

SEPTEMBER 7, 2016

CITY COMMISSION
AGENDA
WEDNESDAY, SEPTEMBER 7, 2016
6:00 P.M.

- A. CALL TO ORDER REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL
- B. PUBLIC COMMENTS (non-agenda items)
- C. OLD CITY BUSINESS
 - 1. Committee Reports - Updates
- D. NEW CITY BUSINESS
 - 1. Bell Ave. and Cemetery Hill Residents
 - 2. AECOM Invoice Big "P" Project \$4,781.09
 - 3. FLAP Grant Easement Invoice \$1,000.00
 - 4. Coleman Engineering Company H-58 Project Services 7-17-16 - 8-13-16 \$2,187.25
 - 5. Coleman Engineering Company SAW Grant Storm Sewer Services 7-17-16 - 8-13-16 \$5,144.25
 - 6. Coleman Engineering Company SAW Grant Sanitary Sewer Services 7-17-16 - 8-13-16 \$3,697.00
 - 7. Phase 3 Water Project Pay Request \$2,585.88
 - 8. Phase 3 Sewer Project Pay Request \$25,290.47
 - 9. Crane Engineering Inspection/Repair Submersible Pump \$4,886.94
 - 10. John Deere Loader Transmission & Hydraulic Oil Coolers \$4,604.01
 - 11. John Deere Loader Oil Recirculation Pump & Parts \$1,219.66
 - 12. Onota Street Sanitary Sewer Replacement Project Change Order No. 1 Increase of \$37,568.00
 - 13. Butterfield Pay Request No. 1 for Onota Street Sanitary Sewer Replacement Project \$88,456.40
 - 14. Approve City Commission Meeting Minutes of 8/15/16
 - 15. Check Register - List of Bills
 - 16. City Manager Report
- E. CORRESPONDENCE
- F. PUBLIC COMMENTS (non-agenda items)
- G. ADJOURNMENT

CITY COMMISSION

Official Proceedings

- A. CALL TO ORDER REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL

The Regular Meeting of the City Commission was duly called and held on Wednesday, **September 7, 2016**, in the City Commission Room of City Hall. Mayor DesJardins called the meeting to order at 6:00 p.m.

PRESENT: Commissioners: Deisenroth, Nettleton and Mayor DesJardins
ABSENT: Commissioners: Cotey and Bornslaeger - excused

B. PUBLIC COMMENTS (non-agenda items)

There were none.

C. OLD CITY BUSINESS

1. Committee Reports - Updates

There were no Committee Reports or updates.

D. NEW CITY BUSINESS

1. Bell Ave. and Cemetery Hill Residents

Terry Gerou of 602 Bell Ave. stated that there is a problem with water draining behind and into the homes on Bell Ave. City Manager Olson informed the Bell Ave. residents that the City cannot go onto private property to clean out the ditch behind the homes. The City Manager is to get with City Attorney Ferguson so separate temporary easements can be drawn up allowing the City to go across properties to get to the City property to clean out and correct the drainage problem.

2. AECOM Invoice Big "P" Project \$4,781.09

Moved by Commissioner Nettleton to approve the Big "P" project payment of \$4,781.09 to AECOM. Support by Commissioner Deisenroth.

Approved: Yeas: Commissioners: Deisenroth, Nettleton and Mayor DesJardins
Nays: None

3. FLAP Grant Easement Invoice \$1,000.00

Moved by Commissioner Nettleton to approve the \$1,000.00 FLAP Grant Easement fee. Support by Commissioner Deisenroth.

Approved: Yeas: Commissioners: Deisenroth, Nettleton and Mayor DesJardins
Nays: None

4. Coleman Engineering Company H-58 Project Services 7-17-16 - 8-13-16 \$2,187.25

Moved by Commissioner Nettleton to approve and pay Coleman Engineering Company for H-58 project services in the amount of \$2,187.25. Support by Commissioner Deisenroth.

Approved: Yeas: Commissioners: Deisenroth, Nettleton and Mayor DesJardins
Nays: None

5. Coleman Engineering Company SAW Grant Storm Sewer Services 7-17-16 - 8-13-16 \$5,144.25

Moved by Commissioner Deisenroth to approve #5 and #6 for Coleman Engineering Company for services for the SAW Grant Storm Sewer in the amount of \$5,144.25 and the SAW Grant Sanitary Sewer in the amount of \$3,697.00. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Deisenroth, Nettleton and Mayor DesJardins
Nays: None

6. Coleman Engineering Company SAW Grant Sanitary Sewer Services 7-17-16 - 8-13-16 \$3,697.00

Approved with #5.

7. Phase 3 Water Project Pay Request \$2,585.88

Moved by Commissioner Nettleton to approve the Phase 3 Water Project pay request of \$2,585.88. Support by Commissioner Deisenroth.

