

March 18, 2013

CITY COMMISSION OF THE CITY OF MUNISING  
AGENDA  
MONDAY, MARCH 18, 2013  
6:00 P.M.

- A. CALL TO ORDER OF REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL
- B. PUBLIC COMMENT (non-agenda items)
- C. OLD CITY BUSINESS
  - 1. Lease Agreement with ALTRAN-DDA-CITY "Pocket Park"
  - 2. Railroad Property Update
  - 3. Treasurer's Report
  - 4. Monthly Reports - Committee - Fire - Police - WWTP
- D. NEW CITY BUSINESS
  - 1. Honeywell Contract (Capital Improvements Project)
  - 2. AECOM Proposal for Soil Sample Testing "Dredging Project"
  - 3. ADA needs for City Hall
  - 4. Approve City Commission Meeting Minutes of 3-6-13 and Closed Session
  - 5. Check Register/List of Bills
  - 6. City Manager Report
- E. CORRESPONDENCE
- F. PUBLIC COMMENTS (non-agenda items)
- G. ADJOURNMENT

CITY COMMISSION

Official Proceedings

- A. CALL TO ORDER OF REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL

The Regular Meeting of the City Commission was duly called and held on Monday, **March 18, 2013**, in the City Commission Room of City Hall. Mayor Pro-Tem Cotey called the Regular Meeting to order at 6:00 p.m.

PRESENT: Commissioners: Bornslaeger, Nettleton and Mayor Pro-Tem Cotey  
ABSENT: Commissioners: Dolaskie and Mayor DesJardins

- B. PUBLIC COMMENT (non-agenda items)

There were none.

- C. OLD CITY BUSINESS

Moved by Commissioner Bornslaeger to amend the agenda to include 1A. Resolution of Support for Munising Tourist Park Playground Renovations, 1B. Resolution of Support for Tourist Park Campground Improvements and 1C. Resolution of Support for Munising Bay Mountain Bike Trailhead. Support by Commissioner Nettleton.

Unanimous Voice Vote:

Approved: Yeas: Commissioners: Bornslaeger, Nettleton and Mayor Pro-Tem Cotey  
Nays: None

- 1. Lease Agreement with ALTRAN-DDA-CITY "Pocket Park"

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Moved by Commissioner Nettleton to receive and place on file the lease agreement with ALTRAN and DDA regarding the Pocket Park. Support by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Bornslaeger, Nettleton and Mayor Pro-Tem  
Cotey  
Nays: None

**Agenda Amended:**

**1A. Resolution of Support for Munising Tourist Park Playground Renovations**

Moved by Commissioner Bornslaeger to approve the Resolution of Support for the Munising Tourist Park Playground Renovations Grant. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Bornslaeger, Nettleton and Mayor Pro-Tem  
Cotey  
Nays: None

RESOLUTION OF SUPPORT  
FOR

City of Munising's Application to the Michigan Department of Natural Resources for funding under the Recreation Passport Grant Program

Whereas, the City of Munising is seeking grant funding in the amount of \$45,000.00 (75% of the total cost) for the renovation of the Munising Tourist Park Playground; and

Whereas, the City of Munising is committed to improving their recreation facilities for the use and enjoyment of residents, tourists and visitors; and

Whereas, the City of Munising supports the financial commitment of at least 25% of the total project cost (\$60,000.00), plus any necessary administrative support. This 25% contribution (\$15,000.00) is comprised of \$11,000.00 in general funds, \$4,000.00 in force account labor and materials.

Now, therefore, be it resolved that the City of Munising strongly supports the Michigan Recreation Passport Grant Program application for the renovation of the Munising Tourist Park Playground.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date Approved

**1B. Resolution of Support for Tourist Park Campground Improvements**

Moved by Commissioner Nettleton to approve the Resolution of Support for the Tourist Park Campground Improvements Grant. Support by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Bornslaeger, Nettleton and Mayor Pro-Tem  
Cotey  
Nays: None

RESOLUTION OF SUPPORT  
FOR

City of Munising's Application to the Michigan Department of Natural Resources for funding under the Natural Resources Trust Fund Grant Program

Whereas, the City of Munising is seeking grant funding in the amount of \$200,000.00 (46.2% of the total cost) for improvements to the Tourist Park Campground; and

Whereas, the City of Munising is committed to improving their recreation facilities to provide universal access following principles of sustainability for the use and enjoyment of residents, tourists and visitors; and

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Whereas, the City of Munising supports the financial commitment of at least \$232,500.00 (53.8% of the total project cost of \$432,500.00), plus any necessary administrative support. This 53.8% contribution is comprised of \$194,500.00 in general funds and \$38,000.00 in force account labor and materials.

