

DECEMBER 7, 2022

CITY COMMISSION
AGENDA
WEDNESDAY, DECEMBER 7, 2022
6:00 P.M.

- A. CALL TO ORDER THE REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL
- B. PUBLIC COMMENT (non-agenda items)
- C. NEW CITY BUSINESS
 - 1. USDA Grant Agreement
 - 2. Reappoint Robert Wilkinson to the Board of Review
 - 3. Site License Agreement eCAMION USA (Charging Station)
 - 4. Reappoint Dale Immel to the Downtown Development Authority
 - 5. Approve City Commission Meeting Minutes of 11-14-22 & 11-21-22
 - 6. Approve Check Register/List of Bills
 - 7. City Manager Report
- D. CORRESPONDENCE
- E. PUBLIC COMMENTS (non-agenda items)
- F. ADJOURNMENT

CITY COMMISSION
Official Proceedings

- A. CALL TO ORDER THE REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL

The Regular Meeting of the City Commission was duly called and held on Wednesday, **December 7, 2022**, in the City Commission meeting room of City Hall. Mayor Nettleton called the meeting to order at 6:00 p.m.

PRESENT: Commissioners: Berry, Bogater, Eckert and Mayor Nettleton
ABSENT: Commissioner: Ballas - excused

- B. PUBLIC COMMENT (non-agenda items)

There were no public comments on non-agenda items.

- C. NEW CITY BUSINESS

- 1. USDA Grant Agreement

Moved by Commissioner Berry to approve the USDA Grant Agreement, also authorizing the City Clerk and the Mayor to sign documentation. Support by Commissioner Bogater.

Approved: Yeas: Commissioners: Berry, Bogater, Eckert and Mayor Nettleton
Nays: None

- 2. Reappoint Robert Wilkinson to the Board of Review

Moved by Commissioner Eckert to reappoint Robert Wilkinson to the Board of Review for another term. Support by Commissioner Berry.

Approved: Yeas: Commissioners: Berry, Bogater, Eckert and Mayor Nettleton
Nays: None

- 3. Site License Agreement eCAMION USA (Charging Station)

Moved by Commissioner Bogater to approve the Site License Agreement with eCAMION USA, (physical location the North East corner of the municipal parking lot), with the conditions of the Grant being awarded, and approval of the site sketch. Support by Commissioner Eckert.

Approved: Yeas: Commissioners: Berry, Bogater, Eckert and Mayor Nettleton
Nays: None

4. Reappoint Dale Immel to the Downtown Development Authority

Moved by Commissioner Berry to reappoint Dale Immel to the Downtown Development Authority for another term. Support by Commissioner Eckert.

Approved: Yeas: Commissioners: Berry, Bogater, Eckert and Mayor Nettleton
Nays: None

5. Approve City Commission Meeting Minutes of 11-14-22 & 11-21-22

Moved by Commissioner Berry to approve the Commission Meeting Minutes of 11-14-22 and 11-21-2022 as presented. Support by Commissioner Eckert.

Approved: Yeas: Commissioners: Berry, Bogater, Eckert and Mayor Nettleton
Nays: None

6. Approve Check Register/List of Bills

Moved by Commissioner Bogater to approve the check register/list of bills as presented. Support by Commissioner Berry.

Approved: Yeas: Commissioners: Berry, Bogater, Eckert and Mayor Nettleton
Nays: None

7. City Manager Report

Anderson-Tackman is currently in the process of compiling our fiscal year end audit and all preliminary findings are positive in nature. The document preparation as well the onsite review appeared to show no change in administrative performance in the past two fiscal years. This is a huge achievement and the majority of the credit goes to the competence of City Treasurer Seaberg as well as former Treasurer Johnson's successful preparation for the transition. The vast majority of our state required reporting is now due before the end of the month and we are anxiously awaiting the completion of the audit with final numbers so we can ensure our submissions are within the statutory limits. We expect an audit presentation in February of 2023.

This past month was the first month in which all of the new M-28 water infrastructure was online. Although November is historically our lowest month of consumption on our system, we have hit a milestone with this past November being the lowest amount of water production on record beating out November of 2021. This past month average daily water production average 179,000 gallons per day which also included the last two weeks of our unmetered annual hydrant flushing exercise.

