

DECEMBER 1, 2021

CITY COMMISSION  
AGENDA  
WEDNESDAY, DECEMBER 1, 2021  
6:00 P.M.

- A. CALL TO ORDER THE REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL
- B. PUBLIC COMMENT (non-agenda items)
- C. OLD CITY BUSINESS
  - 1. Treasurer's Monthly Report
  - 2. Committee - Fire - Harbor Master - Police - WWTP Reports
- D. NEW CITY BUSINESS
  - 1. Federal Procurement Conflict of Interest Policy
  - 2. Resolution Authorizing Issuance of LTGO Bonds, Series 2022 (Pension Bonds)
  - 3. MDHHS - Water-Sewer Assistance Policy
  - 4. Reappoint Debbie Nedeau and Pat Gariepy to the DDA
  - 5. Approve Industrial Park Lease
  - 6. Review and Approve Tourist Park Concessionaire Contract Amendment
  - 7. Approve City Commission Meeting Minutes of 11-8-2021
  - 8. Approve Check Register/List of Bills
  - 9. City Manager Report
- E. CORRESPONDENCE
- F. PUBLIC COMMENTS (non-agenda items)
- G. ADJOURNMENT

CITY COMMISSION

Official Proceedings

- A. CALL TO ORDER THE REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL

The Regular Meeting of the City Commission was duly called and held on Wednesday, **December 1, 2021**, in the Commission Meeting Room of City Hall. Mayor Nettleton called the meeting to order at 6:00 p.m.

PRESENT: Commissioners: Ballas, Berry, Bogater, Eckert and Mayor Nettleton  
ABSENT: None

- B. PUBLIC COMMENT (non-agenda items)

There were no public comments.

- C. OLD CITY BUSINESS

- 1. Treasurer's Monthly Report

Moved by Commissioner Berry to approve the Treasurer's monthly report as submitted. Support by Commissioner Bogater.

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Eckert and Mayor Nettleton  
Nays: None

- 2. Committee - Fire - Harbor Master - Police - WWTP Reports

There were no comments on the monthly reports.

D. NEW CITY BUSINESS

1. Federal Procurement Conflict of Interest Policy

Moved by Commissioner Eckert to approve the Federal Procurement Conflict of Interest Policy. Support by Commissioner Berry.

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Eckert and Mayor  
Nettleton  
Nays: None

2. Resolution Authorizing Issuance of LTGO Bonds, Series 2022  
(Pension Bonds)

Moved by Commissioner Berry to approve the Resolution Authorizing Issuance of LTGO Bonds, Series 2022 pension bonds. Support by Commissioner Eckert.

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Eckert and Mayor  
Nettleton  
Nays: None

3. MDHHS - Water-Sewer Assistance Policy

Moved by Commissioner Ballas to table this until December 20, 2021 Commission meeting. Support by Commissioner Bogater.

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Eckert and Mayor  
Nettleton  
Nays: None

4. Reappoint Debbie Nedeau and Pat Gariepy to the DDA

Moved by Commissioner Ballas to approve the Mayor's reappointment of Debbie Nedeau and Pat Gariepy to the DDA. Support by Commissioner Berry.

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Eckert and Mayor  
Nettleton  
Nays: None

5. Approve Industrial Park Lease

Moved by Commissioner Berry to approve the Industrial Park Lease with RR Outdoors, LLC, changing the first payment to \$700.00, and authorize the City Manager and City Clerk to sign said documents. Support by Commissioner Eckert.

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Eckert and Mayor  
Nettleton  
Nays: None

6. Review and Approve Tourist Park Concessionaire Contract Amendment

Moved by Commissioner Eckert to approve the Tourist Park Concessionaires amended contract. Support by Commissioner Bogater.

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Eckert and Mayor  
Nettleton  
Nays: None

7. Approve City Commission Meeting Minutes of 11-8-2021

Moved by Commissioner Berry to approve the City Commission Meeting Minutes of 11-8-2021 as submitted. Support by Commissioner Ballas.

