

June 16, 2008

that he thought some of the committee's and boards should have joint meetings so everyone is up to speed on all aspects of the City so all ideas/needs can be explored.

G. ADJOURNMENT

Moved by Commissioner Lovellette to adjourn the Regular Meeting of the City Commission. Supported by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Lovellette, Scholtz, Bornslaeger and Mayor  
DesJardins  
Nays: None

The Regular Meeting of the City Commission adjourned at 8:25 p.m.

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Rod DesJardins, Mayor

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Sue Roberts, City Clerk

LIST OF BILLS

19148	VOIDED	VOIDED
19149	MUNISING COMMUNITY CREDIT UNION-VISA	79.50
19150	ALGER COUNTY BUILDING DEPARTMENT	125.00
19151	LMAS DISTRICT HEALTH DEPT.	555.00
19152	ALGER COUNTY BUILDERS EXCHANGE	36.00
19153	ALGER COUNTY HUMANE SOCIETY	325.00
19154	ALGER TITLE AGENCY	515.00
19155	AMERICAN NAMEPLATE	4.25
19156	DOUG BOVIN INC.	7250.18
19157	CELLULAR ONE	275.75
19158	CITY OF MUNISING-PETTY CASH	104.43
19159	GALL'S INC.	207.48
19160	GBS INC.	280.00
19161	GEROU EXCAVATING, INC.	14908.31
19162	HOLMQUIST FEED MILL	1072.00
19163	HORST DISTRIBUTING, INC.	182.08
19164	HYDRITE CHEMICAL COMPANY	1045.55
19165	KELLEY MARKETING	150.00
19166	MADIGAN'S HARDWARE	405.15
19167	MARK MAKI	1000.00
19168	MAZZALI AGENCY	741.55
19169	MICHIGAN MUNICIPAL LEAGUE-FOUNDATION	2076.00
19170	STATE OF MICHIGAN-DEPT OF MGMT & BUDG	700.00
19171	MICHIGAN STATE UNIVERSITY	105.00
19172	NORTHERN MICHIGAN UNIVERSITY	16.00
19173	NORTHWOODS PRINTING	48.72
19174	RANGE TELECOMMUNICATIONS	106.50
19175	RICHCO STRUCTURES	7007.00
19176	SEW FOR YOU	13.00
19177	THE SHIPPING SHOP	25.77
19178	STANDARD INSURANCE COMPANY	730.85
19179	STS CONSULTANTS LTD.	456.24
19180	TRI-COUNTY SEPTIC	80.00
19181	U.P. POWER COMPANY	13387.68
19182	UPPER PENINSULA RECREATION INC.	2489.19
19183	WEST PAYMENT CENTER	217.50
19184	ASHLEY AARON	240.00
19185	GREAT LAKES CENTER	100.00
19186	HOLMQUIST FEED MILL	114.48
19187	MUNISING PUBLIC SCHOOLS	607.50
19188	MUNISING ROTARY CLUB	200.00
19189	VOIDED	VOIDED
19190	SHIRT TAILS, INC.	952.00
19191	GETHYN WAY	544.00
19192	KATIE NETTLETON	327.25

CITY COMMISSION OF THE CITY OF MUNISING  
AGENDA  
MONDAY, JUNE 16, 2008  
6:00 P.M.

June 16, 2008

- A. CALL TO ORDER OF REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL
- B. PUBLIC COMMENT (non-agenda items)
- C. OLD CITY BUSINESS
  - 1. Monthly Reports - Committee - D.P.W. - Fire - Police - Treasurer - WWTP
- D. NEW CITY BUSINESS
  - 1. Approve Payment Summary Report and Payment for Munising Water Project \$347,436.83
  - 2. Approve Payment Summary Report and Payment for Munising Wastewater Project \$543,358.85
  - 3. Approve Pay Request Water Main, Sanitary Sewer and Street Reconstruction - Ineligible Cost \$7,543.76
  - 4. Approve Tourist Park Project Change Order Cost Reduction from \$161,437.10 to \$115,514.10
  - 5. Approve OS Excavation's first pay request Tourist Park Project \$6,525.00
  - 6. Approve Hall Contracting Inc. first pay request Bath House and Pavilion Building at Tourist Park \$39,861.00
  - 7. Review Vactor Truck Bid Received
  - 8. Approve Treasurer's Year End Budget Adjustments
  - 9. Approve City Commission Meeting Minutes of 6-4-08
  - 10. Check Register/List of Bills
  - 11. City Manager Report
- E. CORRESPONDENCE
- F. PUBLIC COMMENTS (non-agenda items)
- G. ADJOURNMENT

