

OCTOBER 21, 2020

CITY COMMISSION OF THE CITY OF MUNISING
AGENDA
WEDNESDAY, OCTOBER 21, 2020
6:00 P.M.
ZOOM MEETING DUE TO COVID 19

- A. CALL TO ORDER THE REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL
- B. PUBLIC COMMENT (non-agenda items)
- C. OLD CITY BUSINESS
 - 1. Treasurer's Monthly Report
 - 2. Monthly Reports - Committee- Fire - Marina - Police - WWTP
 - 3. DDA - Partnerships updates Kathy Reynolds
- D. NEW CITY BUSINESS
 - 1. Olson Trailer & Body LLC Repair Parts \$6,329.60
 - 2. Resolution payment request USDA-Rural Development \$430,306.67
 - 3. Approve Ordinance for M-28 Sewer Improvements Bond
 - 4. Approve Ordinance for M-28 Water Improvements Bond
 - 5. Approve Ordinance for USDA Sewer Refunding Bond
 - 6. Approve City Commission Meeting Minutes of 10-7-2020
 - 7. Approve Check Register/List of Bills
 - 8. City Manager Report
- E. CORRESPONDENCE
- F. PUBLIC COMMENTS (non-agenda items)
- G. ADJOURNMENT

CITY COMMISSION

Official Procedures

- A. CALL TO ORDER THE REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL

The Regular Meeting of the City Commission was duly called and held on, Wednesday, **October 23, 2020**, as a zoom meeting. Mayor DesJardins called the meeting to order at 6:00 p.m.

PRESENT: Commissioners: Ballas, Berry, Bogater, Nettleton and Mayor DesJardins

ABSENT: None

- B. PUBLIC COMMENT (non-agenda items)

There were no public comments.

- C. OLD CITY BUSINESS

- 1. Treasurer's Monthly Report

Moved by Commissioner Nettleton to approve the Treasurer's monthly report as submitted. Support by Commissioner Ballas.

Roll Call Vote:

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Nettleton and Mayor DesJardins

Nays: None

- 2. Monthly Reports - Committee- Fire - Marina - Police - WWTP

Commissioner Ballas how the geese droppings are cleaned. City Manager Olson stated that a regular hose with good PSI was used. Ballas suggested a power washer to cut the time down. Mayor DesJardins stated that he had attended a DDA meeting and the Superior St. Station was discussed. He indicated that the bus stop has been closed for most of this year due to Covid 19 and finding someone to clean it has proven difficult.

3. DDA - Partnerships updates Kathy Reynolds

**Munising DDA & Greater Munising Bay Partnership/Chamber Report
Munising City Commission
October 21, 2020**

1. We are currently planning a virtual Rekindle the Spirit for the holidays. Because of circumstances the usual activities cannot take place. Our current plan is to have "The Twelve Days of Rekindle". With that theme, the plan is to have twelve 4-7-minute videos produced that will each have a different topic. For example, Santa reading Rudolph the Red-Nosed Reindeer (with Rudolph there), the Grinch reading How the Grinch Stole Christmas, Mrs. Claus showing how to do an easy craft, etc. These videos will be pushed on social media and the collection will be on our website. We are looking to film the beginning of November with the videos becoming live at the beginning of December. The Munising Visitors Bureau (which is the organization made up of the hotels in Munising) is assisting with the funding and will be participating in the planning. All the characters involved including Santa, Mrs. Claus, the Grinch, and our numerous other costume characters (Rudolph, Frosty, Gingerbread Man, Elves, Abominable Snowman, etc.) will be participating.
2. Our most recent placemaking project is a mural for the west side of the public bathrooms in Binsfeld/Bayshore Park. Estimated size will be 14 ft. x 5 ft. The rough draft is included with this report. We are also working on a possible smaller mural for the Alger Co. Sheriff's office/jail. This one would depict our law enforcement.
3. With the increase in COVID cases in Munising, we have switched back to a full-remote office. Visitation has slowed down regarding walk-up traffic with the end of the season. Calls are forwarded from the office to the staff's personal phones during work hours, we have two virtual staff meetings per week (minimum) and productivity among the employees is 100%. Work errands are conducted by each of us during the week, with only one employee at a time at the office.
4. Attending numerous meetings virtually regarding tourism, economic development and business funding issues/topics, community development, etc. All meetings that I typically would be attending in person are virtual (100%). Many conferences are upcoming next month and those I will be attending virtually.

