

APRIL 2, 2025

CITY COMMISSION
AGENDA
WEDNESDAY, APRIL 2, 2025
6:00 P.M.

- A. CALL TO ORDER THE PUBLIC HEARING AND REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL
- B. PUBLIC HEARING ZONING ORDINANCE AMENDMENT

Add Greenhouse/Garden Center as Accessory use in C, D Districts
 - 1. Public Comments
 - 2. Commissioner Comments
 - 3. Approve Addition/Amendment to Zoning Ordinance
 - 4. Enter Next Public Hearing
- C. PUBLIC HEARING DWRLF PROJECT PLAN
 - 1. Public Comments
 - 2. Commissioner Comments
 - 3. Approve Resolution
 - 4. Enter Regular Meeting
- D. PUBLIC COMMENTS (4 MINUTE LIMIT)
- E. CONSENT AGENDA
 - 1. Approve City Commission Meeting Minutes of 3-17-2025
 - 2. Committee Report: DDA March Minutes
 - 3. Correspondence
 - 4. Approve Check Register/List of Bills
 - 5. City Manager Report
- F. NEW BUSINESS
 - 1. USDA Creation of City Community Forestry Grant Agreement
 - 2. Quotes for 1999 Spartan Tele-Squirt Outfitting
 - 3. Cross General Contracting Pay Request #2 \$14,665.50 Tourist Park
 - 4. Coleman Engineering Local Paving Projects Bids
- G. PUBLIC COMMENTS (4 MINUTE LIMIT)
- H. ADJOURNMENT

CITY COMMISSION
Official Proceedings

- A. CALL TO ORDER THE PUBLIC HEARING AND REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL

The regular meeting/public hearing of the City of Munising was duly called and held on Wednesday, **April 2, 2025**, in the City Commission meeting room of City Hall. Mayor Berry called the meeting to order at 6:00 p.m.

PRESENT: Commissioners: Wilkinson, Burge, Prunick and Mayor Berry
ABSENT: Commissioner: DesJardins - excused

- B. PUBLIC HEARING ZONING ORDINANCE AMENDMENT

Moved by Commissioner Burge to enter into the public hearing. Support by Commissioner Prunick.

Approved: Yeas: Commissioners: Wilkinson, Burge, Prunick and Mayor Berry
Nays: None

Add Greenhouse/Garden Center as Accessory use in C, D Districts

- 1. Public Comments

There were no public comments.

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2. Commissioner Comments

Commissioner Burge said this was a good idea. He was informed that the amendment will be published on the 7th of April and be effective on April 17th.

3. Approve Addition/Amendment to Zoning Ordinance

Moved by Commissioner Wilkinson to approve the amendment to the Zoning Ordinance. Support by Commissioner Prunick.

Approved: Yeas: Commissioners: Wilkinson, Burge, Prunick and Mayor Berry
Nays: None

Moved by Commissioner Wilkinson to close the public hearing on the Zoning Ordinance Amendment. Support by Commissioner Burge.

Approved: Yeas: Commissioners: Wilkinson, Burge, Prunick and Mayor Berry
Nays: None

4. Enter Next Public Hearing

Moved by Commissioner Prunick to enter the DWRLF Project Plan public hearing. Support by Commissioner Wilkinson.

Approved: Yeas: Commissioners: Wilkinson, Burge, Prunick and Mayor Berry
Nays: None

C. PUBLIC HEARING DWRLF PROJECT PLAN

1. Public Comments

Scott Nowack with Coleman Engineering stated that a few changes to the application regarding the lead water services, water main work and cost increase.

2. Commissioner Comments

Commissioner Wilkinson would like a projection of the cost increase for the residents on their water bills.

3. Approve Resolution

Moved by Commissioner Burge to approve the DWRLF Project Plan resolution as presented. Support by Commissioner Prunick.

