

JULY 6, 2016

CITY COMMISSION  
AGENDA  
WEDNESDAY, JULY 6, 2016  
6:00 P.M.

- A. CALL TO ORDER REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL
- B. PUBLIC COMMENTS (non-agenda items)
- C. OLD CITY BUSINESS
  - 1. GEI Consultants Invoice for Services Rendered for the Bay Shore Marina Expansion \$3,147.20 - Tabled from the June 27<sup>th</sup> Meeting
  - 2. Land Value Estimate for W. Varnum St. Property
  - 3. Committee Reports - Updates
- D. NEW CITY BUSINESS
  - 1. East Jordan Fire Hydrant Purchase \$2,432.15
  - 2. Radiator/Oil Cooler for Elgin Street Sweeper \$1,400.00
  - 3. Accept/Award Quotes for Oil Cooler for 2008 International
  - 4. Accept/Award Bids for Tourist Park Mobile Access Mats
  - 5. Coleman Engineering Company H-58 FLAP Roadway Project Invoices November 8, 2015 - June 18, 2016 totaling \$58,698.90
  - 6. Approve City Commission Meeting Minutes of 6/27/16
  - 7. Check Register - List of Bills
  - 8. City Manager Report
- E. CORRESPONDENCE
- F. PUBLIC COMMENTS (non-agenda items)
- G. ADJOURNMENT

CITY COMMISSION

Official Proceedings

- A. CALL TO ORDER REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL

The Regular Meeting of the City Commission was duly called and held on Wednesday, **July 6, 2016**, in the City Commission Room of City Hall. Mayor DesJardins called the Regular Meeting to order at 6:00 p.m.

PRESENT: Commissioners: Bornslaeger, Nettleton and Mayor DesJardins  
ABSENT: Commissioners: Deisenroth and Cotey - excused

- B. PUBLIC COMMENTS (non-agenda items)

There were no public comments.

- C. OLD CITY BUSINESS

- 1. GEI Consultants Invoice for Services Rendered for the Bay Shore Marina Expansion \$3,147.20 - Tabled from the June 27<sup>th</sup> Meeting

Moved by Commissioner Nettleton to approve the final payment of \$3,147.20 to GEI Consultants for services rendered on the Bay Shore Marina Expansion project. Support by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Bornslaeger, Nettleton and Mayor DesJardins  
Nays: None

- 2. Land Value Estimate for W. Varnum St. Property

JULY 6, 2016

Moved by Commissioner Nettleton to authorize the City Manager to set the minimum bid amount at \$5,500.00, and to advertise the sale of the W. Varnum St. property. Support by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Bornslaeger, Nettleton and Mayor DesJardins  
Nays: None

3. Committee Reports - Updates

There were no Committee Report updates.

D. NEW CITY BUSINESS

1. East Jordan Fire Hydrant Purchase \$2,432.15

Moved by Commissioner Nettleton to approve the sole source purchase of a fire hydrant from East Jordan in the amount of \$2,432.15. Support by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Bornslaeger, Nettleton and Mayor DesJardins  
Nays: None

**City Manager Recommendation:**

My Professional recommendation is to sole source the purchase of the purchase of the replacement hydrant and gate valve with installation accessories to East Jordan Iron Works at a cost of \$2,432.15. I base my recommendation of the fact that standardization of hydrants throughout the City is based on safety and long term O & M costs.

2. Radiator/Oil Cooler for Elgin Street Sweeper \$1,400.00

Moved by Commissioner Bornslaeger to approve the sole source purchase of a radiator/oil cooler for the Elgin street sweeper from Bell Equipment Company in the amount of \$1,400.00. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Bornslaeger, Nettleton and Mayor DesJardins  
Nays: None

**City Manager Recommendation:**

My professional recommendation is to sole source the purchase of the purchase of the replacement radiator and oil cooler to Bell Equipment in the amount of \$1,400.00. I base my recommendation on the fact that Bell is the regional supplier for specialty Elgin equipment and parts.

3. Accept/Award Quotes for Oil Cooler for 2008 International

Moved by Commissioner Bornslaeger to accept and place on file the bids received for an oil cooler for the 2008 International. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Bornslaeger, Nettleton and Mayor DesJardins  
Nays: None

**Bids Received: Crossroads Truck Repair \$1,685.00 and UP International \$1,833.47.**

Moved by Commissioner Bornslaeger to award the purchase of the oil cooler to Crossroads Truck Repair in the amount of \$1,685.00. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Bornslaeger, Nettleton and Mayor DesJardins  
Nays: None

4. Accept/Award Bids for Tourist Park Mobile Access Mats

Moved by Commissioner Nettleton to accept and place on file the bids received for the Tourist Park mobile access mat. Support by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Bornslaeger, Nettleton and Mayor DesJardins  
Nays: None

**Bids Received: Access Mat LLC \$3,429.25 and Deschamps Mat Systems \$4,350.85.**

Moved by Commissioner Nettleton to award the Tourist Park Mobile Access Mat purchase to Access Mat LLC in the amount of \$3,429.25. Support by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Bornslaeger, Nettleton and Mayor DesJardins

JULY 6, 2016

Nays: None

- 5. Coleman Engineering Company H-58 FLAP Roadway Project Invoices November 8, 2015 - June 18, 2016 totaling \$58,698.90

Moved by Commissioner Bornslaeger to pay Coleman Engineering Company's invoices from November 8, 2015 to June 18, 2016 in the amount of \$58,698.90 regarding the H-58 FLAP Roadway Project. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Bornslaeger, Nettleton and Mayor DesJardins  
Nays: None

- 6. Approve City Commission Meeting Minutes of 6/27/16

Moved by Commissioner Nettleton to approve the City Commission Meeting Minutes of 6/27/16 as presented. Support by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Bornslaeger, Nettleton and Mayor DesJardins  
Nays: None

- 7. Check Register - List of Bills

Moved by Commissioner Bornslaeger to approve and pay the Check Register-List of Bills as submitted. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Bornslaeger, Nettleton and Mayor DesJardins  
Nays: None

- 8. City Manager Report

City Manager Olson stated that he had met with Merrie Carlock with the MDNR regarding Heroes Field and the Mountain Bike Trails, there are a handful of small clarifications to be made. We should know the rankings in September. Next, regarding the SAW Grant smoke testing, notices have been given out and the testing should start on Monday. Last, Olson reminded the Commission of the Public Hearing for the Parking Ordinance Amendment on the 18<sup>th</sup> of July.

E. CORRESPONDENCE

There was none.

F. PUBLIC COMMENTS (non-agenda items)

There were none.

G. ADJOURNMENT

Moved by Commissioner Nettleton to adjourn the Regular Meeting of the City Commission. Support by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Bornslaeger, Nettleton and Mayor DesJardins  
Nays: None

The Regular Meeting of the City Commission adjourned at 6:37 p.m.

\_\_\_\_\_  
Rod DesJardins, Mayor

\_\_\_\_\_  
Sue Roberts, City Clerk

LIST OF BILLS

30527) STANDARD INSURANCE COMPANY	269.94
30528) STANDARD INSURANCE COMPANY	430.37
30529) BLUE CROSS BLUE SHIELD OF MICHIGAN	19329.70
30530) VISION SERVICE PLAN	399.36
30531) MANATRON INC.	1117.54
30532) U.S. POSTMASTER	604.78
30533) UPPER PENINSULA RECREATION INC.	1230.77
30534) UPPER PENINSULA RECREATION INC.	5224.34
30535) DEVIN OLSON	154.98