Commissioner Berry commented to Reynolds that she really likes the "Art in the Alley".

D. NEW CITY BUSINESS

1. Olson Trailer & Body LLC Repair Parts \$6,329.60

Moved by Commissioner Nettleton to sole source the underbody parts for #9 International, in the amount of \$6,329.60 to Olson Trailer & Body LLC. Support by Commissioner Berry.

City Managers recommendation: As City Manager, I make the sole source recommendation for plow underbody repair parts to Olson Trailer and Body for a price of \$6,329.60. I base my recommendation on the idea that Olson is the regionally authorized dealer for the model of underbody plow that we utilize.

Roll Call Vote:

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Nettleton and Mayor DesJardins

Nays: None

2. Resolution payment request USDA-Rural Development \$430,306.67

OCTOBER 21, 2020

Moved by Commissioner Nettleton to approve the Resolution payment request for USDA-Rural Development in the amount of \$430,306.67. Support by Commissioner Bogater.

Roll Call Vote:

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Nettleton and Mayor DesJardins
Nays: None

3. Approve Ordinance for M-28 Sewer Improvements Bond

Moved by Commissioner Berry to approve and adopt the Ordinance for M-28 Sewer Improvement Bonds. Support by Commissioner Ballas.

Roll Call Vote:

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Nettleton and Mayor DesJardins
Nays: None

4. Approve Ordinance for M-28 Water Improvements Bond

Moved by Commissioner Bogater to approve and adopt the Ordinance for M-28 Water Improvements Bonds. Support by Commissioner Berry.

Roll Call Vote:

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Nettleton and Mayor DesJardins
Nays: None

5. Approve Ordinance for USDA Sewer Refunding Bond

Moved by Commissioner Nettleton to approve and adopt the Ordinance for USDA Sewer Refunding Bond. Support by Commissioner Ballas.

Roll Call Vote:

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Nettleton and Mayor DesJardins
Nays: None

6. Approve City Commission Meeting Minutes of 10-7-2020

Moved by Commissioner Berry to approve the City Commission Meeting Minutes of 10-7-2020 as presented. Support by Commissioner Bogater.

Roll Call Vote:

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Nettleton and Mayor DesJardins
Nays: None

7. Approve Check Register/List of Bills

Moved by Commissioner Nettleton to approve and pay the Check Register/List of Bill as submitted. Support by Commissioner Ballas.

Roll Call Vote:

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Nettleton and Mayor DesJardins
Nays: None

8. City Manager Report

As winter approaches, BACCO is continuing to tie up a handful of loose ends as they are racing the clock to get the year's final asphalt completed. BACCO is completing the final water-main work this week and we expect to stop chlorinating the system as soon as possible. Wire for the lights was delivered last week and so Wright Electric will continue the light installs as supplies arrives.

Julie and myself have a virtual meeting with the representatives from S & P on Wednesday afternoon to review the City's bond rating profile. This will be the basis for the S & P rating that our potential refunding bonds receive as we continue working with Bakertilly. We are hopeful that our long-term financial health and current metrics will help secure a high bond rating which will hopefully result in obtain a lower interest rate during the refunding. The LTGO refunding bond sale was completed on the 15th. With only

OCTOBER 21, 2020

a few outstanding invoices remaining, we are nearly complete with the City's first refunding bond.

The downtown has been wrapped up to prepare for winter including the removal of flags, banners, and planters. The Tourist Park as well as the Marina will both be winterized early week as temperatures may pose a freezing risk to our infrastructure. Both the Marina and the Tourist has the best two quarters on record for their respective revenues. The City crew will begin hauling in gravel and supplies for next spring's road way improvements at the Tourist Park. The intention is to rehab much of the gravel roads and install a series of edge drains with small sump basins in order to better facilitate the drainage in the park.

Chief Nelson announced trick-or-treat hours will take place from 5 PM to 7 PM on October 31st. The announcement also included the major recommendation that were made by the Michigan Department of Health and Human Services. This was made after a review of numerous regional communities stated plans for trick-or-treating hours.

The Planning Commission could not make quorum for our meeting that was supposed to be held on the 14th of this month. The special meeting had been called in order to hold a public hearing on the draft Master Plan as well as potentially adopt the master plan. With the heavy lifting on the Master Plan being complete, the Planning Commission and myself will be diving right into the creation of a modern Zoning Ordinance for the City of Munising.

