

January 15, 2025

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CITY COMMISSION OF THE CITY OF MUNISING  
301 E. SUPERIOR ST.  
MUNISING, MI 49862  
AGENDA  
WEDNESDAY, JANUARY 15, 2025  
6:00 P.M.

- A. CALL TO ORDER THE REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL
- B. PUBLIC COMMENT (4 MINUTE LIMIT)
- C. CONSENT AGENDA
  - 1. Treasurer's Monthly Report
  - 2. Monthly Reports - Committee- Fire - Police
  - 3. City Commission Meeting Minutes of 12-16-2024
  - 4. List of Bills
  - 5. City Manager Report
  - 6. City Attorney Report
- D. NEW CITY BUSINESS
  - 1. DDA Partnership Updates - Kathy Reynolds
  - 2. Munising Bay Trail Network request for permission to use City Property
  - 3. Coleman Engineering Munising TMF Grant pay request \$11,377.75
  - 4. Viking Industrial Painting Payment Request \$49,922.50
  - 5. Ice Fest Request to Close St. for Street Party 2-14-2025
  - 6. Dump Truck Purchase-MIDeal \$146,693.97
  - 7. Accept City Manager Olson's Resignation
- E. CORRESPONDENCE
- F. PUBLIC COMMENTS (4 MINUTE LIMIT)
- G. ADJOURNMENT

CITY COMMISSION  
Official Proceedings

- A. CALL TO ORDER THE REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL

The regular meeting of the City Commission was duly called and held on Wednesday, **January 15, 2025**, in the City Commission meeting room of City Hall. Mayor Berry called the meeting to order at 6:00 p.m.

PRESENT: Commissioners: DesJardins, Burge, Prunick and Mayor Berry  
ABSENT: Commissioner: Wilkinson - absent excused

- B. PUBLIC COMMENT (4 MINUTE LIMIT)

There were no public comments.

- C. CONSENT AGENDA
  - 1. Treasurer's Monthly Report
  - 2. Monthly Reports - Committee- Fire - Police
  - 3. City Commission Meeting Minutes of 12-16-2024
  - 4. List of Bills
  - 5. City Manager Report
  - 6. City Attorney Report

Moved by Commissioner Prunick to approve the Consent Agenda as presented.  
Support by Commissioner DesJardins.

Approved: Yeas: Commissioners: DesJardins, Burge, Prunick and Mayor Berry

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Nays: None

### Capital Projects

- Washington St. USDA RD Project- The federal government was able to pass a continuing resolution in later December which included additional funding for RD projects. The USDA provided the City of Munising with a preliminary funding offer. The USDA has offered the City loan funding for the water and sewer components of the project at the USDA-RD poverty interest rate of 2.35% for 40 years. This rate would apply to a \$1,719,000 water loan and a \$2,709,000 sewer loan. The transportation infrastructure including the addition of the bike path along Washington St. are being covered with the \$2,000,000 Congressionally Directed Spending Grant that City applied for and received in 2023. At this time there is no Commission action needed however RD has locked our rate in for the project so we can continue with the loan closing process without risk of a rate increase.
- H-58 Anna River Bridge- UPEA consultants and City staff have completed the final MDOT paperwork required to get the 2025 preventative maintenance project out to bid. Due to a large portion of the funds being MDOT local bridge program funds, the state administers the bidding and contracts for the projects. The City of Munising is responsible for the project engineering and 20% of the overall construction cost as the state handles the rest. The
- Bayshore Wellhouse- The City, UPEA, and Olsen and Olsen construction continue to work towards beginning the construction project as UPPCO service lines continue to slow progress. The electrical subcontractor is currently reviewing the existing power service location and will be working with engineering staff and UPPCO to correct the issue.

