

November 21, 2016

CITY COMMISSION OF THE CITY OF MUNISING
AGENDA
MONDAY, NOVEMBER 21, 2016
6:00 P.M.

- A. CALL TO ORDER THE REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL
- B. PUBLIC COMMENT (non-agenda items)
- C. OLD CITY BUSINESS
 - 1. Treasurer's Report
 - 2. Monthly Reports - Committee - Fire - Police - WWTP
 - 3. DDA - Partnership Updates - Kathy Reynolds
- D. NEW CITY BUSINESS
 - 1. Munising Hockey Association, Inc. - Greg Pond
 - 2. Sports Complex - Greg Pond
 - 3. CUPPAD Proposal to Update Master Plan
 - 4. Contract Ratification for John Nelson and Ron Kleiman
 - 5. Honeywell Agreement Termination
 - 6. Alger County GIS Mapping System
 - 7. Shelter Bay Tomato Co., LLC Agreement - Warranty Deed
 - 8. Coleman Engineering SAW - Sanitary Sewer Invoices 8-14-16 - 11-5-16 \$10,110.75
 - 9. Coleman Engineering SAW - Storm Sewer Invoices 9-11-16 - 11-5-16 \$3,896.50
 - 10. Coleman Engineering SAW - Teck Solution GIS System Setup \$3,977.50
 - 11. Approve City Commission Meeting Minutes of 11-2-16
 - 12. Check Register/List of Bills
 - 13. City Manager Report
- E. CORRESPONDENCE
- F. PUBLIC COMMENTS (non-agenda items)
- G. ADJOURNMENT

CITY COMMISSION

Official Proceedings

- A. CALL TO ORDER THE REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL

The Regular Meeting of the City Commission was duly called and held on Monday, **November 21, 2016**, in the City Commission Room of City Hall. Mayor DesJardins called the meeting to order at 6:00 p.m.

PRESENT: Commissioners: Deisenroth, Nettleton and Mayor DesJardins
ABSENT: Commissioners: Cotey and Bornslaeger - excused

- B. PUBLIC COMMENT (non-agenda items)

There were no comments.

- C. OLD CITY BUSINESS

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1. Treasurer's Report

Moved by Commissioner Deisenroth to approve the Treasurer's report as submitted. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Deisenroth, Nettleton and Mayor DesJardins
Nays: None

2. Monthly Reports - Committee - Fire - Police - WWTP

There were no comments on the Monthly Reports.

3. DDA - Partnership Updates - Kathy Reynolds

Kathy Reynolds began by stating that the County Brownfield Authority had met and three locations were being considered, Roam Inn, the old Cox building and Fineman building. The last two would be combined, things are moving forward. The Cox building will be looked at for DEQ, MEDC or CDBG monies. Reynolds reminded the Commission of ReKindle the Spirit on December 1st. As for the old City Hall building it is approximately 65% complete. The DDA is working on the property behind Nelson Shell station and the railroad tracks for parking. The Chamber will be doing two scholarships one traditional and one non-traditional. Last, Reynolds informed the Commission that the Chamber is back up to two hundred members.

D. NEW CITY BUSINESS

1. Munising Hockey Association, Inc. - Greg Pond

Greg Pond told the Commission about the boards and glass at the arena and the shape they are in. The Munising Hockey Association is in the process of collecting donations to pay for the boards and glass. He was also asking for a commitment for \$5,000.00 from the City; he will also be asking the Townships for the same amount. He was referred to the Recreation Committee.

2. Sports Complex - Greg Pond

Greg Pond asked the City about the forty acres behind the cemetery for a location of a Sports Complex. He was informed that he needs some kind of plan based on the need for such a complex. He was referred to the Recreation Committee.

3. CUPPAD Proposal to Update Master Plan

Moved by Commissioner Deisenroth to approve CUPPAD's proposal to update the Master Plan at \$7,500.00, spreading this cost over two fiscal years. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Deisenroth, Nettleton and Mayor DesJardins
Nays: None

4. Contract Ratification for John Nelson and Ron Kleiman

Moved by Commissioner Nettleton to approve the employment contracts with John Nelson and Ron Kleiman and to authorize the City Manager to sign the contracts. Support by Commissioner Deisenroth.

Approved: Yeas: Commissioners: Deisenroth, Nettleton and Mayor DesJardins
Nays: None

5. Honeywell Agreement Termination

Moved by Commissioner Deisenroth to authorize the City Manager to sign the termination agreement with Honeywell, after the document has been reviewed by the City Attorney. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Deisenroth, Nettleton and Mayor DesJardins
Nays: None

6. Alger County GIS Mapping System

Moved by Commissioner Nettleton to approve entering an agreement with Alger County for a GIS mapping system. Support by Commissioner Deisenroth.

