

December 4, 2024

CITY COMMISSION
AGENDA
WEDNESDAY, DECEMBER 4, 2024
6:00 P.M.

- A. CALL TO ORDER THE REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL
- B. PUBLIC COMMENTS (4 MINUTE LIMIT)
- C. CONSENT AGENDA
 - 1. Treasurer's Monthly Report - October
 - 2. Approve City Commission Meeting Minutes of 11-18-2024
 - 3. Approve Check Register/List of Bills
 - 4. City Manager Report
- D. New Business
 - 1. Appointment to the Commission to fill Vacant Seat
 - 2. Swear in new Commissioner
 - 3. Committee Appointments
 - 4. Appointment of John Tait to the Board of Review
 - 5. Appointment of Claudia VanLandschoot to the Housing Commission
 - 6. Accept/Award Bids for the Lynn St. Tennis Court Re-Surfacing
 - 7. Boat Launch Pay Draw #1
 - 8. Boat Launch Change Order #2
 - 9. USDA-Water Draw #33
 - 10. 2025 Street Maintenance Projects - Coleman Engineering \$17,500.00
- E. PUBLIC COMMENTS (4 MINUTE LIMIT)
- F. ADJOURNMENT

CITY COMMISSION
Official Proceedings

- A. CALL TO ORDER THE REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL

The regular meeting of the City Commission was duly called and held on Wednesday, **December 4, 2024**, in the City Commission meeting room of City Hall. Mayor Berry called the meeting to order at 6:00 p.m.

PRESENT: Commissioners: Wilkinson, Burge, Prunick and Mayor Berry
ABSENT: None

- B. PUBLIC COMMENTS (4 MINUTE LIMIT)

There were no public comments.

- C. CONSENT AGENDA

- 1. Treasurer's Monthly Report - October
- 2. Approve City Commission Meeting Minutes of 11-18-2024
- 3. Approve Check Register/List of Bills
- 4. City Manager Report

Moved by Commissioner Wilkinson to approve the Consent Agenda as presented.
Support by Commissioner Burge.

Approved: Yeas: Commissioners: Wilkinson, Burge, Prunick and Mayor Berry
Nays: None

CITY MANAGER'S REPORT

Capital Projects

- **Browns Addition Boating Access Site-** The boat launch project is winding down for the year with Midwest Construction wrapping up the winterization of the site. This includes removing any items that could pose a safety risk to residents and staff who utilize the facility for ice fishing. A final balancing change order, which will contain a number of cost reducing items, is expected to be submitted in December.
- **EGLE TMF Grant-** UP Environmental is over halfway done with our service line investigations per our EGLE grant. The 2018 EGLE lead and copper rule requirements mandate that the City verifies the service line material at four locations along the service. This record keeping is comprised of the material at the main, the public line connection to the valve, private line connection to the valve, and finally the material where it enters the private structure. The City needs to verify the service line material at the public and private connections to valve at roughly 330 parcels with the EGLE grant covering roughly 230 parcels. This information will be used in our upcoming EGLE Drinking Water Revolving Loan program application to replace galvanized service lines materials once identified. This work is being done to meet EGLE requirements and is not a result of elevated lead and copper sampling results.
- **Tourist Park Bathroom-** Cross Construction will begin working on the bathroom building rehabilitation in the next week. The progress schedule for the project has them slated to complete the removals of existing items such as stall dividers and plumbing fixtures that will be replaced in the Spring. City staff will be working with the contractor to facilitate access to the facility over the next few weeks with an expected winter pause occurring in late December. The contractor has expressed a desire to have all demolitions and removals completed prior to this pause with the rehabilitation items being completed in April and May of 2025.
- **Bayshore Wellhouse-** The City, UPEA, and Olsen and Olsen construction continue to work towards beginning the construction project as UPPCO service lines continue to slow progress. The electrical subcontractor is currently reviewing the existing power service location and will be working with engineering staff and UPPCO to correct the issue.

Administrative Items

- The auditors for the City of Munising were onsite for two weeks in November to perform documentation reviews. Our draft audit should be completed in early December with finalization and submittal to the State occurring late this month. Once the auditors are able to schedule the audit presentation, we will communicate the date to the City Commission.
- I will be out of the office for my quarterly Michigan Municipal League Workers Compensation Fund board of directors meeting in Midland on Thursday and Friday of this week.

