

November 11, 2024

AGENDA FOR
ORGANIZATIONAL MEETING
MONDAY, NOVEMBER 11, 2024
6:00 P.M.

- A. CLERK TO CALL TO ORDER ORGANIZATIONAL MEETING, PLEDGE OF ALLEGIANCE AND ROLL CALL
- B. SWEARING IN OF:

CITY COMMISSIONER: Brice Burge
- C. APPOINT and SWEAR IN MAYOR - MAYOR PRO-TEM
- D. REAPPOINT COMMISSIONERS TO COMMITTEES
- E. ACCEPT SCHEDULE OF 2024-2025 MEETING
- F. DECLARE VACANT SEAT ON THE COMMISSION
- G. APPROVE RULES OF PROCEDURES
- H. ADJOURNMENT

SPECIAL MEETING

- A. CALL TO ORDER
- B. PUBLIC COMMENTS (4 MINUTE LIMIT)
- C. OLD CITY BUSINESS
 - 1. Non-Motorized Transportation Plan - Tabled from 10-21-2024
- D. NEW CITY BUSINESS
 - 1. ReKindle the Spirit Street Closure Request -12-5-2024 5:15 p.m.- 7:30 p.m. - Superior St. from M-28 to Lynn St.
 - 2. Resolution USDA/Rural Dev. M-28 Water Project Improvement pay request \$33,602.36 (Roll Call Vote)
 - 3. City Commission Meeting Minutes of 10-21-2024
 - 4. Victory Cruise Lines Request to use City dock
 - 5. WWTP Crane Engineering Equalization Pump \$34,730.77
 - 6. UP Concrete Pipe Company Culvert Replacement \$8,398.00
 - 7. November 18th Meeting Have or Cancel?
- E. PUBLIC COMMENTS (4 MINUTE LIMIT)
- F. ADJOURNMENT

CITY COMMISSION

Official Proceedings

- A. CLERK TO CALL TO ORDER ORGANIZATIONAL MEETING, PLEDGE OF ALLEGIANCE AND ROLL CALL

The Organizational Meeting of the City Commission was duly called and held on Monday, **November 11, 2024**, in the City Commission meeting room of City Hall. Deputy Clerk Artress called the meeting to order at 6:00 p.m.

PRESENT: Commissioners: Wilkinson, Berry and Prunick
ABSENT: None

- C. SWEARING IN OF:

CITY COMMISSIONER: Brice Burge

Deputy Clerk Artress sworn in Commissioner Burge.

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C. APPOINT and SWEAR IN MAYOR - MAYOR PRO-TEM

Moved by Commissioner Wilkinson to nominate Commissioner Berry as Mayor.
Support by Commissioner Prunick.

Approved: Yeas: Commissioners: Wilkinson, Berry, Burge and Prunick
Nays: None

Moved by Commissioner Berry to nominate Commissioner Prunick as Mayor Pro-Tem. Support by Commissioner Wilkinson.

Approved: Yeas: Commissioners: Wilkinson, Burge, Prunick and Mayor Berry
Nays: None

D. REAPPOINT COMMISSIONERS TO COMMITTEES

Moved by Commissioner Burge to leave the currently seated Committee members as is until the vacant seat is filled. Support by Commissioner Prunick.

Approved: Yeas: Commissioners: Burge, Prunick and Mayor Berry
Nays: Commissioner: Wilkinson

E. ACCEPT SCHEDULE OF 2024-2025 MEETING

Moved by Commissioner Prunick to accept the meeting schedule for 2024-2025 as first Wednesday of the month and third Monday of the month at 6:00 p.m.
Support by Commissioner Wilkinson.

Approved: Yeas: Commissioners: Wilkinson, Burge, Prunick and Mayor Berry
Nays: None

F. DECLARE VACANT SEAT ON THE COMMISSION

Moved by Commissioner Wilkinson to declare a vacant seat on the City Commission. Support by Commissioner Burge.

Approved: Yeas: Commissioners: Wilkinson, Burge, Prunick and Mayor Berry
Nays: None

G. APPROVE RULES OF PROCEDURES

Moved by Commissioner Wilkinson to approve the Rules of Procedures as presented. Support by Commissioner Prunick.

