

March 17, 2025

CITY COMMISSION OF THE CITY OF MUNISING
301 E. SUPERIOR ST.
MUNISING, MI 49862
AGENDA
MONDAY, March 17, 2025
6:00 P.M.

- A. CALL TO ORDER THE REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL
- B. PUBLIC COMMENT (4 MINUTE LIMIT)
- C. CONSENT AGENDA
 - 1. Treasurer's Monthly Report
 - 2. Monthly Reports - Committees- DDA - Fire - Police
 - 3. City Commission Meeting Minutes of 3-10-2025
 - 4. DDA & Planning Commission Meeting Minutes
 - 5. City Manager Report
 - 6. City Attorney Report
- D. OLD CITY BUSINESS
 - 1. Fourth of July License Agreement Tabled from 3/10/2025
- E. NEW CITY BUSINESS
 - 1. Community Profile For City Manager Position-Glenn Anderson Present to Discuss
 - 2. Boat Launch Phase II MDNR Water Ways Application Resolution
 - 3. Snow Go Transmission Repair Quotes
 - 4. T-Line Emergency Vehicle- 1999 Ladder Truck Purchase \$49,000.00
 - 5. Budget Adjustment
- F. PUBLIC COMMENTS (4 MINUTE LIMIT)
- G. ADJOURNMENT

CITY COMMISSION
Official Proceedings

- A. CALL TO ORDER THE REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL

The regular meeting of the City of Munising was duly called and held on Monday, **March 17, 2025**, in the City Commission meeting room of City Hall. Mayor Berry called the meeting to order at 6:00 p.m.

PRESENT: Commissioners: Wilkinson, DesJardins, Burge, Prunick and Mayor Berry
ABSENT: None

- B. PUBLIC COMMENT (4 MINUTE LIMIT)

There were no public comments.

- C. CONSENT AGENDA
 - 1. Treasurer's Monthly Report
 - 2. Monthly Reports - Committees- DDA - Fire - Police
 - 3. City Commission Meeting Minutes of 3-10-2025
 - 4. DDA & Planning Commission Meeting Minutes
 - 5. City Manager Report
 - 6. City Attorney Report

Moved by Commissioner DesJardins to accept/approve Consent Agenda as presented. Support by Commissioner Prunick.

Approved: Yeas: Commissioners: Wilkinson, DesJardins, Burge, Prunick and Mayor Berry
Nays: None

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City Manager Report

Capital Projects

- **Anna River Bridge**- MDOT held the bid opening for the Anna River Bridge Rehabilitation project with three contractors providing bids. The bids for the project were significantly over budget with the low bid being \$438,114 which is \$243,012 over our engineer's estimate. Although the project is on a City of Munising owned and maintained asset, the project is being funded and administered through the MDOT Local Bridge program. One benefit to the program is that MDOT covers 95% of the construction cost of the project and the cost share is not capped. Our engineers at UPEA will be working with MDOT to review the bid items and then award the project at the low bid amount. The City will be responsible for 5% of the project cost which will be \$21,905.
- **Tourist Park Renovations**- Cross Contracting is slated to return to the west bathroom building this month. The contractor is still on schedule and is expected to meet the substantial completion date of June 15th. Coleman Engineering is finalizing the bid documents for the upcoming east bathroom building renovations and we expect to be out to bid on the project within the next four weeks.

Administrative Items

- The City and Coleman Engineering are finalizing this year's State of Michigan Drinking Water Revolving Loan Fund (DWRLF) application. The City has applied for this funding the past two years but has not scored high enough to be awarded the low interest loan/grant funds. This year a slight change was made to the proposed project which will require a public hearing at the April 2nd City Commission meeting. The program awards loan and grant funds to communities a multitude of utility related projects and has a specific focus on service line replacement projects due to the change in State of Michigan Lead and Copper rules. City staff, consultants, and contractors have been working on completing the state mandated service line material inventory and the number of service replacements that will need to occur. The City has taken steps to increase our scoring for the application review such as including the installation of two redundant loops on the system and the implementation of a Well Head Protection Program. All service lines that meet the state criteria must be replaced within the next 15 years. The replacements are required due to the service line material and not because of lead and copper testing results.
- The City of Munising Wellhead Protection Program is being created at no cost by the Michigan Rural Water Association and will be submitted to the City Commission for review and approval next month. The program allows a community to review its source water for municipal water supplies and creates an action plan for education and for protection of the source water area. Although the plan is not required by the State of Michigan it establishes a framework for a community and its surrounding area to take steps to ensure that the municipal water supply will be able to provide high quality water in the future.

