official Proceedings

- A. CALL TO ORDER OF REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL

The Regular Meeting of the City Commission was duly called and held on Monday, **April 16, 2012**, in the City Commission Meeting Room of City Hall. Mayor Beauprey called the Regular Meeting to order at 6:00 p.m.

PRESENT: Commissioners: Cotey, Bornslaeger and Mayor Beauprey
ABSENT: Commissioners: Dolaskie and DesJardins - absent excused

- B. PUBLIC COMMENT (non-agenda items)

There were none.

- C. OLD CITY BUSINESS

- 1. Approve Change Order for North Bay Builders New City Hall Building

Moved by Commissioner Bornslaeger to approve Change Order #1 as submitted for North Bay Builders the new City Hall project in the additional amount of \$8,321.00. Support by Commissioner Cotey.

Approved: Yeas: Commissioners: Cotey, Bornslaeger and Mayor Beauprey
Nays: None

April 16, 2012

2. Approve Electrical Work Proposal for New City Hall Building

Moved by Commissioner Cotey to accept the electrical work proposal from Alger County Electric for the new City Hall building. Support by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Cotey, Bornslaeger and Mayor Beauprey
Nays: None

Bid Received: Alger County Electric - \$11,650.00

Moved by Commissioner Bornslaeger to approve the electric work to Alger County Electric as per the City Manager's recommendation to single source this project; contractor has helped with inspections, has worked on the facility in the past and is familiar with the structure, has satisfactorily worked with the City on other projects. Is considered local and has a quick to respond time to the City's requests for help. Support by Commissioner Cotey.

Approved: Yeas: Commissioners: Cotey, Bornslaeger and Mayor Beauprey
Nays: None

Moved by Commissioner Bornslaeger to award the Electrical work for the new City Hall building to Alger County Electric with a not to exceed amount of \$12,000.00. Support by Commissioner Cotey.

Approved: Yeas: Commissioners: Cotey, Bornslaeger and Mayor Beauprey
Nays: None

3. Approve Telephone Work Proposal for New City Hall Building

Moved by Commissioner Cotey to accept the telephone work proposal for the new City Hall building. Support by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Cotey, Bornslaeger and Mayor Beauprey
Nays: None

Bid Received: Hiawatha Telephone Company - \$8,015.48

Moved by Commissioner Bornslaeger to approve the telephone needs of City Hall to Hiawatha Telephone Company in the amount of \$8,015.48, per the City Manager's recommendation to single source this project; Hiawatha Telephone Company has helped with inspections, has worked on the facility in the past and is familiar with the structure, has satisfactorily worked with the City on other needs; and is considered local and has a quick to respond time to the City's requests for help. Support by Commissioner Cotey.

Approved: Yeas: Commissioners: Cotey, Bornslaeger and Mayor Beauprey
Nays: None

4. Accept/Award Exterior Renovation Bids for New City Hall Building

Moved by Commissioner Bornslaeger to accept and place on file the bids received for the Exterior Renovation for the new City Hall building. Support by Commissioner Cotey.

Approved: Yeas: Commissioners: Cotey, Bornslaeger and Mayor Beauprey
Nays: None

Bids Received: Old Country Painting and Restoration \$17,800.00; North Arrow \$39,467.00; IWR \$42,056.00

Moved by Commissioner Bornslaeger to table the award decision until the next Meeting, May 2, 2012, allowing the engineer's time to investigate the bids further. Support by Commissioner Cotey.

Approved: Yeas: Commissioners: Cotey, Bornslaeger and Mayor Beauprey
Nays: None

5. Approve Midwest Security Work Proposal for New City Hall Building

Moved by Commissioner Bornslaeger to accept Midwest Security's work proposal for the needs at the new City Hall building. Support by Commissioner Cotey.

Approved: Yeas: Commissioners: Cotey, Bornslaeger and Mayor Beauprey
Nays: None

Bid Received: Midwest Security Systems, Inc. - \$1,847.00

April 16, 2012

Moved by Commissioner Bornslaeger to award the security needs of the new City Hall Building to Midwest Security Systems, Inc. in the amount of \$1,847.00, per the City Manager's recommendation to single source these items from Midwest Security Systems, Inc. as they have helped with inspections of the facility, has worked on the facility in the past and are familiar with the structure, has worked with the City on other projects and the work has been completed satisfactorily, and is considered local and there has been a quick to respond time to any City request for help. Support by Commissioner Cotey.

