

NOVEMBER 18, 2024

CITY COMMISSION OF THE CITY OF MUNISING
301 E. SUPERIOR ST.
MUNISING, MI 49862
AGENDA
MONDAY, NOVEMBER 18, 2024
6:00 P.M.

- A. CALL TO ORDER THE REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL
- B. PUBLIC COMMENT (4 MINUTE LIMIT)
- C. OLD CITY BUSINESS
 - 1. Non-Motorized Transportation Plan tabled from 11-11-2024
- D. CONSENT AGENDA
 - 1. Treasurer's Monthly Report
 - 2. Monthly Reports - Committee- Fire - Police
 - 3. City Commission Meeting Minutes of 11-11-2024
 - 4. List of Bills
 - 5. City Manager Report
 - 6. City Attorney Report
- E. NEW CITY BUSINESS
 - 1. DDA Partnership Updates - Kathy Reynolds
 - 2. Coleman Engineering Company Tourist Park Toilet/Shower Buildings \$17,466.75
- F. PUBLIC COMMENTS (4 MINUTE LIMIT)
- G. ADJOURNMENT

CITY COMMISSION
Official Proceedings

- A. CALL TO ORDER THE REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL

The regular meeting of the City Commission was duly called and held on Monday, **November 18, 2024**, in the City Commission meeting room of City Hall. Mayor Berry called the meeting to order at 6:00 p.m.

PRESENT: Commissioners: Wilkinson, Burge, Prunick and Mayor Berry
ABSENT: None

- B. PUBLIC COMMENT (4 MINUTE LIMIT)

There were no public comments.

- C. OLD CITY BUSINESS
 - 1. Non-Motorized Transportation Plan tabled from 11-11-2024

Moved by Commissioner Wilkinson to approve the Non-Motorized Transportation plan as submitted. Support by Commissioner Prunick.

Approved: Yeas: Commissioners: Wilkinson, Burge, Prunick and Mayor Berry
Nays: None

- D. CONSENT AGENDA
 - 1. Treasurer's Monthly Report
 - 2. Monthly Reports - Committee- Fire - Police
 - 3. City Commission Meeting Minutes of 11-11-2024
 - 4. List of Bills
 - 5. City Manager Report
 - 6. City Attorney Report

Moved by Commissioner Prunick to approve the Consent Agenda as submitted. Support by Commissioner Wilkinson.

Approved: Yeas: Commissioners: Wilkinson, Burge, Prunick and Mayor Berry
Nays: None

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City Manager's Report

Capital Projects

- Browns Addition Boating Access Site- The boat launch project is progressing as the removals have taken place and rough grading has begun. Two items of note are that two unexpected items were found during the removal portion of the project. A large swath of peat on the southeast side of the project area was discovered which will need to be undercut and replaced with stable sand as to ensure the stability of the retaining wall. The other item was partially demolished poured in place septic tank that use to serve the entire Browns addition neighborhood. The location of the tank is where the future fish cleaning station will be located so its removal is a necessity.
- EGLE TMF Grant- UP Environmental has spent the last couple of weeks verifying service line materials for our Drinking Water Service Line Material Inventory. The lead and copper rules that EGLE pushed through in 2018 mandated that water systems track and maintain a list of service line materials included the private side of the shutoff valve which previously was not tracked. The City has roughly 330 service lines that we believe are galvanized lines or have unknown material. UP Environmental is potholing on both sides of the valve to verify and record the service line materials. These records will help create the scope of required service line replacements that we will be applying for in our upcoming EGLE Revolving Loan Fund application.
- Tourist Park Bathroom- Cross Construction is scheduled to begin the renovation of the west bathroom building in the next two weeks. Cross is hoping to complete the demo and removal phases of the project this fall so that early next spring they start the reconstruction of the bathroom interiors.
- Bayshore Wellhouse- The City, UPEA, and Olsen and Olsen construction continue to work towards beginning the construction project. UPPCO has relocated the 13,000 volt primary service that was bored in the area under the proposed location and now a temporary 480 volt service needs to be run to the existing wellhouse. Once UPPCO completes this portion of the project, Olsen and Olsen will mobilize and begin the project.

