

July 20, 2015

CITY COMMISSION OF THE CITY OF MUNISING
AGENDA
MONDAY, JULY 20, 2015
6:00 P.M.

- A. CALL TO ORDER OF REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL
- B. PUBLIC COMMENT (non-agenda items)
- C. OLD CITY BUSINESS
 - 1. Treasurer's Report
 - 2. Monthly Reports - Committee - Fire - Harbor Master - Police - WWTP
 - 3. DDA - Partnership Updates - Kathy Reynolds
- D. NEW CITY BUSINESS
 - 1. Street Hockey Street Closure Request
 - 2. Bonnie LMAS Request for No Smoking in Parks Ordinance
 - 3. First Reading of Water and Sewer Ordinance
 - 4. Purchase of Tasers for Police Department \$3,607.80
 - 5. Vactor Truck Repairs \$3,097.87
 - 6. Letter of Support for Munising Memorial Hospital Purchase by Munising Bay HealthCare
 - 7. Traverse Engineering Services, P.C. H-58 Water Main Replacement Amendment No. 2 to Agreement for Engineering Services
 - 8. General Agreement with Pictured Rocks National Lakeshore and City of Munising Fire Department
 - 9. Munising Booster Club Charitable Gaming License Request
 - 10. Change Order No. 1 for the Anna River Fishing Pier Project
 - 11. Asphalt Patching Quotes
 - 12. Munising Sewer Project Pay Request \$169,783.31
 - 13. Munising Water Project Pay Request \$91,454.31
 - 14. Change Order Cox Addition Water Sewer Project
 - 15. Approve City Commission Meeting Minutes of 7-1-15
 - 16. Check Register/List of Bills
 - 17. City Manager Report
- E. CORRESPONDENCE
- F. PUBLIC COMMENTS (non-agenda items)
- G. ADJOURNMENT

CITY COMMISSION

Official Proceedings

- A. CALL TO ORDER OF REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL

The Regular Meeting of the City Commission was duly called and held on Monday, **July 20, 2015**, in the City Commission Room of City Hall. Mayor DesJardins called the Regular Meeting to order at 6:00 p.m.

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PRESENT: Commissioners: Dolaskie, Cotey, Bornslaeger, Nettleton and Mayor DesJardins
ABSENT: None

B. PUBLIC COMMENT (non-agenda items)

There were none.

C. OLD CITY BUSINESS

1. Treasurer's Report

Moved by Commissioner Cotey to approve the Treasurer's Monthly Report as submitted. Support by Commissioner Dolaskie.

Approved: Yeas: Commissioners: Dolaskie, Cotey, Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

2. Monthly Reports - Committee - Fire - Harbor Master - Police - WWTP

Commissioner Bornslaeger made comment on the Police Department reports, year to date totals were included.

3. DDA - Partnership Updates - Kathy Reynolds

Kathy Reynolds stated that the sidewalks are complete in the Downtown District. She has a walk through to do yet for final completion. The DDA is also looking at the paving of the alley from the Dog Patch down to Auto Value, they are getting pricing currently. She did indicate that the portion of alley behind the old fire hall and Cox building may be cut out of the project in case there is new construction going on there. As for the July 4th festivities everyone did well. Reynolds stated that she met with MEDC earlier and talked about monies available for different projects.

D. NEW CITY BUSINESS

1. Street Hockey Street Closure Request

Their representative stated that they have decided not to pursue the request at this time.

2. Bonnie LMAS Request for No Smoking in Parks Ordinance

Mayor DesJardins stated that he was approached during the 4th of July regarding smoking in the park. Bonnie was not in attendance so no action was needed. Enforcement would be difficult, and the issue of littering would have to be addressed. Mayor DesJardins stated that we should wait until LMAS can be present for further discussion.

3. First Reading of Water and Sewer Ordinance

City Attorney Ferguson stated that with this Ordinance it would update outdated things in it. Commissioner Bornslaeger indicated that he would like to go over the new draft to address his concerns. No action was needed.

