

August 15, 2016

CITY COMMISSION OF THE CITY OF MUNISING
AGENDA
MONDAY, AUGUST 15, 2016
6:00 P.M.

- A. CALL TO ORDER PUBLIC HEARING-REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL
- B. PUBLIC COMMENT (non-agenda items)
- C. OLD CITY BUSINESS
 - 1. Tobacco Free Resolution Discussion
 - 2. Treasurer's Report
 - 3. Monthly Reports - Committee - Bayshore - Fire - Police - WWTP
 - 4. DDA - Partnership Updates - Kathy Reynolds
- D. NEW CITY BUSINESS
 - 1. CDBG Advisory Section 3 Compliance Policy
 - 2. MML Annual Convention Designation of Official Representative of the City and Alternate
 - 3. D. Robb Ferguson Invoice for Services Rendered \$1,980.00
 - 4. Accept/Award Leaf Blower Bids
 - 5. Accept/Award SWD Tags Bids
 - 6. Coleman Engineering Company SAW Sanitary Sewer Services 5-22-16 - 6-18-16 \$11,119.50
 - 7. Coleman Engineering Company SAW Storm Sewer Services 5-22-16 - 6-18-16 \$2,468.50
 - 8. Marina Grinder Pumps
 - 9. Kayak Launch Concrete Approach Bids
 - 10. 23A Road Gravel
 - 11. Goose Control
 - 12. Approve City Commission Meeting Minutes of 8-3-16
 - 13. Check Register/List of Bills
 - 14. City Manager Report
- E. CORRESPONDENCE
- F. PUBLIC COMMENTS (non-agenda items)
- G. ADJOURNMENT

CITY COMMISSION

Official Proceedings

- A. CALL TO ORDER PUBLIC HEARING-REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL

The Regular Meeting of the City Commission was duly called and held on Monday, **August 15, 2016**, in the City Commission Room of City Hall. Mayor DesJardins called the meeting to order at 6:00 p.m.

PRESENT: Commissioners: Cotey, Nettleton and Mayor DesJardins
ABSENT: Commissioners: Deisenroth - excused - Commissioner Bornslaeger was seated at 6:09 p.m.

B. PUBLIC COMMENT (non-agenda items)

There were none

C. OLD CITY BUSINESS

1. Tobacco Free Resolution Discussion

Moved by Commissioner Cotey to authorize the placement of signs ("Young Lungs at Play Please be Considerate"), at the Lynn Street Tot Lot, Lynn Street Tennis Court, Brown's Addition Tot Lot and the Skate Park. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Cotey, Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

2. Treasurer's Report

Moved by Commissioner Cotey to approve the Treasurer's report as submitted. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Cotey, Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

3. Monthly Reports - Committee - Bayshore - Fire - Police - WWTP

There were no comments on the monthly reports or Committees.

4. DDA - Partnership Updates - Kathy Reynolds

Reynolds stated that she and City Manager Olson will be meeting with engineers regarding M-28 corridor streetscapes. They will also be doing a monitoring walk through meeting for the CDBG - MEDC projects. Reynolds then informed the Commission that the Governor would be in Munising on August 17th, they will be kayaking the Pictured Rocks. The Governor will also be at the State Fair in Escanaba. The Central UP Planning meeting also went very well. Reynolds stated that she has been very busy!

Moved by Commissioner Cotey to amend the agenda to include 11a Letter of Recognition for Tanner Schmidtman. Support by Commissioner Bornslaeger.

Unanimous voice vote:

Approved: Yeas: Commissioners: Cotey, Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

D. NEW CITY BUSINESS

1. CDBG Advisory Section 3 Compliance Policy

Moved by Commissioner Cotey to adopt the CDBG Advisory Section 3 Compliance Policy as presented. Support by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Cotey, Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

2. MML Annual Convention Designation of Official Representative of the City and Alternate

Moved by Commissioner Cotey to designate City Manager Olson and Mayor DesJardins as the alternate to be the City of Munising's representative at the MML Annual Convention. Support by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Cotey, Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

3. D. Robb Ferguson Invoice for Services Rendered \$1,980.00

Moved by Commissioner Cotey to approve and pay the invoice from D. Robb Ferguson for services rendered in the amount of \$1,980.00. Support by Commissioner Nettleton.

