

November 2, 2022

CITY COMMISSION  
AGENDA  
WEDNESDAY, NOVEMBER 2, 2022  
6:00 P.M.

- A. CALL TO ORDER THE REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL
- B. PUBLIC COMMENT (non-agenda items)
- C. OLD CITY BUSINESS
  - 1. Planning Commission Annual 2021-2022 Report
  - 2. Bill Thompson Street Closure Request
- D. NEW CITY BUSINESS
  - 1. Energy Audit Reports
  - 2. Greater Munising Bay Partnership Contributions
  - 3. Industrial Park Lease with M&A Logistics LLC
  - 4. Approve City Commission Meeting Minutes of 10-17-2022
  - 5. Approve Check Register/List of Bills
  - 6. City Manager Report
- E. CORRESPONDENCE
- F. PUBLIC COMMENTS (non-agenda items)
- G. ADJOURNMENT

CITY COMMISSION

Official Proceedings

- A. CALL TO ORDER THE REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL

The Regular Meeting of the City Commission was duly called and held on Wednesday, **November 2, 2022**, in the City Commission Meeting room of City Hall. Mayor Nettleton called the meeting to order at 6:00 p.m.

PRESENT: Commissioners: Ballas, Berry, Bogater, Eckert and Mayor Nettleton  
ABSENT: None

- B. PUBLIC COMMENT (non-agenda items)

There were no public comments on non-agenda items.

- C. OLD CITY BUSINESS

- 1. Planning Commission Annual 2021-2022 Report

Moved by Commissioner Ballas to approve the Planning Commission's first annual report. Support by Commissioner Berry.

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Eckert and Mayor Nettleton  
Nays: None

- 2. Bill Thompson Street Closure Request - Amy DesJardins

Moved by Commissioner Bogater to approve the Street Closure in front of the East Channel Brewery, for the Ice Fest February 8-12, 2022. Support by Commissioner Eckert.

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Eckert and Mayor Nettleton  
Nays: None

- D. NEW CITY BUSINESS

November 2, 2022

Moved by Commissioner Berry to amend the agenda to include 1A. Purchase of Plow Truck Blades. And 1B. Letter of Support for Munising Marketplace Project. Support by Commissioner Berry.

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Eckert and Mayor  
Nettleton  
Nays: None

Agenda Amended:

1A. Purchase of Plow Truck Blades

Moved by Commissioner Eckert to accept and place on file the quotes for plow truck blades. Support by Commissioner Ballas.

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Eckert and Mayor  
Nettleton  
Nays: None

Bids received: Road Machinery & Supplies Co. \$7,935.86 and H & L Mesabi-Michigan \$8,268.00.

Moved by Commissioner Eckert to award the plow truck blade purchase from Road Machinery & Supplies Co. in the amount of \$7,935.86. Support by Commissioner Ballas.

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Eckert and Mayor  
Nettleton  
Nays: None

1B. Letter of Support for Munising Marketplace Project - Rod DesJardins

Moved by Commissioner Berry to approve the letter of support from the City, regarding Munising Marketplace Project. Support by Commissioner Ballas.

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Eckert and Mayor  
Nettleton  
Nays: None

1. Energy Audit Reports

Ginger Van Conet with Michigan Rural Waster Association gave a short explanation of the energy audit she did for the City. Solar power was asked about and Ginger will look into it.

2. Greater Munising Bay Partnership Contributions

Moved by Commissioner Berry to have the City Manager, City Treasurer and Kathy Reynolds look into what would be a feasible contribution for the Greater Munising Bay Partnership, and bring back the information to the Commission for approval. Support by Commissioner Ballas.

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Eckert and Mayor  
Nettleton  
Nays: None

3. Industrial Park Lease with M&A Logistics LLC - John Hermann for Mark and Amanda Hermann

Moved by Commissioner Eckert to approve the Industrial Park Lease with M&A Logistics LLC. Support by Commissioner Bogater.

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Eckert and Mayor  
Nettleton  
Nays: None

4. Approve City Commission Meeting Minutes of 10-17-2022

Moved by Commissioner Bogater to approve the City Commission Meeting Minutes of 10-17-2022 as presented. Support by Commissioner Bogater.

