

MAY 7, 2025

CITY COMMISSION
AGENDA
WEDNESDAY, MAY 7, 2025
6:00 P.M.

- A. CALL TO ORDER THE REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL
- B. PUBLIC COMMENTS (4 MINUTE LIMIT)
- C. CONSENT AGENDA
 - 1. City Commission Meeting Minutes of 4-21-2025
 - 2. Minutes of: Central Upper Peninsula Materials Management
 - 3. Minutes of: ACRES Zoom Meeting
 - 4. Minutes of: Planning Commission
 - 5. Approve Check Register/List of Bills
 - 6. City Manager Report
- D. NEW BUSINESS
 - 1. Mayoral Appointment of Jody Irving to the Planning Commission
 - 2. Cross General Contracting Pay Request #3 Tourist Park Bathrooms \$19,045.80
 - 3. Bayshore Well House Change Order #2 Increase of \$9,695.06
 - 4. Ordinance# 12 Public Peace and Good Order
 - 5. Penchura, LLC Professional Services – BA Tot Lot Toy Removal and installation at the Tourist Park \$13,750.00
- E. PUBLIC COMMENTS (4 MINUTE LIMIT)
- F. CLOSED SESSION – confirm candidate confidentiality has been requested
 - 1. Under the Open Meetings Act, Section 8(1)(f) to consider employment applications for the City Manager Position (Roll Call Vote)
 - 2. Adjourn Closed Session
- G. Direct the MML Facilitator to contact applicants #____, #____, #____, etc to determine their intention of accepting the invitation for an interview.
- H. Consider offering a stipend for applicant travel costs
- I. ADJOURNMENT

CITY COMMISSION
Official Proceedings

- A. CALL TO ORDER THE REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL

The regular meeting of the City of Munising was duly called and held on Wednesday, **May 7, 2025**, in the City Commission meeting room of City Hall. Mayor Berry called the meeting to order at 6:00 p.m.

PRESENT: Commissioners: Wilkinson, DesJardins, Burge, Prunick and Mayor Berry
ABSENT: None

- B. PUBLIC COMMENTS (4 MINUTE LIMIT)

Pat Hall had concerns about the tennis courts being in terrible shape, with boy's and girl's teams something needs to be done. City Manager Olson stated that the tennis court will be resurfaced in June.

- C. CONSENT AGENDA

- 1. City Commission Meeting Minutes of 4-21-2025

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2. Minutes of: Central Upper Peninsula Materials Management
3. Minutes of: ACRES Zoom Meeting
4. Minutes of: Planning Commission
5. Approve Check Register/List of Bills
6. City Manager Report

Moved by Commissioner Prunick to accept the Consent Agenda as presented.
Support by Commissioner Burge.

Approved: Yeas: Commissioners: Wilkinson, DesJardins, Burge, Prunick and
Mayor Berry
Nays: None

CITY MANAGER'S REPORT

Capital Projects/Infrastructure

- Early last week the City received a large amount of precipitation and had numerous areas impacted by the combined rain and snowmelt. Cemetery Hill Rd. had roughly a handful of areas wash out on the shoulder however DPW staff was able to backfill the areas with gravel and rip-rap and opened it back up. Coleman Engineering has a tech coming this week to inspect the washout and gauge the impact it will have on the crush and shape project that has been awarded. St. Martins Hill road suffered a number of large washouts in the shoulder areas of the road. DPW staff will spend time this week installing additional culverts and grading the area. At this point, the City will need to add a significant amount of gravel to the roadbed to stabilize it moving forward. DPW staff will be providing quantity measurements to me and we will begin reviewing the cost implications. The Hickory St. landside also lost additional soil during the rain event however it was reopened last week. Coleman Engineering was able to do a topographic survey of the area last fall and they are working with landscape architects and site solution contractors on designing a stabilization plan. Other areas of the City were impacted by the flooding as both the Anna River and Joes Creeks flooded its banks. The storm sewer outfalls for both areas were under the river water levels and thus backed up the storm sewers in the lowest portions of town.
- Midwest Construction and their subcontractor, Gerou Excavating, have been onsite at the boat launch since last week. Gerou is working on drying the site out and beginning the process of establishing rough grades and preparing for the installation of the retaining wall. Midwest was able to place signs at the entrance to the launch depicting the future layout of the parking lot and City staff has been providing schematics of the project to users who are purchasing seasonal passes.
- Penchura had the playground equipment delivered to the Browns Addition Tot Lot last week. Their installation crew will be onsite this month to perform the installation of the equipment and have it completed prior to the end of June. They will also be performing the installation of engineered wood fiber chips that will be the last item before wrapping it up. The Penchura Representative was also onsite last week and made a trip to the Lynn St. Tot Lot to review the existing equipment. The CIP plan that was approved in 24-25 has the Lynn St. Tot Lot being improved during the 25-26 FY. Penchura will be providing a few schematics that lay out the potential improvements that could be made within the proposed budget.

