

October 7, 2015

CITY COMMISSION
AGENDA
WEDNESDAY, OCTOBER 7, 2015
6:00 P.M.

- A. CALL TO ORDER REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL
- B. PUBLIC COMMENTS (non-agenda items)
- C. OLD CITY BUSINESS
 - 1. Committee Reports - Updates
- D. NEW CITY BUSINESS
 - 1. Carol Howard discussion on Ray Berg's Building
 - 2. Agreement with Munising Hockey Association, Inc.
 - 3. Kevin Trevillian - Coleman Engineering SAW Grant Professional Engineering Services Proposal
 - 4. Kevin Trevillian - Coleman Engineering H-58 FLAP Roadway Project Professional Engineering Services Proposal
 - 5. Adoption of Alger County Hazard Mitigation Plan and Approve Resolution
 - 6. Sanders & Czapski Associates, PLLC Services through September 17, 2015 in the amount of \$3,894.60 for Munising Bay Mountain Bike Trailhead Project
 - 7. Purchase and Installation of Transfer Switches for WWTP Operations
 - 8. Discussion - Payment in Lieu of Off-Street Parking
 - 9. Approve City Commission Meeting Minutes of 9-21-15
 - 10. Check Register - List of Bills
 - 11. City Manager Report
- E. CORRESPONDENCE
- F. PUBLIC COMMENTS (non-agenda items)
- G. ADJOURNMENT

CITY COMMISSION

Official Proceedings

- A. CALL TO ORDER REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL

The Regular Meeting of the City Commission was duly called and held on Wednesday, **October 7, 2015**, in the City Commission Room of City Hall. Mayor DesJardins called the Regular Meeting to order at 6:00 p.m.

PRESENT: Commissioners: Dolaskie, Cotey, Bornslaeger, Nettleton and Mayor DesJardins

ABSENT: None

- B. PUBLIC COMMENTS (non-agenda items)

Rob Lundquist with Munising Bay Trail Network asked about the status of the grant for the Mountain Bike Trail Project. Currently the contract is at City Attorney Ferguson's for his review. We are waiting for final approval with the changes submitted. The DNR is backlogged so we do not have a tentative approval date at this time. Lundquist also asked about the City's appropriated \$10,000.00 and how it would be paid out. City Manager Olson stated that it would be in the form of a check. Mayor DesJardins stated that we are also looking into a Recreation Grant in the amount of \$50,000.00 with a 50/50 match to cover some of the costs.

- C. OLD CITY BUSINESS

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1. Committee Reports - Updates

Commissioner Nettleton, Mayor DesJardins and City Manager Olson all attended a four hour area wide meeting discussing the positive impact the increased tourism is causing. The purpose is to try to come up with solutions to problems in the community. The many participants at the meeting will eventually be broken down into smaller groups to tackle different identified problems for solutions. The meeting was all positive and the outcome of increased tourism is approximately 30% so far, and over the next 20 to 40 years is expected to increase up to 140%.

D. NEW CITY BUSINESS

1. Carol Howard discussion on Ray Berg's Building

Moved by Commissioner Cotey to table this item, and to put it back on the agenda when necessary. Support by Commissioner Dolaskie.

Approved: Yeas: Commissioners: Dolaskie, Cotey, Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

Moved by Commissioner Dolaskie to amend the agenda to include A2. Request from the School to have Fireworks at the Friday Night Game. Support by Commissioner Cotey.

Unanimous Voice Vote

Approved: Yeas: Commissioners: Dolaskie, Cotey, Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

Agenda Amended:

A2. Request from the School to have Fireworks at the Friday Night Game

Moved by Commissioner Dolaskie to approve the request from the School to have fireworks at the Friday night game. Support by Commissioner Cotey.

Approved: Yeas: Commissioners: Dolaskie, Cotey, Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

2. Agreement with Munising Hockey Association, Inc.

Moved by Commissioner Dolaskie to approve the Agreement with the Munising Hockey Association, Inc. as presented. Support by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Dolaskie, Cotey, Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

3. Kevin Trevillian - Coleman Engineering SAW Grant Professional Engineering Services Proposal

Moved by Commissioner Dolaskie to approve the Coleman Engineering SAW Grant Professional Engineering Services proposal, following the City Manager's recommendation to sole source this service. Support by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Dolaskie, Cotey, Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

4. Kevin Trevillian - Coleman Engineering H-58 FLAP Roadway Project Professional Engineering Services Proposal

Moved by Commissioner Nettleton to accept Coleman Engineering's Professional Engineering Services proposal for the H-58 FLAP Roadway Project, following the City Manager's recommendation to sole source this service. Support by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Dolaskie, Cotey, Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

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5. Adoption of Alger County Hazard Mitigation Plan and Approve Resolution

Moved by Commissioner Dolaskie to adopt the Alger County Hazard Mitigation Plan and approve the Resolution. Support by Commissioner Cotey.