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Eckert and Mayor  
Nettleton  
Nays: None

November 2, 2022

5. Approve Check Register/List of Bills

Moved by Commissioner Bogater to approve and pay the check register/list of bills as presented. Support by Commissioner Eckert.

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Eckert and Mayor  
Nettleton  
Nays: None

6. City Manager Report

Administration continues to move forward on a number of items related to delinquent taxes as well as utility bills. The recently adopted water/sewer ordinance authorizes and requires the administrative addition of past due utility bill to winter tax bills. The City Attorney has laid out the legal framework for the task and we expect past due bills to be sent to the County within the next two weeks. The County will put the past due utility bills on the property taxes and will ensure the City utility funds are made whole. There are also a small handful of legally uncollectible past due accounts that will be handled administratively.

Our utilities department will also begin the utility shutoff process for customers who have not fulfilled the requirements of the cross-connection control program being administered by HydroCorp. Most parcels that have been selected for inspections have been fulfilled the requirements however a number of parcels are not in compliance. The accounts in question have received at least three inspections notices with the third being titled "Final Notice" We expect to have shut-off door hangers out in the next couple of weeks but intend on attaching three methods in which HydroCorp can be contacted in order to be brought into compliance. The City has contracted with HydroCorp for a three-year project in which 1/3 of the inspections occur each year. Next year will be the third and final year so we will be stepping up compliance efforts.

Next month, the City Treasurer and myself will be working on reconciling our delinquent past due personal property taxes. Much like the past due utility accounts, our City Attorney has provided the framework for administration to follow so we can bring our delinquent personal property taxes current. We have reached out to the County Treasurer who has agreed to provide assistance to the City as we will need to file for collections in small claims court.

Circuit Court Judge Rahilly made a final ruling on the Planning Commissions conditional approval of a conditional use permit off of H-58. Judge Rahilly granted the Cities request for summary judgement which effectively put an end to the case and the appeals timeline ran out last week. Bill Nordeen took the lead on the case for the City and proved to be an extremely competent municipal attorney.

The City continues to work with the Superior Watershed Partnership on potential EV Charger projects. After onsite meetings with UPPCO and the SWP, we are moving forward on a grant application to EGLE. UPPCO and the City are tentative partners in the project however we have no legal or financial obligations currently. An agreement with the potential EV Charger company has made the rounds between attorneys and final draft is being compiled may be at a future City Commission meeting for tentative approval.

Just as a reminder, the City Charter requires an organizational meeting be held the first Monday following an election. This will put the organizational meeting on Monday, November 14<sup>th</sup>, at 6 PM.

Commissioner Eckert asked about how many shut offs will happen for non-compliance regarding Hydro Corp. There have been several attempts to get everyone's homes inspected. So no one has been shut off yet.

Commissioner Ballas asked about the election and if they don't win when are the done? After the election an Organizational meeting will be scheduled for November 14<sup>th</sup>, so up until the election.

E. CORRESPONDENCE

There was no new correspondence.

F. PUBLIC COMMENTS (non-agenda items)

Barry Hoover asked what the date was because the City Clerk made a typo. Commissioner Berry asked that a list of attendees at the meetings would be nice.

G. ADJOURNMENT

November 2, 2022

Moved by Commissioner Berry to adjourn the Regular Meeting of the City Commission. Support by Commissioner Eckert.

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Eckert and Mayor  
Nettleton  
Nays: None

The Regular Meeting of the City Commission adjourned at 6:57 p.m.