Approved: Yeas: Commissioners: Deisenroth, Nettleton and Mayor DesJardins
Nays: None

8. Phase 3 Sewer Project Pay Request \$25,290.47

Moved by Commissioner Nettleton to approve Phase 3 Sewer Project pay request of \$25,290.47. Support by Commissioner Deisenroth.

Approved: Yeas: Commissioners: Deisenroth, Nettleton and Mayor DesJardins
Nays: None

9. Crane Engineering Inspection/Repair Submersible Pump \$4,886.94

Moved by Commissioner Deisenroth to approve the inspection/repair by Crane Engineering for the submersible pump in the amount of \$4,886.94, also informing Crane that they will be losing the Cities business. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Deisenroth, Nettleton and Mayor DesJardins
Nays: None

10. John Deere Loader Transmission & Hydraulic Oil Coolers \$4,604.01

Moved by Commissioner Nettleton to approve the transmission & hydraulic oil coolers in the amount of \$4,604.01 for the John Deere Loader. Support by Commissioner Deisenroth.

Approved: Yeas: Commissioners: Deisenroth, Nettleton and Mayor DesJardins
Nays: None

City Manager Recommendation:

My professional recommendation is to sole source the purchase of the replacement Transmission and Hydraulic Oil Coolers to Nortrax Equipment for \$4,604.01. I base my recommendation on the fact that Nortrax is the regional supplier for John Deere equipment and parts.

11. John Deere Loader Oil Recirculation Pump & Parts \$1,219.66

Moved by Commissioner Nettleton to approve the oil recirculation pump & parts in the amount of \$1,219.66 for the John Deere Loader. Support by Commissioner Deisenroth.

Approved: Yeas: Commissioners: Deisenroth, Nettleton and Mayor DesJardins
Nays: None

City Manager Recommendation:

My professional recommendation is to sole source the purchase of the replacement Oil Pump and Parts to Nortrax equipment for \$1,219.66. I base my recommendation on the fact that Nortrax is the regional supplier for John Deere equipment and parts.

12. Onota Street Sanitary Sewer Replacement Project Change Order No. 1 Increase of \$37,568.00

Moved by Commissioner Deisenroth to approve Change Order No. 1, increasing the project by \$37,568.00, also authorizing the City Manager to execute the documents, with this coming out of the leachate fund. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Deisenroth, Nettleton and Mayor DesJardins
Nays: None

13. Butterfield Pay Request No. 1 for Onota Street Sanitary Sewer Replacement Project \$88,456.40

Moved by Commissioner Deisenroth to approve Pay Request No. 1 to Butterfield in the amount of \$88,456.40 for the Onota Street Sanitary Sewer Replacement Project. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Deisenroth, Nettleton and Mayor DesJardins
Nays: None

14. Approve City Commission Meeting Minutes of 8/15/16

Moved by Commissioner Nettleton to approve the City Commission Meeting Minutes of 8/15/16 as submitted. Support by Commissioner Deisenroth.

Approved: Yeas: Commissioners: Deisenroth, Nettleton and Mayor DesJardins
Nays: None

15. Check Register - List of Bills

Moved by Commissioner Nettleton to approve and pay the Check Register - List of Bills as submitted. Support by Commissioner Deisenroth.

Approved: Yeas: Commissioners: Deisenroth, Nettleton and Mayor DesJardins
Nays: None

16. City Manager Report

City Manager Olson informed the Commission that Aqua View has surveyed seventeen miles of water main and found multiple leaking fire hydrants-corrected, two service leaks, one main leak on Onota and Elm. This caused approximately one hundred thousand gallons a day to leak. As for the booster station it was leaking about fifteen thousand gallons a day. Bids for correcting this project are due on the 13th. There are very few interested parties due to the nature of the contract and timing of the project. Regarding the DDA, they are working on streetscapes, the Michigan Department of Transportation project is slated for 2020. The streetscape is for pedestrian use. They will also be starting to discuss the water main replacement with Michigan Department of Transportation and United States Department of Agriculture and Rural Development. Next, Olson informed the Commission that Jon Legalley has moved from part time to full time in the Police Department. We have four full time employees in the Police Department. Olson then gave the Commission a letter from the Governor indicating that they have approved the proposed final draft of the City Charter, so it will be on the November 8th election. Last, Olson stated that he would be out of the office September 26th and will not be in attendance at the October 17th Commission Meeting.

E. CORRESPONDENCE

There was none.

F. PUBLIC COMMENTS (non-agenda items)

There were none.

G. ADJOURNMENT

Moved by Commissioner Nettleton to adjourn the Regular City Commission Meeting. Support by Commissioner Deisenroth.