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Eckert and Mayor  
Nettleton  
Nays: None

8. Approve Check Register/List of Bills

Moved by Commissioner Eckert to approve and pay the Check Register/List of Bills as submitted. Support by Commissioner Bogater.

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Eckert and Mayor  
Nettleton

Nays: None

9. City Manager Report

Construction has essentially wrapped up on all City and State projects within the City of Munising. The last batch of pavement was installed on M-28 after a brief battle with winter conditions however they have completed this years scope of work on the roadway. BACCO's asphalt plant suffered a break down on the last day of operations and the last few small stretches of the multiuse path was not able to be paved, as well as the restoration of the construction area will resume in the spring.

Myself and staff from Coleman engineering are finalizing the grant documents for the DDA downtown rehabilitation project. The project is a direct grant and will not require the City to administer the project through the MDOT Local Agency Program. Coleman's survey and soil boring crews were in town this month and have completed all survey work in preparation for completing the plan set. The crew from Coleman found that a majority of borings showed a well compacted and stable sub base however the existing layer of asphalt is significantly deteriorated and multiple locations showed the asphalt layer being only a fraction of the thickness of today MDOT standards.

UPEA and myself continue to work with Grand Island Township to finalize the plans and paperwork to facilitate our potential sanitary sewer extension. We are working towards nailing down a final dollar amount with Smith Construction and transpose that to our agreements with the Ramsey's and Holiday Inn. The township has asked that the lift station location be changed and the accompanying underground work be modified to facilitate the relocation. The request by the Township has translated into a small cost savings on the project which Smith has agreed to in principle.

The approved budget for FY 2021-22 contained an expenditure for a comprehensive wage and benefit analysis for all full-time positions within the Organization. I have been working with a non-profit to help identify and solicit proposals for the study. I hope to have at least one proposal on the Commission agenda for later this month.

Anderson-Tackman has completed their on-site work and will spend the next month working on completing our audit. This year's audit will be a little more involved as our refunding bonds and a required single audit of our water project have slightly complicated our audit. We expect that the audit will be completed prior to the 23<sup>rd</sup> with all required documents being submitted to the State Department of Treasury prior to our January 1<sup>st</sup> deadline.

City Hall will be closed on December 24<sup>th</sup>, 27<sup>th</sup>, 29<sup>th</sup>, and January 3<sup>rd</sup>. City Manager Olson also stated that the State of Michigan has put a halt on the Low to Moderate Income program. Commissioner Ballas asked about the multi-use path, bike path non-motorized path signage will be put up. Also, asked about was the resurfacing of Superior St. Olson explained that this is a DDA project and the street will be mill and overlay. Commissioner Bogater asked about the stop sign on Chocolay St. and Elm Ave. and the fact that no one stops there. It is a four way stop and has been for some time, possibly a little more Police presence would help. Olson informed the Commission that the Ake campsite project has been approved by the Planning Commission with 17 conditions.

E. CORRESPONDENCE

Correspondence included a letter from MDOT regarding a 2024 bridge repair notice of for the Anna River Bridge, this will pay for the bridge repairs.

F. PUBLIC COMMENTS (non-agenda items)

There were no public comments.

G. ADJOURNMENT

Moved by Commissioner Bogater to adjourn the Regular Meeting of the City Commission. Support by Commissioner Berry.

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Eckert and Mayor  
Nettleton  
Nays: None

The Regular Meeting of the City Commission adjourned at 6:33 p.m.