CITY COMMISSION

Official Proceedings

- A. CALL TO ORDER OF REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL

The Regular Meeting of the City Commission was duly called and held on Monday, **June 16, 2008**, in the City Commission Meeting Room of City Hall. Mayor DesJardins called the Regular Meeting to order at 6:00 p.m.

PRESENT: Commissioners: Lovellette, Scholtz, Bornslaeger, Beauprey and Mayor DesJardins  
ABSENT: None

Moved by Commissioner Beauprey to amend the agenda to include item C. Old City Business #2 Approval of Emergency Tree Removal for Tourist Park Project. Supported by Commissioner Scholtz.

Unanimous Voice Vote:

Approved: Yeas: Commissioners: Lovellette, Scholtz, Bornslaeger, Beauprey and Mayor DesJardins  
Nays: None

- B. PUBLIC COMMENT (non-agenda items)

Mayor DesJardins mentioned that the Munising Area Partnership had offered Brenda Kelley the position.

C. OLD CITY BUSINESS

1. Monthly Reports - Committee - D.P.W. - Fire - Police - Treasurer - WWTP

Commissioner Scholtz stated that there is a Planning Commission Meeting next week, then gave a report on the seminar he had attended.

**Agenda Amended**

2. Approval of Emergency Tree Removal for Tourist Park Project

Moved by Commissioner Beauprey to retroactively approve up to \$2,500.00 for emergency tree removal for the Tourist Park Project. Supported by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Lovellette, Scholtz, Bornslaeger, Beauprey and Mayor DesJardins  
Nays: None

D. NEW CITY BUSINESS

1. Approve Payment Summary Report and Payment for Munising Water Project \$347,436.83

Moved by Commissioner Beauprey to approve the Payment Summary Report and payment for the Munising Water Project in the amount of \$347,436.83. Supported by Commissioner Scholtz.

Approved: Yeas: Commissioners: Lovellette, Scholtz, Bornslaeger, Beauprey and Mayor DesJardins  
Nays: None

2. Approve Payment Summary Report and Payment for Munising Wastewater Project \$543,358.85

Moved by Commissioner Beauprey to approve the Payment Summary Report and payment for the Wastewater Project in the amount of \$543,358.85. Supported by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Lovellette, Scholtz, Bornslaeger, Beauprey and Mayor DesJardins  
Nays: None

3. Approve Pay Request Water Main, Sanitary Sewer and Street Reconstruction - Ineligible Cost \$7,543.76

Moved by Commissioner Bornslaeger to approve the pay request for ineligible costs in the amount of \$7,543.76 for the water main, sanitary sewer and street reconstruction project. Supported by Commissioner Scholtz.

Approved: Yeas: Commissioners: Lovellette, Scholtz, Bornslaeger, Beauprey and Mayor DesJardins  
Nays: None

4. Approve Tourist Park Project Change Order Cost Reduction from \$161,437.10 to \$115,514.10

Moved by Commissioner Beauprey to approve the Tourist Park Project Change Order reducing the cost to \$115,514.10. Supported by Commissioner Lovellette.

Approved: Yeas: Commissioners: Lovellette, Bornslaeger, Beauprey and Mayor DesJardins  
Nays: Commissioner Scholtz

5. Approve OS Excavation's first pay Request Tourist Park Project \$6,525.00

Moved by Commissioner Beauprey to approve OS Excavation's first pay request in the amount of \$6,525.00 for the Tourist Park Project. Supported by Commissioner Lovellette.