4. Purchase of Tasers for Police Department \$3,607.80

Moved by Commissioner Bornslaeger to approve the purchase of tasers from Taser and sole source this purchase as per the City Manager's recommendation for the Police Department in the amount of \$3,607.80. Support by Commissioner Cotey.

Approved: Yeas: Commissioners: Dolaskie, Cotey, Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

City Manager Recommendation

My professional recommendation is to award the purchase to TASER International. Due to the proprietary nature of the items, no other vendors are available to solicit quotes from. Because of this, I do not foresee any additional benefit to the City to solicit more than this quote. Budget Implications: the City would make the purchase out of the Police equipment line item. In the spring of this year the City successfully submitted a grant

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application to the Stark Fund within the Alger Regional Foundation. The Stark family generously awarded the City a grant totaling \$3,111.35 to help with this purchase.

5. Vactor Truck Repairs \$3,097.87

Moved by Commissioner Cotey to approve the vactor truck repairs in the amount of \$3,097.87 from Jack Doheny Companies. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Dolaskie, Cotey, Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

City Manager Recommendation

My professional recommendation is to award the purchase to Jack Doheny in the amount of \$3,097.87. I make this sole source recommendation based on the fact that Jack Doheny is the only regional supplier of parts for this specialized truck. Due to the specialized equipment, I do not see any added benefit to the City of Munising arising from soliciting parts quotes from other suppliers in other regions. Budget Implications: This purchase would be made out of the Motor Pool-Repairs and Maintenance budget line.

6. Letter of Support for Munising Memorial Hospital Purchase by Munising Bay HealthCare

Moved by Commissioner Nettleton to approve the letter of support for the Munising Memorial Hospital purchase by Munising Bay HealthCare. Support by Commissioner Dolaskie.

Approved: Yeas: Commissioners: Dolaskie, Cotey, Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

7. Traverse Engineering Services, P.C. H-58 Water Main Replacement Amendment No. 2 to Agreement for Engineering Services

Moved by Commissioner Dolaskie to approve Amendment No. 2 to Traverse Engineering Services for the H-58 Water Main Replacement increasing it by \$6,000.00. Support by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Dolaskie, Cotey, Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

8. General Agreement with Pictured Rocks National Lakeshore and City of Munising Fire Department

Moved by Commissioner Cotey to approve the General Agreement with Pictured Rocks National Lakeshore and the City of Munising Fire Department. Support by Commissioner Dolaskie.

Approved: Yeas: Commissioners: Dolaskie, Cotey, Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

9. Munising Booster Club Charitable Gaming License Request

Moved by Commissioner Dolaskie to approve the Charitable Gaming License Request from the Munising Booster Club. Support by Commissioner Cotey.

Approved: Yeas: Commissioners: Dolaskie, Cotey, Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

10. Change Order No. 1 for the Anna River Fishing Pier Project

Moved by Commissioner Bornslaeger to approve Change Order No. 1 for the Anna River Fishing Pier Project. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Dolaskie, Cotey, Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

11. Asphalt Patching Quotes

Moved by Commissioner Dolaskie to accept and place on file the quotes received for asphalt patching. Support by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Dolaskie, Cotey, Bornslaeger, Nettleton and Mayor

DesJardins

Nays: None

Bids Received: Smith Construction \$5,500.00, Superior Paving \$4,525.00, Paisano Paving \$2,087.00

Moved by Commissioner Dolaskie to award the asphalt patching quote to Paisano Paving in the amount of \$2,087.00. Support by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Dolaskie, Cotey, Bornslaeger, Nettleton and Mayor DesJardins

Nays: None

12. Munising Sewer Project Pay Request \$169,783.31

Moved by Commissioner Dolaskie to approve the pay request of \$169,783.31 for the Munising Sewer Project. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Dolaskie, Cotey, Bornslaeger, Nettleton and Mayor DesJardins

Nays: None

13. Munising Water Project Pay Request \$91,454.31

Moved by Commissioner Dolaskie to approve the pay request of \$91,454.31 for the Munising Water Project. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Dolaskie, Cotey, Bornslaeger, Nettleton and Mayor DesJardins

Nays: None

14. Change Order Cox Addition Water Sewer Project

Moved by Commissioner Dolaskie to approve the Change Order for the Cox Addition Water Sewer Project to change the substantial completion date to 7/31/15 and the final payment date to 8/31/2015. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Dolaskie, Cotey, Bornslaeger, Nettleton and Mayor DesJardins

Nays: None

15. Approve City Commission Meeting Minutes of 7-1-15

Moved by Commissioner Dolaskie to approve the City Commission Meeting Minutes of 7-1-15 as submitted. Support by Commissioner Cotey.