Roll Call Vote:

Approved: Yeas: Commissioners: Wilkinson, Burge, Prunick and Mayor Berry
Nays: None

4. Enter Regular Meeting

Moved by Commissioner Wilkinson to close the public hearing and enter the regular meeting. Support by Commissioner Prunick.

Approved: Yeas: Commissioners: Wilkinson, Burge, Prunick and Mayor Berry
Nays: None

D. PUBLIC COMMENTS (4 MINUTE LIMIT)

There were no public comments.

E. CONSENT AGENDA

1. Approve City Commission Meeting Minutes of 3-17-2025
2. Committee Report: DDA March Minutes
3. Correspondence
4. Approve Check Register/List of Bills
5. City Manager Report

Moved by Commissioner Burge to pull item 3. Correspondence and add it to the agenda as item 5. Support by Commissioner Prunick.

Approved: Yeas: Commissioners: Wilkinson, Burge, Prunick and Mayor Berry
Nays: None

Moved by Commissioner Burge to approve the remaining Consent Agenda items. Support by Commissioner Wilkinson.

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Approved: Yeas: Commissioners: Wilkinson, Burge, Prunick and Mayor Berry
Nays: None

Capital Projects

- **Tourist Park-** The plans and project specifications for the upcoming east bathroom building renovation are now out to bid. We have an onsite pre-bid meeting with the contractors on April 2nd and bids are due on April 16th. Cross Contracting is expected to be onsite in the next week to restart work on the west bathroom facility. The current construction schedule has them finishing ahead of schedule and potentially even prior to our spring opening.
- **Boat Launch-** Midwest Construction has indicated that they are ready to restart the site improvement project as soon as the weather and soil conditions allow. The largest scope items that need to be completed consist of the final grading and paving of the expanded parking area, installation of a large retaining wall with backfill, and the installation of the fish cleaning station adjacent to the current bathroom structure. The phase II application that would provide funding assistance for the launch area expansion and replacement docks was submitted and accepted by MDNR waterways last week.
- **Crack Seal Project-** The City and our engineers at Coleman Engineering have prepared the bid specs and documents for a City wide crack seal project. We have broken the streets out in three block sections and each bid should have a price for each segment. Due to the variable nature of the cracking profile of our streets, bidding will need to occur only after the streets are thawed and free of snow and ice. We would expect a late April/early May bid schedule, however, this will remain fluid as it is weather dependent.

Administrative Items

- Staff is beginning to work to prepare the upcoming operating budget for FY 25-26. The process begins with a review of the outstanding projects and a review of the capital improvement plan. Administration and department heads will begin evaluating capital improvements as well as estimating costs for those projects.
- The MML is scheduled to have the community and position profile for the City Manager's search go live on Monday, March 31st. Once it is online and distributed, I will forward a link to the commission as well as place it on our Facebook page and website.
- I will be out of the office from Friday, April 4th through Monday, April 14th on vacation. I will have limited accessibility to phone and email through that time.

F. NEW BUSINESS

1. USDA Creation of City Community Forestry Grant Agreement

Moved by Commissioner Prunick to approve the USDA Creation City Community Forestry grant agreement. Support by Commissioner Wilkinson.

Approved: Yeas: Commissioners: Wilkinson, Burge, Prunick and Mayor Berry
Nays: None

2. Quotes for 1999 Spartan Tele-Squirt Outfitting

Moved by Commissioner Burge to accept and place on file the quotes received for the 1999 Spartan Tele-Squirt outfitting equipment. Support by Commissioner Prunick.

Approved: Yeas: Commissioners: Wilkinson, Burge, Prunick and Mayor Berry
Nays: None

Quotes received: POMASL Fire Equipment \$13,222.95, R & R Fire Truck Repair Inc. \$18,529.00.

Moved by Commissioner Wilkinson to award the outfitting equipment to POMSAL in the amount of \$13,222.95. Support by Commissioner Prunick.

