

**City of Munising
Planning Commission Meeting
Minutes
Wednesday September 23, 2026, 6:00 PM
301 E. Superior St., Munising, MI 49862
Phone 906-387-2095**

A. Call to Order, Planning Commission Meeting, Roll Call

The Planning Commission meeting was called to order at 6:00pm by Ryan Fisher, acting as chair. Roll call was conducted.

Members Present: Jennifer Adkinson, Bob Wilkinson, Ryan Fischer and Jody Irving

Members Absent: Patty Nephew and Gary Brazeau

Others Present: Lisa DeLeeuw, Michelle Harrison, and Bill Nordeen

B. Pledge of Allegiance

The Pledge of Allegiance was recited

C. Public Comment on non-agenda items (3-minute Limit)

None

D. Acceptance of the Agenda

Bob Wilkinson made a motion to accept the agenda as is, Jennifer Adkinson supported the motion, all in favor, motion passed.

E. New Business:

1. Approval of Minutes dated August 26, 2026

Jennifer Adkinson made a motion to approve the Minutes dated August 26, 2026 all in favor, Motion passed.

F. Old Business

1. Short Term Rental Discussion

• Public Comment on STR's (3 Minute Limit)

None

- **PC Discussion on STR Caps in Districts**

Bob Wilkinson made a motion to change the cap on Highland 1 from 0 to 5, Transitional from 10 to 15, leaving all other caps as is. Jennifer Adkinson supported the motion, all in favor, motion passed.

- **Discussion STR Inspections**

Bob Wilkinson made a motion to change the short-term rental application fee to \$500.00 with a \$150.00 yearly administrative fee, with proof of insurance and an intent letter yearly.

Jennifer Adkinson supported the motion, all in favor, motion passed.

- **Discussion on Licensing Management & Enforcement**

Leave as is, complaint driven.

- **Discussion on starting a waiting list for STR's**

Waiting list with customer proving email and phone number, no fee will be associated with this waiting list.

2. Parking Ordinance Discussion

Jennifer Adkinson made a motion to table the Parking ordinance discussion until October's meeting, Bob Wilkinson supported the motion, all in favor, motion passed.

G. Zoning Administrators Report

Provided in writing

H. City Manager Report

Provided in writing

I. Round Table

Special Meeting to discuss Short Term Rental's October 13th, at 6:00 pm

J. Brief Public Comments on non-agenda items (3 Minute Limit)

None

K. Adjournment

Jennifer Adkinson made a motion to adjourn at 7:19 pm, Jody Irving supported the motion, all in favor, motion passed.

Minutes submitted by: Lisa DeLeeuw