CITY COMMISSION
AGENDA
WEDNESDAY, NOVEMBER 7, 2018
6:00 P.M.

A. CLERK CALL TO ORDER THE REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL

B. SWEARING IN OF TWO COMMISSIONERS

C. APPOINTING THE MAYOR AND MAYOR PRO-TEM

D. COMMISSIONERS - COMMITTEES

E. ACCEPT MEETING SCHEDULE FOR 2018-2019

F. PUBLIC COMMENTS (non-agenda items)

G. OLD CITY BUSINESS
   2. Tourist Park Concessionaire Contract
   3. Committee Reports - Updates

H. NEW CITY BUSINESS
   1. Tim Tiernan – City Insurance
   2. Rhonda Lassila Mountain Bike Trail Update
   3. Payment of $93,572.32 to State of Michigan for FLAP – Foster St. to Bay St.
   4. Coleman Engineering Company - invoice $5,707.00 SAW-Storm Sewer
   5. UPEA Engineers & Architects invoice for $5,016.13 M-28 Water System Improvements
   6. Michigan Ice Fest Request for Road Closure for Street Party February 15th Maple St. in front of the East Channel Brewery
   7. AECOM invoice of $5,202.76 for the Big “P” Project
   8. Agreement with the Munising Hockey Association for Ice Time
   9. Mayor’s Appointment of Robert Negilski to the Board of Review to fill the Vacant seat term ending 12-31-2018
   10. Resolution authorizing the City Manager and City Clerk to sign Contract #18-5438 with the Michigan Department of Transportation for .6 miles of Sand Point Rd.
   11. UPSET Funding Request
   12. Approve City Commission Meeting Minutes of 10-15-18
   13. Check Register – List of Bills
   14. City Manager Report

I. CORRESPONDENCE

J. PUBLIC COMMENTS (non-agenda items)

K. ADJOURNMENT

CITY COMMISSION
A. CLERK CALL TO ORDER THE REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL
The Regular Meeting of the City Commission was duly called and held on Wednesday, November 7, 2018, in the City Commission Room of City Hall. Mayor DesJardins called the Regular Meeting to order at 6:00 p.m.

PRESENT: Commissioners: Cotey, Bogater, Nettleton and Mayor DesJardins
ABSENT: Commissioner: Bornslaeger

Moved by Commissioner Cotey to amend the agenda to include B1. Declare a Vacant Seat – Partial Term Ending 2019. Support by Commissioner Nettleton.

Unanimous Voice Vote

Approved: Yeas: Commissioners: Cotey, Bogater, Nettleton and Mayor DesJardins
Nays: None

B. SWEARING IN OF TWO COMMISSIONERS

The City Clerk Swore in Commissioners Nettleton and Bogater for three year terms. They were both seated.

Agenda Amended:
B1. Declare a Vacant Seat – Partial Term Ending 2019

Moved by Commissioner Bogater to instruct the City Clerk to advertise for the vacant partial seat. Support by Commissioner Nettleton.

Approved: Yeas: Cotey, Bogater, Nettleton and Mayor DesJardins
Nays: None

C. APPOINTING THE MAYOR AND MAYOR PRO-TEM

Moved by Commissioner Cotey to nominate Commissioner DesJardins as the Mayor. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Cotey, Bogater, Nettleton and Mayor DesJardins
Nays: None

Moved by Commissioner Nettleton to nominate Commissioner Cotey as the Mayor Pro-Tem. Support by Commissioner Bogater.

Approved: Yeas: Commissioners: Cotey, Bogater, Nettleton and Mayor DesJardins
Nays: None

D. COMMISSIONERS - COMMITTEES

Moved by Commissioner Cotey to approve the Commissioner Committee appointments placing Commissioner Bogater to the Housing Commission, and the Zoning Board of Appeals, and removing the Munising Bay Watershed Steering Committee. Support by Commissioner Bogater.

Approved: Yeas: Commissioners: Cotey, Bogater, Nettleton and Mayor DesJardins
Nays: None

COMMITTEE APPOINTMENTS

ALGER RECYCLING COMMITTEE
MAYOR
D.D.A
MAYOR & CITY MANAGER
INDUSTRIAL PARK
CITY MANAGER, 1 CITY COMMISSIONER
BROWNFIELD DEVELOPMENT COMMITTEE
CITY MANAGER, MAYOR
BUILDING & GROUNDS
2 COMMISSIONERS
COMMISSIONER BORNSLAEGER ALTERNATE
ALGER PARKS & RECREATION BOARD
1 CITY COMMISSIONER

MAYOR DESJARDINS
MAYOR DESJARDINS
CITY MANAGER OLSON
COMMISSIONER NETTLETON
CITY MANAGER OLSON
COMMISSIONER NETTLETON
COMMISSIONER COTYE
COMMISSIONER NETTLETON
E. ACCEPT MEETING SCHEDULE FOR 2018-2019

Moved by Commissioner Bogater to accept the Meeting Schedule for 2018-2019 as presented. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Cotey, Bogater, Nettleton and Mayor DesJardins
Nays: None