Approved: Yeas: Commissioners: Wilkinson, Burge, Prunick and Mayor Berry
Nays: None

3. Cross General Contracting Pay Request #2 \$14,665.50 Tourist Park

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Moved by Commissioner Burge to approve Pay Request #2 to Cross General Contracting in the amount of \$14,665.50 for Tourist Park improvements. Support by Commissioner Prunick.

Approved: Yeas: Commissioners: Wilkinson, Burge, Prunick and Mayor Berry
Nays: None

4. Coleman Engineering Local Paving Projects Bids

Moved by Commissioner Burge to accept and place on file paving project bids received. Support by Commissioner Prunick.

Approved: Yeas: Commissioners: Wilkinson, Burge, Prunick and Mayor Berry
Nays: None

Bids received: Payne and Dolan, Inc. \$384,573.50, BACCO Construction Company \$360,494.00.

Moved by Commissioner Wilkinson to award the paving projects to BACCO Construction Company in the amount of \$384,573.50. Support by Commissioner Burge.

Approved: Yeas: Commissioners: Wilkinson, Burge, Prunick and Mayor Berry
Nays: None

Agenda Amended:

5. Correspondence

Correspondence included an MDOT Office Memorandum pertaining to bids for bridge rehabilitation.

Commissioner Burge stated that the MDOT letter's conclusion reads like it automatically puts it into effect. Is it an action item and if they need to approve it. This was MDOT's project, letting, awarding, etc.

Commissioner Wilkinson remarked about the Market Place information and should it be an agenda item? Not in the Consent Agenda. Mayor Berry stated that it is not an action item so leave it in the Consent Agenda. Wilkinson also asked about the Marketplace Advisory Committee, is it official or something that is appointed or nominated.

Commissioner Burge stated he would like the Marketplace item to be in the Consent Agenda instead of Correspondence.

G. PUBLIC COMMENTS (4 MINUTE LIMIT)

There were no public comments.

H. ADJOURNMENT

Moved by Commissioner Wilkinson to adjourn the regular meeting of the City Commission. Support by Commissioner Burge.

Approved: Yeas: Commissioners: Wilkinson, Burge, Prunick and Mayor Berry
Nays: None

The regular meeting of the City Commission adjourned at 6:57 p.m.

Chris Berry, Mayor

Mary Artress, Deputy Clerk

LIST OF BILLS

41031	03733	MEDSURETY, LLC	772.00
41032	03420	KCI	1,318.87
41033	03458	MARK MAKI	1,558.34
41034	03526	O'DEA, NORDEEN AND PICKENS P.C.	3,000.00
41035	02945	DEVIN OLSON	190.00
41036	03710	BARCODES, LLC	1,969.86