Approved: Yeas: Commissioners: Deisenroth, Nettleton and Mayor DesJardins
Nays: None

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7. Shelter Bay Tomato Co., LLC Agreement - Warranty Deed

John Hust was at the meeting regarding Shelter Bay Tomato Co., LLC's agreement and warranty deed. Hust felt that he had met the agreement and warranty deed's stipulations. Hust stated that he had talked to Steve Pence and Pence thought that he had met the stipulations. City Attorney Ferguson explained that the contract is vague regarding ten full time employees that were to be generated by this project. Ferguson then explained that in most cases all the City would need to do is show the intent of Shelter Bay Tomato, he read a motion from the City's minutes that clearly stated "ten full time employees". His conclusion was that the City would have no problem proving its intent. No action was taken and this will placed on the next agenda.

8. Coleman Engineering SAW - Sanitary Sewer Invoices 8-14-16 - 11-5-16 \$10,110.75

Moved by Commissioner Nettleton to approve payment to Coleman Engineering SAW grant for the Sanitary Sewer in the amount of \$10,110.75. Support by Commissioner Deisenroth.

Approved: Yeas: Commissioners: Deisenroth, Nettleton and Mayor DesJardins
Nays: None

9. Coleman Engineering SAW - Storm Sewer Invoices 9-11-16 - 11-5-16 \$3,896.50

Moved by Commissioner Nettleton to approve payment to Coleman Engineering SAW grant for the Storm Sewer in the amount of \$3,896.50. Support by Commissioner Deisenroth.

Approved: Yeas: Commissioners: Deisenroth, Nettleton and Mayor DesJardins
Nays: None

10. Coleman Engineering SAW - Teck Solution GIS System Setup \$3,977.50

Moved by Commissioner Nettleton to approve payment to Coleman Engineering SAW grant for Teck Solution GIS system setup in the amount of \$3,977.50. Support by Commissioner Deisenroth.

Approved: Yeas: Commissioners: Deisenroth, Nettleton and Mayor DesJardins
Nays: None

11. Approve City Commission Meeting Minutes of 11-2-16

Moved by Commissioner Nettleton to approve the City Commission Meeting Minutes of 11-2-16 as presented. Support by Commissioner Deisenroth.

Approved: Yeas: Commissioners: Deisenroth, Nettleton and Mayor DesJardins
Nays: None

12. Check Register/List of Bills

Moved by Commissioner Nettleton to approve the Check Register/List of Bills as submitted. Support by Commissioner Deisenroth.

Approved: Yeas: Commissioners: Deisenroth, Nettleton and Mayor DesJardins
Nays: None

13. City Manager Report

City Manager Olson began by stating that the Charter Revision passed at the November 8th election 519 to 325. The Board of Canvassers will be certifying the results November 28th, thirty days after that the Charter is fully accepted. Resolutions clarifying certain sections will be prepared for review by the Commission. Regarding the counter offer, Deployed Assets' has accepted it, they will be working with Kathy Reynolds on a Brownfield Plan, and they will also be continuing discussions with MDEQ and MEDC as funding sources. Next, Olson stated that the bottomlands permit was submitted to the MDEQ for the Bayshore Marina expansion project. The MDEQ and Corp of Engineers asked that a revision be made to the land side revetment. Olson then informed the Commission that the Insurance Committee would be meeting tomorrow to review 2017 options. Olson stated that the Regional Government Meeting at AuTrain Township Hall is on the 30th at 5:00 p.m., he also stated that he would be hosting the February 22nd meeting here at City Hall. Last he stated that he

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had attended a Redevelopment Ready Community Best Practices I training, he felt it went well; Tuesday January 24th is Best Practices II.

E. CORRESPONDENCE

There was no Correspondence.

F. PUBLIC COMMENTS (non-agenda items)

There were no Public Comments.

G. ADJOURNMENT

Moved by Commissioner Nettleton to adjourn the Regular Meeting of the City Commission. Support by Commissioner Deisenroth.

Approved: Yeas: Commissioners: Deisenroth, Nettleton and Mayor DesJardins
Nays: None

The Regular Meeting of the City Commission adjourned at 7:27 p.m.