Administrative Items

- Housing Needs Assessment- CUPPAD has completed the small group sessions and have begun working on the draft of the assessment. CUPPAD project leaders will be at this week's Planning Commission meeting to review the progress on the HNA as well as discuss the draft community survey for the master plan.
- I will be out of the office on vacation until Wednesday the 20th and City Hall is closed for Thanksgiving on the 28th and 29th.

E. NEW CITY BUSINESS

1. DDA Partnership Updates - Kathy Reynolds

Kathy stated that the DDA takes care of the downtown lighting, decorations etc. So far 29 lights are out. ReKindle the Spirit is December 5th. Since they have been doing ReKindle over \$200,000 in receipts have been received. As for the Art in the Alley, it has all been removed. Thank you to the DPW for all their help. Also, Kathy has been in contact with NMU for using younger people to get involved with the community. The Chamber Board Chairperson resigned and Larry Baur replaced her. Regarding the Brownfield plan they are still working on it.

2. Coleman Engineering Company Tourist Park Toilet/Shower Buildings
\$17,466.75

Moved by Commissioner Burge to approve the \$17,466.75 invoice from Coleman Engineering Company for the Tourist Park toilet/shower buildings upgrades. Support by Commissioner Prunick.

Approved: Yeas: Commissioners: Wilkinson, Burge, Prunick and Mayor Berry
Nays: None

F. PUBLIC COMMENTS (4 MINUTE LIMIT)

There were no public comments.

G. ADJOURNMENT

Moved by Commissioner Wilkinson to adjourn the regular meeting of the City Commission. Support by Commissioner Prunick.

Approved: Yeas: Commissioners: Wilkinson, Burge, Prunick and Mayor Berry
Nays: None

The regular meeting of the City Commission adjourned at 6:18 p.m.

Chris Berry, Mayor

Sue Roberts, Clerk

LIST OF BILLS

40595	UPPER PENINSULA POWER CO.	25,826.39
40596	GFL ENVIRONMENTAL	2,437.59
40597	EMBERS CREDIT UNION	436.03
40598	EMBERS CREDIT UNION	1,642.85
40599	UPPER PENINSULA RECREATION INC	1,230.77
40600	JOHNSON BROTHERS RENTALS LLC	55.00
40601	QUILL CORPORATION	332.40
40602	AUTO-WARES GROUP	905.37
40603	VISION SERVICE PLAN	429.20
40604	UPEA ENGINEERS & ARCHITECTS	1,365.00
40605	DTE ENERGY	349.07
40606	NAPA AUTO PARTS DIV OF MPEC-101	824.00
40607	EMBERS CREDIT UNION	91.30
40608	NORTH CENTRAL LABORATORIES	2,055.09
40609	CRANE ENGINEERING SALES INC.	5,339.90
40610	BOGATER, NICK	103.85
40611	HOLIDAY-WEX BANK	2,979.47
40612	GREATER MUNISING BAY	4,166.50
40613	DELTA DENTAL	1,790.81
40614	HOLIDAY DIV OF CIRCLE K	60.50
40615	COLEMAN ENGINEERING COMPANY	2,821.50
40616	COLEMAN ENGINEERING COMPANY	972.25
40617	BLUE CROSS BLUE SHIELD OF MICH	28,293.69
40618	MILLER BRADFORD & RISBERG	223.35
40619	JACK DOHENY COMPANIES, INC.	403.78
40620	TRUDGEON LANDSCAPING	120.00
40621	US BANK EQUIPMENT FINANCE	169.99
40622	PRO TOWING & SALES	800.00
40623	GALLS	269.12
40624	BARCODES, LLC	2,862.54
40625	GEROU EXCAVATING, INC.	2,420.00
40626	GEROU EXCAVATING, INC.	72,717.90
40627	UPPER PENINSULA RECREATION INC	5,058.84
40628	AIRGAS USA, LLC	50.15
40629	EGL	330.00
40630	SIGNS NOW	134.13
40631	WSP USA, INC	17,946.00
40632	LASCO	600.01
40633	MENARDS	137.79
40634	THE ADVISOR OF MANISTIQUE LLC	75.00
40635	STANDARD INSURANCE COMPANY	312.90
40636	STANDARD INSURANCE COMPANY	530.07