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41037	03115	MI-AWWA	310.00
41038	03085	HALRON LUBRICANTS INC	801.78
41039	02381	WAUSAU EQUIPMENT COMPANY, INC.	410.51
41040	00945	MONROE TRUCK EQUIPMENT, INC.	87.12
41041	03094	UP INTERNATIONAL TRUCK	203.48
41042	02528	VERIZON WIRELESS	528.42
41043	03288	MY WEB MAESTRO	96.00
41044	01460	UPPER PENINSULA POWER CO.	2,071.32
41045	00925	MIDWAY RENTALS	696.88
41046	02787	FAMILY PRIDE LAUNDRY	766.50
41047	02661	BADGER METER, INC.	197.14
41048	03429	HYDRO CORP	804.00
41049	01044	NORTH CENTRAL LABORATORIES	803.32
41050	01841	COLEMAN ENGINEERING COMPANY	274.00
41051	01841	COLEMAN ENGINEERING COMPANY	148.50
41052	03310	INTEGRIS, LLC	290.00
41053	02272	FASTENAL COMPANY	672.37
		Void Reason: CENTS ARE OFF	
41054	03693	HOLIDAY DIV OF CIRCLE K	104.50
41055	03569	FABICK CAT	1,701.46
41056	02272	FASTENAL COMPANY	672.87
41057	00591	HIAWATHA TELEPHONE COMPANY	1,106.35
41058	01841	COLEMAN ENGINEERING COMPANY	3,022.25
41059	01841	COLEMAN ENGINEERING COMPANY	1,674.75
41060	01841	COLEMAN ENGINEERING COMPANY	1,248.50
41061	00793	MADIGAN'S HARDWARE	87.41
41062	03568	NAPA AUTO PARTS DIV OF MPEC-101	699.57
41063	00492	GALLS	89.96
41064	02119	CITY OF MUNISING	1,424.93
41065	00002	41 LUMBER CO.	228.89
41066	03282	U.P. PROPANE	665.11
41067	00929	MILLER BRADFORD & RISBERG	229.95
41068	00929	MILLER BRADFORD & RISBERG	2,177.52
41069	03028	ERA	440.97
41070	03456	COLLIGIO GIS, INC	220.00
41071	02498	MENARDS	121.51
41072	01998	UPPER PENINSULA RECREATION INC	1,230.77
41073	03109	MICHIGAN STATE POLICE	165.00
41074	00086	AUTO-WARES GROUP	1,299.44
41075	03420	KCI	312.00
41076	01178	QUILL CORPORATION	173.37
41077	03200	HUNTINGTON BANK	2,200.01
41078	02400	CRANE ENGINEERING SALES INC.	1,087.50
41079	00402	DTE ENERGY	4,776.79
41080	02996	EMBERS CREDIT UNION	461.89
41081	MISC	BIRD DOG INVESTMENTS	77.95
41082	01062	COMPASS MINERALS AMERICA INC	15,873.61
41083	03731	TAIT, JOHN	169.00
41084	02954	RITA HALE	247.35
41085	02792	PEOPLES STATE BANK	4,139.25
41086	03268	PHIL HANSEN	237.60
41087	02690	BLUE CROSS BLUE SHIELD OF MICH	34,818.75
41088	03400	KONICA MINOLTA BUSINESS SOLUTIONS	79.26
41089	01152	POMASL FIRE EQUIPMENT	126.57
41090	03224	ALGER CONSERVATION DISTRICT	340.00
41091	02996	EMBERS CREDIT UNION	57.98
41092	01460	UPPER PENINSULA POWER CO.	25,474.91

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41093	03056	SUPERIORLAND SERVICES, INC	359.83
41094	02092	PARAGON LABORATORIES, INC.	372.00
41095	03735	LARSON'S RADIATOR SERVICE, INC.	685.00
41096	02164	TRUCK EQUIPMENT, INC	723.69
41097	03491	ROAD MACHINERY & SUPPLIES CO	1,650.17
41098	02990	VISION SERVICE PLAN	449.44
41099	02976	DELTA DENTAL	1,919.30
41100	03736	T-LINE EMERGENCY VEHICLES	24,500.00
41101	00362	DENMAN'S HARDWARE	435.81
41102	01331	STANDARD INSURANCE COMPANY	221.40
41103	01331	STANDARD INSURANCE COMPANY	577.79
41104	02996	EMBERS CREDIT UNION	1,468.68
41105	03501	HOLIDAY-WEX BANK	12,810.94
41106	03515	COUNTRY MILE DOC DESTRUCTION INC	618.75
41107	03266	LASCO	615.06
41108	01919	ANSER SERVICES	96.00
41109	02704	US BANK EQUIPMENT FINANCE	169.99
41110	02996	EMBERS CREDIT UNION	939.88
41111	02092	PARAGON LABORATORIES, INC.	80.00
41112	00016	AIRGAS USA, LLC	173.40
41113	00016	AIRGAS USA, LLC	233.27
41114	03446	ENERGENECS	1,056.50
41115	02499	HUBER TECHNOLOGY	310.00
41116	03518	GFL ENVIRONMENTAL	839.58
41117	01998	UPPER PENINSULA RECREATION INC	1,230.77