Approved: Yeas: Commissioners: Deisenroth, Nettleton and Mayor DesJardins
Nays: None

The Regular Meeting of the City Commission adjourned at 6:39 p.m.

Rod DesJardins, Mayor

Sue Roberts, City Clerk

LIST OF BILLS

30740)	GEROU EXCAVATING, INC.	31.50
30741)	UP ASSESSORS ASSOCIATION	75.00
30742)	UP ASSESSORS ASSOCIATION	75.00
30743)	DELTA DENTAL	1735.72
30744)	ACCESS REC LLC	3429.25
30745)	MILLOY ELECTRIC LLC	5999.60
30746)	CHARTER COMMUNICATIONS	96.82
30747)	DENMAN'S HARDWARE	210.54
30748)	DTE ENERGY	315.08
30749)	GALLS	63.55
30750)	NORTH CENTRAL LABORATORIES	407.41
30751)	SHELL FLEET PLUS	818.41
30752)	UPPER PENINSULA POWER COMPANY	39245.70
30753)	MICHIGAN MUNICIPAL LEAGUE	8982.00
30754)	ZARNOTH BRUSH WORKS, INC.	118.50
30755)	AN*SER SERVICES	61.60
30756)	BLUE CROSS BLUE SHIELD OF MICHIGAN	19629.26
30757)	UPPER PENINSULA POWER COMPANY	22.05

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30758)	PETERSON PUBLISHING INC.	43.70
30759)	UPPER MICHIGAN COMMUNITY CREDIT UNION	90.92
30760)	ANDERSON, TACKMAN & COMPANY	3450.00
30761)	GALLS	5.95
30762)	TRUDELL PLUMBING & HEATING	133.50
30763)	D. ROBB FERGUSON	1980.00
30764)	MICHIGAN/WISCONSIN SPRING & BRAKE	805.20
30765)	JOHNSON BROTHERS RENTALS LLC	40.00
30766)	UPPER PENINSULA RECREATION INC.	5616.60
30767)	TELNET WORLDWIDE, INC.	38.48
30768)	LUND'S SERVICE	3642.00
30769)	UPPER PENINSULA RECREATION INC.	3098.92
30770)	GBS INC.	280.00
30771)	MARES-Z-DOATS FEED	175.00
30772)	EJ USA INC.	1906.64
30773)	COOPER OFFICE EQUIPMENT	162.96
30774)	ECONO SIGNS LLC	194.40
30775)	HOLIDAY COMPANIES	1177.13
30776)	UPPER MICHIGAN COMMUNITY CREDIT UNION	892.07
30777)	MICHIGAN DEPARTMENT OF TRNASPORTATION	657.65
30778)	STANDARD INSURANCE COMPANY	479.08
30779)	STANDARD INSURANCE COMPANY	257.94
30780)	QUILL CORPORATION	450.90
30781)	SUPERIOR ELECTRIC INC.	46.25
30782)	UPPER PENINSULA RECREATION INC.	1230.77
30783)	PARAGON LABORATORIES, INC.	202.00
30784)	NORTHERN NURSERY INC.	435.00
30785)	LAMMI FIRE PROTECTION	65.00
30786)	CASHIER'S OFFICE	1000.00
30787)	ALGER COUNTY ROAD COMMISSION	116.88
30788)	COLEMAN ENGINEERING COMPANY	18403.25
30789)	COLEMAN ENGINEERING COMPANY	11119.50
30790)	COLEMAN ENGINEERING COMPANY	2468.50
30791)	COLEMAN ENGINEERING COMPANY	6695.75
30792)	UPPER PENINSULA RECREATION INC.	5683.26
30793)	PICTURED ROCKS CRUISES	106372.91
30794)	GMPCD	12355.71
30795)	ALGER COUNTY TREASURER	VOIDED
30796)	KELLEY MARKETING	VOIDED
30797)	VISION SERVICE PLAN	VOIDED
30798)	EJ USA INC.	VOIDED
30799)	ALGER COUNTY TREASURER	39.61
30800)	KELLEY MARKETING	300.00
30801)	VISION SERVICE PLAN	825.48
30802)	EJ USA INC.	601.89
30803)	DSTECH	40.79
30804)	GEROU EXCAVATING, INC.	3700.00
30805)	PAYNE & DOLAN, INC.	903.88
30806)	NORTHWOODS PRINTING	525.00
30807)	UPPER PENINSULA RECREATION INC.	2588.52
30808)	ALGER COUNTY HUMANE SOCIETY	325.00
30809)	TRI-COUNTY SEPTIC	160.00
30810)	D. ROBB FERGUSON	3000.00
30811)	DEVIN OLSON	190.00
30812)	UP INTERNATIONAL TRUCK	142.45