

May 21, 2018

CITY COMMISSION OF THE CITY OF MUNISING
AGENDA
MONDAY, MAY 21, 2018
6:00 P.M.

- A. CALL TO ORDER THE PUBLIC HEARING AND REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL
- B. PUBLIC COMMENT (non-agenda items)
- C. PUBLIC HEARING
 - 1. 2ND Reading to Amend the Zoning Ordinance Section 316 D Downtown District under Conditional Uses Authorized by Permit Recreational Structure
- D. Adjourn Public Hearing Enter Regular Meeting
- E. OLD CITY BUSINESS
 - 1. Tourist Park Contract - Tabled from 5-2-18 Meeting
 - 2. Treasurer's Monthly Report
 - 3. Monthly Reports - Committee - Fire - Police - WWTP
 - 4. DDA - Partnership Updates - Kathy Reynolds
- F. NEW CITY BUSINESS
 - 1. Gary Bovan Classic Car Show Street Closure Request
 - 2. Bill Ramsey Alley Request
 - 3. Jerry VanLandschoot - Discussion on Drainage in Bayview Addition
 - 4. Request for Road Closure July 3, 2018 - Circus
 - 5. Coleman Engineering Invoice in the amount of \$7,253.25 for SAW - Sanitary Sewer
 - 6. Farmers' and Artisans' Market License Agreement
 - 7. Contract for Collection of Required Elements of the TAMC Culvert Data Collection Pilot Project
 - 8. Jack Doheny - Vactor Repair parts
 - 9. Federal Lands Access Program Project Memorandum of Agreement
 - 10. Introduction of Proposed Budget 2018-2019 Fiscal Year
 - 11. First Meeting in July is July 4th - Cancel
 - 12. Approve City Commission Meeting Minutes of 5-2-18
 - 13. Check Register/List of Bills
 - 14. Accept Commissioner Deisenroth's Resignation from the Commission
 - 15. City Manager Report
- G. CORRESPONDENCE
- H. PUBLIC COMMENTS (non-agenda items)
- I. ADJOURNMENT

CITY COMMISSION
Official Procedures

- A. CALL TO ORDER THE PUBLIC HEARING AND REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL

The Public Hearing and Regular Meetings were duly called and held on Monday, **May 21, 2018**, in the City Commission Room of City Hall. Mayor DesJardins called the meetings to order at 6:00 p.m.

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PRESENT: Commissioners: Deisenroth, Bornslaeger, Nettleton and Mayor DesJardins

ABSENT: Commissioner: Cotey - excused

B. PUBLIC COMMENT (non-agenda items)

There were no public comments on non-agenda items.

C. PUBLIC HEARING

1. 2ND Reading to Amend the Zoning Ordinance Section 316 D Downtown District under Conditional Uses Authorized by Permit Recreational Structure

Moved by Commissioner Nettleton to approve and adopt the amended portion of the Zoning Ordinance Section 316 Downtown District under Conditional Use Authorized by permit recreational structure. Support by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Deisenroth, Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

D. Adjourn Public Hearing Enter Regular Meeting

Moved by Commissioner Nettleton to adjourn the Regular Meeting and enter into the Regular Meeting. Support by Commissioner Deisenroth.

Approved: Yeas: Deisenroth, Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

All Commissioners remained seated.

E. OLD CITY BUSINESS

1. Tourist Park Contract - Tabled from 5-2-18 Meeting

Moved by Commissioner Nettleton to table this item until the August 1st meeting. Support by Commissioner Bornslaeger.

Approved: Yeas: Commissioners Deisenroth, Bornslaeger, Nettleton and Mayor DesJardins

2. Treasurer's Monthly Report

Moved by Commissioner Nettleton to approve the Treasurer's Report as submitted. Support by Commissioner Deisenroth

Approved: Yeas: Commissioners: Deisenroth, Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

3. Monthly Reports - Committee - Fire - Police - WWTP

There were no comments on the monthly reports.

4. DDA - Partnership Updates - Kathy Reynolds

Kathy Reynolds was not able to attend the meeting. See written report.