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Approved: Yeas: Commissioners: Cotey, Bornslaeger, Nettleton and Mayor
DesJardins
Nays: None

4. Accept/Award Leaf Blower Bids

Moved by Commissioner Cotey to accept and place on file the bids received for the leaf blower. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Cotey, Bornslaeger, Nettleton and Mayor
DesJardins
Nays: None

Bids received: Lund's Service \$3,668.00 and Bergdahl's Inc. \$3,699.90.

Moved by Commissioner Cotey to award the leaf blower purchase to Lund's Service in the amount of \$3,668.00. Support by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Cotey, Bornslaeger, Nettleton and Mayor
DesJardins
Nays: None

5. Accept/Award SWD Tags Bids

Moved by Commissioner Cotey to accept and place on file the bids received for SWD Tags. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Cotey, Bornslaeger, Nettleton and Mayor
DesJardins
Nays: None

Bids received: Northwoods Printing, LLC \$2,900.00 and Munising News \$2,965.00.

Moved by Commissioner Cotey to award the SWD Tags bid to Northwoods Printing, LLC in the amount of \$2,900.00. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Cotey, Bornslaeger, Nettleton and Mayor
DesJardins
Nays: None

6. Coleman Engineering Company SAW Sanitary Sewer Services 5-22-16 - 6-18-16 \$11,119.50

Moved by Commissioner Nettleton to approve and pay Coleman Engineering Company \$11,119.50 for the SAW Sanitary Sewer services #6 and \$2,468.50 for the SAW Storm Sewer services of 5-22-16 - 6-18-16 #7. Support by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Cotey, Bornslaeger, Nettleton and Mayor
DesJardins
Nays: None

7. Coleman Engineering Company SAW Storm Sewer Services 5-22-16 - 6-18-16 \$2,468.50

Item 7 was approved with item 6.

8. Marina Grinder Pumps

Moved by Commissioner Cotey to accept and place on file bids received for the Marina Grinder Pumps. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Cotey, Bornslaeger, Nettleton and Mayor
DesJardins
Nays: None

Bids received: Crane Engineering \$1,386.00, PumpCatalog.Com \$1,559.25 and Superior El./Kevin Nylund \$1,677.68.

Moved by Commissioner Bornslaeger to award the bid for the Marina Grinder Pumps to Crane Engineering in the amount of \$1,386.00. Support by Commissioner Cotey.

Approved: Yeas: Commissioners: Cotey, Bornslaeger, Nettleton and Mayor
DesJardins

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Nays: None

9. Kayak Launch Concrete Approach Bids

Moved by Commissioner Cotey to accept and place on file the bids received for the Kayak Launch Concrete Approach. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Cotey, Bornslaeger, Nettleton and Mayor
DesJardins
Nays: None

Bids received: Gariepy and Seaberg \$2,450.00 and Associated Constructors \$2,585.00.

Moved by Commissioner Cotey to award the Kayak Launch Concrete Approach bid to Gariepy and Seaberg in the amount of \$2,450.00. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Cotey, Bornslaeger, Nettleton and Mayor
DesJardins
Nays: None

10. 23A Road Gravel

Moved by Commissioner Bornslaeger to follow the City Manager's recommendation to sole source the purchase of 23A road gravel to Gerou Excavating Inc. at \$10.50 a ton with a quantity of 500 tons \$5,250.00. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Cotey, Bornslaeger, Nettleton and Mayor
DesJardins
Nays: None

City Manager Recommended Action:

My professional recommendation is the sole source of the purchase of gravel to Gerou Excavating at a \$10.50 a ton at quantity of 500 tons at a cost not to exceed \$5,250.00. The cost of this purchase would be split between Major and Local Streets.

