

November 7, 2018

CITY COMMISSION
AGENDA
WEDNESDAY, NOVEMBER 7, 2018
6:00 P.M.

- A. CLERK CALL TO ORDER THE REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL
- B. SWEARING IN OF TWO COMMISSIONERS
- C. APPOINTING THE MAYOR AND MAYOR PRO-TEM
- D. COMMISSIONERS - COMMITTEES
- E. ACCEPT MEETING SCHEDULE FOR 2018-2019
- F. PUBLIC COMMENTS (non-agenda items)
- G. OLD CITY BUSINESS
 - 1. Ford Transit - MIDEAL Purchase - tabled from 10-15-18
 - 2. Tourist Park Concessionaire Contract
 - 3. Committee Reports - Updates
- H. NEW CITY BUSINESS
 - 1. Tim Tiernan - City Insurance
 - 2. Rhonda Lassila Mountain Bike Trail Update
 - 3. Payment of \$93,572.32 to State of Michigan for FLAP - Foster St. to Bay St.
 - 4. Coleman Engineering Company - invoice \$5,707.00 SAW-Storm Sewer
 - 5. UPEA Engineers & Architects invoice for \$5,016.13 M-28 Water System Improvements
 - 6. Michigan Ice Fest Request for Road Closure for Street Party February 15th Maple St. in front of the East Channel Brewery
 - 7. AECOM invoice of \$5,202.76 for the Big "P" Project
 - 8. Agreement with the Munising Hockey Association for Ice Time
 - 9. Mayor's Appointment of Robert Negilski to the Board of Review to fill the Vacant seat term ending 12-31-2018
 - 10. Resolution authorizing the City Manager and City Clerk to sign Contract #18-5438 with the Michigan Department of Transportation for .6 miles of Sand Point Rd.
 - 11. UPSET Funding Request
 - 12. Approve City Commission Meeting Minutes of 10-15-18
 - 13. Check Register - List of Bills
 - 14. City Manager Report
- I. CORRESPONDENCE
- J. PUBLIC COMMENTS (non-agenda items)
- K. ADJOURNMENT

CITY COMMISSION

- A. CLERK CALL TO ORDER THE REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL

November 7, 2018

The Regular Meeting of the City Commission was duly called and held on Wednesday, **November 7, 2018**, in the City Commission Room of City Hall. Mayor DesJardins called the Regular Meeting to order at 6:00 p.m.

PRESENT: Commissioners: Cotey, Bogater, Nettleton and Mayor DesJardins
ABSENT: Commissioner: Bornslaeger

Moved by Commissioner Cotey to amend the agenda to include B1. Declare a Vacant Seat - Partial Term Ending 2019. Support by Commissioner Nettleton.

Unanimous Voice Vote

Approved: Yeas: Commissioners: Cotey, Bogater, Nettleton and Mayor
DesJardins
Nays: None

B. SWEARING IN OF TWO COMMISSIONERS

The City Clerk Swore in Commissioners Nettleton and Bogater for three year terms. They were both seated.

Agenda Amended:

B1. Declare a Vacant Seat - Partial Term Ending 2019

Moved by Commissioner Bogater to instruct the City Clerk to advertise for the vacant partial seat. Support by Commissioner Nettleton.

Approved: Yeas: Cotey, Bogater, Nettleton and Mayor DesJardins
Nays: None

C. APPOINTING THE MAYOR AND MAYOR PRO-TEM

Moved by Commissioner Cotey to nominate Commissioner DesJardins as the Mayor. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Cotey, Bogater, Nettleton and Mayor
DesJardins
Nays: None

Moved by Commissioner Nettleton to nominate Commissioner Cotey as the Mayor Pro-Tem. Support by Commissioner Bogater.

Approved: Yeas: Commissioners: Cotey, Bogater, Nettleton and Mayor
DesJardins
Nays: None

D. COMMISSIONERS - COMMITTEES

Moved by Commissioner Cotey to approve the Commissioner Committee appointments placing Commissioner Bogater to the Housing Commission, and the Zoning Board of Appeals, and removing the Munising Bay Watershed Steering Committee. Support by Commissioner Bogater.