Approved: Yeas: Commissioners: Lovellette, Scholtz, Bornslaeger, Beauprey and Mayor DesJardins  
Nays: None

6. Approve Hall Contracting Inc. first pay request Bath House and Pavilion Building at Tourist Park \$39,861.00

Moved by Commissioner Lovellette to approve the pay request from Hall Contracting in the amount of \$39,861.00 as submitted. Supported by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Lovellette, Scholtz, Bornslaeger, Beauprey and Mayor DesJardins  
Nays: None

7. Review Vactor Truck Bid Received

Moved by Commissioner Lovellette to reject the bid received for the vactor truck. Supported by Commissioner Beauprey.

Approved: Yeas: Commissioners: Lovellette, Scholtz, Bornslaeger, Beauprey and Mayor DesJardins  
Nays: None

Vactor Truck Bid Received: Ron Shelly \$356.56

8. Approve Treasurer's Year End Budget Adjustments

Moved by Commissioner Lovellette to approve the Treasurer's year end budget adjustments as submitted. Supported by Commissioner Beauprey.

Approved: Yeas: Commissioners: Lovellette, Scholtz, Bornslaeger, Beauprey and Mayor DesJardins  
Nays: None

		<u>Original</u>	<u>Change</u>	<u>Amended</u>	<u>Reason</u>
<b>General Fund</b>				\$ -	
Legislative	101-101-956.000 Miscellaneous	\$ 1,000.00	\$ 400.00	\$ 1,400.00	Approved Prizes for Logo and Essay Contests
	101-101-960.000 Travel	\$ 1,000.00	\$ 1,950.00	\$ 2,950.00	Approved Travel MML Conference and Convention
City Manager	101-172-850.000 Communications	\$ 2,400.00	\$ 305.00	\$ 2,705.00	Website Allocation for Kelly Marketing Contract
Elections	101-191-714.000 Fringes	\$ -	\$ 33.00	\$ 33.00	Change in Payroll Reporting
Attorney	101-210-728.000 Supplies	\$ 7,500.00	\$ 1,226.00	\$ 8,726.00	Increase in Legal Reference Books
	101-210-801.001 Prof Services	\$ 3,000.00	\$ 1,250.00	\$ 4,250.00	Labor attorney arbitration
Clerk	101-215-728.000 Photocopy Exp	\$ 4,800.00	\$ 1,650.00	\$ 6,450.00	New Copier and Unusual amount of copies due to the Proj Handouts
	101-215-850.000 Communications	\$ 2,200.00	\$ 320.00	\$ 2,520.00	Website Allocation for Kelly Marketing Contract
Treasurer	101-253-850.000 Communications	\$ -	\$ 290.00	\$ 290.00	Website Allocation for Kelly Marketing Contract
	101-253-977.000 Equipment	\$ -	\$ 810.00	\$ 810.00	Check Signer
Police	101-301-714.000 Fringes	\$ 40,000.00	\$ 9,100.00	\$ 49,100.00	Budget Shortfall
Fire	101-336-702.000 Wages	\$ -	\$ 17,545.00	\$ 17,545.00	Approved Pay rate increase and a change in the Payroll reporting method
	101-336-704.000 Chief Wages	\$ 8,400.00	\$ (4,200.00)	\$ 4,200.00	
	101-336-705.000 Officer Wages	\$ 7,500.00	\$ (4,550.00)	\$ 2,950.00	

