

March 17, 2014  
CITY COMMISSION OF THE CITY OF MUNISING  
AGENDA  
MONDAY, MARCH 17, 2014  
6:00 P.M.

- A. CALL TO ORDER OF REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL
- B. PUBLIC COMMENT (non-agenda items)
- C. PUBLIC HEARING
  - 1. Alley Vacation Leather Company Addition
  - 2. Adjourn Public Hearing enter Regular Meeting
- D. OLD CITY BUSINESS
  - 1. Treasurer's Report
  - 2. Monthly Reports - Committee - Fire - Police - WWTP
  - 3. DDA - Partnership Updates - Kathy Reynolds - **Will not be attending the meeting**
- E. NEW CITY BUSINESS
  - 1. Approve Proclamation for the National Association of Letter Carriers as Saturday, May 10, 2014
  - 2. Munising Bay Trail Network, Inc. Agreement
  - 3. Approve a One or Three Year Contract with Alger Parks and Recreation
  - 4. Alger County Transit ALTRAN Budget request of \$10,000.00
  - 5. Attorney Ferguson Invoice for Services Rendered for LUST Site in the amount of \$3,030.00
  - 6. Accept/Award Solid Waste Disposal Tags Bids
  - 7. Accept/Award Tourist Park Permit Bids
  - 8. Special Use Permit RE: Varnum St. and City Water Line to the Tourist Park
  - 9. Approve City Commission Meeting Minutes of 3-3-14
  - 10. Check Register/List of Bills
  - 11. City Manager Report
- F. CORRESPONDENCE
- G. PUBLIC COMMENTS (non-agenda items)
- H. ADJOURNMENT

CITY COMMISSION

Official Proceedings

- A. CALL TO ORDER OF REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL

The Regular Meeting of the City Commission was duly called and held on Monday, **March 17, 2014**, in the City Commission Room of City Hall. Mayor DesJardins called the Regular Meeting to order at 6:00 p.m.

PRESENT: Commissioners: Cotey, Bornslaeger, Nettleton and Mayor DesJardins  
ABSENT: Commissioner: Daniels

- B. PUBLIC COMMENT (non-agenda items)

There were none.

- C. PUBLIC HEARING

- 1. Alley Vacation Leather Company Addition

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City Attorney Ferguson stated that this is not actually an alley vacation it is a street vacation as indicated and approved at the last Commission Meeting in a Resolution. Adrian Dinsmore from Bullivant Street asked to have the process explained to her; Brian Dull was also in attendance. City Attorney Ferguson explained the process and answered questions.

2. Adjourn Public Hearing enter Regular Meeting

Moved by Commissioner Bornslaeger to adjourn the Public Hearing and enter the Regular Meeting. Support by Commissioner Cotey.

Approved: Yeas: Commissioners: Cotey, Bornslaeger, Nettleton and Mayor  
DesJardins  
Nays: None

D. OLD CITY BUSINESS

1. Treasurer's Report

Moved by Commissioner Cotey to approve the City Treasurer's monthly report as submitted. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Cotey, Bornslaeger, Nettleton and Mayor  
DesJardins  
Nays: None

2. Monthly Reports - Committee - Fire - Police - WWTP

There were no Committee updates or questions on the monthly reports.

3. DDA - Partnership Updates - Kathy Reynolds - **Will not be attending the meeting**

E. NEW CITY BUSINESS

1. Approve Proclamation for the National Association of Letter Carriers as Saturday, May 10, 2014

Moved by Commissioner Bornslaeger to approve the Proclamation for the National Association of Letter Carriers as Saturday, May 10, 2014. Support by Commissioner Cotey.