NOTICE OF REGULAR MEETING SCHEDULE
FOR THE NEXT YEAR UNTIL NOVEMBER, 2019
OF THE CITY COMMISSION OF THE
CITY OF MUNISING, MICHIGAN

PLEASE TAKE NOTICE that the Regular Meetings of the City Commission of the City of Munising, Michigan, 301 E. Superior St., Munising, Michigan, Telephone 906-387-2095, for the year beginning November 7, 2018 to November of 2019 will be on the first Wednesday of every month at 6:00 p.m. and the third Monday of every month at 6:00 p.m. local prevailing time. All meetings will be held in the Commission Meeting Room located at 301 E. Superior St. (Municipal Building) in the City of Munising.

Proposed minutes of said meetings will be available for public inspection during regular business hours at 301 E. Superior St. not more than eight business days after said meeting and approved minutes of said meeting will be available for public inspection during regular hours at the same location not more than five business days after the meeting at which they are approved.

This notice is given in compliance with Act No. 267 of the Public Acts of Michigan, 1976.

Sue Roberts,
City Clerk

F. PUBLIC COMMENTS (non-agenda items)

John Hermann of Westshore Dr. gave the Commission a photo of the flooding from last month. He also informed the Commission that he had a petition signed by 35 people regarding damage to their homes from the flooding. Hermann stated that the City needs to take some action maintaining their culverts, so another backup doesn’t happen. Dave Epperson also spoke regarding the creek and what he has done himself to help alleviate this problem. Also, it was stated that the beavers have been trapped and removed from the area. Alan Sabornaik also spoke regarding this issue as Dave Epperson is his tenant. The City Manager stated that he would put that area on a weekly check list to help catch backups sooner. Parts of the area are not the City’s and require DEQ permitting for any work to be done.

G. OLD CITY BUSINESS


Moved by Commissioner Cotey to approve the sole source purchase of a Ford Transit Van from the MIDEAL program in the amount of $30,950.00. Support by Commissioner Nettleton.
City Manager Recommendation:
I recommend that the City sole source the purchase of the Ford Transit-148 inch wheelbase with a midroof to Gorno Ford at a cost of $30,950.00.

2. Tourist Park Concessionaire Contract
Moved by Commissioner Cotey to table this item until the first meeting in December (12-5-18). Also, authorizing the City Manager, City Attorney and Pat Gariepy to work out an agreement. They would like to see Paragraph 8 removed and the City being added to their insurance policy naming the City of Munising as additional insured. Support by Commissioner Bogater.

Approved:  Yeas: Commissioners: Cotey, Bogater, Nettleton and Mayor DesJardins
Nays: None

3. Committee Reports – Updates
There were no Committee Reports or Updates.

H. NEW CITY BUSINESS
1. Tim Tiernan – City Insurance
Moved by Commissioner Cotey to instruct the City Insurance Company to reevaluate Mr. Tiernan’s claim. Support by Commissioner Bogater.

Approved:  Yeas: Commissioners: Cotey, Bogater, Nettleton and Mayor DesJardins
Nays: None

2. Rhonda Lassila Mountain Bike Trail Update
Moved by Commissioner Cotey to table this item until the December 5, 2018 meeting. Support by Commissioner Nettleton.

Approved:  Yeas: Commissioners: Cotey, Bogater, Nettleton and Mayor DesJardins
Nays: None

3. Payment of $93,572.32 to State of Michigan for FLAP – Foster St. to Bay St.
Moved by Commissioner Cotey to approve payment to the State of Michigan in the amount of $93,572.32 for the Foster St. to Bay St. project. Support by Commissioner Nettleton.

Approved:  Yeas: Commissioners: Cotey, Bogater, Nettleton and Mayor DesJardins
Nays: None

4. Coleman Engineering Company – invoice $5,707.00 SAW-Storm Sewer
Moved by Commissioner Nettleton to approve payment to Coleman Engineering Company for the SAW-Storm Sewer project in the amount of $5,707.00. Support by Commissioner Bogater.

Approved:  Yeas: Commissioners: Cotey, Bogater, Nettleton and Mayor DesJardins
Nays: None

5. UPEA Engineers & Architects invoice for $5,016.13 M-28 Water System Improvements
Moved by Commissioner Cotey to approve payment to UPEA Engineers & Architects for the M-28 Water System Improvements project in the amount of $5,016.13. Support by Commissioner Nettleton.

Approved:  Yeas: Commissioners: Cotey, Bogater, Nettleton and Mayor DesJardins
Nays: None
6. Michigan Ice Fest Request for Road Closure for Street Party
   February 15th Maple St. in front of the East Channel Brewery

   Moved by Commissioner Cotev to approve the street closure as requested with
   the restriction that the City be added as additional insured for that date.
   Support by Commissioner Nettleton.