Hydrocorp completed their last cross connection and service line material inspections for the 2022 calendar year on Friday, December 2nd. Although we do not have the final inspections numbers for year two of the contract, only 1 service was suspended for non-compliance with over 600 inspections being completed. This is a stark contrast to the 2012/13 water meter replacement project as over a dozen services were terminated for non-compliance during the second year of the project. A significant portion of the onsite inspections includes examinations of exterior hose bibs so the final third of the inspections will not begin until late April or early May of 2023.

Kathy Reynolds, City Treasurer Seaberg and myself met earlier this week and reviewed the historical funding levels of the Chamber and discussed future funding options. Ms. Reynolds will be resubmitting a revised request to the City this month.

Administrative staff from the City as well as Munising Public Schools continue to move forward a couple of important items. MPS has applied for and awaiting the announcement of a grant funding request that would aid in covering the cost of a School Resource Officer (SRO) as part of the City Police services. If and when the grant awards are announced and the final numbers are able to be compiled, we will finalize a memorandum of understanding for the services. We continue to also work on the request for an access easement that was submitted by MPS last month.

Once our audit is completed and all of our reporting is submitted and accepted, I will begin shifting a portion of my time towards the ongoing process of ensure that the City of Munising is in compliance with state requirements for both planning as well organizational rules and procedures. The next two items that will be addressed are the 6 year Capital Improvement Plan (CIP) required by the Michigan Planning and Enabling Act and Commission rules of procedure which are and MEDC RCC requirement.

D. CORRESPONDENCE

There was no new correspondence.

E. PUBLIC COMMENTS (non-agenda items)

There were no public comments on non-agenda items.

F. ADJOURNMENT

Moved by Commissioner Bogater to adjourn the regular meeting of the City Commission. Support by Commissioner Berry.

Approved: Yeas: Commissioners: Berry, Bogater, Eckert and Mayor Nettleton
 Nays: None

The Regular meeting of the City Commission adjourned at 6:10 p.m.

D.M. Nettleton, Mayor

Sue Roberts, City Clerk

LIST OF BILLS

38237)	DELTA DENTAL	1833.92
38238)	DELTA DENTAL	1776.58
38239)	BLUE CROSS BLUE SHIELD OF MICHIGAN	33746.51
38240)	VANTAGE FLEX, LLC	115.00
38241)	DTE ENERGY	1955.98
38242)	TRUDELL PLUMBING & HEATING	330.00
38243)	EMBERS CREDIT UNION	144.20
38244)	BELL EQUIPMENT COMPANY	132.94
38245)	41 LUMBER COMPANY	224.60
38246)	UPEA ENGINEERS & ARCHITECTS	2112.50
38247)	INTEGRIS-COMPUDYNE, LLC	80.00
38248)	KCI	274.75
38249)	COLLEGE LAUNDRY & RENTAL	1320.25
38250)	GFL ENVIRONMENTAL	12.75
38251)	COLLIGIO GIS, INC.	5000.00
38252)	ENVIROLOGIC	292.50
38253)	UPPER PENINSULA RECREATION INC.	1230.77
38254)	MINING JOURNAL	4161.96
38255)	DASH MEDICAL GLOVES	300.00
38256)	NICHOLAS BOGATER	107.64
38257)	LASCO	507.82
38258)	ANSER SERVICES	96.00
38259)	US BANK EQUIPMENT FINANCE	169.99
38260)	FASTENAL COMPANY	191.10
38261)	EMBERS CREDIT UNION	1934.85
38262)	MADIGAN'S HARDWARE	17.98
38263)	STANDARD INSURANCE COMPANY	559.77
38264)	STANDARD INSURANCE COMPANY	354.00
38265)	ROAD MACHINERY & SUPPLIES COMPANY	7935.86
38266)	HILLSIDE PARTY STORE LLC	22.25
38267)	MADIGAN'S HARDWARE	1780.89
38268)	DALCO	91.45
38269)	SUPERIORLAND SERVICES, INC.	285.19
38270)	MI-AWWA	530.00
38271)	UPPER PENINSULA POWER COMPANY	22987.41
38272)	CHARTER COMMUNICATIONS	118.52
38273)	CASEY FORD	129.99
38274)	GFL ENVIRONMENTAL	4833.69
38275)	HOLIDAY-WEX BANK	4415.04
38276)	MICHIGAN MUNICIPAL LEAGUE	8759.00
38277)	VASCO, INC.	3643.72
38278)	IMPERIAL ELECTRIC	351.80