

OCTOBER 15, 2018

CITY COMMISSION OF THE CITY OF MUNISING  
AGENDA  
MONDAY, OCTOBER 15, 2018  
6:00 P.M.

- A. CALL TO ORDER THE REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL
- B. PUBLIC COMMENT (non-agenda items)
- C. OLD CITY BUSINESS
  - 1. Accept/Award Tourist Park Contract - tabled from October 3, 2018
  - 2. Treasurer's Monthly Report
  - 3. Monthly Reports - Committee - Fire - Harbor Master - Police - WWTP
  - 4. DDA - Partnership Updates - Kathy Reynolds
- D. NEW CITY BUSINESS
  - 1. Contract Modification 5 increase - Amount Due \$17,916.52
  - 2. License with Alger Parks and Recreation, Inc.
  - 3. City Manager Contract
  - 4. Revised USDA Bulletin for the 2020 Project
  - 5. MDOT Contract for .6 miles of Sand Point Road
  - 6. Ford Transit - MIDEAL Purchase
  - 7. Have the November 19<sup>th</sup> Meeting or Cancel?
  - 8. Approve City Commission Meeting Minutes of 10-3-18
  - 9. Check Register/List of Bills
  - 10. City Manager Report
- E. CORRESPONDENCE
- F. PUBLIC COMMENTS (non-agenda items)
- G. ADJOURNMENT

CITY COMMISSION

Official Proceedings

- A. CALL TO ORDER THE REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL

The Regular Meeting of the City Commission was duly called and held on Monday, **October 15, 2018**, in the City Commission Room at City Hall. Mayor DesJardins called the Regular Meeting to order at 6:00 p.m.

PRESENT: Commissioners: Bogater, Cotey, Bornslaeger, Nettleton and Mayor DesJardins  
ABSENT: None

- B. PUBLIC COMMENT (non-agenda items)

There were no public comments.

- C. OLD CITY BUSINESS

- 1. Accept/Award Tourist Park Contract - tabled from October 3, 2018

Moved by Commissioner Bornslaeger to accept and place on file the bid received for the Tourist Park Contract. Support by Commissioner Bogater.

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Approved: Yeas: Commissioners: Bogater, Cotey, Bornslaeger, Nettleton and Mayor DesJardins  
Nays: None

Moved by Commissioner Nettleton to award the Tourist Park Concessionaire contract to Pat Gariepy, Upper Peninsula Recreation, Inc. for five years, subject to the City Attorney drafting the contract and it being brought back to the Commission for their review. Support by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Bogater, Cotey, Bornslaeger, Nettleton and Mayor DesJardins  
Nays: None

2. Treasurer's Monthly Report

Moved by Commissioner Nettleton to approve the Treasurer's monthly report as submitted. Support by Commissioner Cotey.

Approved: Yeas: Commissioners: Bogater, Cotey, Bornslaeger, Nettleton and Mayor DesJardins  
Nays: None

3. Monthly Reports - Committee - Fire - Harbor Master - Police - WWTP

Commissioner Cotey thanked the Munising Volunteer Fire Department for their support by hosting a spaghetti feed for the Junior/Senior football team. It was very much appreciated.

4. DDA - Partnership Updates - Kathy Reynolds

Kathy was not in attendance for this meeting but did submit the following report.

I serve on the U.P. Arts Alliance board and over the last month I've attended five regional collaborative Arts Alliance meetings in Luce, Schoolcraft, Baraga and Houghton County. This alliance is geared towards collaborative arts, placemaking and regional initiatives.

Met with Grand Marais to firm up their Arts Place grant project with one more meeting this fall, installation will be in the Spring of 2019.

Met with local business owners and the mural artist regarding four murals in Munising's downtown. Also collecting information from the local community where I am inquiring on historical data/events that they would like shown on these murals.

Attended Central Regional Prosperity Initiative meeting to firm up information/requests for the upcoming 2019 Central RPI grant submission. These committee/stakeholders are from the central U.P. and meet monthly regarding regional economic development, infrastructure, healthcare, workforce and placemaking issues/projects.

Working on content and with our graphic and website designer regarding a new DDA logo and a dedicated Munising DDA webpage within the Alger County Chamber website.

Upcoming regional meetings in the next few weeks: The Great Waters (eastern U.P. tourism initiative, serve as board president); Upper Peninsula Economic Development Alliance (serve as vice-chair); UP Collaborative Dev. Council; Central RPI; and Michigan Works/Upward Talent Council.