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D.M. Nettleton, Mayor

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Sue Roberts, City Clerk

LIST OF BILLS

|        |                                    |           |
|--------|------------------------------------|-----------|
| 38121) | VISION SERVICE PLAN                | 487.77    |
| 38122) | AUTO-WARES GROUP                   | 154.94    |
| 38123) | LYNN AUTO PARTS                    | 372.86    |
| 38124) | HYDRO CORP                         | 2467.00   |
| 38125) | AUTO-WARES GROUP                   | 301.41    |
| 38126) | LYNN AUTO PARTS                    | 100.65    |
| 38127) | BLUE CROSS BLUE SHIELD OF MICHIGAN | 29231.34  |
| 38128) | DENMAN'S HARDWARE                  | 499.34    |
| 38129) | TECK SOLUTIONS                     | 150.00    |
| 38130) | KCI                                | 278.95    |
| 38131) | 41 LUMBER COMPANY                  | 64.95     |
| 38132) | VANTAGE FLEX, LLC                  | 120.00    |
| 38133) | USA BLUE BOOK                      | 21.50     |
| 38134) | ETNA SUPPLY COMPANY                | 1205.00   |
| 38135) | BADGER METER, INC.                 | 70.12     |
| 38136) | DR LAB SERVICES, LLC               | 2036.00   |
| 38137) | FSO MANAGEMENT LLC                 | 18556.00  |
| 38138) | NEWBERRY NEWS/MUNISING BEACON      | 829.50    |
| 38139) | GREATER MUNISING BAY               | 2500.00   |
| 38140) | DTE ENERGY                         | 838.57    |
| 38141) | MICHIGAN RURAL WATER ASSOCIATION   | 150.00    |
| 38142) | NORTH CENTRAL LABORATORIES         | 830.99    |
| 38143) | SUPERIOR ELECTRIC INC.             | 597.20    |
| 38144) | HIAWATHA ELECTRIC COMPANY          | 150.00    |
| 38145) | PUMP SOLUTIONS, INC.               | 3365.74   |
| 38146) | HOLIDAY-WEX BANK                   | 4604.62   |
| 38147) | WAYNE'S WATER                      | 1947.88   |
| 38148) | STATE OF MICHIGAN                  | 100.00    |
| 38149) | MINING JOURNAL                     | 528.46    |
| 38150) | COLEMAN ENGINEERING COMPANY        | 16678.25  |
| 38151) | MIKE STOCKWELL                     | 8.00      |
| 38152) | IMPERIAL ELECTRIC                  | 321.80    |
| 38153) | GREATER MUNISING BAY               | 26241.75  |
| 38154) | KATHY REYNOLDS                     | 60.00     |
| 38155) | HIAWATHA TELEPHONE COMPANY         | 40.43     |
| 38156) | EMBERS CREDIT UNION                | 469.36    |
| 38157) | INTEGRIS-COMPUDYNE, LLC            | 80.00     |
| 38158) | SHAUN BROCK JR.                    | 503.38    |
| 38159) | STANDARD INSURANCE COMPANY         | 342.75    |
| 38160) | STANDARD INSURANCE COMPANY         | 581.69    |
| 38161) | MADIGAN'S HARDWARE                 | 872.39    |
| 38162) | UPPER PENINSULA POWER COMPANY      | 21389.87  |
| 38163) | EMBERS CREDIT UNION                | 105.91    |
| 38164) | O'DEA, NORDEEN AND PICKENS P.C.    | 1239.21   |
| 38165) | ANSER SERVICES                     | 84.00     |
| 38166) | A-1 WATER SYSTEMS, INC.            | 1274.00   |
| 38167) | LASCO                              | 507.82    |
| 38168) | COLEMAN ENGINEERING COMPANY        | 129.00    |
| 38169) | COLEMAN ENGINEERING COMPANY        | 4500.00   |
| 38170) | ALL-PHASE ELECTRIC SUPPLY COMPANY  | 1500.37   |
| 38171) | NORTH CENTRAL LABORATORIES         | 244.27    |
| 38172) | QUILL CORPORATION                  | 316.95    |
| 38173) | US BANK EQUIPMENT FINANCE          | 169.99    |
| 38174) | UPPER PENINSULA POWER COMPANY      | 1849.43   |
| 38175) | BACCO CONSTRUCTION COMPANY         | 432341.28 |
| 38176) | U.P. LAB TESTING                   | 200.00    |
| 38177) | RADARSIGN, LLC                     | 4145.00   |

November 2, 2022

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|--------|----------------------------------|---------|
| 38178) | PRIDE PRINTING & MAILING SERVICE | 190.00  |
| 38179) | INTERPHASE INTERIORS             | 2732.58 |
| 38180) | UPPER PENINSULA RECREATION INC.  | 1230.77 |
| 38181) | FASTENAL COMPANY                 | 705.52  |
| 38182) | ALTRAN                           | 8.00    |
| 38183) | POMASL FIRE EQUIPMENT            | 191.78  |