**MUNISING CITY COMMISSION REPORT
MUNISING DDA & PARTNERSHIP
May 21, 2018**

On Monday, May 21 I will be attending an Upper Peninsula Economic Development Alliance board meeting (I serve as Vice-Chair), their regional spring conference/meeting and the Business Leaders of Michigan meeting in Escanaba. Also, as part of the late afternoon meeting, I will be taking part in another regional meeting regarding wages and workforce in the Upper Peninsula. Art in the Alley is progressing, and Superior Watershed will be working with our office from Wed., May 23-25 on cleaning up the green space in that alley, etc. Our hope is to have the alley near completion by the end of June with continual updates throughout the summer and beyond.

The Chamber dinner was a success with Bowerman Funeral Home receiving Employer of the Year and over 100 attendees.

Currently leading the Alger Co. Munising Art Place grant award allotment for our county. The award for six counties in the central region was \$460,000 (minus CUPPAD's administrative fee) with each county being represented. I will be making sure Alger Co. Munising receives their allotted amount and

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these projects will be determined in the coming months. The funds need to be expended by the end of 2019.

Performed site visits with the MI Department of Agriculture and Rural Development at Timberproducts, Trenary Toast and VanLandschoots. These discussions relate to workforce, business challenges and other issues/funding opportunities, etc. These types of meetings happen with their office and other state/governmental offices and businesses typically on a bi-monthly basis.

Pictured Rocks Days along with Yoopers Ride free cruises is coming up Saturday and Sunday, June 9 & 10. Our office is busy with that event. One of the 250 site selectors in the country (over 53,000 communities that they cover) was here in the Upper Peninsula. He spent his first of three days in Munising where I met with him to discuss livability and tourism in the Upper Peninsula. I also took him along with the Delta Co. economic developer to waterfalls and Miners Castle (beautiful day to make this tour). In Alger Co. we also spent time at the MSU extension in Chatham. At the end of his 3-day visit he conducted a SWAT analysis. With this report Munising was mentioned as the "Vail of the U.P." and was very impressed with our area here in Munising along with our future growth possibilities.

On Friday May 4, I was invited and attended Gov. Snyder's discussion and workshop regarding the Marshall Plan for Michigan which deals with skilled trades, training and education initiatives and funding.

Met with and spent the day with Invest UP's new director Joan Kimball to introduce her to Munising, its economic status and other issues. The city manager and I spent time with her discussing Munising's industrial park and how better to promote it.

Moved by Commissioner Nettleton to include item 8A Amend the Agenda to include Bayshore Lift Station - sole source. Support by Commissioner Bornslaeger.

Unanimous Voice Vote:

Approved: Yeas: Commissioners, Deisenroth, Bornslaeger, Nettleton and Mayor
DesJardins
Nays: None

F. NEW CITY BUSINESS

1. Gary Bovan Classic Car Show Street Closure Request

Moved by Commissioner Deisenroth to authorize the City Manager to close streets from Superior St. from the East corner of Superior and Elm to Denman's first drive entrance, at the discretion of the City Manager. Support by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Deisenroth, Bornslaeger, Nettleton and Mayor
DesJardins
Nays: None

2. Bill Ramsey Alley Request

Moved by Commissioner Bornslaeger to let Bill Ramsey improve the alley through the City Manager, and also work on an agreement. Support by Commissioner Deisenroth.

Approved: Yeas: Commissioners: Deisenroth, Bornslaeger, Nettleton and Mayor
DesJardins
Nays: None

3. Jerry VanLandschoot - Discussion on Drainage in Bayview Addition

The City will work with Mr. VanLandschoot regarding the drainage in Bayview Addition to create a solution.

4. Request for Road Closure July 3, 2018 - Circus

Moved by Commissioner Nettleton to approve the requested road closures for July 3, 2018 for the circus (north side of Cherry St. for entire day on July 3rd). Support by Commissioner Deisenroth.