11. Goose Control

Moved by Commissioner Cotey to allow certified law enforcement officers to participate in a goose control event in the month of September, adhering to all hunting regulations. Also, suspending the Public Peace and Good Order Ordinance, Section 2. (h) To fire or discharge any gun, pistol or firearm of any kind or description, for the period of the hunt. Support by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Cotey, Bornslaeger, Nettleton and Mayor
DesJardins
Nays: None

11a. Letter of Recognition for Tanner Schmidtman

Moved by Commissioner Cotey to approve Mayor DesJardins writing a letter of recognition for Tanner Schmidtman. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Cotey, Bornslaeger, Nettleton and Mayor
DesJardins
Nays: None

12. Approve City Commission Meeting Minutes of 8-3-16

Moved by Commissioner Cotey to approve the City Commission Meeting Minutes of 8-3-16 as presented. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Cotey, Bornslaeger, Nettleton and Mayor
DesJardins
Nays: None

13. Check Register/List of Bills

Moved by Commissioner Cotey to approve and pay the Check Register/List of Bills as presented. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Cotey, Bornslaeger, Nettleton and Mayor

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DesJardins
Nays: None

14. City Manager Report

City Manager Olson began by stating that the Onota St. sewer replacement project is under way. After installing approximately 300 feet of pipe we have noticed a one hundred thousand gallon decrease of flow at the WWTP. That equals about thirty million gallons a year. There was also some dewatering that had to be done. The Cedar St. tie in is scheduled for tomorrow which will cause a traffic lane shift. Regarding Aqua Line they are slated to have their survey completed by the next meeting, about 17 miles of water main surveyed in three days. The Tourist Park sign along M-28 is up and looks good, this should be wrapped up soon, this was the last of the Trust Fund Grant. The paving in Cox Addition is complete, High St. was paved on August 4th. There will be a final pay request at the next meeting. Olson stated that on August 16th he will be attending a MEDC/HUD compliance review on the H-58 Water Main project records and an internal review of policies as well as community policies. Next, Olson informed the Commission of an issue with Neenah Papers personal property taxes, there will be a significant budget adjustment at the next meeting. Proposal 1 of 2012 imposed a loss of taxable personal property, the state is issuing Essential Services Assessment rebates to cities to make up for that loss. Olson then informed the Commission that he would be attending the 21st Century Infrastructure Commission meeting on Friday at Northern, and that he will also be out of the office on September 2nd.

Commissioner Cotey asked City Manager Olson about the Rail Road fixing their tracks and the City directing traffic. Olson stated that the City would be reimbursed.

E. CORRESPONDENCE

There was none.

F. PUBLIC COMMENTS (non-agenda items)

There were none.

G. ADJOURNMENT

Moved by Commissioner Cotey to adjourn the Regular Meeting of the City Commission. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Cotey, Bornslaeger, Nettleton and Mayor
DesJardins
Nays: None

The Regular Meeting of the City Commission adjourned at 7:16 p.m.

Rod DesJardins, Mayor

Sue Roberts, City Clerk

LIST OF BILLS

| | | |
|--------|-----------------------------|----------|
| 30670) | ALGER COUNTY HUMANE SOCIETY | 325.00 |
| 30671) | D. ROBB FERGUSON | 3000.00 |
| 30672) | WELLS FARGO CORPORATE TRUST | 56581.25 |
| 30673) | DEVIN OLSON | 190.00 |
| 30674) | DEB LINDEBLAD | 108.94 |
| 30675) | GALLS | 29.58 |
| 30676) | HIAWATHA TELEPHONE COMPANY | 1214.16 |
| 30677) | NAPA AUTO PARTS | 243.02 |
| 30678) | TRI-COUNTY SEPTIC | 160.00 |
| 30679) | CITY OF MUNISING | VOIDED |
| 30680) | DAN MALONE | 305.39 |
| 30681) | SUPERIOR ICE | 243.80 |
| 30682) | SUPERIOR ELECTRIC INC. | 54.40 |
| 30683) | CITY OF MUNISING-WATER | 3258.38 |
| 30684) | ARVILLA SATTERLEE | 153.00 |
| 30685) | DONNA BEAUDRY | 158.00 |

