

NOVEMBER 9, 2020

ORGANIZATIONAL MEETING
MONDAY, NOVEMBER 9, 2020
6:00 P.M.

- A. CLERK TO CALL TO ORDER ORGANIZATIONAL MEETING, PLEDGE OF ALLEGIANCE AND ROLL CALL
- B. SWEARING IN OF:
 - CITY COMMISSIONER: Zach Eckert
- C. APPOINT MAYOR - MAYOR PRO-TEM
- D. REAPPOINT COMMISSIONERS TO COMMITTEES
- E. ACCEPT SCHEDULE OF 2020-2021 MEETING
- F. ADJOURNMENT - ENTER SPECIAL MEETING

SPECIAL MEETING

- A. PUBLIC COMMENT (non-agenda items)
- B. OLD CITY BUSINESS
 - NONE
- C. NEW CITY BUSINESS
 - 1. City Support for Recycling
 - 2. COVID - Virtual Meeting Lap Tops - LASCO -\$6,777.16
 - 3. Industrial Park Lease, Lot #5 U.P. Recreation LLC
 - 4. Industrial Park Lease Lot #1 Laughing Leaf, LLC
 - 5. Approve City Commission Meeting Minutes of October 21, 2020
 - 6. Approve Check Register/List of Bills
 - 7. City Manager Report
- D. CORRESPONDENCE
- E. PUBLIC COMMENTS (non-agenda items)
- F. ADJOURNMENT

CITY COMMISSION

Official Proceedings

- A. CLERK TO CALL TO ORDER ORGANIZATIONAL MEETING, PLEDGE OF ALLEGIANCE AND ROLL CALL

Deputy Clerk Artress called the Organizational Meeting to order at 6:00 p.m., held on Monday, **November 9, 2020**, as a zoom meeting.

PRESENT: Commissioners: Ballas, Berry, Bogater and Nettleton
ABSENT: None

- B. SWEARING IN OF:

CITY COMMISSIONER: Zach Eckert

Deputy Clerk Artress swore in the new Commissioner Zach Eckert.

- C. APPOINT MAYOR - MAYOR PRO-TEM

Moved by Commissioner Bogater to nominate Commissioner Nettleton as the Mayor. Support by Commissioner Berry.

Roll Call Vote:

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Nettleton and Eckert

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Nays: None

Moved by Commissioner Ballas to appoint Commissioner Bogater as Mayor Pro-Tem. Support by Commissioner Nettleton.

Roll Call Vote:

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Eckert and Mayor
Nettleton

Nays: None

D. REAPPOINT COMMISSIONERS TO COMMITTEES

Moved by Commissioner Berry to table this item until the next meeting. Support by Commissioner Ballas.

Roll Call Vote:

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Eckert and Mayor
Nettleton

Nays: None

E. ACCEPT SCHEDULE OF 2020-2021 MEETING

Moved by Commissioner Ballas to accept the 2020-2021 Meeting Schedule as presented. Support by Commissioner Bogater.

Roll Call Vote:

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Eckert and Mayor
Nettleton

Nays: None

F. ADJOURNMENT - ENTER SPECIAL MEETING

Moved by Commissioner Bogater to adjourn the Organizational meeting and enter in the Special meeting. Support by Commissioner Ballas.

Roll Call Vote:

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Eckert and Mayor
Nettleton

Nays: None

All Commissioners remained on line.

SPECIAL MEETING

A. PUBLIC COMMENT (non-agenda items)

There were no public comments.

B. OLD CITY BUSINESS

NONE

C. NEW CITY BUSINESS

1. City Support for Recycling

Commissioner Ballas stated that this should have been removed from the agenda. No action is necessary. City Manager Olson stated that GAD will be offering recycling drop offs starting December 1, 2020.

2. COVID - Virtual Meeting Lap Tops - LASCO - \$6,777.16

Moved by Commissioner Berry to approve the meeting lap tops from LASCO in the amount of \$\$6,777.76. Support by Commissioner Bogater.

City Managers recommended action: I recommend that the City Commission sole source the lap top and accessories purchase to LASCO at the quoted price of \$6,777.76. LASCO's familiarity with our systems as well as their MSP approved security certifications are the basis for my recommendation.