Approved: Yeas: Commissioners: Cotey, Bornslaeger, Nettleton and Mayor  
DesJardins  
Nays: None

**THE CITY OF MUNISING  
Munising, Michigan  
PROCLAMATION**

WHEREAS, the National Association of Letter Carriers, the United States Postal Service, and the Knights of Columbus have joined together with the St. Vincent de Paul Society of Munising for the 2014 Twenty Second Annual Letter Carriers' Food Drive; and

WHEREAS, the food drive was initiated in 1993 to assist the many community food banks, food pantries and homeless shelters throughout the nation; and

WHEREAS, the second Saturday in May has been set aside for the Annual Food Drive for the collection of food items donated by postal customers; and

WHEREAS, the Letter Carriers, assisted by the Knights of Columbus and local St. Vincent de Paul representatives, have developed a food delivery system that allows residents along postal routes to donate non-perishable food items to our local food bank; and

WHEREAS, the Food Drive is a community-based endeavor and all food items donated remain within our local community to serve the needs of the community.

NOW, THEREFORE, I, Rod DesJardins, Mayor of the City of Munising do hereby proclaim Saturday, May 10, 2014 as LETTER CARRIERS FOOD DRIVE DAY in the City of Munising and urge all our citizens to join in this effort and leave a food item by the mailbox on Saturday for the letter carriers to pick up as they make their rounds.

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AND FURTHER, to offer our appreciation and admiration for our local Letter Carriers for the enthusiasm and unique contribution they are making towards the betterment of the community.

IN WITNESS WHEREOF, I have  
Hereunto set my hand and caused  
The Seal of the City of Munising  
To be affixed this 17<sup>th</sup> day of March  
2014.

\_\_\_\_\_  
Rod DesJardins, Mayor

2. Munising Bay Trail Network, Inc. Agreement

Moved by Commissioner Cotey to approve the Munising Bay Trail Network, Inc. Agreement as presented. Support by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Cotey, Bornslaeger, Nettleton and Mayor  
DesJardins  
Nays: None

**AGREEMENT**

This Agreement is made the \_\_\_\_ day of March, 2014, between the City of Munising, a Michigan Municipal Corporation, of 301 East Superior Street, Munising, Michigan 49862, (City) and Munising Bay Trail Network, Inc., a Michigan not for profit corporation, of N7534 AuTrain River Estate, AuTrain, Michigan 49806.

WHEREAS Munising Bay Trail Network, Inc. approached City to encourage City to work with Munising Bay Trail Network, Inc. to develop a system of mountain bike trails to serve City's residents and visitors to City, and the general public;

WHEREAS City is receptive to the development of the system of mountain bike trails, and allowed Munising Bay Trail Network, Inc. to develop, or partially develop, trails on city owned land that will become part of the system of trails;

WHEREAS Munising Bay Trail Network, Inc. also encouraged City to pursue a Michigan National Resources Trust Fund (MNRTF) grant to pay some of the costs of developing the trail system, and City has agreed to pursue the grant.

WHEREAS the parties have negotiated certain matters pertaining to developing the trail system and pursuing the grant, and wish to reduce the results of those negotiations to this writing.

Now, therefore, the parties agree:

1. Munising Bay Trail Network, Inc. shall perform all work to develop the system of mountain bike trails. The parties acknowledge the extent of the system, and the precise location of trails within the system, have not been determined but also acknowledge their understanding that Munising Bay Trail Network, Inc. is responsible for making these determinations, subject to City approval of any trails to be located on City owned land.
2. Munising Bay Trail Network, Inc. has \$25,700.00 in available funds to partially pay for development of the system of mountain bike trails. Munising Bay Trail Network, Inc. will make these funds available to City, for City to spend to develop the trail system. The parties acknowledge that all costs billed for development of the trail system will be paid by City using the \$25,700.00 from Munising Bay Trail Network, Inc., and any grant proceeds received. If the MNRTF grant is not obtained, and the parties decide not to re-apply, the \$25,700.00, or what is left of that amount, shall be repaid by City to Munising Bay Trail Network, Inc. Munising Bay Trail Network, Inc. shall provide City with \$12,850.00 on the date this Agreement is signed, and the remaining \$12,850.00 on the 180 day anniversary date of the date this Agreement or the date the grant agreement with MRTF is signed, whichever first occurs.