Approved: Yeas: Commissioners: Dolaskie, Cotey, Bornslaeger, Nettleton and Mayor DesJardins

Nays: None

16. Check Register/List of Bills

Moved by Commissioner Dolaskie to approve and pay the Check Register/List of Bills as submitted. Support by Commissioner Cotey.

Approved: Yeas: Commissioners: Dolaskie, Cotey, Bornslaeger, Nettleton and Mayor DesJardins

Nays: None

17. City Manager Report

City Manager Olson stated that the H-58 Water Main Replacement Project is almost wrapped up sign replacement and landscaping will be done this week. The paving company was about 25 tons short last week. As for the cemetery well, the power issue that UPPCO is resolving the old 480 volt single phase power. We did have extreme wear and tear on the controls and pumps, the lower long term O & M is at no additional cost. The DPW and the WWTP attended

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MIOSHA training on the 8th for lifting and fall protection. Regarding the State Tax Commission audit took place last week with Mark Maki this was for minimum assessing requirements. They have tax roll data base for review and will also have field reviews of properties sometime this fall. We are expecting to receive results from the audit sometime between November and January. H-58 road funding has a \$370,000.00 match for FLAP grant in the fiscal year 2016. Olson stated he has been talking with the Sault Tribe, the Park Service and legislators on funding avenues. Olson then stated that the preliminary audit schedule is to begin August 17th. Regarding new signs throughout town the crew has replaced damaged and faded signs, also new signs surrounding the tot lots and dead end roads have been replaced. The "Jake Brake" Ordinance sign on H-58 has been placed, he is working with MDOT on the permitting for the other sides of town. The old Fire Hall/DPW building ownership has been officially transferred to Tom and Bromley Hall. Olson stated that the Binsfeld Bayshore Park dedication at the park is this Friday afternoon. Olson informed the Commission that he will be out of the office the week of September 14th for MML and the week of October 26th.

E. CORRESPONDENCE

Correspondence included a letter from the United States Department of the Interior Fish and Wildlife Service regarding the Munising Bayshore Marina Project outlining the grant procedures.

F. PUBLIC COMMENTS (non-agenda items)

Attorney Ferguson introduced Kayla Frederickson, she is in town for a couple of weeks and will be shadowing him. He thanked the Commission for letting her attend.

G. ADJOURNMENT

Moved by Commissioner Cotey to adjourn the Regular Meeting of the City Commission. Support by Commissioner Dolaskie.

Approved: Yeas: Commissioners: Dolaskie, Cotey, Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

The Regular Meeting of the City Commission adjourned at 6:56 p.m.

Rod DesJardins, Mayor

Sue Roberts, City Clerk

LIST OF BILLS

29277)	CHARTER COMMUNICATIONS	81.18
29278)	DENMAN'S HARDWARE	606.83
29279)	DSTECH	26.92
29280)	HOLIDAY COMPANIES	1865.03
29281)	NORTHERN MICHIGAN UNIVERSITY	104.00
29282)	SCHULTZ EQUIPMENT & PARTS COMPANY	760.91
29283)	TRI-COUNTY SEPTIC	80.00
29284)	UPPER PENINSULA POWER COMPANY	5640.29
29285)	U. S. POSTMASTER	633.02
29286)	NORTHWOODS PRINTING	107.00
29287)	AN*SER SERVICES	59.60
29288)	POWERPLAN	698.94
29289)	SIM SUPPLY	119.26
29290)	US BANK	297.56
29291)	USA BLUE BOOK	200.43
29292)	UPPER PENINSULA RECREATION INC.	1230.77
29293)	UPPER PENINSULA RECREATION INC.	4880.48
29294)	PARAGON LABORATORIES, INC.	270.00
29295)	WOLVERINE FIREWORKS DISPLAY	10800.00
29296)	VOIDED	VOIDED
29297)	VERIZON WIRELESS	305.43
29298)	ALGER TITLE AGENCY	735.60
29299)	DEVIN OLSON	133.90
29300)	ALGER COUNTY ELECTRIC	154.00
29301)	STATE OF MICHIGAN	100.00