Will be attending and representing the area at the National Travel Exchange in Milwaukee with Ben Schimpf the first week of November. This event is made up of pre-set appointments with travel groups from around the country/world, meetings and training. This is hosted by the National Tour Association. I also serve on the education board/committee for the NTA.

Rekindle the Spirit is scheduled for Thursday, November 29<sup>th</sup>. Plans are in the works for that event and the corresponding Rekindle the Spirit Grand Giveaway (shop local event).

The office is still busy with visitors coming to the area for fall foliage, etc. According to data and speaking with business owners, this year should see another slight increase in traffic. Commerce and walking traffic within the downtown has increased. New businesses and placemaking projects (such as

Munising art in the Alley) have aided in this walking traffic.

Munising Art in the Alley will be down and stored by the end of October.

D. NEW CITY BUSINESS

1. Contract Modification 5 increase - Amount Due \$17,916.52

Moved by Commissioner Nettleton to approve the H-58 contract modification #5 with an increase of \$17,916.52. Support by Commissioner Cotey.

Approved: Yeas: Commissioners: Bogater, Cotey, Bornslaeger, Nettleton and Mayor DesJardins  
Nays: None

2. License with Alger Parks and Recreation, Inc.

Moved by Commissioner Cotey to approve the license with Alger Parks and Recreation, Inc. for concerts in the park. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Bogater, Cotey, Bornslaeger, Nettleton and Mayor DesJardins  
Nays: None

3. City Manager Contract

Moved by Commissioner Bornslaeger to approve the City Manager's contract renewal as submitted. Support by Commissioner Bogater.

Approved: Yeas: Commissioners: Bogater, Cotey, Bornslaeger, Nettleton and Mayor DesJardins  
Nays: None

4. Revised USDA Bulletin for the 2020 Project

Moved by Commissioner Cotey to approve the revised USDA Bulletin for the 2020 project. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Bogater, Cotey, Bornslaeger, Nettleton and Mayor DesJardins  
Nays: None

5. MDOT Contract for .6 miles of Sand Point Road

Moved by Commissioner Cotey to approve the MDOT Contract for .6 miles of Sand Point Road. Support by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Bogater, Cotey, Bornslaeger, Nettleton and Mayor DesJardins  
Nays: None

6. Ford Transit - MIDEAL Purchase

Moved by Commissioner Cotey to table this item until the next City Commission Meeting November 7, 2018. Support by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Bogater, Cotey, Bornslaeger, Nettleton and Mayor DesJardins  
Nays: None

7. Have the November 19<sup>th</sup> Meeting or Cancel?

There was no action necessary, the November 19<sup>th</sup> meeting will take place as scheduled.

8. Approve City Commission Meeting Minutes of 10-3-18

Moved by Commissioner Cotey to approve the City Commission Meeting Minutes of 10-3-18 as submitted. Support by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Bogater, Cotey, Bornslaeger, Nettleton and Mayor DesJardins  
Nays: None

9. Check Register/List of Bills

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Moved by Commissioner Nettleton to approve and pay the Check Register/List of Bills as submitted. Support by Commissioner Bogater.

Approved: Yeas: Commissioners: Bogater, Cotey, Bornslaeger, Nettleton and Mayor DesJardins  
Nays: None

10. City Manager Report

City Manager Olson stated that on Washington Street last week there was a semi clogged catch basin at Staryzk's, Memorial Creek flooded over the road and pooled by Mannisto's. There was three feet of standing water. The City found an old 30" storm sewer line and catch basin structure that was not properly abandoned in the 1950's. The City has already submitted the DEQ/Corp permit applications and their review has begun. Olson also stated that bid packages for the Tannery Creek, Tiernan culvert and the Sliger drainage ditch have gone out. Regarding catch basin repairs the Water/Sewer Crew will be performing the maintenance as well as partial rebuilds. The fall fire hydrant flushing will begin next week and continue for a couple of weeks. There may be a temporary discoloration of the water in centralized areas. As for the 2020 MDOT project he and Matt Treado met with MDOT local agency program staff last week. MDOT TAP grant supplemental will be submitted next week. There is a narrowed scope of the project, focusing on creating a more competitive application. There has also been positive movement on the placement of a roundabout. The FLAP Phase II funds are still not obligated so we are looking at a tentative January bid letting at the earliest. The hold-up is in the Eastern Federal Lands review and obligation of the grant funds. Next, Olson informed the Commission that a new part-time Police Officer has been hired Zach Burch. Last, Olson told the Commission that he would be out of the office from October 25<sup>th</sup> - 30<sup>th</sup>.