Approved: Yeas: Commissioners: Cotey, Bornslaeger and Mayor Beauprey
Nays: None

6. Treasurer's Report

Moved by Commissioner Cotey to approve the Treasurer's Monthly Report as submitted. Support by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Cotey, Bornslaeger and Mayor Beauprey
Nays: None

7. Monthly Reports - Committee - Fire - Police - WWTP

Commissioner Bornslaeger stated that Building and Grounds has met regarding the new City Hall building bid awarding. Commissioner Cotey stated that the Planning Commission is still working on the Sign Ordinance and that there are two vacant seats on the Commission. Mayor Beauprey informed the Commission that he has been in contact with the City of Big Rapids and has information regarding the Charter Revision Commission process. The information will be given to City Attorney Ferguson for review. Also, at this time the City Clerk has had five interested people in the Charter Revision Commission.

D. NEW CITY BUSINESS

1. Approve Letter of Support for Alger Conservation District Grant Proposal

Moved by Commissioner Bornslaeger to approve the Letter of Support for the Alger Conservation District. Support by Commissioner Cotey.

Approved: Yeas: Commissioners: Cotey, Bornslaeger and Mayor Beauprey
Nays: None

2. Approve Resolution for the Munising Lions Club

Moved by Commissioner Cotey to approve the Munising Lions Club Resolution. Support by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Cotey, Bornslaeger and Mayor Beauprey
Nays: None

RESOLUTION

WHEREAS, the Munising Lions Club was chartered on June 29, 1937 and is now celebrating seventy five continuous years of community service; and

WHEREAS, the Munising Lions Club has been an important partner in improving and enhancing community life in the City of Munising and Alger County; and

WHEREAS, without the necessary leadership provided by many members of the Munising Lions Club over the past seven and one half decades, many worthwhile projects would not have been accomplished;

NOW, THEREFORE, BE IT RESOLVED that the Commission of the City of Munising offers its congratulations to the members, past and present, of the Munising Lions Club; and

BE IT FURTHER RESOLVED, that the City Commission looks forward to many more years of community service, cooperation and leadership from the Munising Lions Club.

Approved: April 16, 2012

April 16, 2012

Robert H. Beauprey Jr. Mayor

3. Approve Promotion in Police Department Detective/Lieutenant Position

Moved by Commissioner Bornslaeger to approve the Promotion of Matthew Beauprey to Detective/Lieutenant, with the new pay rate beginning at the start of the new pay period. Support by Commissioner Cotey.

Approved: Yeas: Commissioners: Cotey, Bornslaeger and Mayor Beauprey
Nays: None

4. Approve MML's Records Management Handbook - Retention Schedule

Moved by Commissioner Cotey to approve the MML Records Management Handbook - retention schedule. Support by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Cotey, Bornslaeger and Mayor Beauprey
Nays: None

5. Approve City Commission Meeting Minutes of 4-4-12

Moved by Commissioner Bornslaeger to approve the City Commission Meeting Minutes of 4-4-12 as submitted. Support by Commissioner Cotey.

Approved: Yeas: Commissioners: Cotey, Bornslaeger and Mayor Beauprey
Nays: None

6. Check Register/List of Bills

Moved by Commissioner Cotey to approve and pay the Check Register/List of Bills as submitted. Support by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Cotey, Bornslaeger and Mayor Beauprey
Nays: None

7. City Manager Report

City Manager Bovin stated that the new City Hall location will need some landscaping done and that he will instruct the City Crew to start the clean up; this will make it easier for the contractors. He then stated that repairs to lights at the Brown's Addition Boat Launch were made by Alger County Electric he also pointed out that time and materials were donated by Terry Beauchaine, a man lift donated by Hiawatha Rentals, time was donated by George Whitehead and fuel costs and delivery were also donated by George Whitehead. Bovin then informed the Commission of a new source of federal funding; a 75%-25% match from the City. He will continue to look into this funding. Regarding the Recreation Grants submitted it is possible that we could hear something around May 9th. Next, Bovin stated that MDOT's five year plan does consist of some work on M-28 (bridge work) and H-58, the City will receive \$120,000.00 for 2013-2014 budgets to work with, it is hopeful that MDOT will work with the City to get as much done as possible. Bovin then informed the Commission that on April 23, 2012 Keely Eagle will be here to get the furniture needs met for the new City Hall building.