### Administrative Items

- Following the last City Commission meeting, I researched the Syncurrent pilot program that Commission Burge had mentioned. I spoke with the CEO of the company as well as the project coordinator and made an application to be selected as a pilot community. We were notified late last month that we were not selected to be included in their pilot program. However, we will be given access to the platform immediately and will be able to utilize the program as they continue to build it out. The program is an AI run grant identification program that takes community information from the municipality to give a customized list of potential opportunities that the Community can take advantage of. Syncurrent has yet to catalog the state grant opportunities in Michigan, however they have indicated that they should be rolling out that function soon. If any Commissioners would like to access the Syncurrent portal as part of the City of Munising, please let me know and I can create accounts on the site.
- Mike Grentz from Anderson-Tackman will be joining the Commission at our February 17<sup>th</sup> meeting to give the annual audit presentation.
- I will be out of the office from January 20<sup>th</sup> to January 24<sup>th</sup>.

Moved by Commissioner DesJardins to amend the agenda to include 7a.  
Discussion on City Manager search process. Support by Commissioner Prunick.

Approved: Yeas: Commissioners: DesJardins, Burge, Prunick and Mayor Berry  
Nays: None

### D. NEW CITY BUSINESS

#### 1. DDA Partnership Updates - Kathy Reynolds

Kathy informed the Commission of a Match on Main grant program, because the City has the status of Redevelopment Ready Communities, they are eligible to apply. She stated that the Re-Kindle the Spirit event has surpassed the 2.5 million mark. They will be doing another Banner Art contest, themed "Seasons" this always goes over very well especially with the schools. As for place making, some new skins and framing will take place by UP Fabrication.

#### 2. Munising Bay Trail Network request for permission to use City Property

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Moved by Commissioner DesJardins to approve the request for permission for the Munising Bay Trail Network licensing agreement to use Fir St. as a way to enter the trails. Support by Commissioner Burge.

Approved: Yeas: Commissioners: DesJardins, Burge, Prunick and Mayor Berry  
Nays: None

3. Coleman Engineering Munising TMF Grant pay request \$11,377.75

Moved by Commissioner Prunick to approve the payment request to Coleman Engineering for the Munising TMF grant in the amount of \$11,377.75. Support by Commissioner Burge.

Approved: Yeas: Commissioners: DesJardins, Burge, Prunick and Mayor Berry  
Nays: None

4. Viking Industrial Painting Payment Request \$49,922.50

Moved by Commissioner DesJardins to approve payment request 003 in the amount of \$49,922.50 to Viking Industrial Painting. Support by Commissioner Prunick.

Approved: Yeas: Commissioners: DesJardins, Burge, Prunick and Mayor Berry  
Nays: None

5. Ice Fest Request to Close St. for Street Party 2-14-2025

Moved by Commissioner Burge to approve the Ice Fest street closure of Maple St. south of the alley to Onota St. from 8:00 a.m. Friday to 8:00 a.m. Saturday, for a street party/polar plunge. Support by Commissioner DesJardins.

Approved: Yeas: Commissioners: DesJardins, Burge, Prunick and Mayor Berry  
Nays: None

6. Dump Truck Purchase-MIDeal \$146,693.97

Moved by Commissioner DesJardins to authorize the purchase of a dump truck through MI-Deal in the amount of \$146,693.97. Support by Commissioner Prunick.

Approved: Yeas: Commissioners: DesJardins, Burge, Prunick and Mayor Berry  
Nays: None

7. Accept City Manager Olson's Resignation

Moved by Commissioner DesJardins to accept with regret Devin Olson's resignation as City Manager. Support by Commissioner Burge.

Approved: Yeas: Commissioners: DesJardins, Burge, Prunick and Mayor Berry  
Nays: None

**Agenda Amended:**

**7a. Discussion on City Manager search process**

**Moved by Commissioner DesJardins to appoint Mayor Berry, himself and City Clerk Sue Roberts to a City Manager Search Committee. Also, to authorize using professionals to help with a City Manager search, also authorizing \$10,000.00 for this process. Support by Commissioner Prunick.**

**Approved: Yeas: Commissioners: DesJardins, Burge, Prunick and Mayor Berry  
Nays: None**

E. CORRESPONDENCE

Correspondence included GFL quarterly recycling report.

F. PUBLIC COMMENTS (4 MINUTE LIMIT)

Mike Nettleton Jr. Thanked Devin for all his services to the City.

John Madigan gave a handout to the Commission regarding the Pictured Rocks Cruises Brownfield project. He went on to explain the handout and where they are at currently. He invited everyone to come and see what is done so far.