COVID-19 continues to throw us both logistical and legislative curveballs. We are still awaiting the final word and numerous CARES act grant opportunities that have been applies for at the state level. We are also continuing to operate our facilities on a very tight basis. All of our facilities remain closed to the public and any nonessential visitors which I expect to remain in place for the time being. I will also be distributing a new COVID-19 operational guideline document to City Staff as the basis of the "Restart Plan" executive order is no longer in effect.

E. CORRESPONDENCE

There was no new correspondence.

F. PUBLIC COMMENTS (non-agenda items)

All the Commissioners gave thank yous and well wishes to Mayor DesJardins as this was his last meeting. Everyone was very appreciative of all the hard work he has put in for the City. Thank You Rod!

G. ADJOURNMENT

Moved by Commissioner Nettleton to adjourn the Regular Meeting of the City, Support by Commissioner Berry.

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Nettleton and Mayor
DesJardins
Nays: None

The Regular Meeting of the City Commission adjourned at 6:40 p.m.

Rod DesJardins, Mayor

Sue Roberts, City Clerk

LIST OF BILLS

35700)	HIAWATHA TELEPHONE COMPANY	1131.07
35701)	AMERICAN LEGION	150.00
35702)	KONICA MINOLTA BUSINESS SOLUTIONS	188.71
35703)	ANSER SERVICES	65.50
35704)	UPPER PENINSULA RECREATION INC.	2004.64
35705)	MICHIGAN MUNICIPAL LEAGUE	14.64
35706)	UPPER PENINSULA RECREATION INC.	2045.12
35707)	COLLEGE LAUNDRY & RENTAL	189.00
35708)	VANTAGE FLEX, LLC	110.00
35709)	NAPA AUTO PARTS	161.01
35710)	ELECTION SOURCE	61.08
35711)	GREATER MUNISING BAY	2500.00

OCTOBER 21, 2020

35712)	TECK SOLUTIONS	500.00
35713)	GREAT LAKES TESTING, INC.	1055.00
35714)	ALGER COUNTY REGISTER OF DEEDS	30.00
35715)	PETERSON PUBLISHING INC.	748.70
35716)	41 LUMBER COMPANY	1651.13
35717)	MIDWAY RENTALS	199.00
35718)	TRI-COUNTY SEPTIC & SONS LLC	200.00
35719)	GREAT AMERICAN DISPOSAL	7058.94
35720)	MACQUEEN EQUIPMENT INC.	68.24
35721)	NEAL'S TRUCK PARTS	1142.10
35722)	OLSON TRAILER & BODY	75.12
35723)	UPPER PENINSULA RECREATION INC.	2612.72
35724)	UPPER PENINSULA RECREATION INC.	2395.36
35725)	U.P. PROPANE	110.35
35726)	NORTH COUNTRY DISPOSAL	95.00
35727)	COMPUDYNE, INC.	70.00
35728)	MADIGAN'S HARDWARE	601.90
35729)	NORTH CENTRAL LABORATORIES	2185.10
35730)	USA BLUE BOOK	2069.89
35731)	FSO MANAGEMENT LLC	17285.00
35732)	HYDRITE CHEMICAL COMPANY	1692.28
35733)	BELL ROOFING COMPANY	684.60
35734)	ETNA SUPPLY COMPANY	711.16
35735)	COLEMAN ENGINEERING COMPANY	1500.00
35736)	DR LAB SERVICES, LLC	1790.00
35737)	DALCO	91.11
35738)	UPPER PENINSULA RECREATION INC.	1230.77
35739)	KCI	516.20
35740)	MI DEPRT OF TREASURY	348.40
35741)	AUTO-WARES GROUP	472.02
35742)	JOHNSON BROTHERS RENTALS LLC	25.00
35743)	CITY OF MUNISING-WATER	2866.32
35744)	EMBERS CREDIT UNION	10.59
35745)	JOSEPH LAKOSKY LLC	237.90
35746)	GEROU EXCAVATING, INC.	230.00
35747)	ABEDNEGO FIRE PROTECTION LLC	633.00
35748)	FLOTATION DOCKING SYSTEMS, INC.	4170.61
35749)	NORTH CENTRAL LABORATORIES	2570.03