E. CORRESPONDENCE

There was none.

F. PUBLIC COMMENTS (non-agenda items)

Bruce Hawkinson with Mead & Hunt told the Commission that they are a sponsor of the MML Meeting held in Munising this year. He then went on to explain that Phase 3 - Cox Addition Improvements application for funding is moving forward; he is waiting to hear from Rural Development. Also, Bruce indicated that it is a good time to be applying because the interest rate has gone down.

G. ADJOURNMENT

Moved by Commissioner Bornslaeger to adjourn the Regular Meeting of the City Commission. Support by Commissioner Cotey.

Approved: Yeas: Commissioners: Cotey, Bornslaeger and Mayor Beauprey
Nays: None

The Regular Meeting of the City Commission adjourned at 7:02 p.m.

April 16, 2012

Robert H. Beauprey, Jr. Mayor

Sue Roberts, City Clerk

LIST OF BILLS

24947	VOIDED	VOIDED
24948	41 LUMBER COMPANY	144.12
24949	AN*SER SERVICES	71.20
24950	AT&T MOBILITY	72.85
24951	AUTO VALUE OF MUNISING-OK AUTO	513.84
24952	ROBERT BEAUPREY	522.26
24953	CITY OF MUNISING-WATER DEPARTMENT	705.72
24954	COLLEGE LAUNDRY & RENTAL	340.20
24955	GREATER MUNISING BAY	2500.00
24956	INTEGRATED DESIGNS, INC.	1404.94
24957	LIFELOC TECHNOLOGIES, INC.	194.00
24958	MML-UNEMPLOYMENT COMP	205.09
24959	NORTHERN MACHINING & REPAIR	711.73
24960	PETERSON PUBLISHING INC.	1335.20
24961	POMASL FIRE EQUIPMENT	151.05
24962	POMPS TIRE SERVICE, INC.	438.60
24963	PONTEM SOFTWARE	2561.00
24964	TRUDELL PLUMBING & HEATING	12000.00
24965	UPPER PENINSULA RECREATION INC.	1230.77
24966	US BANK EQUIPMENT FINANCE	330.32
24967	VANTAGE FLEX, LLC	95.00
24968	VERIZON WIRELESS	242.28
24969	DOUG BOVIN, INC.	9530.20
24970	MINING JOURNAL	101.20
24971	MUNISING COMMUNITY CREDIT UNION-VISA	381.38
24972	GREATER MUNISING BAY	13375.00
24973	HIAWATHA TELEPHONE COMPANY	48.42
24974	PETERSON PUBLISHING INC.	138.90
24975	KATHY REYNOLDS	30.00
24976	ALGER COUNTY FIREFIGHTERS ASSOCIATION	165.00
24977	ALGER COUNTY HUMANE SOCIETY	325.00
24978	AMERICAN NAMEPLATE	4.50
24979	CITY OF MUNISING-PETTY CASH	81.87
24980	DENMAN'S HARDWARE	115.02
24981	DTE ENERGY	3759.73
24982	ECONO SIGN & BARRICADE	407.26
24983	LEXINEXIS OCC HEALTH SOLUTION	71.50
24984	LIFELOC TECHNOLOGIES, INC.	33.00
24985	MENARDS	254.97
24986	MUNISING COMMUNITY CREDIT UNION-VISA	852.52
24987	MUNISING COMMUNITY CREDIT UNION-VISA	25.46
24988	PEOPLES STATE BANK	9011.25
24989	REINDERS	368.90
24990	SHELL FLEET PLUS	2447.90
24991	TRUCK EQUIPMENT, INC.	140.65
24992	U.P. POWER COMPANY	26163.04
24993	ZARNOTH BRUSH WORKS, INC.	529.10