

FEBRUARY 19, 2018

CITY COMMISSION OF THE CITY OF MUNISING  
AGENDA  
MONDAY, FEBRUARY 19, 2018  
6:00 P.M.

- A. CALL TO ORDER THE REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL
- B. PUBLIC COMMENT (non-agenda items)
- C. OLD CITY BUSINESS
  - 1. Treasurer's Monthly Report
  - 2. Monthly Reports - Committee - Fire - Police - WWTP
  - 3. DDA - Partnership Updates - Kathy Reynolds
- D. NEW CITY BUSINESS
  - 1. Request for Seasonal Closure of a section of a Munising alley between the Corktown & Harvest House Buildings for Munising Art in the Alley Project
  - 2. Resolution to Proceed with the Redevelopment Ready Communities Program of the Michigan Economic Development Corporation
  - 3. Sanders & Czapski Associates, PLLC invoice \$8,240.61 Munising Bay Mountain Bike Trailhead Project
  - 4. Coleman Engineering Company H-58 FLAP Phase II Washington St. to Connors Rd. invoice \$6,751.25
  - 5. Coleman Engineering Company Additional Professional Engineering Services FLAP Phase II Washington St. to Connors Rd. \$17,500.00
  - 6. Approve City Commission Meeting Minutes of 2-7-18
  - 7. Check Register/List of Bills
  - 8. City Manager Report
- E. CORRESPONDENCE
- F. PUBLIC COMMENTS (non-agenda items)
- G. ADJOURNMENT

CITY COMMISSION

Official Proceedings

- A. CALL TO ORDER THE REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL

The Regular Meeting of the City Commission was duly called and held on Monday, **February 19, 2018**, in the City Commission Room of City Hall. Mayor DesJardins called the Regular Meeting to order at 6:00 p.m.

PRESENT: Commissioners: Deisenroth, Cotey, Bornslaeger, Nettleton and Mayor DesJardins  
ABSENT: None

- B. PUBLIC COMMENT (non-agenda items)

There were no public comments.

- C. OLD CITY BUSINESS

- 1. Treasurer's Monthly Report

Moved by Commissioner Cotey to approve the Treasurer's monthly report as submitted. Support by Commissioner Deisenroth.

Approved: Yeas: Commissioners: Deisenroth, Cotey, Bornslaeger, Nettleton

and Mayor DesJardins  
Nays: None

2. Monthly Reports - Committee - Fire - Police - WWTP

City Manager Olson stated that a Building and Grounds meeting was held last week. The docking requests were gone over, also the vendors in Bayshore Park and the bike path project.

3. DDA - Partnership Updates - Kathy Reynolds

Kathy Reynolds began by informing the Commission that she has an intern and at some point he will be brought on at least as a part-time employee for her. Next she stated that the Lieutenant Governor attended the ice climbing on Sunday. Reynolds will be going to Vancouver next week to recruit people to come here this summer. As for the R Place grant it looks good about \$67,000.00 will be available for the Arts programs. Last she stated that the quarter launch release went well.

D. NEW CITY BUSINESS

**Moved by Commissioner Cotey to amend the agenda to include 1A. USDA-RD Application for Funding Authorizing Resolution. Support by Commissioner Bornslaeger.**

**Unanimous Voice Vote:**

**Approved: Yeas: Commissioners: Deisenroth, Cotey, Bornslaeger, Nettleton and Mayor DesJardins**  
**Nays: None**

1. Request for Seasonal Closure of a section of a Munising alley between the Corktown & Harvest House Buildings for Munising Art in the Alley Project

Moved by Commissioner Deisenroth to approve the closure of the alley between the Corktown & the Harvest House buildings from May 15, 2018 to October 15, 2018. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Deisenroth, Cotey, Bornslaeger, Nettleton and Mayor DesJardins  
Nays: None

**Agenda Amended:**

**1A. USDA-RD Application for Funding Authorizing Resolution**

Moved by Commissioner Deisenroth to approve the Authorizing Resolution. Support by Commissioner Cotey.

