

November 5, 2014

CITY COMMISSION
AGENDA
WEDNESDAY, NOVEMBER 5, 2014
6:00 P.M.

- A. CALL TO ORDER REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL
- B. PUBLIC COMMENTS (non-agenda items)
- C. OLD CITY BUSINESS
 - 1. Committee Reports - Updates
- D. NEW CITY BUSINESS
 - 1. Terri Grout Alger Conservation District Re: Letter of Support Invasive Species and Possible Matching (funds-in kind services) Request
 - 2. Rochelle Cotey ALTRAN Request
 - 3. Bittner Engineering, Inc. invoice \$1,642.50 for Tourist Park Improvements Project
 - 4. Appointment of Devin Olson to the Hospital Financing Authority
 - 5. Body Cameras for Police Department
 - 6. Quarterly Budget Adjustments
 - 7. Mead & Hunt Change Order #2 Phase 3 Sewer - Water Project
 - 8. Pay Summary Phase 3 Sewer Project \$107,785.29
 - 9. Pay Summary Phase 3 Water Project \$111,595.26
 - 10. Amendment to Mead & Hunt Engineering Contract Phase 3 Sewer Project \$88.58 Increase
 - 11. Amendment to Mead & Hunt Engineering Contract Phase 3 Water Project \$42.00 Decrease
 - 12. Approve City Commission Meeting Minutes of 10-20-2014
 - 13. Check Register - List of Bills
 - 14. City Manager Report
- E. CORRESPONDENCE
- F. PUBLIC COMMENTS (non-agenda items)
- G. ADJOURNMENT

CITY COMMISSION

Official Proceedings

- A. CALL TO ORDER REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL

The Regular Meeting of the City Commission was duly called and held on Wednesday, **November 5, 2014**, in the City Commission Room of City Hall. Mayor DesJardins called the Regular Meeting to order at 6:00 p.m.

PRESENT: Commissioners: Dolaskie, Cotey, Nettleton and Mayor DesJardins
ABSENT: Commissioner: Bornslaeger

- B. PUBLIC COMMENTS (non-agenda items)

Mayor DesJardins stated that the City Commission Meetings as of tonight will be live streamed to the City of Munising's face book page.

Sharon Seremek 8506 Reindeer Run, Christmas stated that she had heard the officer involved with the shooting of Tim Mitchell would be facing a civil

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suit with the Mitchell family. City Manager Olson stated that the City is anticipating a civil suit but has not been served at this time. Sharon was concerned and felt unsettled still having the officer on duty even though he is working with someone else.

C. OLD CITY BUSINESS

1. Committee Reports - Updates

There were no Committee Reports or updates.

Moved by Commissioner Dolaskie to amend the agenda to include 14A. Street Closure Request for Rekindle the Spirit event. Support by Commissioner Cotey.

Unanimous Voice Vote

Approved: Yeas: Commissioners: Dolaskie, Cotey, Nettleton and Mayor
DesJardins
Nays: None

D. NEW CITY BUSINESS

1. Terri Grout Alger Conservation District Re: Letter of Support Invasive Species and Possible Matching (funds-in kind services) Request

Moved by Commissioner Dolaskie to authorize the City Manager to write a letter of support for the Alger Conservation District and authorize up to \$1,200.00 in in-kind services to help with the removal of invasive species projects. Support by Commissioner Cotey.

Approved: Yeas: Commissioners: Dolaskie, Cotey, Nettleton and Mayor
DesJardins
Nays: None

2. Rochelle Cotey ALTRAN Request

Moved by Commissioner Dolaskie to allocate in the fiscal year 2015/2016 \$3,000.00 more for ALTRAN. Support by Commissioner Cotey.

Approved: Yeas: Commissioners: Dolaskie, Cotey, Nettleton and Mayor
DesJardins
Nays: None

3. Bittner Engineering, Inc. invoice \$1,642.50 for Tourist Park Improvements Project

Moved by Commissioner Dolaskie to approve the Bittner Engineering, Inc. invoice in the amount of \$1,642.50 for services rendered for the Tourist Park Improvements Project. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Dolaskie, Cotey, Nettleton and Mayor
DesJardins
Nays: None

4. Appointment of Devin Olson to the Hospital Financing Authority

Moved by Commissioner Dolaskie to appoint City Manager Devin Olson to the Hospital Financing Authority. Support by Commissioner Cotey.

Approved: Yeas: Commissioners: Dolaskie, Cotey, Nettleton and Mayor
DesJardins
Nays: None

5. Body Cameras for Police Department

Moved by Commissioner Dolaskie to approve the purchase of five body cameras with one free in the amount of \$2,280.00, sole sourcing the purchase as recommended by the City Manager, with the funds coming from the Police 2% monies. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Dolaskie, Cotey, Nettleton and Mayor
DesJardins
Nays: None

City Manager Recommendation:

As City Manager, my professional recommendation is to approve the purchase of 6 PRIMA FACIE cameras for a price of \$2,280.00. Due to the unique options

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that are provided by this camera and the lack of qualified retailers, it is my professional opinion that it would not serve the best interest of the City to solicit multiple bids. Funding would be out of the Police Equipment budget (2% monies).