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D.M. Nettleton, Mayor

DECEMBER 1, 2021

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Sue Roberts, City Clerk

LIST OF BILLS

36998)	NICK BOGATER	309.35
36999)	DENMAN'S HARDWARE	415.14
37000)	COLLEGE LAUNDRY & RENTAL	298.00
37001)	VANTAGE FLEX, LLC	115.00
37002)	MY WEB MAESTRO	96.00
37003)	NAPA AUTO PARTS	496.63
37004)	SPECTRUM PRINTERS INC.	272.62
37005)	PUTVIN DRUG STORE	16.98
37006)	WOOD ISLAND WASTE MGMT	11.05
37007)	US BANK	500.00
37008)	UPPER PENINSULA POWER COMPANY	5281.97
37009)	EMBERS CREDIT UNION	3966.52
37010)	EMBERS CREDIT UNION	519.43
37011)	GEROU EXCAVATING, INC.	994.50
37012)	HEALTHY HOMES INC.	1120.00
37013)	CITY OF MUNISING-WATER	3012.42
37014)	GREAT AMERICAN DISPOSAL COMPANY	6842.11
37015)	UPPER PENINSULA RECREATION INC.	1230.77
37016)	DUDE SOLUTIONS	4566.99
37017)	SUPERIORLAND GAS COMPANY	96.00
37018)	MADIGAN'S HARDWARE	943.08
37019)	COMPUDYNE, INC.	70.00
37020)	ANGRY PC	251.00
37021)	AUTO-WARES GROUP	368.45
37022)	TRUCK EQUIPMENT, INC.	681.89
37023)	JACK DOHENY COMPANIES, INC.	1151.41
37024)	COLEMAN ENGINEERING COMPANY	4186.75
37025)	HIAWATHA TELEPHONE COMPANY	40.27
37026)	KATHY REYNOLDS	50.00
37027)	MADIGAN'S HARDWARE	21.98
37028)	GREATER MUNISING BAY	500.00
37029)	MUNISING GETAWAY	2965.98
37030)	TDS MEDIA DIRECT, INC.	150.00
37031)	UPEA ENGINEERS & ARCHITECTS	3056.60
37032)	COLEMAN ENGINEERING COMPANY	610.00
37033)	PARAGON LABORATORIES, INC.	1575.00
37034)	LIFELOC TECHNOLOGIES, INC.	70.00
37035)	DELTA DENTAL	1905.35
37036)	FASTENAL COMPANY	135.90
37037)	NMPA	85.00
37038)	DR LAB SERVICES, LLC	1790.00
37039)	U.P. CONCRETE PIPE COMPANY	350.00
37040)	HOILDAY-WEX BANK	729.11
37041)	RADARSIGN, LLC	3930.00
37042)	MIDWAY RENTALS	1445.75
37043)	MINING JOURNAL	506.34
37044)	DTE ENERGY	1642.17
37045)	BLUE CROSS BLUE SHIELD OF MICHIGAN	32944.65
37046)	CARRIER CORPORATION	5345.02
37047)	AUTO-WARES GROUP	15.99
37048)	AUTO-WARES GROUP	459.01
37049)	MICHIGAN MUNICIPAL LEAGUE	800.00
37050)	ANSER SERVICES	110.00
37051)	LUND'S SERVICE	125.95
37052)	FASTENAL COMPANY	25.88
37053)	NORTH CENTRAL LABORATORIES	857.48
37054)	GRAINGER	310.10
37055)	VISION SERVICE PLAN	477.13
37056)	S&P GLOBAL RATINGS	13062.00
37057)	US BANK EQUIPMENT FINANCE	169.99
37058)	KCI	247.00
37059)	PARAGON LABORATORIES, INC.	905.00
37060)	GASVODA & ASSOCIATES, INC.	2865.82
37061)	UPPER PENINSULA POWER COMPANY	19803.13
37062)	STANDARD INSURANCE COMPANY	312.30
37063)	STANDARD INSURANCE COMPANY	537.62
37064)	UPPER PENINSULA RECREATION INC.	1230.77
37065)	KONICA MINOLTA BUSINESS SOLUTIONS	320.49
37066)	FASTENAL COMPANY	155.50
37067)	JACK DOHENY COMPANIES, INC.	39.59

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