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	101-336-707.00 Volunteer Wages	\$ 8,400.00	\$ (2,655.00)	\$ 5,745.00	
	101-336-714.000 Fringes	\$ 1,200.00	\$ 1,240.00	\$ 2,440.00	
	101-336-850.000 Communications	\$ 1,500.00	\$ 1,375.00	\$ 2,875.00	Cell Phone Contract and 5 New Radio Subscriptions
DPW	101-441-702.000 Wages	\$ 71,000.00	\$ 27,500.00	\$ 98,500.00	DPW is bearing the increased costs for a harsh winter and an arbitration settlement
	101-441-714.000 Fringes	\$ 45,000.00	\$ 35,000.00	\$ 80,000.00	
	101-441-726.000 Supplies	\$ 5,000.00	\$ 2,500.00	\$ 7,500.00	
	101-441-776.000 Tools	\$ 250.00	\$ 305.00	\$ 555.00	
	101-441-850.000 Communications	\$ 2,000.00	\$ 2,200.00	\$ 4,200.00	New Cell Phone Contract
	101-441-920.000 Street Lights	\$ 65,000.00	\$ 11,800.00	\$ 76,800.00	Budget Shortfall
Parks & Rec	101-691-702.000 Wages	\$ 10,000.00	\$ 9,000.00	\$ 19,000.00	Parks & Rec is carrying the internal costs of the Washington St Park and the Lynn St Tot Lot Capital Improvements
	101-691-714.000 Fringes	\$ 10,000.00	\$ 4,800.00	\$ 14,800.00	
	101-691-726.000 Supplies	\$ 500.00	\$ 125.00	\$ 625.00	
	101-691-943.000 Equipment Rental	\$ 9,000.00	\$ 8,900.00	\$ 17,900.00	
	101-691-900.000 Print/Publish	\$ -	\$ 225.00	\$ 225.00	Historical Exhibit
Tourist Park	101-757-702.000 Wages	\$ 3,500.00	\$ 1,500.00	\$ 5,000.00	Current charges for the Capital Project start-up (in-kind services) and clean-up costs related to wind storm.
	101-757-706.000 O/T	\$ -	\$ 100.00	\$ 100.00	
	101-757-726.000 Supplies	\$ 500.00	\$ 200.00	\$ 700.00	
	101-757-943.000 Equip Rental	\$ 2,000.00	\$ 3,500.00	\$ 5,500.00	
	101-757-801.000 Prof Services	\$ 2,200.00	\$ 3,300.00	\$ 5,500.00	
_	101-757-801.001 Visa Fees	\$ -	\$ 50.00	\$ 50.00	Now accepting Credit Cards
	101-757-802.000 Concessionaire	\$ 24,000.00	\$ 5,000.00	\$ 29,000.00	Based on Camping Fees
	101-757-900.000 Print/Publish	\$ 1,300.00	\$ 205.00	\$ 1,505.00	Budget Shortfall
Community	101-806-810.033 Beautification	\$ 1,000.00	\$ 1,400.00	\$ 2,400.00	Triangle Water Hook- up
Promotions	101-806-810.694 Miscellaneous	\$ -	\$ 100.00	\$ 100.00	Approved American Legion Contribution
Capital Control	101-900-977.691 Parks & Rec	\$ 27,000.00	\$ 4,500.00	\$ 31,500.00	Incidental costs related to Lynn St Tot Lot and Washington St Park
Transfer Out	101-966-999.517 Trs to Landfill	\$ -	\$ 3,500.00	\$ 3,500.00	Omitted from Original Budget
	101-966-999.203 Trs to Local St	\$ 184,050.00	\$ 5,500.00	\$ 189,550.00	Increased cost from harsh winter