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|--------|---------------------------------------|-----------|
| 30686) | JOHNSON BROTHERS RENTALS LLC | 125.00 |
| 30687) | MARIE A. ST. AMOUR | 17.00 |
| 30688) | UPPER PENINSULA RECREATION INC. | 6191.90 |
| 30689) | ROYCE WILLIAMS | 153.00 |
| 30690) | MARLENE ROBBINS | 153.00 |
| 30691) | MICHELE BENSON | 153.00 |
| 30692) | PATRICIA LACOMBE | 153.00 |
| 30693) | DENISE CURTIS | 76.50 |
| 30694) | BEATRICE STIMAC | 76.50 |
| 30695) | 41 LUMBER COMPANY | 384.68 |
| 30696) | AUTO-WARES GROUP | 340.25 |
| 30697) | BS&A SOFTWARE | 762.00 |
| 30698) | MICHIGAN/WISCONSIN SPRING & BRAKES | 70.60 |
| 30699) | AECOM TECHNICAL SERVICES | 6117.87 |
| 30700) | VERIZON WIRELESS | 484.75 |
| 30701) | UP INTERNATIONAL TURCK | 625.93 |
| 30702) | MANAGEMENT & BEHAVIOR CONSULTANTS | 2825.00 |
| 30703) | HIAWATHA TELEPHONE COMPANY | 59.02 |
| 30704) | MADIGAN'S HARDWARE | 27.67 |
| 30705) | UPPER PENINSULA POWER COMPANY | 40.60 |
| 30706) | KATHY REYNOLDS | 50.00 |
| 30707) | CROSS GENERAL CONTRACTING | 600.00 |
| 30708) | AUTO-OWNERS LIFE INSURANCE COMPANY | 336.94 |
| 30709) | NAGELKIRK | 3003.28 |
| 30710) | ALGER COUNTY CIRCUIT COURT | 20.00 |
| 30711) | GREAT LAKES COCA-COLA | 139.20 |
| 30712) | MACQUEEN EQUIPMENT INC. | 72.56 |
| 30713) | MILLER BRADFORD & RISBERG | 120.60 |
| 30714) | US BANK EQUIPMENT FINANCE | 284.43 |
| 30715) | SUBURBAN PROPANE-7843 | 906.05 |
| 30716) | INSIGHT FS | 5855.70 |
| 30717) | MENARDS | 10.29 |
| 30718) | UPPER PENINSULA POWER COMPANY | 9330.75 |
| 30719) | GREAT AMERICAN DISPOSAL COMPANY | 5586.02 |
| 30720) | UPPER PENINSULA RECREATION INC. | 5937.03 |
| 30721) | VANTAGE FLEX, LLC | 105.00 |
| 30722) | UPPER MICHIGAN COMMUNITY CREDIT UNION | 537.85 |
| 30723) | UPPER MICHIGAN COMMUNITY CREDIT UNION | 171.37 |
| 30724) | AIRGAS USA, LLC | 182.49 |
| 30725) | POMPS TIRE SERVICE, INC. | 340.00 |
| 30726) | WOOD ISLAND WASTE MANAGEMENT | 92.67 |
| 30727) | OSHKOSH FIRE & POLICE EQUIPMENT | 1090.11 |
| 30728) | UPPER PENINSULA RECREATION INC. | 1230.77 |
| 30729) | MARINE TECH LLC | 159954.10 |
| 30730) | CASH | 76.15 |
| 30731) | MILLOY ELECTRIC LLC | 160.00 |
| 30732) | MUNISING WATER SPORTS | 129.04 |
| 30733) | COOPER OFFICE EQUIPMENT | 399.95 |
| 30734) | KENDRICKS, BORDEAU, ADAMINI, | 675.00 |
| 30735) | MADIGAN'S HARDWARE | 374.59 |
| 30736) | PUTVIN DRUG STORE | 19.99 |
| 30737) | PETERSON PUBLISHING INC. | 646.05 |
| 30738) | NORTHWOODS PRINTING LLC | 22.90 |
| 30739) | SIM SUPPLY | 237.04 |