Approved: Yeas: Commissioners: Deisenroth, Cotey, Bornslaeger, Nettleton and Mayor DesJardins  
Nays: None

CITY OF MUNISING  
USDA-RD APPLICATION FOR FUNDING  
AUTHORIZING RESOLUTION

WHEREAS, the City of Munising desires to improve its water system, water related infrastructure, and the overall quality of lives of its residents; and

WHEREAS, the City of Munising will be submitting a United States Department of Agriculture Rural Development Application for funding for the replacement of 10,900 linear feet of distribution mains and accessories; and

WHEREAS, the City of Munising recognizes the importance of timely infrastructure replacement projects as to protect the health and safety of its residents; and

NOW, THEREFORE, BE IT RESOLVED that Devin M. Olson, City Manager, City Manager, shall execute all required paperwork and necessary documents to complete the USDA-RD application for funding.

Date: \_\_\_\_\_

\_\_\_\_\_  
Sue Roberts, City Clerk

2. Resolution to Proceed with the Redevelopment Ready Communities Program of the Michigan Economic Development Corporation

Moved by Commissioner Nettleton to approve the Resolution to Proceed with the Redevelopment Ready Communities Program of the Michigan Economic Development Corporation. Support by Commissioner Cotey.

Approved: Yeas: Commissioners: Deisenroth, Cotey, Bornslaeger, Nettleton  
and Mayor DesJardins  
Nays: None

RESOLUTION TO PROCEED WITH THE REDEVELOPMENT READY COMMUNITIES (RRC)  
PROGRAM OF THE MICHIGAN ECONOMIC DEVELOPMENT CORPORATION (MEDC)

WHEREAS, the Michigan Economic Development Corporation (MEDC) and the City of Munising as a community has begun participating the Redevelopment Ready Communities (RRC) program; and,

WHEREAS, the MEDC has developed a program for certifying Redevelopment Ready Communities and the City of Munising desires to achieve certification by implementing best practices and recommended strategies for redevelopment; and,

WHEREAS, the City of Munising includes within its boundaries properties that present opportunities for redevelopment; and,

WHEREAS, the RRC program includes evaluating strong partnerships with City boards and commissions related to development including the City Commission, Planning Commission, Downtown Development Authority and Zoning Board of Appeals; and,

WHEREAS, after review of the RRC Report of Findings, the City of Munising is willing to complete and tasks as outlined, which will involve interaction with the aforementioned City boards and Commissions;

NOW, THEREFORE, BE IT RESOLVED, that the City of Munising will proceed under the RRC Program and will obtain certification as a Redevelopment Ready Community and receive technical and advisory assistance from the RRC Program in promoting sites within the Community.

This resolution is declared adopted this 19<sup>th</sup> day of February, 2018.

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Rod DesJardins, Mayor

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Sue Roberts, City Clerk

3. Sanders & Czapski Associates, PLLC invoice \$8,240.61 Munising Bay Mountain Bike Trailhead Project

Moved by Commissioner Cotey to approve payment of \$8,240.61 to Sanders & Czapski Associates for services on the Munising Bay Mountain Bike Trailhead project. Support by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Deisenroth, Cotey, Bornslaeger, Nettleton  
and Mayor DesJardins  
Nays: None

4. Coleman Engineering Company H-58 FLAP Phase II Washington St. to Connors Rd. invoice \$6,751.25

Moved by Commissioner Cotey to approve payment to Coleman Engineering Company in the amount of \$6,751.25 for services on the H-58 FLAP Phase II Washington St. to Connors Rd. project. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Deisenroth, Cotey, Bornslaeger, Nettleton  
and Mayor DesJardins  
Nays: None

5. Coleman Engineering Company Additional Professional Engineering Services FLAP Phase II Washington St. to Connors Rd. \$17,500.00

Moved by Commissioner Nettleton to approve additional professional engineering services from Coleman Engineering in the amount of \$17,500.00 for

the FLAP Phase II Washington St. to Connors Rd. project. Support by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Deisenroth, Cotey, Bornslaeger, Nettleton  
and Mayor DesJardins  
Nays: None

6. Approve City Commission Meeting Minutes of 2-7-18

Moved by Commissioner Cotey to approve the City Commission Meeting Minutes of 2-7-18 as presented. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Deisenroth, Cotey, Bornslaeger, Nettleton  
and Mayor DesJardins  
Nays: None

7. Check Register/List of Bills

Moved by Commissioner Nettleton to approve and pay the Check Register/List of Bills as presented. Support by Commissioner Deisenroth.