D. OLD CITY BUSINESS

1. Fourth of July License Agreement Tabled from 3/10/2025

Moved by Commissioner Wilkinson to approve the Fourth of July License Agreement including the modifications to paragraph #9 regarding trash receptacles and pick-up. Support by Commissioner Burge.

Approved: Yeas: Commissioners: Wilkinson, DesJardins, Burge, Prunick and Mayor Berry
Nays: None

E. NEW CITY BUSINESS

1. Community Profile For City Manager Position-Glenn Anderson Present to Discuss

Glenn Anderson went over the process for advertising, interviewing, background checks etc. Currently the Commission needs to give its ok on the

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advertisement. Once that is done MML starts their process of collecting candidates.

2. Boat Launch Phase II MDNR Water Ways Application Resolution

Moved by Commissioner DesJardins to approve the Boat Launch Phase II MDNR Water Ways Application resolution. Support by Commissioner Wilkinson.

Roll Call Vote:

Approved: Yeas: Commissioners: Wilkinson, DesJardins, Burge, Prunick and Mayor Berry

Nays: None

3. Snow Go Transmission Repair Quotes

Moved by Commissioner DesJardins to accept and place on file the bids received for the Snow Go transmission repair. Support by Commissioner Prunick.

Approved: Yeas: Commissioners: Wilkinson, DesJardins, Burge, Prunick and Mayor Berry

Nays: None

Bids Received: ALAMO GROUP \$10,351.13 and RMS \$10,227.81.

Moved by Commissioner Wilkinson to purchase the snow go transmission repairs from RMS in the amount of \$10,227.81. Support by Commissioner Prunick.

Approved: Yeas: Commissioners: Wilkinson, DesJardins, Burge, Prunick and
Mayor Berry

Nays: None

4. T-Line Emergency Vehicle- 1999 Ladder Truck Purchase \$49,000.00

Moved by Commissioner Wilkinson to approve the sole source purchase of a T-Line Emergency Vehicle, 1999 ladder truck, with a trade-in in the amount of \$6,500.00. Support by Commissioner Burge.

Approved: Yeas: Commissioners: Wilkinson, DesJardins, Burge, Prunick and Mayor Berry

Nays: None

Sole Source Recommendation:

Approve the sole source purchase of the used 1999 Spartan Tele-squirt from T-Line Emergency Vehicles at a cost of \$49,000.00 and trade in the existing ladder truck for a credit of \$6,500.

I base my sole source recommendation on the fact that this is a used unit and comparable units are not able to be priced by multiple vendors.

5. Budget Adjustment

Moved by Commissioner DesJardins to approve the budget adjustment as submitted. Support by Commissioner Prunick.

Approved: Yeas: Commissioners: Wilkinson, DesJardins, Burge, Prunick and
Mayor Berry

Nays: None

Budget Adjustment						
	Department	Account	Current Budget	Amount Change	Amended	Reason
General Fund						
	Revenue	Metro Act	101-000-505.000	12,000.00	(12,000.00)	\$ -
Local Streets						

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Revenue	Metro Act Distrib	203-000- 546.000	-	12,000.00	\$ 12,000.00	Correct where revenue is collected
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F. PUBLIC COMMENTS (4 MINUTE LIMIT)

There were no public comments.

G. ADJOURNMENT

Moved by Commissioner Wilkinson to adjourn the regular meeting of the City Commission. Support by Commissioner Prunick.

Approved: Yeas: Commissioners: Wilkinson, DesJardins, Burge, Prunick and
Mayor Berry
Nays: None

The regular meeting of the City Commission adjourned at 6:45 p.m.

Chris Berry, Mayor

Sue Roberts, City Clerk