

May 19, 2025

CITY COMMISSION OF THE CITY OF MUNISING
301 E. SUPERIOR ST.
MUNISING, MI 49862
AGENDA
MONDAY, MAY 19, 2025
6:00 P.M.

- A. CALL TO ORDER THE REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL
- B. PUBLIC COMMENT (4 MINUTE LIMIT)
- C. CONSENT AGENDA
 - 1. Treasurer's Monthly Report
 - 2. Monthly Reports - Committee- Fire - Police
 - 3. City Commission Meeting Minutes and Closed Session of 5-7-2025
 - 4. List of Bills
 - 5. City Manager Report
 - 6. City Attorney Report
- D. OLD CITY BUSINESS
 - 1. Ordinance #12 Public Peace and Good Order - tabled from 5-7-2025 meeting
- E. NEW CITY BUSINESS
 - 1. Kathy Reynolds Monthly Report
 - 2. Request to Rescind Interview Selection of Candidate #4
 - 3. Tourist Park Change Order #2 increase of \$4,422.00
 - 4. USDA-Rural Development Pay Request #34 M-28 Water Improvements Project \$6,953.78 (Roll Call Vote)
 - 5. Midwest Construction Group Pay Request #2 Boat Launch Access Project \$169,104.74
 - 6. Boat Launch Phase II Grant Agreement (Roll Call Vote)
 - 7. Request for Commercial Dockage
 - 8. Introduction of the 2025-2026 Budget
- F. PUBLIC COMMENTS (4 MINUTE LIMIT)
- G. ADJOURNMENT

CITY COMMISSION
Official Proceedings

- A. CALL TO ORDER THE REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL

The regular meeting of the City of Munising was duly called and held on Monday, **May 19, 2025**, in the City Commission meeting room of City Hall. Mayor Berry called the meeting to order at 6:00 p.m.

PRESENT: Commissioners: Wilkinson, DesJardins, Burge, Prunick and Mayor Berry
ABSENT: None

- B. PUBLIC COMMENT (4 MINUTE LIMIT)

There were no public comments.

- C. CONSENT AGENDA
 - 1. Treasurer's Monthly Report
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Moved by Commissioner Prunick to approve the Consent Agenda as presented.
Support by Commissioner DesJardins.

Approved: Yeas: Commissioners: Wilkinson, DesJardins, Burge, Prunick and
Mayor Berry
Nays: None

CITY MANAGER'S REPORT

Capital Projects

- **Tourist Park-** The West Bathroom rehabilitation project is moving along as our contractor is currently painting, sealing, and trimming the ceilings, walls, and doors. The next step will be the installation of replacement fixtures and divider accessories. The project is still slated to be completed ahead of schedule with a "Grand Opening" in early June.
- **Boat Launch-** Gerou's continues to do site work and grade improvements at the launch. The intent is to get the launch area and lower parking lot established with compacted gravel subbase heading into Memorial Day week. One significant issue that has arisen is that the launch traffic has not respected the contractors barricades and closures which has resulted in many work stoppages as well as increased cost due to the destruction of survey and elevation markers. We will be working with the contractor on establishing effective traffic control to prevent any additional conflicts. As of now, the prime contractor has the paving lined up for the week of June 15th. Additionally, we were surprised to receive notice this week from the State of Michigan that we have been awarded grant funds for in-water and dock improvements that were removed from the current project. Upon completion of the grant agreement, the City will have three years to fund and complete the project which may require a Fall of 2026 construction start date.
- **Street Improvements-** The City engineers were able to review the washout damage in three areas this past week and have made recommendations for solutions. Cemetery Hill will be addressed by contractor when they perform the crush and shape job there this Summer. They had recommended that roughly 245 yards of gravel be added to the shoulders of H-58, and roughly 1150 yards of gravel be added to St. Martins Hill and Gage Rd. Following the washout, City staff installed two additional culverts in new locations on the street and have set them in advance of gravel placement. The City is currently soliciting gravel quotes as the road and shoulder repairs need to be addressed in order to prevent additional damage to the existing asphalt or ditches. BACCO was present at a preconstruction meeting and they have Cemetery Hill, Grand St., and the 300-500 blocks of Superior slated for a start date the week after the fourth of July.

