

April 18, 2106
CITY COMMISSION OF THE CITY OF MUNISING
AGENDA
MONDAY, APRIL 18, 2016
6:00 P.M.

- A. CALL TO ORDER REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL
- B. PUBLIC COMMENT (non-agenda items)
- C. OLD CITY BUSINESS
 - 1. Phase 3 Cox Addition Project Update - tabled from 4-6-16
 - (a) Cox Addition Settlement Agreement with Oberstar
 - 2. Treasurer's Report
 - 3. Monthly Reports - Committee - Fire - Police - WWTP
 - 4. DDA - Partnership Updates - Kathy Reynolds
- D. NEW CITY BUSINESS
 - 1. Coleman Engineering Company invoice SAW Sanitary Sewer Project Services 1-31-16 - 2-27-16 \$2,116.25
 - 2. Coleman Engineering Company invoice SAW Sanitary Sewer Project Services 2-28-16 - 3-26-16 \$2,562.50
 - 3. Coleman Engineering Company invoice SAW Storm Sewer Project Services 1-31-16 - 2-27-16 \$988.50
 - 4. Coleman Engineering Company invoice SAW Storm Sewer Project Services 2-28-16 - 3-26-16 \$972.00
 - 5. Invoice from Tunnel Vision Pipeline Services \$1,444.70
 - 6. Sanders & Czapski Associates, PLLC invoice for 2016 Grant Applications/Heroes Field and Munising Bay Mountain Bike Park \$2,597.04
 - 7. GEI Consultants invoice regarding Bay Shore Marina Expansion \$2,700.00
 - 8. Accept/Award Bids for printing Tourist Park Permits
 - 9. Fire Department Request for Free Launching and Docking for Annual Fishing Tournament May 21st and 22nd
 - 10. Approve City Commission Meeting Minutes of 4/6/16
 - 11. Check Register/List of Bills
 - 12. City Manager Report
- E. CORRESPONDENCE
- F. PUBLIC COMMENTS (non-agenda items)
- G. ADJOURNMENT

CITY COMMISSION

Official Proceedings

- A. CALL TO ORDER REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL

The Regular City Commission Meeting was called and held on Monday, **April 18, 2016**, in the City Commission Room of City Hall. Mayor DesJardins called the meeting to order at 6:00 p.m.

PRESENT: Commissioners: Deisenroth, Cotey, Bornslaeger and Mayor DesJardins
ABSENT: Commissioner: Nettleton - absent excused

- B. PUBLIC COMMENT (non-agenda items)

There were none.

- C. OLD CITY BUSINESS

- 1. Phase 3 Cox Addition Project Update - tabled from 4-6-16
 - (a) Cox Addition Settlement Agreement with Oberstar

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Moved by Commissioner Deisenroth to approve the Settlement Agreement with Oberstar as presented and to authorize the City Manager to sign the document once the Change Order has been approved by Rural Development. Support by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Deisenroth, Cotey, Bornslaeger and Mayor DesJardins
Nays: None

2. Treasurer's Report

Moved by Commissioner Cotey to approve the Treasurer's monthly report as submitted. Support by Commissioner Deisenroth.

Approved: Yeas: Commissioners: Deisenroth, Cotey, Bornslaeger and Mayor DesJardins
Nays: None

3. Monthly Reports - Committee - Fire - Police - WWTP

City Manager Olson stated that the Insurance Committee has met and will be meeting again regarding health insurance coverage. He also mentioned that he is getting ready for union contract negotiations to begin.

4. DDA - Partnership Updates - Kathy Reynolds

Reynolds submitted a written report for the Commission which consisted of the following: Old City Hall- MEDC CDBG Project/Grant; work has begun on the interior and the exterior work is anticipated to begin this week. It is hopeful that the completion will be by this fall. Cox Building Update; With costs substantially higher than the last two funded projects it was decided to have contractors give estimates on their projected actual costs versus those of the engineers. Those results were over by \$300,000.00 plus. As a result of that future developers have been researching and obtaining estimates with sub-contractors, some costs have been closer in line with the engineer's estimates, this is still being worked on. They are anticipating falling between the engineer's estimates and the first contracting estimate. Costs will need to come down in order for the project to be financially viable for future developers. Another option is to adjust the size of the building, projected revenue will have to be weighed. Chamber of Commerce Annual Dinner; The upcoming annual Chamber Dinner will be on Thursday, May 5, Moose Lodge, 5:00 p.m. (social hour). This year's business of the year will be ALTRAN. Rochelle Cotey will be the evening's speaker. Tickets are \$30.00 and available at the Fuzzy Boyak Welcome Center. Pictured Rocks Days; Scheduled for June 11 and 12 at Bay Shore Park. Circus; Scheduled for Friday, July 8. Tickets available at Fuzzy Boyak Welcome Center. DDA Banner Contest; One hundred fifty five entries were received from Munising's 6-12 grades. The theme was "History of Munising". The winners have been chosen and they are in production. This will be the third street in downtown Munising to incorporate local art on the banners. Placemaking; More new trash cans (for downtown and Bay Shore Park), benches, planters and updated directories (new design) have been ordered and expected to be placed in late spring. Downtown Sidewalks; Reynolds will be meeting and doing a walk-through this week with Arrow Construction and the engineers in regards to completing repairs on last year's sidewalk improvements.