Date: \_\_\_\_\_

\_\_\_\_\_  
CITY OF MUNISING  
By: Devin Olson  
Its: City Manager

Date: \_\_\_\_\_

\_\_\_\_\_

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CITY OF MUNISING  
By: Sue Roberts  
Its: City Clerk

Date: \_\_\_\_\_

\_\_\_\_\_  
MUNISING BAY TRAIL NETWORK, INC.  
By: Michael G. Verhamme  
Its: President/

3. Approve a One or Three Year Contract with Alger Parks and Recreation

Moved by Commissioner Bornslaeger to enter into a three year contract with Alger Parks and Recreation with the City's contribution being \$25,909.00 for the next three years. Support by Commissioner Cotey.

Approved: Yeas: Commissioners: Cotey, Bornslaeger, Nettleton and Mayor  
DesJardins  
Nays: None

4. Alger County Transit ALTRAN Budget request of \$10,000.00

Moved by Commissioner Bornslaeger to support and approve the budget request of \$10,000.00 from the Alger County Transit ALTRAN; for the fiscal year 2014-2015. Support by Commissioner Cotey.

Approved: Yeas: Commissioners: Cotey, Bornslaeger, Nettleton and Mayor  
DesJardins  
Nays: None

5. Attorney Ferguson Invoice for Services Rendered for LUST Site in the amount of \$3,030.00

Moved by Commissioner Cotey to approve and pay Attorney Ferguson's invoice in the amount of \$3,030.00 for services rendered for the LUST site. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Cotey, Bornslaeger, Nettleton and Mayor  
DesJardins  
Nays: None

6. Accept/Award Solid Waste Disposal Tags Bids

Moved by Commissioner Bornslaeger to accept and place on file the bid received for Solid Waste Disposal Tags. Support by Commissioner Cotey.

Approved: Yeas: Commissioners: Cotey, Bornslaeger, Nettleton and Mayor  
DesJardins  
Nays: None

**Bid Received: The Munising News/Peterson Publishing \$2,971.23.**

Moved by Commissioner Cotey to award the Solid Waste Disposal Tag printing to The Munising News/Peterson Publishing in the amount of \$2,971.23. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Cotey, Bornslaeger, Nettleton and Mayor  
DesJardins  
Nays: None

7. Accept/Award Tourist Park Permit Bids

Moved by Commissioner Cotey to accept and place on file the bids received for printing of Tourist Park Permits. Support by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Cotey, Bornslaeger, Nettleton and Mayor  
DesJardins  
Nays: None

**Bids Received: The Munising News/Peterson Publishing \$2,150.00; Pride Printing & Mailing Services, Inc. \$2,395.00 and Northwoods Printing, LLC \$1,349.00.**

Moved by Commissioner Bornslaeger to award the Tourist Park Permit printing to Northwoods Printing, LLC in the amount of \$1,349.00. Support by Commissioner Cotey.

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Approved: Yeas: Commissioners: Cotey, Bornslaeger, Nettleton and Mayor  
DesJardins  
Nays: None

8. Special Use Permit RE: Varnum St. and City Water Line to the  
Tourist Park

Moved by Commissioner Nettleton to authorize the City Manager to work with  
the City Attorney and Charlie Marsh on a new Special Use Permit for the City  
water line to the Tourist Park. Support by Commissioner Cotey.

Approved: Yeas: Commissioners: Cotey, Bornslaeger, Nettleton and Mayor  
DesJardins  
Nays: None

9. Approve City Commission Meeting Minutes of 3-3-14

Moved by Commissioner Nettleton to approve the City Commission Meeting  
Minutes of 3-3-14 as submitted. Support by Commissioner Cotey.