Approved: Yeas: Commissioners: Deisenroth, Cotey, Bornslaeger, Nettleton  
and Mayor DesJardins  
Nays: None

8. City Manager Report

City Manager Olson stated that he is working on incorporating a 580 feet storm sewer from the USFS driveway to Mill St. through MDARD. \$35,700.00 with the ability to save roughly \$5,000.00 if we substitute with PVC compared to concrete. Next, Olson stated that he is working on a draft Fowl Ordinance, he is planning to have this to the City Attorney by the end of the week. Olson then informed the Commission that he will be putting together and RFQ/RFP for the redevelopment of the City's website updating the appearance while making it visitor friendly, streamlining ordinances and document indexes, with a simple updating via City Employees for real time updates. He is hopeful to have something for the next agenda. As for the MDNR Waterways Commission a variance request for updated seasonal slip numbers will be reviewed for action by the Waterways Commission this Friday. An update will be provided to the Commission at the next meeting. Olson informed the Commission that he would be out of the office March 20<sup>th</sup> and 21<sup>st</sup> to represent the City at the 2018 Michigan Municipal League Capital Conference.

E. CORRESPONDENCE

There was no correspondence.

F. PUBLIC COMMENTS (non-agenda items)

Randall Nichols asked the following questions: How many full-time jobs will the "pirate ship" bring? Mayor DesJardins responded that the City didn't know. Next Nichols asked why is the ship moving from Mack? Mayor DesJardins responded that the City didn't know. Next Nichols asked how is its safety record? Mayor DesJardins responded that the City didn't know. Next Nichols asked are public governments allowed to promote private/commercial interests on Face Book and the City's web page. He was told no and that to the City's knowledge there are none on either site. Mayor DesJardins expounded on the "pirate ship" that it has to be Coast Guard approved and that it isn't the City's business.

G. ADJOURNMENT

Moved by Commissioner Cotey to adjourn the Regular Meeting of the City Commission. Support by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Deisenroth, Cotey, Bornslaeger, Nettleton  
and Mayor DesJardins  
Nays: None

The Regular Meeting of the City Commission adjourned at 6:38 p.m.

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Rod DesJardins, Mayor

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Sue Roberts, City Clerk

## LIST OF BILLS

32438)	HIAWATHA TELEPHONE COMPANY	999.94
32439)	GOLDER ASSOCIATES INC.	13720.00
32440)	SUPERIOR WALK IN CENTER	990.00
32441)	CITY OF MUNISING - WATER	1070.04
32442)	NAPA AUTO PARTS	235.81
32443)	UPPER MICHIGAN COMMUNITY CREDIT UNION	10.59
32444)	UPPER PENINSULA RECREATION INC.	1230.77
32445)	PETERSON PUBLISHING INC.	37.83
32446)	MILLER BRADFORD & RISBERG	399.00
32447)	UP INTERNATIONAL TRUCK	755.71
32448)	MICHIGAN MUNICIPAL LEAGUE	11162.00
32449)	MILLER BRADFORD & RISBERG	151.76
32450)	U.S. POSTMASTER	650.00
32451)	VANTAGE FLEX, LLC	110.00
32452)	SHELL FLEET PLUS	3269.19
32453)	FAMILY PRIDE LAUNDRY	175.00
32454)	MADIGAN'S HARDWARE	2300.60
32455)	NORTH CENTRAL LABORATORIES	320.06
32456)	CRANE ENGINEERING SALES INC.	158.67
32457)	BERGDAHL'S INC.	64.50
32458)	MUNISING HOCKEY ASSOCIATION	500.00
32459)	KATHY REYNOLDS	50.00
32460)	GREATER MUNISING BAY	1250.00
32461)	HIAWATHA TELEPHONE COMPANY	45.25
32462)	VOIDED	VOIDED
32463)	POWERPLAN	44.44
32464)	COMPASS MINERALS AMERICA INC.	11977.63
32465)	COOPER OFFICE EQUIPMENT	424.95
32466)	ALTRAN	8.00
32467)	US BANK EQUIPMENT FINANCE	284.43
32468)	NORTHERN MICHIGAN UNIVERSITY	60.00
32469)	GALLS	44.95
32470)	AECOM TECHNICAL SERVICES	5652.98
32471)	COLEMAN ENGINEERING COMPANY	6032.25
32472)	COLEMAN ENGINEERING COMPANY	4504.75
32473)	COLEMAN ENGINEERING COMPANY	162.00
32474)	COLEMAN ENGINEERING COMPANY	502.50
32475)	COLEMAN ENGINEERING COMPANY	315.50
32476)	KELLEY MARKETING	450.00
32477)	AUTO-WARES GROUP	666.18
32478)	DENMAN'S HARDWARE	169.71