Administrative Items

- The City Wellhead Protection Plan has been submitted to EGLE for review and approval. We hope to have our consultant at Michigan Rural Water provide a review of the plan to the Commission in the coming months.
- Coleman Engineering Staff will be attending our June 4th Commission meeting to provide an update on the ongoing projects with the City.

D. NEW BUSINESS

1. Mayoral Appointment of Jody Irving to the Planning Commission

Moved by Commissioner DesJardins to approve the Mayor's appointment of Jody Irving to the Planning Commission. Support by Commissioner Wilkinson.

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Approved: Yeas: Commissioners: Wilkinson, DesJardins, Burge, Prunick and
Mayor Berry
Nays: None

2. Cross General Contracting Pay Request #3 Tourist Park Bathrooms
\$19,045.80

Moved by Commissioner DesJardins to approve Cross General Contracting pay request #3 for the Tourist Park restrooms in the amount of \$19,045.80. Support by Commissioner Prunick.

Approved: Yeas: Commissioners: Wilkinson, DesJardins, Burge, Prunick and
Mayor Berry
Nays: None

3. Bayshore Well House Change Order #2 Increase of \$9,695.06

Moved by Commissioner Wilkinson to approve the Bayshore Well House Change Order #2 increasing the project by \$9,695.06. Support by Commissioner Burge.

Approved: Yeas: Commissioners: Wilkinson, DesJardins, Burge, Prunick and
Mayor Berry
Nays: None

4. Ordinance# 12 Public Peace and Good Order

Moved by Commissioner DesJardins to table the item until the next meeting when Attorney Nordeen is present. Support by Commissioner Prunick.

Approved: Yeas: Commissioners: Wilkinson, DesJardins, Burge, Prunick and
Mayor Berry
Nays: None

5. Penchura, LLC Professional Services - BA Tot Lot Toy Removal and
installation at the Tourist Park \$13,750.00

Moved by Commissioner Wilkinson to approve the removal of the BA Tot Lot toys and installation of toys at the Tourist Park in the amount of \$13,750.00. Support by Commissioner DesJardins.

Approved: Yeas: Commissioners: Wilkinson, DesJardins, Burge, Prunick and
Mayor Berry
Nays: None

E. PUBLIC COMMENTS (4 MINUTE LIMIT)

Pat Hall was also concerned about the Brown's Addition new playground and parking becoming an issue with surrounding businesses.

All the public was asked to leave at 6:19 p.m. All Commissioners remained seated.

F. CLOSED SESSION - confirm candidate confidentiality has been requested

Moved by Commissioner to enter into Closed Session, under the Open Meetings Act, Section 8(1)(f) to consider employment applications for the City Manager Position. Support by Commissioner Wilkinson.

Roll Call Vote:

Approved: Yeas: Commissioners: Wilkinson, DesJardins, Burge, Prunick and
Mayor Berry
Nays: None

The Commission entered Closed Session at 6:20 p.m.

1. Under the Open Meetings Act, Section 8(1)(f) to consider
employment applications for the City Manager Position (Roll Call
Vote)
2. Adjourn Closed Session

Moved by Commissioner DesJardins to adjourn the Closed Session. Support by Commissioner Wilkinson.

Approved: Yeas: Commissioners: Wilkinson, DesJardins, Burge, Prunick and
Mayor Berry

Nays: None

The Closed Session adjourned at 7:33 p.m. All Commissioners remained seated.

G. Direct the MML Facilitator to contact applicants #____, #____, #____, etc. to determine their intention of accepting the invitation for an interview.