D. NEW CITY BUSINESS

1. Coleman Engineering Company invoice SAW Sanitary Sewer Project Services 1-31-16 - 2-27-16 \$2,116.25
2. Coleman Engineering Company invoice SAW Sanitary Sewer Project Services 2-28-16 - 3-26-16 \$2,562.50
3. Coleman Engineering Company invoice SAW Storm Sewer Project Services 1-31-16 - 2-27-16 \$988.50
4. Coleman Engineering Company invoice SAW Storm Sewer Project Services 2-28-16 - 3-26-16 \$972.00

Moved by Commissioner Cotey to approve items #1, #2, #3 and #4 from Coleman Engineering as submitted for services from 1-31-16 -3-26-16 (Sanitary Sewer \$4,678.75 - Storm Sewer \$1,960.50). Support by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Deisenroth, Cotey, Bornslaeger and Mayor DesJardins
Nays: None

5. Invoice from Tunnel Vision Pipeline Services \$1,444.70

Moved by Commissioner Deisenroth to approve the invoice from Tunnel vision Pipeline Services in the amount of \$1,444.70. Support by Commissioner Cotey.

Approved: Yeas: Commissioners: Deisenroth, Cotey, Bornslaeger and Mayor DesJardins
Nays: None

6. Sanders & Czapski Associates, PLLC invoice for 2016 Grant Applications/Heroes Field and Munising Bay Mountain Bike Park \$2,597.04

Moved by Commissioner Bornslaeger to approve the invoice from Sanders & Czapski Associates, PLLC for professional services, grant applications for Heroes Field and Munising Bay Mountain Bike Park in the amount of \$2,597.04. Support by Commissioner

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Deisenroth. Commissioner Bornslaeger amended this motion to include a budget adjustment from Parks & Recreation Professional Services to cover this expense. Support by Commissioner Deisenroth

Approved: Yeas: Commissioners: Deisenroth, Cotey, Bornslaeger and Mayor DesJardins
Nays: None

7. GEI Consultants invoice regarding Bay Shore Marina Expansion \$2,700.00

Moved by Commissioner Cotey to approve the invoice from GEI Consultants regarding the Bay Shore Marina Expansion in the amount of \$2,700.00. Support by Commissioner Deisenroth.

Approved: Yeas: Commissioners: Deisenroth, Cotey, Bornslaeger and Mayor DesJardins
Nays: None

8. Accept/Award Bids for printing Tourist Park Permits

Moved by Commissioner Cotey to accept and place on file the bids received for printing Tourist Park Permits. Support by Commissioner Deisenroth.

Approved: Yeas: Commissioners: Deisenroth, Cotey, Bornslaeger and Mayor DesJardins
Nays: None

Bids received: Munising News \$1,795.00 and Northwoods Printing, LLC \$1,600.00

Moved by Commissioner Cotey to award the printing of Tourist Park permits to Northwoods Printing, LLC in the amount of \$1,600.00. Support by Commissioner Deisenroth.

Approved: Yeas: Commissioners: Deisenroth, Cotey, Bornslaeger and Mayor DesJardins
Nays: None

9. Fire Department Request for Free Launching and Docking for Annual Fishing Tournament May 21st and 22nd

Moved by Commissioner Cotey to approve the request from the Volunteer Fire Department to allow free boat launching and docking for the Annual Fishing Tournament scheduled for May 21st and 22nd. Support by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Deisenroth, Cotey, Bornslaeger and Mayor DesJardins
Nays: None

10. Approve City Commission Meeting Minutes of 4/6/16

Moved by Commissioner Cotey to approve the City Commission Meeting Minutes of 4/6/16 as presented. Support by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Deisenroth, Cotey, Bornslaeger and Mayor DesJardins
Nays: None

11. Check Register/List of Bills

Moved by Commissioner Bornslaeger to approve and pay the Check Register-List of Bills as presented. Support by Commissioner Cotey.