Roll Call Vote:

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Eckert and Mayor
Nettleton

Nays: None

3. Industrial Park Lease, Lot #5 U.P. Recreation LLC

Moved by Commissioner Ballas to approve the Industrial Park Lease of Lot #5 to U.P. Recreation LLC. Support by Commissioner Berry.

Roll Call Vote:

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Eckert and Mayor
Nettleton
Nays: None

4. Industrial Park Lease Lot #1 Laughing Leaf, LLC

Moved by Commissioner Berry to approve the Industrial Park Lease of Lot #1 to Laughing Leaf, LLC. Support by Commissioner Ballas.

Roll Call Vote:

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Eckert and Mayor
Nettleton
Nays: None

5. Approve City Commission Meeting Minutes of October 21, 2020

Moved by Commissioner Bogater to approve the City Commission Meeting Minutes of October 21, 2020 as submitted. Support by Commissioner Berry.

Roll Call Vote:

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Eckert and Mayor
Nettleton
Nays: None

6. Approve Check Register/List of Bills

Moved by Commissioner Berry to approve and pay the Check Register/List of Bills as submitted. Support by Commissioner Ballas.

Roll Call Vote:

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Eckert and Mayor
Nettleton
Nays: None

7. City Manager Report

City Manager Olson mentioned that he would be out of the office the 16th - 18th, and that if the Commission would like to change that meeting so he can attend. He advised the Commission to watch for an email regarding the meeting date.

BACCO and their subcontractors are continuing to button up the M-28 Corridor for the winter. The final portions of paving and line striping should be complete within the week and the accompanying restoration should occur shortly after. The historic street lighting for the City was delivered on site this past week and will be installed and hopefully operationally in the next week.

The City will be storing the 16 remaining street lights at our DPW facility until they are ready to be placed early next summer. As this year closes all involved parties are beginning to prepare for the 2021 construction season. We are currently reviewing our options for lumping additional projects within the City for next construction season as we may see some additional cost savings within the project. DTE has relocated a 4" gas line from Cherry St. all the way down to Browns Addition.

The City Treasurer and myself continue to work with Bakertilly on our water/sewer refunding bond measures. This past week we received our S & P bond ratings which are rated at an "A-" rating. The ratings are a culmination of the City's current financial strength as well as our projected long-term financial health. This positive rating will increase the ability of Bakertilly and Oppenheimer to obtain more interested bond purchasers and hopefully drive down the interest rates.

The State of Michigan continues to slowly process the numerous CARES act funding applications that were submitted by the City in the months of August and September. This past week we received a CARES act funded public safety grant totally roughly \$2,800. The grant is to aid in the purchase of supplies and PPE for our police department as outfit the patrol vehicles with proactive COVID-19 measures. The City still has roughly \$40,000.00 in outstanding grant applications that have yet to be fully processed or funded. The City continues to work with the Alger Conservation District on identifying additional trees for the Right-of-way tree removal RFP that was

previously approved by the Commission. A handful of trees were identified as possibly mislabeled in their condition assessment as well as their location within the City right-of-way. I will continue to work with the ACD on reviewing and finalizing the Halloween as well as the November 3rd election both proved to be busy and without any major issues. The City of Munising had 1,153 total ballots cast with 584 being absentee/mail in ballots. The voter turnout represents the highest voter turnout in recent memory with a total of 59.5% and the largest absentee ballot number ever. The City Clerk was able to apply for and received a grant for \$5,000.00 to purchase election supplies and PPE in preparation for the election. Numerous wellness shields and compartmentalized voting booths were purchased.

I will be out of the office visiting family from November 16th through the 18th of this month. Recognizing that this is a commission meeting date, I will ensure that the Mayor or Mayor Pro Tem has the ability to administer a ZOOM meeting.

D. CORRESPONDENCE

There was no new correspondence.

E. PUBLIC COMMENTS (non-agenda items)

Commissioner Berry stated that she would like the agenda's and minutes posted sooner on the web site.

F. ADJOURNMENT

Moved by Commissioner Berry to adjourn the Special Meeting of the City Commission. Support by Commissioner Bogater.

Roll Call Vote:

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Eckert and Mayor
 Nettleton
 Nays: None

The Special Meeting of the City Commission adjourned at 6:53 p.m.