6. Quarterly Budget Adjustments

Moved by Commissioner Cotey to approve the quarterly budget adjustments as submitted. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Dolaskie, Cotey, Nettleton and Mayor DesJardins
Nays: None

City of Munising
Budget Adjustments
November 2014

Department	Account	Amount			Reason
		Original	Change	Amended	
<u>Sewer</u>					
Capital Equipment					
	590-555-977.000	\$ 0.00	\$ 3,475.00	\$ <u>3,475.00</u>	UV Lamps
<u>Water</u>					
Supplies					
	591-557-726.000	\$ 1,500.00	\$ 1,375.00	\$ <u>2,875.00</u>	Cooper Pipe Stock
Professional Serv.					
	591-557-801.000	\$ 5,600.00	\$ 525.00	\$ <u>6,125.00</u>	Miss Dig Upgrades
Professional Serv.					
	591-557-801.000	\$ 6,125.00	\$25,000.00	\$ <u>31,125.00</u>	Hydraulic Analysis
Postage					
	591-556-727.000	\$ 2,100.00	\$ 475.00	\$ <u>2,575.00</u>	Postage WA Notices
Equipment					
	591-557-977.000	\$ 0.00	\$ 7,625.00	\$ <u>7,625.00</u>	Well/Chlorine Pumps
H-58 Water Project					
	591-557-970.000	\$ 0.00	\$ <u>238,500.00</u>		
CDGB Grant					
	591-000-539.000	\$ 0.00	\$179,300.00		
Local Match					
	591-000-002.000	\$ 0.00	\$ <u>59,200.00</u>		Transfer from Water Imp (\$71,337.00)
Budget Effect					
			\$ <u>0.00</u>		

Summary

Transfer from Water Improvements

	Depleted to -0-	\$ 71,337.33	
Transfer from Sewer Improvements			
	Depleted to -0-	\$ 2,930.04	
Insurance Proceeds			
		\$ <u>33,000.00</u>	Stolen Equipment
		\$107,267.37	
Transfer to H-58 Project			
	Hydraulic Analysis	\$ 59,200.00	
	Water Budget Adjustment	\$ 25,000.00	
	Sewer Budget Adjustment	\$ 10,000.00	
		\$ <u>3,475.00</u>	
		\$ <u>9,592.37</u>	Return to WA Imp if not needed for H-58

7. Mead & Hunt Change Order #2 Phase 3 Sewer - Water Project

Moved by Commissioner Dolaskie to approve the Mead & Hunt Change Order #2 Phase 3 Sewer-Water Project to increase the amount by \$123,707.70. Support by Commissioner Cotey.

Approved: Yeas: Commissioners: Dolaskie, Cotey, Nettleton and Mayor DesJardins
Nays: None

8. Pay Summary Phase 3 Sewer Project \$107,785.29

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Moved by Commissioner Cotey to approve the pay summary request for Phase 3 Sewer Project in the amount of \$107,785.29. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Dolaskie, Cotey, Nettleton and Mayor
DesJardins
Nays: None

9. Pay Summary Phase 3 Water Project \$111,595.26

Moved by Commissioner Dolaskie to approve the pay summary request for Phase 3 Water Project in the amount of \$111,595.26. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Dolaskie, Cotey, Nettleton and Mayor
DesJardins
Nays: None

10. Amendment to Mead & Hunt Engineering Contract Phase 3 Sewer Project \$88.58 Increase

Moved by Commissioner Nettleton to approve the amendment to Mead & Hunt's Engineering Contract Phase 3 Sewer Project increasing it \$88.58. Support by Commissioner Cotey.

Approved: Yeas: Commissioners: Dolaskie, Cotey, Nettleton and Mayor
DesJardins
Nays: None

11. Amendment to Mead & Hunt Engineering Contract Phase 3 Water Project \$42.00 Decrease

Moved by Commissioner Dolaskie to approve the amendment to Mead & Hunt's Engineering Contract Phase 3 Water Project decreasing it \$42.00. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Dolaskie, Cotey, Nettleton and Mayor
DesJardins
Nays: None

12. Approve City Commission Meeting Minutes of 10-20-2014

Moved by Commissioner Dolaskie to approve the City Commission Meeting Minutes of 10-20-2014 as submitted. Support by Commissioner Cotey.

Approved: Yeas: Commissioners: Dolaskie, Cotey, Nettleton and Mayor
DesJardins
Nays: None

13. Check Register - List of Bills

Moved by Commissioner Cotey to approve and pay the Check Register-List of Bills as submitted. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Dolaskie, Cotey, Nettleton and Mayor
DesJardins
Nays: None

14. City Manager Report

City Manager Olson stated that the Headlee amendment passed by the citizens 326 to 318, this will go into effect for the 2015 taxing year and will be incorporated into FY 15-16's budget. Regarding H-58 please see correspondence it contains a letter from Kevin Trevillian with Coleman Engineering. Next Olson indicated that around 200 surveys were taken and received for the Parks and Recreation Survey, a list will be compiled in the next two weeks and a copy of the updated plan for Commissioners will be available in December. Lynn Street only has a couple of loose ends that need to get wrapped up. As for the Tourist Park project the building is down and there are new footings and walls already poured. Next, Olson stated that Fire Hydrants from the 2008 project have excessive rusting issues. The City is currently working with East Jordan on this corrosion issue, the problem will be corrected and hydrants painted in the spring. As for the new police vehicle it should be ready within a month and in service by the middle of December. Last Olson reminded the Commission that the November 17th meeting was cancelled.