Now, therefore, be it resolved that the City of Munising strongly supports the Michigan Natural Resources Trust Fund Grant Program application for the improvements to and renovation of the Munising Tourist Park Campground.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date Approved

**1C. Resolution of Support for Munising Bay Mountain Bike Trailhead Grant**

Moved by Commissioner Nettleton to approve the Resolution of Support for the Munising Bay Mountain Bike Trailhead Grant. Support by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Bornslaeger, Nettleton and Mayor Pro-Tem Cotey  
Nays: None

RESOLUTION OF SUPPORT  
FOR

City of Munising's Application to the Michigan Department of Natural Resources for funding under the Natural Resources Trust Fund Grant Program

Whereas, the City of Munising is seeking grant funding in the amount of \$157,400.00 (60% of the total cost) for the construction of a universally accessible single track mountain bike trail and trailhead facility; and

Whereas, the City of Munising is committed providing universally accessible trails for all user groups for the use and enjoyment of residents, tourists and visitors and enhancing the health, fitness and vitality of its citizens; and

Whereas, the City of Munising supports the financial commitment of at least \$105,000.00 (40% of the total project cost of \$262,400.00), plus any necessary administrative support. This 40% contribution is comprised of \$34,000.00 in general funds, \$20,000.00 in force account labor and materials, and \$25,700.00 in cash donation and "in-kind" equipment, material and labor and the donation of \$25,300.00 from the Munising Bay Trail Network.

Now, therefore, be it resolved that the City of Munising strongly supports the Michigan Natural Resources Trust Fund Grant Program application for the construction of the universally accessible Munising Bay Mountain Bike Trailhead and trail.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date Approved

**2. Railroad Property Update**

City Attorney Ferguson stated that this project is making good progress. The Consent Judgment has been sent to the Judge; required documents were signed; the title deficit is being worked on and he is hopeful that this will be complete sometime this summer.

**3. Treasurer's Report**

Moved by Commissioner Bornslaeger to approve the Treasurer's report as submitted. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Bornslaeger, Nettleton and Mayor Pro-Tem Cotey  
Nays: None

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4. Monthly Reports - Committee - Fire - Police - WWTP

Mayor Pro-Tem Cotey stated that the Central School is really going to be nice; Alger Parks and Recreation Inc. is still planning on an April 1<sup>st</sup> opening; he encouraged everyone to check it out Jeff Cromell is usually there; it was also felt that there was much excitement in the community about the new facility.

City Manager Bovin stated that he had attended a Brownfield meeting; on April 25<sup>th</sup> from 10:00 a.m. - 3:00 p.m. Alger County will be hosting a meeting for citizens input on Brownfield properties in the County and the City's downtown area.

Commissioner Nettleton stated that the insurance bids are due March 20<sup>th</sup> and the opening will be at 3:00 p.m.

Regarding the monthly reports City Manager Bovin made comment that he thought all department have been especially busy and all crews are doing a great job.

D. NEW CITY BUSINESS

1. Honeywell Contract (Capital Improvements Project)

Moved by Commissioner Bornslaeger to authorize the City Manager, Mayor, or Assistant City Manager to enter into a contract with Honeywell. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Bornslaeger, Nettleton and Mayor Pro-Tem Cotey  
Nays: None

2. AECOM Proposal for Soil Sample Testing "Dredging Project"

Moved by Commissioner Bornslaeger to move ahead with AECOM's proposal for soil sample testing for the dredging project with a maximum amount of \$6,970.00; pending award notification from the Department of Natural Resources for dredging. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Bornslaeger, Nettleton and Mayor Pro-Tem Cotey  
Nays: None

3. ADA needs for City Hall

Moved by Commissioner Nettleton to approve handicap accessible door handles installed from Midwest Security in the amount \$1,415.00, the City also waives the competitive bidding process having determined that no advantage would come to the City; Midwest Security has already keyed the existing locks which will be a saving to the City. Support by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Bornslaeger, Nettleton and Mayor Pro-Tem Cotey  
Nays: None

4. Approve City Commission Meeting Minutes of 3-6-13 and Closed Session

Moved by Commissioner Nettleton to approve the City Commission Meeting minutes of 3-6-13 as submitted. Support by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Bornslaeger, Nettleton and Mayor Pro-Tem Cotey  
Nays: None

Moved by Commissioner Bornslaeger to approve the Closed Session City Commission Meeting minutes of 3-6-13 as submitted. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Bornslaeger, Nettleton and Mayor Pro-Tem Cotey  
Nays: None

5. Check Register/List of Bills

Moved by Commissioner Bornslaeger to approve and pay the Check Register/List of Bills as submitted. Support by Commissioner Nettleton.