 Donald M. Nettleton Mayor

 Mary Artress, Deputy City Clerk

LIST OF BILLS

35750)	NORTHWEST PETROLEUM SERVICE, INC.	97.75
35751)	POMPS TIRE SERVICE, INC.	4731.60
35752)	BELL EQUIPMENT COMPANY	220.00
35753)	NORTHWEST HYDRAULICS & ENGINEERING	920.27
35754)	UPPER PENINSULA POWER COMPANY	19639.05
35755)	ANDERSON, TACKMAN & COMPANY	2380.00
35756)	EMBERS CREDIT UNION	1802.21
35757)	EGLE	284.00
35758)	UPPER PENINSULA RECREATION INC.	1205.38
35759)	EMBERS CREDIT UNION	95.29
35760)	STANDARD INSURANCE COMPANY	506.92
35761)	BLUE CROSS BLUE SHIELD OF MICHIGAN	28000.92
35762)	STANDARD INSURANCE COMPANY	308.97
35763)	DELTA DENTAL	1765.93
35764)	VISION SERVICE PLAN	438.80
35765)	FASTENAL COMPANY	66.10
35766)	BIG BROTHERS PROPERTY MANAGEMENT LLC	95.00
35767)	CRANKING GRAPHICS	358.00
35768)	GREATER MUNISING BAY	23455.35
35769)	KATHY REYNOLDS	50.00
35770)	HIAWATHA TELEPHONE COMPANY	40.21
35771)	A-1 WATER SYSTEMS, INC.	675.00
35772)	OLSON TRAILER & BODY	6329.60
35773)	DTE ENERGY	708.21
35774)	BAKER TILLY MUNICIPAL ADVISORS, LLC	14400.00
35775)	MILLER, CANFIELD, PADDOCK	15500.00
35776)	MUNISING MOTOR SPORTS, LLC	1100.00
35777)	NORTH CENTRAL LABORATORIES	633.06
35778)	CORE & MAIN LP	3625.00

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35779)	USA BLUE BOOK	331.42
35780)	PARAGON LABORATORIES, INC.	292.00
35781)	CHARTER COMMUNICATIONS	114.19
35782)	JOSEPH LAKOSKY LLC	213.15
35783)	MONROE TRUCK EQUIPMENT, INC.	340.64
35784)	BELL EQUIPMENT COMPANY	376.61
35785)	D ROBB FERGUSON	1060.00
35786)	UPPER PENINSULA RECREATION INC.	1230.77
35787)	QUILL CORPORATION	141.92
35788)	US BANK EQUIPMENT FINANCE	169.99
35789)	VOIDED	VOIDED
35790)	DSTECH	47.50
35791)	SHELL FLEET PLUS	656.00
35792)	HOLIDAY COMPANIES	1507.07
35793)	UPPER PENINSULA POWER COMPANY	5779.75
35794)	D ROBB FERGUSON	3000.00
35795)	DEVIN OLSON	190.00
35796)	ALGER COUNTY HUMANE SOCIETY	325.00
35797)	MONROE TRUCK EQUIPMENT, INC.	3926.91
35798)	DENMAN'S HARDWARE	165.85
35799)	ELECTION SOURCE	60.13
35800)	DSTECH	487.00
35801)	AIRGAS USA, LLC	109.34
35802)	JOSEPH LAKOSKY LLC	4000.00
35803)	TRI-COUNTY SEPTIC & SONS LLC	1125.00
35804)	41 LUMBER COMPANY	7.38
35805)	JOYCE OAS	250.96
35806)	MICHELE BENSON	250.96
35807)	PATRICIA LACOMBE	255.96
35808)	DENISE CURTIS	250.96
35809)	CINDY HINES	250.96
35810)	APEX SOFTWARE	235.00
35811)	ANSER SERVICES	65.50
35812)	COLEMAN ENGINEERING COMPANY	4785.25
35813)	SUPERIOR WATERSHED PARTNERSHIP	3991.25
35814)	DICKINSON WRIGHT	4500.00
35815)	HYDRO CORP	359.00
35816)	CHRISTMAS AUTO REPAIR	164.99
35817)	TIM LUOMA	5000.00