Approved: Yeas: Commissioners: Wilkinson, Burge, Prunick and Mayor Berry
Nays: None

H. ADJOURNMENT

Moved by Commissioner Burge to adjourn the Organizational Meeting and enter the Special Meeting. Support by Commissioner Prunick.

Approved: Yeas: Commissioners: Wilkinson, Burge, Prunick and Mayor Berry
Nays: None

SPECIAL MEETING

A. CALL TO ORDER

All Commissioners remained seated.

B. PUBLIC COMMENTS (4 MINUTE LIMIT)

Larry Baur stated that he had submitted his letter if interest to become a City Commissioner.

C. OLD CITY BUSINESS

1. Non-Motorized Transportation Plan - Tabled from 10-21-2024

Moved by Commissioner Prunick to table this until we have heard back from Coleman Engineering regarding the Non-Motorized Transportation Plan. Support by Commissioner Wilkinson.

Approved: Yeas: Commissioners: Wilkinson, Burge, Prunick and Mayor Berry
Nays: None

D. NEW CITY BUSINESS

1. ReKindle the Spirit Street Closure Request -12-5-2024 5:15 p.m.-7:30 p.m. - Superior St. from M-28 to Lynn St.

Moved by Commissioner Burge to approve the above street closures as requested. Support by Commissioner Prunick.

Approved: Yeas: Commissioners: Wilkinson, Burge, Prunick and Mayor Berry
Nays: None

2. Resolution USDA/Rural Dev. M-28 Water Project Improvement pay request \$33,602.36 (Roll Call Vote)

Moved by Commissioner Wilkinson to approve the pay request for the M-28 Water Project in the amount of \$33,602.86. Support by Commissioner Prunick.

Roll Call Vote:

Approved: Yeas: Commissioners: Wilkinson, Burge, Prunick and Mayor Berry
Nays: None

3. City Commission Meeting Minutes of 10-21-2024

Moved by Commissioner Wilkinson to approve the City Commission Meeting Minutes of 10-21-2024 as presented. Support by Commissioner Prunick.

Approved: Yeas: Commissioners: Wilkinson, Burge, Prunick and Mayor Berry
Nays: None

4. Victory Cruise Lines Request to use City dock

Moved by Commissioner Prunick to approve the City dock use by Victory Cruise Lines, also authorizing the City Manager to negotiate details with the Cruise Line. Support by Commissioner Wilkinson.

Approved: Yeas: Commissioners: Wilkinson, Burge, Prunick and Mayor Berry
Nays: None

5. WWTP Crane Engineering Equalization Pump \$34,730.77

Moved by Commissioner Wilkinson to approve the WWTP's sole source purchase of an equalization pump in the amount of \$34,730.77. Support by Commissioner Prunick.

Approved: Yeas: Commissioners: Wilkinson, Burge, Prunick and Mayor Berry
Nays: None

Staff Recommendation:

Authorized the purchase and installation of the equalization to Crane Engineering for a total amount of \$34,730.77. The sole source recommendation is based on the fact that Crane Engineering is the region's authorized supplier of the pump.

6. UP Concrete Pipe Company Culvert Replacement \$8,398.00

Moved by Commissioner Burge to approve UP Concrete Pipe Company for a sole source culvert replacement in the amount of \$8,398.00 and the necessary budget adjustment. Support by Commissioner Prunick.

Approved: Yeas: Commissioners: Wilkinson, Burge, Prunick and Mayor Berry
Nays: None

Staff Recommendation:

Approve the sole source emergency purchase of the culvert from UP Concrete Pipe and approve a budget adjustment in local streets for a total amount of \$8,398.00.

7. November 18th Meeting Have or Cancel?

There was no action needed, the meeting will be held on November 18, 2024.

E. PUBLIC COMMENTS (4 MINUTE LIMIT)

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There were no public comments.

F. ADJOURNMENT

Moved by Commissioner Wilkinson to adjourn the Special Meeting of the City Commission. Support by Commissioner Burge.

Approved: Yeas: Commissioners: Wilkinson, Burge, Prunick and Mayor Berry
Nays: None

The Special Meeting of the City Commission adjourned at 6:40 p.m.

Christine Berry, Mayor

Mary Artress, Deputy Clerk