Agenda Amended:

14. Street Closure Request for Rekindle the Spirit Event

Moved by Commissioner Dolaskie to approve the street closure request for Rekindle the Spirit; from M-28 to Lynn Street on the evening of Thursday, December 4 from 4:50 p.m. - 7:30 p.m. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Dolaskie, Cotey, Nettleton and Mayor DesJardins
Nays: None

E. CORRESPONDENCE

Correspondence included a letter from Coleman Engineering Kevin Trevillian on H-58.

F. PUBLIC COMMENTS (non-agenda items)

Commissioner Nettleton gave a big thank you to the citizens that voted in the Headlee on the November 4th ballot.

G. ADJOURNMENT

Moved by Commissioner Dolaskie to adjourn the Regular Meeting of the City Commission. Support by Commissioner Cotey.

Approved: Yeas: Commissioners: Dolaskie, Cotey, Nettleton and Mayor DesJardins
Nays: None

The Regular Meeting of the City Commission adjourned at 6:52 p.m.

Rod DesJardins, Mayor

Sue Roberts, City Clerk

LIST OF BILLS

28386) HIAWATHA TELEPHONE COMPANY	53.20
28387) MADIGAN'S HARDWARE	50.81
28388) PETERSON PUBLISHING INC.	23.79
28389) UPPER PENINSULA POWER COMPANY 15.43	
28390) 41 LUMBER COMPANY	1007.02
28391) 41 LUMBER COMPANY	231.17
28392) CASH 82.28	
28393) CHARTER COMMUNICATIONS	78.28
28394) CITY OF MUNISING	3697.08
28395) CONSUMERS MUTUAL INSURANCE OF MICHIGAN	14527.70
28396) DELTA DENTAL	1740.84
28397) DENMAN'S HARDWARE	116.47
28398) DTE ENERGY	512.29
28399) EJ USA INC.	375.24
28400) D. ROBB FERGUSON	1800.00
28401) D. ROBB FERGUSON	1770.00
28402) GEROU EXCAVATING, INC.	678.00
28403) GRAND ISLAND TOWNSHIP	150.00
28404) GREAT AMERICAN DISPOSAL COMPANY	4985.84
28405) MICHIGAN DEPT OF ENVIRONMENTAL	179.00
28406) NORTH CENTRAL LABORATORIES	472.70
28407) NORTHWEST PETROLEUM SERVICES	60.00
28408) OSHKOSH FIRE & POLICE	900.00
28409) PARAGON LABORATORIES, INC.	240.00
28410) QUILL CORPORATION	57.95
28411) VOIDED	VOIDED
28412) SYNAGRO CENTRAL, LLC	14563.80
28413) TANNEHILL CONCRETE CONSTRUCTION	800.00
28414) UPPER PENINSULA POWER COMPANY	12622.75
28415) UPPER MICHIGAN COMMUNITY CREDIT UNION	105.00
28416) UPPER PENINSULA RECREATION INC.	1230.77
28417) UPPER PENINSULA RECREATION INC.	1147.74
28418) STANDARD INSURANCE COMPANY	228.27
28419) STANDARD INSURANCE COMPANY	428.71
28420) KELLEY MARKETING	300.00

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28421) STATE OF MICHIGAN	132.00
28422) MUNISING ROTARY CLUB	200.00
28423) TELNET WORLDWIDE, INC.	18.11
28424) U.S. POSTMASTER	220.00
28425) VISION SERVICE PLAN	60.53
28426) VISION SERVICE PLAN	328.24
28427) WEST PAYMENT CENTER	220.50
28428) BITTNER ENGINEERING INC.	700.00
28429) GBS INC.	57.26
28430) HOLIDAY COMPANIES	2084.33
28431) MICHIGAN MUNICIPAL LEAGUE	5059.00
28432) VANTAGE FLEX, LLC	95.00
28433) ALGER COUNTY HUMANE SOCIETY	325.00
28434) DSTECH	25.93
28435) D. ROBB FERGUSON	1666.66
28436) DEVIN OLSON	40.00
28437) POMASL FIRE EQUIPMENT	1147.50
28438) POMPS TIRE SERVICE, INC.	3190.24
28439) SCHULTZ EQUIPMENT & PARTS COMPANY	258.81
28440) STREICHER'S	127.98
28441) UPPER PENINSULA POWER COMPANY	5797.98
28442) UPPER PENINSULA RECREATION INC.	1230.77
28443) WOOD ISLAND WASTE MANAGEMENT	1093.80