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Commissioner Burge asked about snowmobile accessibility in the downtown areas. City Manager Olson said that there is an ORV/Snowmobile Ordinance that covers some of his concerns.

Mayor Berry made comment about the agenda and there being two public comment items. She would like to remove the second public comments and replace it with Commissioner Comments.

Commissioner DesJardins stated that the City had done that before and there is a fine line with discussing and violating the Open Meetings Act law. DesJardins also asked about the round table discussions with the County, City etc. He was informed that those meeting do still take place and are published on the Alger County web site.

G. ADJOURNMENT

Moved by Commissioner DesJardins to adjourn the regular meeting of the City Commission. Support by Commissioner Prunick.

Approved: Yeas: Commissioners: DesJardins, Burge, Prunick and Mayor Berry  
Nays: None

The regular meeting of the City Commission adjourned at 7:05 p.m.

Chris Berry, Mayor

Sue Roberts, City Clerk

LIST OF BILLS

|       |                                 |           |
|-------|---------------------------------|-----------|
| 40761 | UPPER PENINSULA RECREATION INC  | 1,230.77  |
| 40762 | BOGATER, NICK                   | 64.32     |
| 40763 | BOWERMAN, DAVID                 | 159.99    |
| 40764 | MIDWEST CONSTRUCTION GROUP      | 77,586.32 |
| 40765 | FABICK CAT                      | 1,583.60  |
| 40766 | KCI                             | 7,194.00  |
| 40767 | MOTOROLA SOLUTIONS              | 1,989.75  |
| 40768 | KCI                             | 705.70    |
| 40769 | ETNA SUPPLY CO.                 | 570.00    |
| 40770 | CORE & MAIN LP                  | 4,317.76  |
| 40771 | EGLE                            | 1,950.00  |
| 40772 | KCI                             | 869.06    |
| 40773 | UP NORTH EXPOSURE, LLC          | 1,150.00  |
| 40774 | ANGRY PC                        | 1,885.60  |
| 40775 | MADIGAN'S HARDWARE              | 400.05    |
| 40776 | CITY OF MUNISING                | 1,277.18  |
| 40777 | HIAWATHA TELEPHONE COMPANY      | 1,103.99  |
| 40778 | VANTAGE FLEX, LLC               | 115.00    |
| 40779 | BLUE CROSS BLUE SHIELD OF MICH  | 35,356.39 |
| 40780 | MICHIGAN STATE POLICE           | 800.00    |
| 40781 | MISS DIG 811                    | 1,043.11  |
| 40782 | NAPA AUTO PARTS DIV OF MPEC-101 | 660.30    |
| 40783 | MICHIGAN STATE POLICE           | 99.00     |
| 40784 | UP INTERNATIONAL TRUCK          | 273.83    |
| 40785 | HOLIDAY-WEX BANK                | 5,435.15  |
| 40786 | AUTO-WARES GROUP                | 360.55    |
| 40787 | EMBERS CREDIT UNION             | 231.92    |
| 40788 | EMBERS CREDIT UNION             | 771.96    |
| 40789 | DTE ENERGY                      | 3,488.89  |
| 40790 | VISION SERVICE PLAN             | 424.42    |
| 40791 | KOENIG, JORDAN                  | 35.73     |
| 40792 | COLEMAN ENGINEERING COMPANY     | 1,361.25  |