D. New Business

1. Appointment to the Commission to fill Vacant Seat

Moved by Commissioner Wilkinson to appoint Rod DesJardins as City Commissioner. Support by Commissioner Prunick.

Approved: Yeas: Commissioners: Wilkinson, Burge, Prunick and Mayor Berry
Nays: None

2. Swear in new Commissioner

City Manager Olson swore in Rod DesJardins, he was then seated.

3. Committee Appointments

Moved by Commissioner Prunick to approve the committee appointments as listed below. Support by Commissioner Wilkinson.

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Approved: Yeas: Commissioners: Wilkinson, DesJardins, Burge, Prunick and Mayor Berry
Nays: None

COMMITTEE APPOINTMENTS

<u>ALGER RECYCLING COMMITTEE</u>	
MAYOR BERRY AS BACKUP	COMMISSIONER BURGE
<u>D.D.A</u>	
MAYOR & CITY MANAGER	MAYOR BERRY
	CITY MANAGER OLSON
<u>INDUSTRIAL PARK</u>	
CITY MANAGER, 1 CITY COMMISSIONER	COMMISSIONER PRUNICK
	CITY MANAGER OLSON
<u>BROWNFIELD DEVELOPMENT COMMITTEE</u>	
CITY MANAGER, CCM	COMMISSIONER BERRY
	CITY MANAGER OLSON
<u>BUILDING & GROUNDS</u>	
2 COMMISSIONERS	COMMISSIONER PRUNICK
	COMMISSIONER BERRY
<u>ALGER PARKS & RECREATION BOARD</u>	
1 CITY COMMISSIONER	COMMISSIONER WILKINSON
<u>HOUSING COMMISSION</u>	
1 CITY COMMISSIONER	COMMISSIONER DESJARDINS
<u>PLANNING COMMISSION</u>	
1 CITY COMMISSIONER	COMMISSIONER WILKINSON
<u>PRISON LIAISON</u>	
1 CITY COMMISSIONER	COMMISSIONER BERRY
<u>ZONING BOARD OF APPEALS</u>	
1 CITY COMMISSIONER	COMMISSIONER BURGE
<u>LABOR RELATIONS</u>	
CITY MANAGER, 2 COMMISSIONERS	NEGOTIATIONS COMMISSIONER BERRY
	GRIEVANCES PRUNICK
<u>RECREATION COMMITTEE</u>	
1 CITY COMMISSIONER	COMMISSIONER PRUNICK
<u>MUNISING AREA PARTNERSHIP</u>	
1 CITY COMMISSIONER	COMMISSIONER BERRY
CITY MANAGER	CITY MANAGER OLSON
<u>AIRPORT LIASON</u>	COMMISSIONER DESJARDINS
<u>(ACRES) ALGER COUNTY RENEWABLE ENERGY SOURCES</u>	COMMISSIONER BURGE

4. Appointment of John Tait to the Board of Review

Moved by Commissioner DesJardins to approve the Mayor’s appointment of John Tait to the Board of Review. Support by Commissioner Burge.

Approved: Yeas: Commissioners: Wilkinson, DesJardins, Burge, Prunick and Mayor Berry
Nays: None

5. Appointment of Claudia VanLandschoot to the Housing Commission

Moved by Commissioner DesJardins to approve the Mayor’s appointment of Claudia VanLandschoot to the Housing Commission. Support by Commissioner Prunick.

Approved: Yeas: Commissioners: Wilkinson, DesJardins, Burge, Prunick and Mayor Berry
Nays: None

6. Accept/Award Bids for the Lynn St. Tennis Court Re-Surfacing

Moved by Commissioner DesJardins to accept and place on file the bids received for the Lynn St. tennis court re-surfacing. Support by Commissioner Wilkinson.

Approved: Yeas: Commissioners: Wilkinson, DesJardins, Burge, Prunick and Mayor Berry
Nays: None

Bids received: Tennis Courts Unlimited Inc. \$21,000.00.

Moved by Commissioner Prunick to award the Lynn St. tennis court re-surfacing to Tennis Courts Unlimited Inc. in the amount of \$21,000.00. Support by Commissioner Burge.