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Approved: Yeas: Commissioners: Bornslaeger, Nettleton and Mayor Pro-Tem  
Cotey  
Nays: None

6. City Manager Report

City Manager Bovin stated that the Marina expansion Breakwall project has been delayed because of the emergency dredging monies; they want to get those projects done first. Regarding the old State Police post this is in the Attorney Generals hands right now. The Safe Routes to Schools project is progressing and should go out on bid in June; we are still waiting for the final approval. As for the Kayak-Anna River Pier project the appropriation was made last week. Next, Bovin indicated that he had spoken to Paul Peterson; he likes our proposal for the Big P marina grant but said it would need some tweeking done to it. We are still waiting to hear on the Personal Property Tax decision.

E. CORRESPONDENCE

There was none.

F. PUBLIC COMMENTS (non-agenda items)

Jim Zielinski asked about removing the snow with the blower and truck compared to blowing the snow back into people's yards. He was concerned about all the sand being put in his yard. City Manager Bovin informed him that we currently do not have enough man power to effectively remove the snow in the manner he described. Jim then stated that in the alley behind his house a telephone pole is very close to the alley and is cracked. He has contacted UPPCO.

Mayor Pro-Tem Cotey felt that regarding the insurance bids coming in; they need to be gone through with a fine tooth comb and get all the questions answered then go through them as a whole Commission to properly award a contract.

G. ADJOURNMENT

Moved by Commissioner Bornslaeger to adjourn the Regular Meeting of the City Commission. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Bornslaeger, Nettleton and Mayor Pro-Tem  
Cotey  
Nays: None

The Regular Meeting of the City Commission adjourned at 7:09 p.m.

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Kevin Cotey, Mayor Pro-Tem

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Sue Roberts, City Clerk

LIST OF BILLS

26188)	U.S. POSTMASTER-MUNISING	277.63
26189)	ALGER COUNTY HUMANE SOCIETY	325.00
26190)	AN*SER SERVICES	74.80
26191)	DOUG BOVIN, INC.	886.89
26192)	COLLEGE LAUNDRY & RENTAL	290.20
26193)	DAILY PRESS	182.76
26194)	GREAT AMERICAN DISPOSAL COMPANY	4192.34
26195)	HIAWATHA TELEPHONE COMPANY	48.53
26196)	HILLSIDE PARTY STORE	107.22
26197)	MILLER BRADFORD & RISBERG	406.89
26198)	MINING JOURNAL	166.72
26199)	NAPA AUTO PARTS	331.42
26200)	VOIDED	VOIDED
26201)	VOIDED	VOIDED
26202)	PUTVIN DRUG STORE	22.10
26203)	SWEET DREAM BAKERY	37.00
26204)	UPPER PENINSULA RECREATION INC.	1230.77
26205)	US BANK EQUIPMENT FINANCE	330.32
26206)	VANTAGE FLEX, LLC	100.00

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26207)	VERIZON WIRELESS	344.26
26208)	PETERSON PUBLISHING INC.	143.70
26209)	PETERSON PUBLISHING INC.	407.16
26210)	STATE OF MICHIGAN-DEQ	70.00
26211)	OVERHEAD DOOR COMPANY OF MARQUETTE	882.00
26212)	ROSWELL ANDERSON	30.04
26213)	BLUE CROSS BLUE SHIELD OF MICHIGAN	3186.27
26214)	BLUE CROSS BLUE SHIELD OF MICHIGAN	539.74
26215)	CITY OF MUNISING-WATER DEPT.	1115.98
26216)	DTE ENERGY	4041.14
26217)	FASTENAL COMPANY	109.39
26218)	FREI CHEVROLET	182.23
26219)	GALL'S INC.	324.87
26220)	GEROU EXCAVATING, INC.	280.00
26221)	LMAS LUCE COUNTY	250.00
26222)	MADIGAN'S HARDWARE	137.69
26223)	MICHIGAN/WISCONSIN SPRING & BRAKE	116.80
26224)	MUNISING COMMUNITY CREDIT UNION-VISA	1302.67
26225)	MUNISING COMMUNITY CREDIT UNION-VISA	5.99
26226)	NORTH CENTRAL LABORATORIES	641.11
26227)	NORTRAX EQUIPMENT INC.	887.86
26228)	PUTVIN DRUG STORE	9.96
26229)	QUILL CORPORATION	419.40
26230)	SEW FOR YOU	34.00
26231)	SHELL FLEET PLUS	5512.21
26232)	STAMP FULFILLMENT SERVICES	1119.70
26233)	TELNET WORLDWIDE, INC.	18.37
26234)	U.P. CONCRETE PIPE COMPANY	140.00
26235)	U.P. POWER COMPANY	13874.98
26236)	WEST PAYMENT CENTER	147.75