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29302)	KATHY REYNOLDS	50.00
29303)	UPEA ENGINEERS & ARCHITECTS	9500.00
29304)	LADY KOLLERS PEST CONTROL	1250.00
29305)	BINSFELD MEMORIAL FUND	500.00
29306)	GREATER MUNISING BAY	16003.75
29307)	MIDWAY RENTALS	174.90
29308)	ALGER COUNTY ELECTRIC	560.00
29309)	DSTECH	18.75
29310)	MADIGAN'S HARDWARE	21.54
29311)	MANATRON INC.	1123.46
29312)	SUPERIOR ICE	89.00
29313)	TRAVERSE ENGINEERING SERVICES	15584.12
29314)	PETERSON PUBLISHING INC.	702.35
29315)	D. ROBB FERGUSON	14.00
29316)	NORTHWOODS PRINTING	247.90
29317)	TRUCK EQUIPMENT, INC.	92.48
29318)	ALMETEK INDUSTRIES INC.	112.51
29319)	ALGER COUNTY HUMANE SOCIETY	325.00
29320)	TRI-COUNTY SEPTIC	160.00
29321)	D. ROBB FERGUSON	3000.00
29322)	GARY GRAHAM	6000.00
29323)	STEVEN SWANBERG	6000.00
29324)	UPPER PENINSULA RECREATION INC.	5246.12
29325)	INTENSIFIED WOOD RESTORATION	2250.00
29326)	DEVIN OLSON	40.00
29327)	SCHULTZ EQUIPMENT & PARTS COMPANY	98.88
29328)	GREAT LAKES WOOD PRODUCTS	30.84
29329)	STATE OF MICHIGAN LARA BOILER DIVISION	130.00
29330)	41 LUMBER COMPANY	123.50
29331)	ALGER COUNTY CIRCUIT COURT	150.00
29332)	HIAWATHA TELEPHONE COMPANY	1183.44
29333)	HONEYWELL BUILDING SOLUTIONS	3142.27
29334)	BOB'S IGA	18.78
29335)	SHELL FLEET PLUS	1426.22
29336)	TRI-COUNTY SEPTIC	350.00
29337)	UPPER PENINSULA POWER COMPANY	19256.90
29338)	FRACO, INC.	811.44
29339)	CITY OF MUNISING	2038.39
29340)	TRI-COUNTY SEPTIC	580.00
29341)	ALTRAN	15000.00
29342)	MADIGAN'S HARDWARE	866.58
29343)	QUILL CORPORATION	596.72
29344)	UPPER PENINSULA RECREATION INC.	6161.32
29345)	MANISTIQUE OIL COMPANY, INC.	3931.26
29346)	JOAN VINETTE SEWING	18.00
29347)	VOIDED	VOIDED
29348)	GEROU EXCAVATING, INC.	125914.31
29349)	GALLS, LLC	188.66
29350)	WEST PAYMENT CENTER	1040.25
29351)	CONSUMER'S MUTUAL INSURANCE OF MICHIGAN	13689.77
29352)	DTE ENERGY	382.36
29353)	UPPER PENINSULA POWER COMPANY	24.13
29354)	HIAWATHA TELEPHONE COMPANY	51.58
29355)	MADIGAN'S HARDWARE	827.36
29356)	UPPER PENINSULA POWER COMPANY	39.98
29357)	PETERSON PUBLISHING INC.	295.73
29358)	NORTHWOODS PRINTING	80.00
29359)	GREATER MUNISING BAY	2175.00
29360)	ARROW CONSTRUCTION	101109.18