Approved: Yeas: Commissioners: Deisenroth, Cotey, Bornslaeger and Mayor DesJardins
Nays: None

12. City Manager Report

City Manager Olson stated that they have been working on finalizing the proposed Water-Sewer Ordinance. He has had three requests for vendors in the Bay Shore Park for this summer, he will be meeting with Building and Grounds next week to select locations. Regarding the sewer replacement behind the Shell station DEQ permit application with preliminary drawings have been submitted. The construction timeline will be dependent on DEQ approving the application. As for the Wastewater Treatment Plant building a pre-construction meeting is scheduled for Friday at 11:00 a.m. with O'Shea Construction, they are looking at an early May start date. Last, Olson reminded the Commission that May 3rd is the election, so the next meeting will be the Organizational meeting on Monday, May 9th at 7:30 p.m., and May 16th would be the first regular meeting if the Meeting Schedule remains the same.

E. CORRESPONDENCE

There was none.

F. PUBLIC COMMENTS (non-agenda items)

There were none.

G. ADJOURNMENT

Moved by Commissioner Cotey to adjourn the Regular Meeting of the City Commission. Support by Commissioner Deisenroth.

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Approved: Yeas: Commissioners: Deisenroth, Cotey, Bornslaeger and Mayor DesJardins
Nays: None

The Regular Meeting of the City Commission adjourned at 6:34 p.m.

Rod DesJardins, Mayor

Sue Roberts, City Clerk

LIST OF BILLS

30245)ALGER COUNTY HUMANE SOCIETY	325.00
30246)DSTECH79.00	
30247)DSTECH36.92	
30248)HIAWATHA TELEPHONE COMPANY	1031.04
30249)COMPASS MINERALS AMERICA INC.	7560.26
30250)VOIDEDVOIDED	
30251)D. ROBB FERGUSON	3000.00
30252)MWEA LOCAL SECTION 21	60.00
30253)DEVIN OLSON	190.00
30254)CASH 83.50	
30255)NMU STUDENT SERVICE CENTER	750.00
30256)MICHIGAN STATE POLICE	132.00
30257)SHAWN ST. AMOUR	217.57
30258)AIRGAS USA, LLC	42.99
30259)AIRGAS USA, LLC	105.09
30260)UPPER PENINSULA POWER COMPANY	50.65
30261)MICHIGAN MUNICIPAL LEAGUE	3420.53
30262)MICH DEPT TECH MGMT & BUDGET	180.00
30263)AUTO-WARES GROUP	237.59
30264)UPPER PENINSULA RECREATION INC.	1230.77
30265)DEVIN OLSON	143.10
30266)41 LUMBER COMPANY	37.32
30267)MADIGAN'S HARDWARE	152.41
30268)ALGER PARKS & RECREATION	12954.50
30269)FAMILY PRIDE LAUNDRY	76.00
30270)UPPER MICHIGAN COMMUNITY CREDIT UNION	472.91
30271)UPPER MICHIGAN COMMUNITY CREDIT UNION	2377.20
30272)HIAWATHA TELEPHONE COMPANY	56.57
30273)PETERSON PUBLISHING INC.	190.24
30274)GREATER MUNISING BAY	16003.75
30275)KATHY REYNOLDS	104.98
30276)ACCIDENT FUND	183.50
30277)MBAA SUMMER ARTS FESTIVAL	500.00
30278)JOAN VINETTE	14.85
30279)HALLSTROM COMPANY	480.00
30280)NORTH CENTRAL LABORATORIES	288.48
30281)SHELL FLEET PLUS	841.74
30282)PETERSON PUBLISHING INC.	546.16
30283)GREATER MUNISING BAY	2500.00
30284)LMAS DISTRICT HEALTH DEPT	216.00
30285)US BANK EQUIPMENT FINANCE	284.43
30286)BILLY ELECTRIC	5800.00
30287)DTE ENERGY	2411.68
30288)GALLS212.91	
30289)MICHIGAN MUNICIPAL LEAGUE	8982.00
30290)GREAT AMERICAN DISPOSAL COMPANY	4491.20
30291)COLEMAN ENGINEERING COMPANY	368.00
30292)ELECTION SYSTEMS & SOFTWARE	309.20
30293)VANTAGE FLEX, LLC	100.00
30294)BLUE CROSS BLUE SHIELD OF MICHIGAN	17678.94
30295)UPPER MICHIGAN COMMUNITY CREDIT UNION	140.05
30296)KIESLER'S POLICE SUPPLY	403.71
30297)U.P. WINDERNESS TOWING & RECOVERY	75.00
30298)NAPA AUTO PARTS	438.32