Approved: Yeas: Commissioners: Cotey, Bogater, Nettleton and Mayor
DesJardins
Nays: None

COMMITTEE APPOINTMENTS

ALGER RECYCLING COMMITTEE

MAYOR

MAYOR DESJARDINS

D.D.A

MAYOR & CITY MANAGER

MAYOR DESJARDINS

CITY MANAGER OLSON

INDUSTRIAL PARK

CITY MANAGER, 1 CITY COMMISSIONER

COMMISSIONER NETTLETON

CITY MANAGER OLSON

BROWNFIELD DEVELOPMENT COMMITTEE

CITY MANAGER, MAYOR

MAYOR DESJARDINS

CITY MANAGER OLSON

BUILDING & GROUNDS

2 COMMISSIONERS

COMMISSIONER NETTLETON

COMMISSIONER BORNSLAEGER ALTERNATE

COMMISSIONER COTEY

ALGER PARKS & RECREATION BOARD

1 CITY COMMISSIONER

COMMISSIONER NETTLETON

November 7, 2018

<u>HOUSING COMMISSION</u>	
1 CITY COMMISSIONER	COMMISSIONER BOGATER
<u>PLANNING COMMISSION</u>	
1 CITY COMMISSIONER	COMMISSIONER NETTLETON
<u>PRISON LIAISON</u>	
1 CITY COMMISSIONER	COMMISSIONER NETTLETON
<u>ZONING BOARD OF APPEALS</u>	
1 CITY COMMISSIONER	COMMISSIONER BOGATER
<u>LABOR RELATIONS</u>	
CITY MANAGER, 2 COMMISSIONERS	NEGOTIATIONS COMMISSIONER COTEY GRIEVANCES COMMISSIONER NETTLETON
<u>RECREATION COMMITTEE</u>	
1 CITY COMMISSIONER	COMMISSIONER COTEY
<u>MUNISING AREA PARTNERSHIP</u>	
1 CITY COMMISSIONER	COMMISSIONER NETTLETON
CITY MANAGER	COMMISSIONER COTEY ALTERNATE CITY MANAGER OLSON

E. ACCEPT MEETING SCHEDULE FOR 2018-2019

Moved by Commissioner Bogater to accept the Meeting Schedule for 2018-2019 as presented. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Cotey, Bogater, Nettleton and Mayor
DesJardins
Nays: None

**NOTICE OF REGULAR MEETING SCHEDULE
FOR THE NEXT YEAR UNTIL NOVEMBER, 2019
OF THE CITY COMMISSION OF THE
CITY OF MUNISING, MICHIGAN**

TO ALL PERSONS INTERESTED IN THE MEETINGS OF
THE CITY COMMISSION OF THE CITY OF MUNISING

PLEASE TAKE NOTICE that the Regular Meetings of the City Commission of the City of Munising, Michigan, 301 E. Superior St., Munising, Michigan, Telephone 906-387-2095, for the year beginning November 7, 2018 to November of 2019 will be on the **first Wednesday** of every month at 6:00 p.m. and the **third Monday** of every month at 6:00 p.m. local prevailing time. All meetings will be held in the Commission Meeting Room located at 301 E. Superior St. (Municipal Building) in the City of Munising.

Proposed minutes of said meetings will be available for public inspection during regular business hours at 301 E. Superior St. not more than eight business days after said meeting and approved minutes of said meeting will be available for public inspection during regular hours at the same location not more than five business days after the meeting at which they are approved.

This notice is given in compliance with Act No. 267 of the Public Acts of Michigan, 1976.

Sue Roberts,
City Clerk

F. PUBLIC COMMENTS (non-agenda items)

John Hermann of Westshore Dr. gave the Commission a photo of the flooding from last month. He also informed the Commission that he had a petition signed by 35 people regarding damage to their homes from the flooding. Hermann stated that the City needs to take some action maintaining their culverts, so another backup doesn't happen. Dave Epperson also spoke regarding the creek and what he has done himself to help alleviate this problem. Also, it was stated that the beavers have been trapped and removed from the area. Alan Sabornaik also spoke regarding this issue as Dave Epperson is his tenant. The City Manager stated that he would put that area on a weekly check list to help catch backups sooner. Parts of the area are not the City's and require DEQ permitting for any work to be done.