Administrative Items

- Staff has been working on the budget and our capital improvement in anticipation of our upcoming budget introduction. We are also working on identifying times in which we can hold budget sessions for the Commission to review municipal finance budgeting as well as reviewing the upcoming fiscal years proposed budget.
- Coleman Engineering representatives will be attending the June 4th meeting to review ongoing City Projects as well as provide a recommendation on a remedy for the Hickory St. landside issue.
- I will be out of the office the week of May 26th and will not be reachable. I will be returning to the office on June 2nd.

D. OLD CITY BUSINESS

1. Ordinance #12 Public Peace and Good Order - tabled from 5-7-2025 meeting

Moved by Commissioner DesJardins to direct the City Attorney to work on revisions to Ordinance #12 Public Peace and Good Order, for an amendment to the ordinance. Support by Commissioner Wilkinson.

Approved: Yeas: Commissioners: Wilkinson, DesJardins, Prunick and Mayor
Berry
Nays: Commissioner: Burge

E. NEW CITY BUSINESS

1. Kathy Reynolds Monthly Report

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Reynolds stated that spring is as usual very busy. Their budgets are completed and approved. Regarding Beautification Grants, Outside Parking Grants, Dumpster Enclosure Grants and Façade Grants are all coming into play. She mentioned that a Health Needs Assessment Survey is going to be taking place and invited everyone to please fill out the survey. The gardening will be starting soon. Art in the Alley will also be coming soon. As for the Banner Art Contest seven finalist were chosen and are currently being printed. Rick Kopela with U.P. Fab created the bike racks downtown, also Mike Lempinen did the Murals. They are thinking of doing an archway behind the UPPCO building that is just in the beginning stages. Pictured Rocks Days are coming right up June 13th and 14th. Things are being revamped and fixed as needed.

2. Request to Rescind Interview Selection of Candidate #4

Moved by Commissioner DesJardins to rescind the invitation for an interview with candidate #4, due to time limit requirements. Support by Commissioner Wilkinson.

Approved: Yeas: Commissioners: Wilkinson, DesJardins, Burge, Prunick and Mayor Berry
Nays: None

3. Tourist Park Change Order #2 increase of \$4,422.00

Moved by Commissioner Prunick to approve Change Order #2 for the Tourist Park Improvements project increasing the total by \$4,422.00. Support by Commissioner Burge.

Approved: Yeas: Commissioners: Wilkinson, DesJardins, Burge, Prunick and Mayor Berry
Nays: None

4. USDA-Rural Development Pay Request #34 M-28 Water Improvements Project \$6,953.78 (Roll Call Vote)

Moved by Commissioner Wilkinson to approve the payment request #34 from USDA-Rural Development for the M-28 Water Improvements project in the amount of \$6,953.78. Support by Commissioner DesJardins.

Roll Call Vote:

Approved: Yeas: Commissioners: Wilkinson, DesJardins, Burge, Prunick and Mayor Berry
Nays: None

5. Midwest Construction Group Pay Request #2 Boat Launch Access Project \$169,104.74

Moved by Commissioner Wilkinson to approve the pay request #2 from Midwest Construction Group for the Boat Launch Access project in the amount of \$169,104.74. Support by Commissioner Prunick.

Approved: Yeas: Commissioners: Wilkinson, DesJardins, Burge, Prunick and Mayor Berry
Nays: None

6. Boat Launch Phase II Grant Agreement (Roll Call Vote)

Moved by Commissioner DesJardins to approve the resolution regarding the Boat Launch Phase II Grant Agreement with Department of Natural Resources. There is a three year time line, with the City's match in the amount of \$300,000.00. Support by Commissioner Wilkinson.

Roll Call Vote:

Approved: Yeas: Commissioners: Wilkinson, DesJardins, Burge, Prunick and Mayor Berry
Nays: None

7. Request for Commercial Dockage

Moved by Commissioner DesJardins to approve use in concept to U.P. Sailing's request for commercial dockage, with permission from the Waterways Commission. Support by Commissioner Burge.

Approved: Yeas: Commissioners: Wilkinson, DesJardins, Burge, Prunick and Mayor Berry

Nays: None

8. Introduction of the 2025-2026 Budget

Moved by Commissioner Prunick to set the 2025-2026 Budget Public Hearing for June 4, 2025. Also, setting a Budget Work Session/Special Meeting for Wednesday, May 21st at 5:00 p.m. Support by Commissioner Burge.