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<b>Major Street</b>					
Admin	202-483-801.000 Audit/Prof Serv	\$ 1,500.00	\$ 315.00	\$ 1,815.00	Increased Audit Cost Allocation
M-28 Winter Maint	202-497-726.000 Supplies	\$ 30,000.00	\$ 16,900.00	\$ 46,900.00	Increased Snow Removal Costs
	202-497-943.000 Equipment Rent	\$ 25,000.00	\$ 13,910.00	\$ 38,910.00	
				\$ -	
<b>Local Street</b>				\$ -	
Traffic Serv Maint	203-474-702.000 Salaries	\$ 200.00	\$ 124.42	\$ 324.42	Budget Shortfall
-	203-474-714.000 Fringes	\$ 200.00	\$ 71.33	\$ 271.33	
	203-474-943.000 Equip Rental	\$ 100.00	\$ 610.35	\$ 710.35	
Winter Maint	203-478-706.000 O/T	\$ 6,000.00	\$ 1,500.00	\$ 7,500.00	Increased Snow Removal Costs
-	203-478-943.000 Equip Rental	\$ 100,000.00	\$ 47,000.00	\$ 147,000.00	
<b>Capital</b>	402-901-970.006 Water Infrastruct	\$ 576,000.00	\$ 519,100.00	\$ 1,095,100.00	Adjust budget for approved payments and actual approved costs.
<b>Project</b>	402-901-970.007 Sewer Infrastruct	\$ 1,094,000.00	\$ 42,000.00	\$ 1,136,000.00	
	402-901-970.009 Bikepath	\$ -	\$ 20,000.00	\$ 20,000.00	
	402-901-972.006 Ineligible water	\$ -	\$ 1,100.00	\$ 1,100.00	
	402-901-972.007 Ineligible sewer	\$ -	\$ 8,700.00	\$ 8,700.00	
<b>DDA</b>	494-706-967.000 School Overcollections	\$ 35,000.00	\$ 76,600.00	\$ 111,600.00	Approved budget for the final settlement with the dept of treasury
				\$ -	
<b>Municipal Building</b>	512-265-801.000 Prof Services	\$ 3,100.00	\$ 9,000.00	\$ 12,100.00	Approved engineering costs for Fire/Police/City Hall
<b>Sewer</b>	590-555-968.000 Depreciation	\$ 90,000.00	\$ 41,185.00	\$ 131,185.00	Increase budget to reflect audited amount
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<b>Marina</b>	594-691-714.000 Fringes	\$ 1,000.00	\$ 4,500.00	\$ 5,500.00	Increased due to City work on Pavillion Project
	594-691-726.000 Supplies	\$ 1,500.00	\$ 1,000.00	\$ 2,500.00	
	594-691-801.000 Prof Services	\$ 1,500.00	\$ 1,550.00	\$ 3,050.00	
	594-691-943.000 Equip Rental	\$ 1,000.00	\$ 4,000.00	\$ 5,000.00	
-	594-691-968.000 Depreciation	\$ 43,000.00	\$ 7,760.00	\$ 50,760.00	Increase budget to reflect audited amount
<b>Motor Pool</b>	661-902-702.000 Wages	\$ 32,400.00	\$ 5,500.00	\$ 37,900.00	
-	661-902-714.000 Fringes	\$ 10,000.00	\$ 1,000.00	\$ 11,000.00	
	661-902-751.000 Gas/Oil	\$ 60,000.00	\$ 10,000.00	\$ 70,000.00	

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	661-902-930.000 Repairs/Maint	\$ 30,000.00	\$ 8,000.00	\$ 38,000.00	
-	661-902-968.000 Depreciation	\$ 110,000.00	\$ 100,600.00	\$ 210,600.00	Increase budget to reflect audited amount
	661-902-945.000 Capital Equip Lease	\$ -	\$ 12,041.00	\$ 12,041.00	New Loader

9. Approve City Commission Meeting Minutes of 6-4-08

Moved by Commissioner Lovellette to approve the City Commission Meeting Minutes of 6-4-08 as submitted. Supported by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Lovellette, Scholtz, Bornslaeger, Beauprey  
and Mayor DesJardins  
Nays: None

10. Check Register/List of Bills

Moved by Commissioner Lovellette to approve and pay the check register/list of bills as submitted. Supported by Commissioner Scholtz.