Rod DesJardins, Mayor

Sue Roberts, City Clerk

LIST OF BILLS

31006)	DSTECH	57.84
31007)	HOLIDAY COMPANIES	944.98
31008)	NORTH CENTRAL LABORATORIES	693.78
31009)	POMASL FIRE EQUIPMENT	244.63
31010)	UPPER PENINSULA RECREATION INC.	2746.92
31011)	PARAGON LABORATORIES, INC.	202.00
31012)	VERIZON WIRELESS	364.70
31013)	EJ USA INC.	280.20
31014)	ALGER COUNTY HUMANE SOCIETY	325.00
31015)	DSTECH	59.25
31016)	HIAWATHA TELEPHONE COMPANY	1084.75
31017)	NAPA AUTO PARTS	111.94
31018)	QUILL CORPORATION	52.96
31019)	CITY OF MUNISING-WATER	2976.16
31020)	D. ROBB FERGUSON	3000.00
31021)	NBS CALIBRATIONS	179.00
31022)	ALGER PARKS & RECREATION	15477.25
31023)	UPPER PENINSULA RECREATION INC.	1230.77
31024)	DEVIN OLSON	190.00
31025)	SUBURBAN PROPANE-7843	141.74
31026)	UP INTERNATIONAL TRUCK	51.38
31027)	HIAWATHA TELEPHONE COMPANY	54.93
31028)	KATHY REYNOLDS	50.00
31029)	AUTO-WARES GROUP	221.01
31030)	TRI-COUNTY SEPTIC	1160.00
31031)	AECOM TECHNICAL SERVICES	17174.65
31032)	RON KLEIMAN	112.00
31033)	FAMILY PRIDE LAUNDRY	442.50
31034)	STATE OF MICHIGAN	2078.02
31035)	CASH	114.26
31036)	AUTO-WARES GROUP	732.26
31037)	MADIGAN'S HARDWARE	639.73
31038)	NORTH CENTRAL LABORATORIES	350.72
31039)	SHELL FLEET PLUS	1282.12
31040)	SEAN CORNISH	64.16
31041)	GREAT AMERICAN DISPOSAL COMPANY	5065.98
31042)	AN*SER SERVICES	52.00
31043)	SUPERIORLAND GAS COMPANY	48.00
31044)	COOPER OFFICE EQUIPMENT	399.95
31045)	DENMAN'S HARDWARE	135.09
31046)	PETERSON PUBLISHING INC.	316.78
31047)	MICHIGAN MUNICIPAL LEAGUE	700.00
31048)	VANTAGE FLEX, LLC	105.00
31049)	STATE OF MICHIGAN	597.18
31050)	POMPS TIRE SERVICE, INC.	605.28

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31051)	BECKER ARENA PRODUCTS, INC.	1109.25
31052)	DELTA DENTAL	1706.95
31053)	ARVILLA SATTERLEE	185.75
31054)	DAWN TRZECIAK	191.25
31055)	DONNA BEAUDRY	187.75
31056)	MARIE ST. AMOUR	187.75
31057)	ROYCE WILLIAMS	182.75
31058)	MARLENE ROBBINS	182.75
31059)	MICHELE BENSON	182.75
31060)	PATRICIA LACOMBE	182.75
31061)	DENISE CURTIS	182.75
31062)	BEATRICE STIMAC	182.75
31063)	DTE ENERGY	1595.84
31064)	ETNA SUPPLY COMPANY	632.47
31065)	SUBURBAN PROPANE	668.90
31066)	QUILL CORPORATION	315.48
31067)	DAN MALONE	16.50
31068)	KELLEY MARKETING	450.00
31069)	GBS INC.	280.00
31070)	CARGILL, INCORPORATED	6383.40
31071)	MICHIGAN STATE FIREMEN'S ASSOCIATION	75.00
31072)	US BANK EQUIPMENT FINANCE	284.43
31073)	EJ USA INC.	243.00
31074)	UPPER MICHIGAN COMMUNITY CRDIT UNION	19.98
31075)	RICK NEBEL	103.24
31076)	UPPER PENINSULA RECREATION INC.	1230.77
31077)	MADIGAN'S HARDWARE	10.00
31078)	UPPER PENINSULA POWER COMPANY	103.38
31079)	PETERSON PUBLISHING INC.	170.55
31080)	US BANK	500.00
31081)	NORTHWOODS PRINTING	120.00
31082)	COLEMAN ENGINEERING COMPANY	405.00
31083)	SKIP'S AUTO REPAIR LLC	66.00
31084)	GREATER MUNISING BAY	948.16
31085)	BLUE CROSS BLUE SHIELD OF MICHIGAN	20841.87
31086)	ALGER COUNTY FOOD PANTRY	5000.00
31087)	U.P. LAB TESTING	66.00
31088)	PICTURED ROCKS CRUISES	134097.26