Approved: Yeas: Commissioners: Dolaskie, Cotey, Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

Resolution of the Adoption of the Alger County Hazard Mitigation Plan

WHEREAS, hazard mitigation is defined as any action taken before, during, or after a disaster or emergency to permanently eliminate or reduce the long-term risk to human life and property from natural and technological hazards; and

WHEREAS, the Federal Government, the State of Michigan, Alger County and the **City of Munising** all recognize the importance of preventing or lessening the damage and impact of disasters and emergencies through hazard mitigation; and

WHEREAS, the **City of Munising** has a unique role to play in coordinating the hazard mitigation activities of federal and state and local governments by identifying local county hazards; and assisting possible mitigation efforts; and

WHEREAS, it is appropriate that technical experts from state and local government and private industry are brought together to foster and promote the implementation of hazard mitigation measures; and

WHEREAS, increased coordination can assist in lowering future disaster relief expenditures and increasing the level of public safety for the **City of Munising**; and

WHEREAS, the **City of Munising** may from time to time solicit, review and identify hazard mitigation projects for funding consideration under the Hazard Mitigation Grant Program (section 404 of the Robert T. Stafford Disaster Relief and Emergency Assistance, as amended), the Pre-Disaster Mitigation Program (section 203 of the Stafford Act, 42 U.S.C 5133), the Flood Mitigation Assistance Program (section 1366 of the National Flood Insurance Act of 1968, as amended), The Severe Repetitive Loss Program (section 1361A of the National Flood Insurance Act of 1968, as amended) and the Repetitive Flood Claims Program (section 1361A of the National Flood Insurance Act of 1968, as amended).

NOW, THEREFORE, BE IT RESOLVED the **City of Munising** adopts the 2015 Alger County Hazard Mitigation Plan.

Date

Sue Roberts, City Clerk
City of Munising

6. Sanders & Czapski Associates, PLLC Services through September 17, 2015 in the amount of \$3,894.60 for Munising Bay Mountain Bike Trailhead Project

Moved by Commissioner Dolaskie to approve payment to Sanders & Czapski Associates, PLLC in the amount of \$3,894.60 for services regarding the Munising Bay Mountain Bike Trailhead Project. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Dolaskie, Cotey, Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

7. Purchase and Installation of Transfer Switches for WWTP Operations

Moved by Commissioner Dolaskie to accept and place on file the bids for installation and transfer switches for the WWTP. Support by Commissioner Cotey.

Approved: Yeas: Commissioners: Dolaskie, Cotey, Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

Bids received: Billy Electric for installation \$7,089.00 and North Country Power Generation for switches \$3,731.00.

Moved by Commissioner Bornslaeger to sole source these items because they are the only two places that handle the switches and installation, approving the bid from Billy Electric for installation in the amount of \$7,089.00 and North Country Power Generation for the switches in the amount of \$3,731.00. Also

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approving a budget adjustment for a transfer from the Leachate Fund to cover this cost. Support by Commissioner Dolaskie.

Approved: Yeas: Commissioners: Dolaskie, Cotey, Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

8. Discussion - Payment in Lieu of Off-Street Parking

Moved by Commissioner Cotey to amend the agenda item #8 to Act on Payment in Lieu of Off-Street Parking. Support by Commissioner Bornslaeger.

Unanimous Voice Vote

Approved: Yeas: Commissioners: Dolaskie, Cotey, Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

Agenda Amended:

#8 Act on Payment in Lieu of Off-Street Parking

Moved by Commissioner Dolaskie to resolve adding a fee of \$20.00 per spot as the Payment in Lieu of Off-Street Parking to the Fee Schedule, with the Fee Schedule being reviewed in the spring. Support by Commissioner Cotey.