Approved: Yeas: Commissioners: Lovellette, Scholtz, Bornslaeger, Beauprey  
and Mayor DesJardins  
Nays: None

11. City Manager Report

City Manager Bovin began by informing the Commission that the interest rate with Rural Development had dropped, although it was too late for the City, if we want to go back for additional funding we would get the lower rate. Next he indicated that we received \$1,000.00 for the Pavilion from the Sault Tribe. It looks like all the sheeting is on the roof and hopefully the shingles will be on by Wednesday or Thursday, then the windows. The hope is to have the pavilion completed by June 21<sup>st</sup> then sod could be placed before the 4<sup>th</sup> of July. This is still questionable because of all the activities over the 4<sup>th</sup>, it may be better to wait. As for the 4<sup>th</sup> of July Committee, they have decided on the parade route. Also, Bovin stated that he has received good comments on the new trees that were planted. Regarding the preliminary enhancement on the bike path, this may not be started until this fall. As for the Alternate School Route this is still in the works. He then passed out an Arts Festival update to be held on June 28<sup>th</sup>. Then he mentioned that the Madeline is coming in and the Coast Guard Helicopter is also coming where to put it is the question. Bovin also commented on the crew working over and above others like Pat Gariepy, Lee Tannehill, Hall Contracting and all the people within the community coming together to get projects done.

E. CORRESPONDENCE

Commissioner Lovellette had questions regarding the Chinese Restaurant and it being an eye sore. Commissioner Lovellette also asked about cross walks and making it pedestrian friendly. He also felt that stop signs (4 ways) should be put up; lots of peoples think that traffic is moving too fast. Lovellette will take this to the DDA and the Planning Commission.

Mayor DesJardins stated that he would take care of the issue with Ken McNally and the snowmobile race.

F. PUBLIC COMMENT (non-agenda items)

There were none.

G. ADJOURNMENT

Moved by Commissioner Lovellette to adjourn the Regular Meeting of the City Commission. Supported by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Lovellette, Scholtz, Bornslaeger, Beauprey  
and Mayor DesJardins  
Nays: None

The Regular Meeting of the City Commission adjourned at 7:42 p.m.

June 16, 2008

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Rod DesJardins, Mayor

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Sue Roberts, City Clerk

LIST OF BILLS

19193U.S. POSTMASTER-MUNISING	197.56
19194AIRGAS NORTH CENTRAL	72.85
19195AN*SER SERVICES & TEL/SEE	68.25
19196AUTO VALUE OF MUNISING-OK AUTO	790.21
19197BANC OF AMERICA LEASING	346.65
19198BAY DE NOC COMMUNITY COLLEGE	581.51
19199BOB'S IGA	39.11
19200CHEMSEARCH	498.85
19201CITY OF MUNISING-PETTY CASH	16.45
19202COLLEGE LAUNDRY & RENTAL	235.00
19203COOPER OFFICE EQUIPEMENT	530.83
19204CRIMESTAR	250.00
19205FAR PRODUCTS, INC.	284.00
19206FASTENAL	109.74
19207D. ROBB FERGUSON	1666.66
19208GEROU EXCAVATING, INC.	11635.20
19209GREATLAKES CYBERSITES	125.00
19210HEALTHY HOMES INC.	84.70
19211HIAWATHA TELEPHONE COMPANY	1097.22
19212HOLIDAY COMPANIES	2105.52
19213JOHNSON BROTHERS RENTALS LLC	70.00
19214LAGASCO PROPANE	1047.94
19215LUND'S SERVICE	5694.95
19216MML - FOUNDATION	423.00
19217MML - WORKER'S COMPENSATION	7115.00
19218MIDWAY RENTALS	141.54
19219NAPA AUTO PARTS	123.80
19220NORTRAX EQUIPMENT INC.	203.76
19221PARAGON LABORATORIES, INC.	180.00
19222QUILL CORPORATION	80.56
19223RURAL DEVELOPMENT	807.50
19224TELNET WORLDWIDE, INC	28.39
19225U.P. CONCRETE PIPE COMPANY	434.00
19226WATER ENVIRONMENT FEDERATION	125.00
19227UPPER PENINSULA RECREATION INC.	1230.77
19228STATE OF MICHIGAN	19.06
<b>19229</b> 93 <sup>RD</sup> DISTRICT COURT	20.00