

Munising City Planning Commission

Meeting Minutes

February 20th, 2019

I. Call to order

John Hermann called the Special Planning Commission meeting to order at 4:00 pm on February 20, 2019, at the Munising City Hall.

Pledge of Allegiance was recited.

II. Roll call

Lisa Grahovac conducted a roll call. The following members were present: Mike Nettleton, Bob Wilkinson, Bill Riordan, Wendy Irish, John Hermann & Glenn Marshall

Others Present: Lisa Grahovac, Devin Olson, Helen Sanders, Darlene Wener, & Bob Negilski with Robb Ferguson arriving at 4:01 pm, Michelle McDonald Arrived at 4:22

Absent: Mike Henrickson, Bob Kueber & Jerry LaFlamme

III. Acceptance of the Agenda: Bob Wilkinson made a motion to accept the agenda as is, Bill Riordan seconded, all in favor motion passed.

IV. Public Comments Concerning Non-Agenda Items:

Bob Negilski stated that the property on High St. Owned by Jessie Webster and Jesse Ake is zoned R2, and asked the Planning Commission if they would look at changing that to H2 while re-doing the zoning ordinance. Bob stated that he sits on the ZBA, and had to turn them down for their use variance to turn their 2 apartment unit back into an 8 unit Motel.

V. Approval of Meeting Minutes dated February 13, 2019

Wendy Irish stated that Darlene's name was misspelled, Lisa Grahovac stated she would change it. Bob Wilkinson made a motion to accept the agenda Dated February 13, 2019 with the changes, Bill Riordan seconded it, all in favor motion passed.

VI. New Business: Wendy Irish suggested that the Planning Commission meet every Wednesday until the master plan is done. All in Favor, the next meeting will be February 27, 2019.

VII. Old Business:

A) Short Term Rental Ordinance Discussion: Devin Stated that at the last meeting we left off at Section 1504 Part B, and we can begin this time. Devin stated that we may want to do a quick review of the current progress and note the changes that Robb made, then go through Part B.

The Planning Commission went over the new draft as Robb Ferguson provided for the planning commission to review.

The Planning Commission discussed the new definition of Short Term Rental to add "A short term rental is not a bed and breakfast, a motel or hotel, or a boarding house. A short term rental may be an apartment, a two family dwelling, a multi-family dwelling, or an upper floor, commercial dwelling."

The Planning Commission also discussed adding Local Contact Person is required to be not more than 25 road miles from short term rental property. Robb Ferguson talked about operators of short term rentals and inspections. Robb stated that we could add to the site plan requirements “Operators of short-term rentals, whether allowed as a principal use or as a conditional use, shall file a site plan, approved by the Alger County building codes administrator, the state of Michigan fire marshal and the LMAS district health department, with the city” This will allow some reasonable level of inspections done for these places, but keeping the City out of the inspection process. Owner of the short term rental must supply the city & all neighbors within 150ft from the short term rental, with contact information of the Local Contact Person.

The Planning Commission also discussed that if a property has 2 dwellings on the property, the site plan must be specific as to which structure will be used as a short term rental, if both units are being used as short term rentals a separate permit with site plan is required for each separate dwelling.

Wendy Irish suggested registering all short term rentals, in operation.

Devin suggested moving the definition of bedroom to the definition section of the zoning ordinance.

Rill Riordan left the meeting at 4:52

Robb Ferguson left the meeting at 5:19

VIII. General Comments on Non-Agenda Items: Brief Public Comments will be added to the end of the agenda, above Adjournment.

IX. Adjournment: Meeting adjourned at 5:42

X. Minutes submitted by: Lisa Grahovac