Approved: Yeas: Commissioners: Wilkinson, DesJardins, Burge, Prunick and Mayor Berry
Nays: None

F. PUBLIC COMMENTS (4 MINUTE LIMIT)

Bruce Peterson commented on the 9:00 p.m. whistle and how his teenager was supposed to be camping in the back yard and snuck off, Bruce was very happy the police brought him home due to the curfew. Bruce also asked if anything had been done regarding removing fluoride from the City’s water system. Mayor Berry asked that he turn in information so the Commission can start working on his request. This item will be placed on the 2nd meeting in June.

G. ADJOURNMENT

Moved by Commissioner Wilkinson to adjourn the regular meeting of the City Commission. Support by Commissioner Prunick.

Approved: Yeas: Commissioners: Wilkinson, DesJardins, Burge, Prunick and Mayor Berry
Nays: None

The regular meeting of the City Commission adjourned at 6:48 p.m.

Chris Berry, Mayor

Sue Roberts, City Clerk

LIST OF BILLS

41234	KIRSTEN SEABERG	472.00
41235	ALGER COUNTY TREASURER	13.20
41236	ALGER COUNTY TREASURER	9.14
41237	NORTHERN MICHIGAN UNIVERSITY	6,940.00
41238	NORTHERN MICHIGAN UNIVERSITY	7,080.00
41239	MORRISON, BLAISE	105.00
41240	MASTERS, BAILEY	105.00
41241	COLEMAN ENGINEERING COMPANY	2,255.00
41242	COLEMAN ENGINEERING COMPANY	503.50
41243	COLEMAN ENGINEERING COMPANY	197.00
41244	QUILL CORPORATION	56.77
41245	INTEGRIS, LLC	290.00
41246	BADGER METER, INC.	195.20
41247	HYDRO CORP	804.00
41248	ETNA SUPPLY CO.	450.00
41249	USA BLUE BOOK	752.85
41250	T-LINE EMERGENCY VEHICLES	16,000.00
41251	TRI-COUNTY SEPTIC & SONS LLC	700.00
41252	THE ADVISOR OF MANISTIQUE LLC	112.50
41253	VERIZON WIRELESS	627.01
41254	TRUCK EQUIPMENT, INC	199.33
41255	FABICK CAT	323.77
41256	AUTO-WARES GROUP	1,246.73
41257	ALTA CONSTRUCTION EQUIP LLC	625.19
41258	MEDSURETY, LLC	31.00
41259	MY WEB MAESTRO	96.00

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41260	CITY OF MUNISING-WATER	1,114.44
41261	HIAWATHA TELEPHONE COMPANY	1,105.69
41262	PRIDE PRINTING & MAILING SERVICE	507.56
41263	MINING JOURNAL	156.00
41264	41 LUMBER CO.	270.30
41265	PUTVIN DRUG STORE	29.97
41266	GALLS	191.41
41267	ELCOM SYSTEMS	504.00
41268	MARES-Z-DOATS FEED	1,101.85
41269	UPPER PENINSULA POWER CO.	2,062.05
41270	TRI-COUNTY SEPTIC & SONS LLC	700.00
41271	TRI-COUNTY SEPTIC & SONS LLC	600.00
41272	MILLER BRADFORD & RISBERG	3,895.50
41273	UPPER PENINSULA RECREATION INC	1,230.77
41274	FAMILY PRIDE LAUNDRY	1,262.00
41275	ALGER COUNTY ROAD COMMISSION	106.46
41276	COOPER OFFICE EQUIPMENT	372.26
41277	CROSS GENERAL CONTRACTING	19,045.80
41278	LASCO	859.39
41279	LASCO	107.18
41280	EMBERS CREDIT UNION	39.99
41281	EMBERS CREDIT UNION	668.32
41282	APPLIED INDUSTRIAL TECHNOLOGIES	95.40
41283	TRUCK EQUIPMENT, INC	1,444.98
41284	MACQUEEN EQUIPMENT INC.	984.67
41285	DENMAN'S HARDWARE	2,034.49
41286	HOLMQUIST FEED MILL	160.95
41287	KCI	312.00
41288	BLUE CROSS BLUE SHIELD OF MICH	33,646.41
41289	IMPERIAL DADE	318.17
41290	MARQUETTE FENCE COMPANY	187.00
41291	ALL-PHASE ELECTRIC SUPPLY CO.	502.30
41292	CRANE ENGINEERING SALES INC.	100,540.29
41293	ROAD MACHINERY & SUPPLIES CO	10,378.17
41294	CASH	125.00
41295	POMASL FIRE EQUIPMENT	6,918.73