G. OLD CITY BUSINESS

1. Ford Transit - MIDEAL Purchase - tabled from 10-15-18

Moved by Commissioner Cotey to approve the sole source purchase of a Ford Transit Van from the MIDEAL program in the amount of \$30,950.00. Support by Commissioner Nettleton.

November 7, 2018

Approved: Yeas: Commissioners: Cotey, Bogater, Nettleton and Mayor
DesJardins
Nays: None

City Manager Recommendation:

I recommend that the City sole source the purchase of the Ford Transit-148 inch wheelbase with a midroof to Gorno Ford at a cost of \$30,950.00.

2. Tourist Park Concessionaire Contract

Moved by Commissioner Cotey to table this item until the first meeting in December (12-5-18). Also, authorizing the City Manager, City Attorney and Pat Gariepy to work out an agreement. They would like to see Paragraph 8 removed and the City being added to their insurance policy naming the City of Munising as additional insured. Support by Commissioner Bogater.

Approved: Yeas: Commissioners: Cotey, Bogater, Nettleton and Mayor
DesJardins
Nays: None

3. Committee Reports - Updates

There were no Committee Reports or Updates.

H. NEW CITY BUSINESS

1. Tim Tiernan - City Insurance

Moved by Commissioner Cotey to instruct the City Insurance Company to reevaluate Mr. Tiernan's claim. Support by Commissioner Bogater.

Approved: Yeas: Commissioners: Cotey, Bogater, Nettleton and Mayor
DesJardins
Nays: None

2. Rhonda Lassila Mountain Bike Trail Update

Moved by Commissioner Cotey to table this item until the December 5, 2018 meeting. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Cotey, Bogater, Nettleton and Mayor
DesJardins
Nays: None

3. Payment of \$93,572.32 to State of Michigan for FLAP - Foster St. to Bay St.

Moved by Commissioner Cotey to approve payment to the State of Michigan in the amount of \$93,572.32 for the Foster St. to Bay St. project. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Cotey, Bogater, Nettleton and Mayor
DesJardins
Nays: None

4. Coleman Engineering Company - invoice \$5,707.00 SAW-Storm Sewer

Moved by Commissioner Nettleton to approve payment to Coleman Engineering Company for the SAW-Storm Sewer project in the amount of \$5,707.00. Support by Commissioner Bogater.

Approved: Yeas: Commissioners: Cotey, Bogater, Nettleton and Mayor
DesJardins
Nays: None

5. UPEA Engineers & Architects invoice for \$5,016.13 M-28 Water System Improvements

Moved by Commissioner Cotey to approve payment to UPEA Engineers & Architects for the M-28 Water System Improvements project in the amount of \$5,016.13. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Cotey, Bogater, Nettleton and Mayor
DesJardins
Nays: None

November 7, 2018

6. Michigan Ice Fest Request for Road Closure for Street Party February 15th Maple St. in front of the East Channel Brewery

Moved by Commissioner Cotey to approve the street closure as requested with the restriction that the City be added as additional insured for that date. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Cotey, Bogater, Nettleton and Mayor
DesJardins
Nays: None

7. AECOM invoice of \$5,202.76 for the Big "P" Project

Moved by Commissioner Cotey to approve payment to AECOM for the Big "P" project in the amount of \$5,202.76. Support by Commissioner Bogater.

Approved: Yeas: Commissioners: Cotey, Bogater, Nettleton and Mayor
DesJardins
Nays: None

8. Agreement with the Munising Hockey Association for Ice Time

Moved by Commissioner Cotey to approve the agreement with the Munising Hockey Association for ice time, also authorizing the City Manager and City Clerk to sign the agreement. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Cotey, Bogater, Nettleton and Mayor
DesJardins
Nays: None

9. Mayor's Appointment of Robert Negilski to the Board of Review to fill the Vacant seat term ending 12-31-2018

Moved by Commissioner Bogater to approve the Mayor's appointment of Robert Negilski to the Board of Review to fill the vacant seat term ending 12-31-18. Support by Commissioner Cotey.