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|-------|-----------------------------------|------------|
| 40793 | UPPER PENINSULA POWER CO.         | 21,629.49  |
| 40794 | STATE OF MICHIGAN                 | 180.00     |
| 40795 | DENMAN'S HARDWARE                 | 591.84     |
| 40796 | COMPASS MINERALS AMERICA INC      | 15,210.83  |
| 40797 | TRUDELL PLUMBING & HEATING        | 1,052.01   |
| 40798 | TRUCK EQUIPMENT, INC              | 217.52     |
| 40799 | TRUDELL PLUMBING & HEATING        | 125.00     |
| 40800 | DELTA DENTAL                      | 1,959.10   |
| 40801 | THE OFFICE PLANNING GROUP         | 539.95     |
| 40802 | 423 MILL ST LLC                   | 5,000.00   |
| 40803 | BOWERMAN PROPERTIES               | 1,285.50   |
| 40804 | GEROU EXCAVATING, INC.            | 4,800.00   |
| 40805 | 41 LUMBER CO.                     | 750.71     |
| 40806 | ROAD MACHINERY & SUPPLIES CO      | 3,883.55   |
| 40807 | POMASL FIRE EQUIPMENT             | 101.84     |
| 40808 | U.P. CONCRETE CO                  | 198.78     |
| 40809 | EMBERS CREDIT UNION               | 250,000.00 |
| 40810 | HIAWATHA TELEPHONE COMPANY        | 43.15      |
| 40811 | REYNOLDS, KATHY                   | 60.00      |
| 40812 | MADIGAN'S HARDWARE                | 58.94      |
| 40813 | MINING JOURNAL                    | 135.00     |
| 40814 | MADIGAN'S HARDWARE                | 400.00     |
| 40815 | HEALTHQUEST OF ALGER COUNTY       | 349.02     |
| 40816 | IMPERIAL ELECTRIC                 | 1,817.64   |
| 40817 | NORTHWOODS PRINTING               | 115.44     |
| 40818 | UPPER PENINSULA INSPIRED          | 100.87     |
| 40819 | ANDERSON, TACKMAN & CO.           | 15,650.00  |
| 40820 | HYDRO CORP                        | 804.00     |
| 40821 | BADGER METER, INC.                | 1,645.30   |
| 40822 | EGL                               | 1,095.04   |
| 40823 | U. P. LAB TESTING                 | 140.00     |
| 40824 | QUILL CORPORATION                 | 209.28     |
| 40825 | ALGER COUNTY EQUALIZATION         | 60.26      |
| 40826 | HILLSIDE PARTY STORE LLC          | 55.10      |
| 40827 | US BANK EQUIPMENT FINANCE         | 169.99     |
| 40828 | LASCO                             | 551.03     |
| 40829 | ANSER SERVICES                    | 96.00      |
| 40830 | PARAGON LABORATORIES, INC.        | 925.00     |
| 40831 | NORTH CENTRAL LABORATORIES        | 1,653.74   |
| 40832 | ETNA SUPPLY CO.                   | 1,059.80   |
| 40833 | ALGER PARKS & RECREATION          | 5,461.50   |
| 40834 | UPPER PENINSULA RECREATION INC    | 1,230.77   |
| 40835 | O'DEA, NORDEEN AND PICKENS P.C.   | 3,000.00   |
| 40836 | DEVIN OLSON                       | 190.00     |
| 40837 | MARK MAKI                         | 1,558.34   |
| 40838 | STANDARD INSURANCE COMPANY        | 577.79     |
| 40839 | STANDARD INSURANCE COMPANY        | 208.80     |
| 40840 | BENDZINSKI & CO MUNICIPAL FINANCE | 1,000.00   |
| 40841 | UP INTERNATIONAL TRUCK            | 562.19     |
| 40842 | MY WEB MAESTRO                    | 96.00      |
| 40843 | MICHIGAN TOWNSHIPS ASSOCIATION    | 590.55     |
| 40844 | KOENIG, JORDAN                    | 368.37     |
| 40845 | HOLIDAY DIV OF CIRCLE K           | 99.00      |
| 40846 | VERIZON WIRELESS                  | 502.03     |
| 40847 | CITY OF MUNISING-WATER            | 1,251.27   |
| 40848 | HIAWATHA TELEPHONE COMPANY        | 1,104.35   |
| 40849 | KONICA MINOLTA BUSINESS SOLUTIONS | 241.23     |

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|-------|----------------------------------|--------|
| 40850 | MICHIGAN MUNICIPAL LEAGUE        | 188.07 |
| 40851 | USA BLUE BOOK                    | 527.31 |
| 40852 | NORTH CENTRAL LABORATORIES       | 246.84 |
| 40853 | PRIDE PRINTING & MAILING SERVICE | 523.00 |
| 40854 | APPLIED INDUSTRIAL TECHNOLOGIES  | 150.00 |
| 40855 | HALRON LUBRICANTS INC            | 801.78 |
| 40856 | FABICK CAT                       | 363.85 |