   Approved: Yeas: Commissioners: Cotev, Bogater, Nettleton and Mayor
              DesJardins
              Nays: None

7. AECOM invoice of $5,202.76 for the Big “P” Project

   Moved by Commissioner Cotev to approve payment to AECOM for the Big “P”
   project in the amount of $5,202.76. Support by Commissioner Bogater.

   Approved: Yeas: Commissioners: Cotev, Bogater, Nettleton and Mayor
              DesJardins
              Nays: None

8. Agreement with the Munising Hockey Association for Ice Time

   Moved by Commissioner Cotev to approve the agreement with the Munising Hockey
   Association for ice time, also authorizing the City Manager and City Clerk to
   sign the agreement. Support by Commissioner Nettleton.

   Approved: Yeas: Commissioners: Cotev, Bogater, Nettleton and Mayor
              DesJardins
              Nays: None

9. Mayor’s Appointment of Robert Negilski to the Board of Review to
   fill the Vacant seat term ending 12-31-2018

   Moved by Commissioner Bogater to approve the Mayor’s appointment of Robert
   Negilski to the Board of Review to fill the vacant seat term ending 12-31-18.
   Support by Commissioner Cotev.

   Approved: Yeas: Commissioners: Cotev, Bogater, Nettleton and Mayor
              DesJardins
              Nays: None

10. Resolution authorizing the City Manager and City Clerk to sign
    Contract #18-5438 with the Michigan Department of Transportation
    for .6 miles of Sand Point Rd.

    Moved by Commissioner Bogater to approve the resolution authorizing the City
    Manager and the City Clerk to sign Contract #18-5438 with the Michigan
    Department of Transportation for .6 miles of Sand Point Rd. Support by
    Commissioner Nettleton.

    Approved: Yeas: Commissioners: Cotev, Bogater, Nettleton and Mayor
               DesJardins
               Nays: None

    Resolution of the City of Munising

    BE IT RESOLVED, that Devin Olson, City Manager of the City of Munising,
    and Sue Roberts, City Clerk of the City of Munising are hereby authorized to
    sign Contract #18-5438 between the Michigan Department of transportation and
    the City of Munising, pertaining to a preventative maintenance project along
    .6 miles of Sand Point Rd., and consisting of Parts I and II, to which this
    Resolution is attached, thereby binding the City of Munising to the
    Contract’s terms.

    This Resolution was adopted by the City Commission of the City of
    Munising at its Regular Meeting held on Wednesday, November 7, 2018, by a
    vote of 4 in favor and 0 opposed.

    Date: November 7, 2018                        Sue Roberts, City Clerk

11. UPSET Funding Request

    Moved by Commissioner Cotev to approve up to $250.00 to UPSET only if there
    is proof and an invoice from them pertaining to someone in the City of
    Munising. Support by Commissioner Nettleton.
12. Approve City Commission Meeting Minutes of 10-15-18

Moved by Commissioner Cotey to approve the City Commission Meeting Minutes of 10-15-18 as submitted. Support by Commissioner Bogater.

Approved: Yeas: Commissioners: Cotey, Bogater, Nettleton and Mayor DesJardins
Nays: None

13. Check Register - List of Bills

Moved by Commissioner Cotey to approve and pay the Check Register/List of Bills as submitted. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Cotey, Bogater, Nettleton and Mayor DesJardins
Nays: None

14. City Manager Report

City Manager Olson stated that the water system had testing (PFA & PFOA) conducted on both of our systems and there were no traces found, results are posted on our website. As for the seasonal flushing it is complete. Regarding Sand Point drainage a public notice for permits is out, comments will be accepted through today. Also, the Sand Point LAP project had a bid letting last month by MDOT, final bid results should be submitted to the City (local agency) for review in the near future. BACCO submitted the lowest as read bid at roughly $142,000.00, some small items will have to be cut to bring it into the budget. The Rural Task Force has indicated that H-58 from Conner’s Rd. to East City Limits Rd. was incorporated into the five year plan for a preventive maintenance project. Regarding the winter salt, we have received one delivery last week it was only a half order. There is a salt shortage across the region. The new Police Charger is going into service this week. Last, regarding unauthorized road signage, Jen Hermann from ALTRAN was in this fall and made comment to the homemade unauthorized signage within the City, a notice will be submitted to the paper for possible publication. All unauthorized signage will be removed at the end of the month.

I. CORRESPONDENCE

There was no correspondence.

J. PUBLIC COMMENTS (non-agenda items)

Rick Nebel stated that he lives three blocks from the Barge Inn and their music plays until midnight. His comment was directed to item #6 the Michigan Ice Fest and the party having music. That party is only until about 10:00 p.m. Commissioner Nettleton stated that there is a Noise Ordinance in place and he thought midnight was the cut off time.

K. ADJOURNMENT

Moved by Commissioner Cotey to adjourn the Regular Meeting of the City Commission. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Cotey, Bogater, Nettleton and Mayor DesJardins
Nays: None

The Regular Meeting of the City Commission adjourned at 7:32 p.m.

______________________________
Rod DesJardins, Mayor

______________________________
Sue Roberts, City Clerk
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