City of Munising
Planning Commission Meeting Minutes
Wednesday, October 28, 2026, 6:00 PM
301 E. Superior St., Munising, MI 49862
Phone 906-387-2095

A. Call to Order, Planning Commission Meeting, Roll Call

The Planning Commission Meeting was called or order at 6:00 pm by Gary Brazeau

Members Present: Jennifer Adkinson, Bob Wilkinson, Ryan Fischer, Gary Brazeau and Jody Irving

Members Absent: Patty Nephew

Others Present: Lisa DeLeeuw, Michelle Harrison, Emily Bosch, Jeff Cromell and Jordan Prunick

B. Pledge of Allegiance

The Pledge of Allegiance was recited

C. Public Comment on non-agenda items (3-minute Limit)

No Public Comment

D. Acceptance of the Agenda

Jennifer Adkinson made a motion to accept the agenda as is, Bob Wilkinson asked to remove "swearing in Planning Commisison Members", as Mayor Berry could not attend the meeting, Ryan Fischer supported the motion with the changes added.

E. New Business:

1. **Approval of Minutes dated October 13, 2026**

   Bob Wilkinson made a motion to approve the Minutes dated October 13, 2026, Ryan Fischer supported the motion, all in favor, motion passed.

2. **Swearing in Planning Commission Members by Mayor Berry** (remove from Agenda, add to the next regular meeting)
3. **Master Plan Draft – with CUPPAD**

   Emily Bosch with CUPPAD went over the Master Plan Draft with the Planning Commission and made some changes requested by the Planning Commission.

   Jennifer Adkinson made a motion to approve and recommend the Master Plan Draft to the City Commission for public review, Jody Irving Supported the motion, all in favor, motion passed.

F. Old Business

1. **Short Term Rental Discussion**

   The Planning Commission discussed the new STR Ordinance.

2. **Review of the Short-Term Rental Permit Application**

   Jennifer Adkinson made a motion to approve the STR Permit Application as is, Ryan Fischer supported the motion, all in favor, motion passed.

3. **Review of the Short-Term Rental Wait List Application**

   Jennifer Adkinson made a motion to approve the STR Wait List Application as is, Ryan Fischer supported the motion, all in favor, motion passed.

4. **Review of the Short-Term Rental Annual Permit Renewal**

   Jennifer Adkinson made a motion to approve the STR Annual Permit Renewal as is, Bob Wilkinson supported the motion, all in favor, motion passed.

5. **Short-Term Rental Monitoring (Scrape Report) – Azora Software**

   Table until the next regular meeting, on November 18, 2026

6. **Extending the Moratorium for Short-Term Rentals (90 day recommended)**

   Bob Wilkinson made a motion to extend the Moratorium for another 90 days, Jody Irving supported the motion, all in favor, motion passed.

G. Zoning Administrators Report
Provided in writing

H. City Manager Report
Provided in writing

I. Round Table

None

Jennifer Adkinson left meeting at 7:16pm

J. Brief Public Comments on non-agenda items (3 Minute Limit)

Jeff Cromell commented on Transferability with STR's, enforcement of STR's and multiple units on one parcel.

K. Adjournment

Bob Wilkinson made a motion to adjourn at 7:21 pm, Jody Irving supported the motion, all in favor, Motion passed.

Minutes submitted by: Lisa DeLeeuw