Approved: Yeas: Commissioners: Dolaskie, Cotey, Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

9. Approve City Commission Meeting Minutes of 9-21-15

Moved by Commissioner Dolaskie to approve the City Commission Meeting Minutes of 9-21-15 as presented. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Dolaskie, Cotey, Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

10. Check Register - List of Bills

Moved by Commissioner Dolaskie to approve and pay the Check Register-List of Bills as submitted. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Dolaskie, Cotey, Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

11. City Manager Report

City Manager Olson informed the Commission that the Anna River Universal Access project is mostly finished regarding the fishing pier. They will be prepping and planning for the vault toilet installation. The first pay request will be on the next agenda. As for the Cox Building there have been multiple discussions with the MEDC, John Madigan, Deb Nedeau, Kathy Reynolds and himself regarding funding. Regarding the old City Hall we have received word from the MEDC that we are at the construction phase of the project. There is a kickoff meeting tomorrow with the local development team. Last Olson stated that he was notified by MDOT that M-28 is in the 5 year plan of a 4.3 million dollar improvement project slated for 2020.

E. CORRESPONDENCE

There was a handout from Randy Nichols addressing growth in Munising (Tourism).

F. PUBLIC COMMENTS (non-agenda items)

There were none.

G. ADJOURNMENT

Moved by Commissioner Dolaskie to adjourn the Regular Meeting of the City Commission. Support by Commissioner Cotey.

Approved: Yeas: Commissioners: Dolaskie, Cotey, Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

The Regular Meeting of the City Commission adjourned at 7:17 p.m.

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Rod DesJardins, Mayor

Sue Roberts

LIST OF BILLS

29634)MIDWAY RENTALS	69.63
29635)NORTH CENTRAL LABORATORIES	444.46
29636)GREAT AMERICAN DISPOSAL COMPANY	6637.05
29637)UPPER PENINSULA RECREATON INC.	5323.56
29638)VANTAGE FLEX, LLC	100.00
29639)DELTA DENTAL	1764.18
29640)MADIGAN'S HARDWARE	495.48
29641)SNYDER DRUG STORES	17.10
29642)UPPER MICHIGAN COMMUNITY CREDIT UNION	418.48
29643)WOOD ISLAND WASTE MANAGEMENT	31.10
29644)CASH 119.81	
29645)AIRGAS USA, LLC	105.09
29646)CHARTER COMMUNICATIONS	95.97
29647)DENMAN'S HARDWARE	546.50
29648)HR DIRECT	251.40
29649)STANDARD INSURANCE COMPANY	860.74
29650)STANDARD INSURANCE COMPANY	480.24
29651)UPPER PENINSULA RECREATION INC.	2293.50
29652)TELNET WORLDWIDE, INC.	16.47
29653)STREICHER'S	129.96
29654)TRUCK EQUIPMENT, INC.	139.98
29655)UPPER PENINSULA RECREATION INC.	1230.77
29656)MENARDS98.45	
29657)TRAVERSE ENGINEERING SERVICES	5992.68
29658)UPPER PENINSULA RECREATION INC.	1959.54
29659)KELLEY MARKETING	300.00
29660)VOIDEDVOIDED	
29661)41 LUMBER COMPANY	10.65
29662)VOIDEDVOIDED	
29663)ALGER COUNTY TREASURER	889.99
29664)UPPER PENINSULA POWER COMPANY	28.76
29665)UPPER PENINSULA POWER COMPANY	402.78
29666)STATE OF MICHIGAN	100.00
29667)DEVIN OLSON	183.08
29668)HOLIDAY COMPANIES	1299.23
29669)MANNING ENVIRONMENTAL, INC.	157.88
29670)FAMILY PRIDE LAUNDRY	287.50
29671)UP FABRICATING COMPANY	946.00
29672)FIRST MERIT BANK N.A.	21160.00
29673)DSTECH26.92	
29674)MILLER BRADFORE & ROSBERG	613.59
29675)CITY OF MUNISING	2513.32
29676)BECKER ARENA PRODUCTS, INC.	1690.25
29677)H & I MESABI	3724.30
29678)UPPER PENINSULA RECREATION INC.	3950.32
29679)VERIZON WIRELESS	304.36
29680)ALGER COUNTY HUMANE SOCIETY	325.00
29681)SUPERIOR ICE	27.00
29682)TRI-COUNTY SEPTIC	160.00
29683)WEST PAYMENT CENTER	515.00
29684)D. ROBB FERGUSON	3000.00
29685)DEVIN OLSON	40.00
29686)ALADDIN FIRE PROTECTION LLC	618.00
29687)DSTECH37.50	
29688)HIAWATHA TELEPHONE COMPANY	1270.71
29689)NAPA AUTO PARTS	92.09
29690)NORTH CENTRAL LABORATORIES	754.00
29691)MICHIGAN MUNICIPAL LEAGUE	818.36
29692)UPPER PENINSULA RECREATION INC.	1320.88
29693)BADGER METER, INC.	4083.00
29694)BRUCE EDDY	15.30