E. CORRESPONDENCE

There was no correspondence.

F. PUBLIC COMMENTS (non-agenda items)

There were no public comments.

G. ADJOURNMENT

Moved by Commissioner Cotey to adjourn the Regular Meeting of the City Commission. Support by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Bogater, Cotey, Bornslaeger, Nettleton and Mayor DesJardins  
Nays: None

The Regular Meeting of the City Commission adjourned at 6:37 p.m.

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Rod DesJardins, Mayor

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Sue Roberts, City Clerk

LIST OF BILLS

33296)	UPPER PENINSULA RECREATION INC.	2016.74
33297)	ALL-PHASE ELECTRIC SUPPLY COMPANY	186.00
33298)	ALTRAN	3750.00
33299)	ALGER PARKS & RECREATION	6477.25
33300)	ALGER COUNTY HUMANE SOCIETY	325.00
33301)	D. ROBB FERGUSON	3000.00
33302)	DEVIN OLSON	190.00
33303)	MICHIGAN MUNICIPAL LEAGUE	668.32
33304)	DSTECH	64.41
33305)	MICHIGAN MUNICIPAL LEAGUE	200.00
33306)	UPPER PENINSULA RECREATION INC.	1494.46
33307)	VISION SERVICE PLAN	428.68
33308)	GEROU EXCAVATING, INC.	2650.00
33309)	MONROE TRUCK EQUIPMENT, INC.	1672.01
33310)	CASH	48.49
33311)	VERIZON WIRELESS	509.06

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33312)	MIDWAY RENTALS	225.00
33313)	GALLS	52.50
33314)	NORTH CENTRAL LABORATORIES	193.79
33315)	UPPER PENINSULA POWER COMPANY	5878.61
33316)	HIAWATHA TELEPHONE COMPANY	1157.80
33317)	DR LAB SERVICES, INC.	2025.00
33318)	UPPER PENINSULA RECREATON INC.	1230.77
33319)	ZARNOTH BRUSH WORKS, INC.	439.35
33320)	UPPER MICHIGAN COMMUNITY CREDIT UNION	198.67
33321)	VANTAGE FLEX, LLC	110.00
33322)	UP INTERNATIONAL TRUCK	418.99
33323)	41 LUMBER COMPANY	233.61
33324)	FOUR SEASON'S SMALL ENGINE	293.99
33325)	COMPUDYNE, INC.	1800.00
33326)	AN*SER SERVICES	57.00
33327)	QUEST DIAGNOSTICS	116.00
33328)	NORTHWEST PETROLEUM SERVICE	146.79
33329)	GREATER MUNISING BAY	2500.00
33330)	AIRGAS USA, LLC	42.99
33331)	NORTH COUNTRY DISPOSAL	95.00
33332)	FOUR SEASON'S SMALL ENGINE	208.64
33333)	JACK DOHENY COMPANIES, INC.	234.00
33334)	CITY OF MUNISING-WATER	2998.65
33335)	MADIGAN'S HARDWARE	332.00
33336)	SHELL FLEET PLUS	1126.00
33337)	UPPER PENINSULA RECREATION INC.	2735.92
33338)	HIAWATHA TELEPHONE COMPANY	40.14
33339)	CRANKING GRAPHICS	240.67
33340)	UPBEAT INC.	1199.47
33341)	GREATER MUNISING BAY	20462.50
33342)	KATHY REYNOLDS	50.00
33343)	VOIDED	VOIDED
33344)	VOIDED	VOIDED
33345)	VOIDED	VOIDED
33346)	VOIDED	
33347)	DELTA DENTAL	1755.84
33348)	UPPER MICHIGAN COMMUNITY CREDIT UNION	2897.24
33349)	DELTA COUNTY ROAD COMMISSION	534.25
33350)	UPPER MICHIGAN COMMUNITY CREDIT UNION	96.09
33351)	GREAT AMERICAN DISPOSAL COMPANY	7332.85
33352)	AUTO-WARES GROUP	531.87
33353)	NAPA AUTO PARTS	1105.38
33354)	PETERSON PUBLISHING	399.18
33355)	US BANK EQUIPMENT FINANCE	284.43
33356)	STATE OF MICHIGAN	19608.78
33357)	MMTA	50.00
33358)	QUILL CORPORATION	334.74
33359)	GBS, INC.	199.27
33360)	GREAT LAKES TESTING, INC.	355.00
33361)	SANDERS & CZAPSKI ASSOCIATES	923.44