Approved: Yeas: Commissioners: Cotey, Bogater, Nettleton and Mayor
DesJardins
Nays: None

10. Resolution authorizing the City Manager and City Clerk to sign Contract #18-5438 with the Michigan Department of Transportation for .6 miles of Sand Point Rd.

Moved by Commissioner Bogater to approve the resolution authorizing the City Manager and the City Clerk to sign Contract #18-5438 with the Michigan Department of Transportation for .6 miles of Sand Point Rd. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Cotey, Bogater, Nettleton and Mayor
DesJardins
Nays: None

Resolution of the City of Munising

BE IT RESOLVED, that Devin Olson, City Manager of the City of Munising, and Sue Roberts, City Clerk of the City of Munising are hereby authorized to sign Contract #18-5438 between the Michigan Department of transportation and the City of Munising, pertaining to a preventative maintenance project along .6 miles of Sand Point Rd., and consisting of Parts I and II, to which this Resolution is attached, thereby binding the City of Munising to the Contract's terms.

This Resolution was adopted by the City Commission of the City of Munising at its Regular Meeting held on Wednesday, November 7, 2018, by a vote of 4 in favor and 0 opposed.

Date: November 7, 2018

Sue Roberts, City Clerk

11. UPSET Funding Request

Moved by Commissioner Cotey to approve up to \$250.00 to UPSET only if there is proof and an invoice from them pertaining to someone in the City of Munising. Support by Commissioner Nettleton.

November 7, 2018

Approved: Yeas: Commissioners: Cotey, Bogater, Nettleton and Mayor
DesJardins
Nays: None

12. Approve City Commission Meeting Minutes of 10-15-18

Moved by Commissioner Cotey to approve the City Commission Meeting Minutes of 10-15-18 as submitted. Support by Commissioner Bogater.

Approved: Yeas: Commissioners: Cotey, Bogater, Nettleton and Mayor
DesJardins
Nays: None

13. Check Register - List of Bills

Moved by Commissioner Cotey to approve and pay the Check Register/List of Bills as submitted. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Cotey, Bogater, Nettleton and Mayor
DesJardins
Nays: None

14. City Manager Report

City Manager Olson stated that the water system had testing (PFA & PFOA) conducted on both of our systems and there were no traces found, results are posted on our website. As for the seasonal flushing it is complete. Regarding Sand Point drainage a public notice for permits is out, comments will be accepted through today. Also, the Sand Point LAP project had a bid letting last month by MDOT, final bid results should be submitted to the City (local agency) for review in the near future. BACCO submitted the lowest as read bid at roughly \$142,000.00, some small items will have to be cut to bring it into the budget. The Rural Task Force has indicated that H-58 from Conner's Rd. to East City Limits Rd. was incorporated into the five year plan for a preventive maintenance project. Regarding the winter salt, we have received one delivery last week it was only a half order. There is a salt shortage across the region. The new Police Charger is going into service this week. Last, regarding unauthorized road signage, Jen Hermann from ALTRAN was in this fall and made comment to the homemade unauthorized signage within the City, a notice will be submitted to the paper for possible publication. All unauthorized signage will be removed at the end of the month.

I. CORRESPONDENCE

There was no correspondence.

J. PUBLIC COMMENTS (non-agenda items)

Rick Nebel stated that he lives three blocks from the Barge Inn and their music plays until midnight. His comment was directed to item #6 the Michigan Ice Fest and the party having music. That party is only until about 10:00 p.m. Commissioner Nettleton stated that there is a Noise Ordinance in place and he thought midnight was the cut off time.