Approved: Yeas: Commissioners: Deisenroth, Bornslaeger, Nettleton and Mayor
DesJardins
Nays: None

5. Coleman Engineering Invoice in the amount of \$7,253.25 for SAW - Sanitary Sewer

Moved by Commissioner Deisenroth to approve and pay the invoice from Coleman

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Engineering in the amount of \$7,253.25 for services rendered. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Deisenroth, Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

6. Farmers' and Artisans' Market License Agreement

Moved by Commissioner Bornslaeger to approve the License Agreement with the Farmers' and Artisans' Market. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Deisenroth, Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

7. Contract for Collection of Required Elements of the TAMC Culvert Data Collection Pilot Project

Moved by Commissioner Nettleton to approve the contract for the collection of required elements of the TAMC Culvert data collection pilot project and authorize the City Manager to sign documents. Support by Commissioner Deisenroth.

Approved: Yeas: Commissioners: Deisenroth, Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

8. Jack Doheny - Vactor Repair parts

Moved by Commissioner Deisenroth to approve the vactor repair parts through Jack Doheny in the amount of \$6,483.73. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Deisenroth, Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

Agenda amended:

8A. Bayshore Lift Station - Sole Source

Moved by Commissioner Nettleton to approve the sole source purchase from Rasmussen Electric for 3 phase 2hp pumps and vfd's in the amount of \$6,624.00. Support by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Deisenroth, Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

City Manager recommendation: My professional recommendation is to award the purchase and replacement of 3-phase pumps and VFD drive units to Rasmussen Electric at a total cost of \$6,624.00. Due to the specialized nature of this equipment, I do not see any added benefit to the City of Munising arising from soliciting parts quotes from other suppliers in other regions.

9. Federal Lands Access Program Project Memorandum of Agreement

Moved by Commissioner Nettleton to approve the Federal Lands Access Program Project Memorandum of agreement, also authorizing the City Manager to sign necessary documents. Support by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Deisenroth, Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

10. Introduction of Proposed Budget 2018-2019 Fiscal Year

The preliminary proposed budget was given to the Commission.

11. First Meeting in July is July 4th - Cancel

Moved by Commissioner Nettleton to cancel the July 4th meeting. Support by Commissioner Deisenroth.

Approved: Yeas: Commissioners: Deisenroth, Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

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12. Approve City Commission Meeting Minutes of 5-2-18

Moved by Commissioner Deisenroth to approve the City Commission Meeting Minutes of 5-2-18 as submitted. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Deisenroth, Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

13. Check Register/List of Bills

Moved by Commissioner Bornslaeger to approve and pay the Check Register/List of Bills as submitted. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Deisenroth, Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

14. Accept Commissioner Deisenroth's Resignation from the Commission

Moved by Commissioner Bornslaeger to accept Commissioner Deisenroth's resignation from the Commission with regret. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Deisenroth, Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

Moved by Commissioner Nettleton to declare a vacant seat on the Commission and have the City Manager and City Clerk advertise the vacancy, accepting applications until June 30th. Including the qualifications in the advertisement. Support by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Deisenroth, Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

15. City Manager Report

City Manager Olson began by stating that BACCO will be closing H-58 to thru-traffic Tuesday, May 29th. It will remain open for local traffic (Mill, ALTRAN, Forest Service, ACAS). The City will be rebidding the MDARD Mill overlay, included storm sewer and put the bid at 30% over budget. Removing storm sewer items and rebidding the pavement portion, bids due late next week. UPPCO street light upgrade, they have upgraded 5 street lights in town to LED, they will begin a service area wide replacement of HPS in 2019. There should be a significant reduction in consumption charges for the City. Olson then informed the Commission that Monday, June 4th, will be the Marina Ribbon Cutting at 11:00 a.m. Over 24 boats on the floating dock this weekend with only positive reviews, almost 40 boats were in the marina this weekend. Master and Gerou still have punch items to take care of. Last Olson stated that the City has fixed a leaking main at the Bullivant-H-58 intersection this week. This is the 4yh water issue at that intersection in 5 years.

G. CORRESPONDENCE

There was no correspondence.

H. PUBLIC COMMENTS (non-agenda items)

Comment was made that the Fishing Tournament was a success.

I. ADJOURNMENT

Moved by Commissioner Deisenroth to adjourn the Regular Meeting of the City Commission. Support by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Deisenroth, Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

The Regular Meeting of the City Commission adjourned at 7:12 p.m.