Moved by Commissioner Wilkinson to direct the MML facilitator to contact applicants #1, #2, #4 and #8 to determine their intention of accepting the invitation for an interview. Support by Commissioner Prunick.

Approved: Yeas: Commissioners: Wilkinson, DesJardins, Burge, Prunick and Mayor Berry
Nays: None

H. Consider offering a stipend for applicant travel costs

Moved by Commissioner DesJardins to offer \$350.00 to the three applicants traveling from downstate or out of state. Support by Commissioner Wilkinson.

Approved: Yeas: Commissioners: Wilkinson, DesJardins, Burge, Prunick and Mayor Berry
Nays: None

I. ADJOURNMENT

Moved by Commissioner Wilkinson to adjourn the regular City Commission meeting. Support by Commissioner Prunick.

Approved: Yeas: Commissioners: Wilkinson, DesJardins, Burge, Prunick and Mayor Berry
Nays: None

The regular meeting of the City Commission adjourned at 7:39 p.m.

Chris Berry, Mayor

Mary Artress, Deputy Clerk

LIST OF BILLS

41184	01331	STANDARD INSURANCE COMPANY	577.79
41185	01331	STANDARD INSURANCE COMPANY	221.40
41186	03605	THE ADVISOR OF MANISTIQUE LLC	292.50
41187	01841	COLEMAN ENGINEERING COMPANY	6,171.00
41188	01841	COLEMAN ENGINEERING COMPANY	1,057.00
41189	03518	GFL ENVIRONMENTAL	795.07
41190	01919	ANSER SERVICES	96.00
41191	00193	BS&A SOFTWARE	5,462.00
41192	01998	UPPER PENINSULA RECREATION INC	1,230.77
41193	01460	UPPER PENINSULA POWER CO.	25,518.22
41194	02092	PARAGON LABORATORIES, INC.	372.00
41195	00048	ALL-PHASE ELECTRIC SUPPLY CO.	298.80
41196	02990	VISION SERVICE PLAN	449.44
41197	03094	UP INTERNATIONAL TRUCK	16.50
41198	01169	PUTVIN DRUG STORE	15.57
41199	02996	EMBERS CREDIT UNION	72.00
41200	02512	GREATER MUNISING BAY	4,166.50
41201	03740	DLP MQT PHYSICIAN PRACTICE, INC	616.00
41202	02996	EMBERS CREDIT UNION	406.99
41203	01476	USA BLUE BOOK	358.22
41204	03075	SLC METER LLC	410.95
41205	00508	GEROU EXCAVATING, INC.	170.00
41206	02976	DELTA DENTAL	1,919.30
41207	02164	TRUCK EQUIPMENT, INC	234.01

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41208	03056	SUPERIORLAND SERVICES, INC	936.92
41209	01577	TRUDELL PLUMBING & HEATING	312.50
41210	03085	HALRON LUBRICANTS INC	174.98
41211	02996	EMBERS CREDIT UNION	1,765.92
41212	02996	EMBERS CREDIT UNION	3,840.30
41213	03526	O'DEA, NORDEEN AND PICKENS P.C.	2,800.00
41214	02945	DEVIN OLSON	190.00
41215	03526	O'DEA, NORDEEN AND PICKENS P.C.	3,000.00
41216	03458	MARK MAKI	1,558.34
41217	01044	NORTH CENTRAL LABORATORIES	2,374.08
41218	03521	PUMP SOLUTIONS, INC	3,058.92
41219	03266	LASCO	619.74
41220	03310	INTEGRIS, LLC	290.00
41221	03568	NAPA AUTO PARTS DIV OF MPEC-101	529.37
41222	01178	QUILL CORPORATION	69.99
41223	01841	COLEMAN ENGINEERING COMPANY	148.50
41224	03518	GFL ENVIRONMENTAL	10.00
41225	03527	HIAWATHA ELECTRIC. CO	306.00
41226	00925	MIDWAY RENTALS	110.01
41227	03569	FABICK CAT	3,040.06
41228	02164	TRUCK EQUIPMENT, INC	874.53
41229	01151	POMPS TIRE SERVICE, INC.	19.88
41230	02531	FOX MARQUETTE	72.08
41231	03601	FOX CHEVROLET	1,151.28
41232	02381	WAUSAU EQUIPMENT COMPANY, INC.	720.44