Approved: Yeas: Commissioners: Cotey, Bornslaeger, Nettleton and Mayor  
DesJardins  
Nays: None

10. Check Register/List of Bills

Moved by Commissioner Cotey to approve and pay the Check Register/List of  
Bills as submitted. Support by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Cotey, Bornslaeger, Nettleton and Mayor  
DesJardins  
Nays: None

11. City Manager Report

City Manager Olson began his report with the water let run, in the last  
couple of weeks we have had fourteen freeze ups; three main breaks two on  
H-58 and one in Brown's Addition. Olson stated that Marquette's request for  
State of Emergency help was declined, so no FEMA or Federal funds will be  
received to help reduce the financial burden. Olson then stated that the  
insurance adjuster had been here for two items, the ALTRAN bus stop froze and  
there was some damage; and at the Wastewater Treatment Plant a roof is in  
dire need of repairs, there has been some leaking and it is getting closer to  
the electrical panel; if insurance won't cover this it is scheduled into the  
Phase 3 project so it will be fixed. As for the SAW Grants the City of  
Munising is scheduled to receive funding in the 2015/2016 or 2016/2017 fiscal  
years for the total amount requested. Regarding the Tourist Park bid award  
to Bittner; they met and had a good meeting. Olson stated that he is working  
on finalizing the lease with the DNR at the Anna River Access site; he will  
then have to work with Neenah Paper for an easement across their property.  
Olson has also received the final pay request for the H-58 project hopefully  
an agreement can be made as to fixing the "dip" in the road and the pay  
request can then come to the Commission. Olson, also stated that they had an  
Industrial Park Board meeting today regarding Sandy Davis' property and sub  
leasing it to Glass Block and More. Last, as for the Water Fund there is a  
13% deficit but the Sewer Fund is okay at this time.

F. CORRESPONDENCE

Correspondence included a letter from Chief Nelson regarding the last Police  
vehicle purchase.

G. PUBLIC COMMENTS (non-agenda items)

There were none.

H. ADJOURNMENT

Moved by Commissioner Cotey to adjourn the Regular Meeting of the City  
Commission. Support by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Cotey, Bornslaeger, Nettleton and Mayor  
DesJardins  
Nays: None

The Regular Meeting of the City Commission adjourned at 6:42 p.m.

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Rod DesJardins, Mayor

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Sue Roberts, City Clerk

LIST OF BILLS

27528) DSTECH	25.93
27529) MML-WORKERS' COMPENSATION	5153.00
27530) MICHIGAN/WISCONSIN SPRIN & BRAKE	109.92
27531) AN*SER SERVICES	353.20
27532) DAN MALONE	156.64
27533) MICHIGAN SECTION AWWA	315.00
27534) DEVIN OLSON	120.00
27535) 41 LUMBER COMPANY	63.84
27536) HILLSIDE PARTY STORE	483.96
27537) JACK DOHENY SUPPLIES, INC.	497.21
27538) KENDRICKS, BORDEAU, ADAMINI	1850.00
27539) LARRY KENT	1500.00
27540) MADIGAN'S HARDWARE	279.57
27541) PETERSON PUBLISHING INC.	681.61
27542) 4-SAFETY, LLC	75.00
27543) VERIZON WIRELESS	128.17
27544) CITY OF MUNISING-PETTY CASH	85.03
27545) STATE OF MICHIGAN	58616.00
27546) AUTO-WARES GROUP	700.77
27547) COLLEGE LAUNDRY & RENTAL	268.20
27548) NORTH AMERICAN SALT COMPANY	16702.85
27549) PETERSON PUBLISHING INC.	14.29
27550) SHELL FLEET PLUS	4290.89
27551) UPPER PENINSULA RECREATION INC.	1230.77
27552) U.S. POSTMASTER	334.22
27553) CITY OF MUNISING - WATER DEPT.	1783.77
27554) JOHN HERMANN	44.55
27555) HIAWATHA TELEPHONE COMPANY	1052.45
27556) MUNISING COMMUNITY CREDIT UNION-VISA	1176.55
27557) NAPA AUTO PARTS	356.53
27558) US BANK EQUIPMENT FINANCE	330.32
27559) DTE ENERGY	5052.00
27560) ENVIRONMENTAL RESOURCE ASSOCIATION	282.54
27561) GREAT AMERICAN DISPOSAL COMPANY	4390.43
27562) MUNISING COMMUNITY CREDIT UNION-VISA	1637.12
27563) QUILL CORPORATION	155.60
27564) UPPER PENINSULA POWER COMPANY	19059.79