Rod DesJardins, Mayor

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Mary Artress, Deputy Clerk

LIST OF BILLS

32670) PRIORITY HEALTH	394.69
32671) DSTECH	148.75
32672) UPPER PENINSULA POWER COMPANY	6028.28
32673) VERIZON WIRELESS	459.42
32674) LASCO	21.25
32675) COLEMAN ENGINEERING COMPANY	184.25
32676) COLEMAN ENGINEERING COMPANY	1134.00
32677) COLEMAN ENGINEERING COMPANY	3287.50
32678) COLEMAN ENGINEERING COMPANY	513.00
32679) COLEMAN ENGINEERING COMPANY	4153.50
32680) D. ROBB FERGUSON	3000.00
32681) ALGER COUNTY HUMANE SOCIETY	325.00
32682) DEVIN OLSON	190.00
32683) UPPER PENINSULA RECREATION INC.	1230.77
32684) CITY OF MUNISING-WATER	1116.05
32685) PARAGON LABORATORIES, INC.	255.00
32686) NAPA AUTO PARTS	426.19
32687) BS&A SOFTWARE	3121.00
32688) FAMILY PRIDE LANDRY	210.00
32689) KATHY REYNOLDS	65.00
32690) GMBPCD/FARMERS MARKET	500.00
32691) MUNISING BAY CRUISERS	500.00
32692) GREATER MUNISING BAY	250.00
32693) HIAWATHA TELEPHONE COMPANY	1041.97
32694) SHELL FLEET PLUS	1061.90
32695) AUTO-WARES GROUP	860.66
32696) UPPER MICHIGAN COMMUNITY CREDIT UNION	181.59
32697) NAPA AUTO PARTS	95.20
32698) UPPER MICHIGAN COMMUNITY CREDIT UNION	482.69
32699) SUPERIORLAND SERVICES, INC.	49.94
32700) HILLSIDE PARTY STORE LLC	95.39
32701) SUPERIORLAND SERVICES, INC.	171.24
32702) PAYNE & DOLAN, INC.	1128.08
32703) NELSON OIL COMPANY	14.04
32704) HACH COMPANY	2563.37
32705) VANTAGE FLEX, LLC	110.00
32706) US BANK EQUIPMENT FINANCE	284.43
32707) ZARNOTH BRUSH WORKS, INC.	821.40
32708) MACQUEEN EQUIPMENT INC.	181.58
32709) PETERSON PUBLISHING INC.	950.04
32710) GREAT AMERICAN DISPOSAL COMPANY	4484.95
32711) QUILL CORPORATION	38.98
32712) WOLVERINE DOOR SERVICE INC.	240.13
32713) CASH	51.53
32714) CASH	125.00
32715) ELCOM SYSTEMS	504.00
32716) DENMAN'S HARDWARE	118.37
32717) SUPERIORLAND SERVICES, INC.	120.32
32718) PAYNE & DOLAN, INC.	5502.34
32719) DSTECH	212.50
32720) PUTVIN DRUG STORE	19.99
32721) UPPER MICHIGAN COMMUNITY CREDIT UNION	688.30
32722) DEB LINDEBLAD	96.70
32723) MENARDS	667.25
32724) 41 LUMBER COMPANY	119.54
32725) CHARTRE COMMUNICATIONS	99.81
32726) UPPER PENINSULA RECREATION INC.	1230.77
32727) COOPER OFFICE EQUIPMENT	424.95
32728) TRI-COUNTY SEPTIC	155.00
32729) TRI-COUNTY SEPTIC	150.00
32730) DELTA DENTAL	1923.84
32731) JOHNSON BROTHERS RENTALS LLC	40.00
32732) KELLEY MARKETING	5000.00
32733) GREATER MUNISING BAY	1163.72
32734) GREG QUINN	130.07
32735) UPPER MICHIGAN COMMUNITY CREDIT UNION	181.34
32736) HIAWATHA TELEPHONE COMPANY	62.93
32737) ALGER CONSERVATION DISTRICT	605.00
32738) PETERSON PUBLISHING INC.	179.30
32739) DOG WASTE DEPOT	199.98