K. ADJOURNMENT

Moved by Commissioner Cotey to adjourn the Regular Meeting of the City Commission. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Cotey, Bogater, Nettleton and Mayor
DesJardins
Nays: None

The Regular Meeting of the City Commission adjourned at 7:32 p.m.

Rod DesJardins, Mayor

Sue Roberts, City Clerk

November 7, 2018

LIST OF BILLS

33362)	BLUE CROSS BLUE SHIELD OF MICHIGAN	21862.80
33363)	PUTVIN DRUG STORE	123.22
33364)	COMPUDYNE, INC.	74.20
33365)	COLEMAN ENGINEERING COMPANY	3391.50
33366)	COLEMAN ENGINEERING COMPANY	513.50
33367)	COLEMAN ENGINEERING COMPANY	401.50
33368)	QUILL CORPORATION	100.96
33369)	DTE ENERGY	600.95
33370)	AIRGAS USA, LLC	33.40
33371)	POWERPLAN	2266.00
33372)	NORTH CENTRAL LABORATORIES	1134.02
33373)	AQUA LINE	2391.00
33374)	UPPER PENINSULA POWER COMPANY	19994.54
33375)	ALGER COUNTY ELECTRIC	155.00
33376)	DISPLAY SALES COMPANY	2842.00
33377)	ALTRAN	1849.66
33378)	UPPER PENINSULA RECREATION INC.	1230.77
33379)	A-1 WATER SYSTEMS, INC.	600.00
33380)	CHARTER COMMUNICATIONS	99.99
33381)	DANA SAFETY SUPPLY, INC.	2250.55
33382)	HEIGHTS MACHINERY	1243.95
33383)	STATE OF MICHIGAN	271.00
33384)	DELTA DENTAL	1755.84
33385)	VALARIE MCGOVERN-JULIE LECEA	41.06
33386)	DSTECH	170.00
33387)	TELNET WORLDWIDE, INC.	16.73
33388)	TRUCK EQUIPMENT, INC.	172.21
33389)	BELL EQUIPMENT COMPANY	1320.00
33390)	STANDARD INSURANCE COMPANY	456.33
33391)	STANDARD INSURANCE COMPANY	344.79
33392)	UPPER PENINSULA RECREATION INC.	1782.88
33393)	JOHNSON BROTHERS RENTALS INC.	60.00
33394)	BEAUCHAMP PLUMBING & HEATING	2642.40
33395)	U.S. POSTMASTER	225.00
33396)	GEROU EXCAVATING, INC.	336.00
33397)	CITY OF MUNISING-WATER	664.02
33398)	VISION SERVICE PLAN	428.68
33399)	DENMAN'S HARDWARE	169.47
33400)	HOLIDAY COMPANIES	1245.37
33401)	HEIGHTS MACHINERY	10.00
33402)	PEOPLES STATE BANK	1300.00
33403)	ALL-PHASE ELECTRIC SUPPLY COMPANY	378.50
33404)	USA BLUE BOOK	1621.54
33405)	PARAGON LABORATORIES, INC.	755.00
33406)	NORTH CENTRAL LABORATORIES	76.59
33407)	GBS INC.	76.59
33408)	UPPER PENINSULA RECREATION INC.	1230.77
33409)	GREATER MUNISING BAY	500.00
33410)	ROAM AUTOMITIVE, LLC	2408.76
33411)	DSTECH	64.41
33412)	WILLIAM CUMMINGS	400.00
33413)	NORTH CENTRAL LABORATORIES	695.68
33414)	ACUITY SPECIALTY PRODUCTS, INC.	185.93
33415)	HYDRITE CHEMICAL COMPANY	9385.88
33416)	DEVIN OLSON	190.00
33417)	ALGER COUNTY HUMANE SOCIETY	325.00
33418)	D ROBB FERGUSON	3000.00
33419)	VERIZON WIRELESS	585.24
33420)	JACOB KLEIMAN	105.73
33421)	CITY OF MUNISING-WATER	700.73
33422)	APEX SOFTWARE	235.00
33423)	HIAWATHA TELEPHONE COMPANY	950.98
33424)	AUTO-WARES GROUP	550.44