Approved: Yeas: Commissioners: Wilkinson, DesJardins, Burge, Prunick and Mayor Berry
Nays: None

7. Boat Launch Pay Draw #1

Moved by Commissioner DesJardins to approve the Boat Launch pay draw #1 in the amount of \$77,586.32. Support by Commissioner Prunick.

Approved: Yeas: Commissioners: Wilkinson, DesJardins, Burge, Prunick and Mayor Berry
Nays: None

8. Boat Launch Change Order #2

Moved by Commissioner Wilkinson to approve the Boat Launch Change Order #2 increasing the amount by \$33,810.99. Support by Commissioner Prunick.

Approved: Yeas: Commissioners: Wilkinson, DesJardins, Burge, Prunick and Mayor Berry
Nays: None

9. USDA-Water Draw #33

Moved by Commissioner Wilkinson to approve the USDA-Water Draw #33 in the amount of \$35,432.36. Support by Commissioner DesJardins.

Roll Call Vote:

Approved: Yeas: Commissioners: Wilkinson, DesJardins, Burge, Prunick and Mayor Berry
Nays: None

10. 2025 Street Maintenance Projects - Coleman Engineering \$17,500.00

Moved by Commissioner DesJardins to approve the 2025 Street Maintenance Projects with Coleman Engineering in the amount of \$17,500.00. Support by Commissioner Prunick.

Approved: Yeas: Commissioners: Wilkinson, DesJardins, Burge, Prunick and Mayor Berry
Nays: None

E. PUBLIC COMMENTS (4 MINUTE LIMIT)

Commissioner Burge asked about an A-1 grant.

F. ADJOURNMENT

Moved by Commissioner Wilkinson to adjourn the regular meeting of the City Commission. Support by Commissioner Prunick.

Approved: Yeas: Commissioners: Wilkinson, DesJardins, Burge, Prunick and Mayor Berry
Nays: None

The regular meeting of the City Commission adjourned at 6:40 p.m.

Chris Berry, Mayor

Sue Roberts, City Clerk

LIST OF BILLS

40698	EMBERS CREDIT UNION	4,719.94
40699	EMBERS CREDIT UNION	102.95
40700	ELECTION SOURCE	633.00
40701	UPPER PENINSULA RECREATION INC	7,979.07

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40702	UPPER PENINSULA RECREATION INC	1,230.77
40703	QUILL CORPORATION	171.23
40704	COLEMAN ENGINEERING COMPANY	17,466.75
40705	MSFA MEMORIAL & EDUCATION	330.00
40706	MICHIGAN STATE FIREMEN'S ASSN	100.00
40707	BLUE CROSS BLUE SHIELD OF MICH	35,861.18
40708	CUPPAD REGIONAL COMMISSION	393.00
40709	UPPER PENINSULA POWER CO.	23,885.93
40710	HIAWATHA TELEPHONE COMPANY	43.15
40711	REYNOLDS, KATHY	60.00
40712	GREATER MUNISING BAY	406.77
40713	MADIGAN'S HARDWARE	54.97
40714	EMBERS CREDIT UNION	161.02
40715	ROAM COMM FOUNDATION	500.00
40716	STANDARD INSURANCE COMPANY	550.33
40717	STANDARD INSURANCE COMPANY	308.40
40718	SUPERIOR WALK IN CENTER	150.00
40719	LASCO	551.03
40720	ALGER COUNTY ELECTRIC	1,244.00
40721	HYDRITE CHEMICAL COMPANY	13,730.66
40722	COLLIGIO GIS, INC	3,328.50
40723	US BANK EQUIPMENT FINANCE	186.99
40724	U.P. CONCRETE PIPE CO.	9,086.24
40725	POWERPLAN	41.63
40726	AUTO-WARES GROUP	234.94
40727	SUPERIORLAND SERVICES, INC	202.38
40728	USA BLUE BOOK	587.35
40729	AUTO-WARES GROUP	3,945.37
40730	HOLIDAY-WEX BANK	4,027.21
40731	MOTOROLA SOLUTIONS	213.60
40732	NORTHERN AWNING & WINDOW CO	1,307.78
40733	DR LAB SERVICES, LLC	2,255.00
40734	U.P. CONCRETE PIPE CO.	1,033.87