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40637	STATE OF MICHIGAN	2,101.76
40638	NMPSA	170.00
40639	PARAGON LABORATORIES, INC.	372.00
40640	HOLIDAY DIV OF CIRCLE K	49.50
40641	O'DEA, NORDEEN AND PICKENS P.C.	3,000.00
40642	DEVIN OLSON	190.00
40643	MARK MAKI	1,558.34
40644	PICTURED ROCKS CRUISES	6,846.00
40645	DISPLAY SALES COMPANY	394.00
40646	BADGER METER, INC.	175.42
40647	HYDRO CORP	804.00
40648	GRAVES, MIKE	503.72
40649	BROCK, SHAUN JR	514.04
40650	MICHIGAN MUNICIPAL LEAGUE	5,925.00
40651	VERIZON WIRELESS	643.15
40652	MY WEB MAESTRO	96.00
40653	HR DIRECT	197.00
40654	OLSON & HOWARD, P.C.	1,077.50
40655	INTEGRIS, LLC	120.00
40656	NAPA AUTO PARTS DIV OF MPEC-101	711.04
40657	M & M SERVICE, INC	354.75
40658	TRI-COUNTY SEPTIC & SONS LLC	2,400.00
40659	DRESSELER MECHANICAL INC.	636.50
40660	UPPER PENINSULA RECREATION INC	1,230.77
40661	IMPERIAL ELECTRIC	170.00
40662	HIAWATHA ELECTRIC. CO	909.00
40663	GALLS	1,438.89
40664	TRUDELL PLUMBING & HEATING	125.00
40665	US BANK	500.00
40666	MADIGAN'S HARDWARE	1,141.77
40667	MICHIGAN MUNICIPAL LEAGUE	720.00
40668	EMBERS CREDIT UNION	635.50
40669	EMBERS CREDIT UNION	269.97
40670	CITY OF MUNISING-WATER	4,056.35
40671	HIAWATHA TELEPHONE COMPANY	999.96
40672	UPPER PENINSULA RECREATION INC	1,134.97
40673	VANTAGE FLEX, LLC	110.00
40674	MICHIGAN/WISCONSIN SPRING & BR	131.56
40675	MILLER BRADFORD & RISBERG	6,940.35
40676	SUPERIORLAND GAS COMPANY	96.00
40677	UPPER PENINSULA POWER CO.	2,050.70
40678	APEX SOFTWARE	260.00
40679	41 LUMBER CO.	154.44
40680	ANSER SERVICES	116.00
40681	IMPERIAL DADE	502.94
40682	POMASL FIRE EQUIPMENT	442.95
40683	POMPS TIRE SERVICE, INC.	2,819.31
40684	POMPS TIRE SERVICE, INC.	3,622.43
40685	ACUITY SPECIALTY PRODUCTS, INC	496.45
40686	KCI	877.18
40687	DTE ENERGY	1,538.51
40688	DENMAN'S HARDWARE	1,070.08
40689	MENARDS	228.37
40690	DELTA DENTAL	1,978.79
40691	GALLS	157.30
40692	MINING JOURNAL	209.50
40693	COLEMAN ENGINEERING COMPANY	1,838.75

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40694	SPECTRUM PRINTERS INC	210.00
40695	JOSEPH LINDQUIST	210.00
40696	NORTH CENTRAL LABORATORIES	3,727.80
40697	GRAINGER	399.60