

April 1, 2020

CITY COMMISSION  
AGENDA  
WEDNESDAY, APRIL 1, 2020  
6:00 P.M.

- A. CALL TO ORDER THE REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL
- B. PUBLIC COMMENT (non-agenda items)
- C. OLD CITY BUSINESS
- D. NEW CITY BUSINESS
  - 1. Authorizing Resolution and Contract M-28 2020 Project
  - 2. Appoint Claudia VanLandschoot to the Munising Housing Commission
  - 3A. State of Michigan Invoice \$16,495.88 H-58 Project
  - 3B. Resolution Approving Installment Purchase Agreement - Loader Loan
  - 4. Approve City Commission Meeting Minutes of 2-17-2020
  - 5. Approve Check Register/List of Bills
  - 6. City Manager Report
- E. CORRESPONDENCE
- F. PUBLIC COMMENTS (non-agenda items)
- G. ADJOURNMENT

CITY COMMISSION  
Official Procedures

- A. CALL TO ORDER THE REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL

**This Commission Meeting was held on line all votes were by roll call.**

The Regular Meeting of the City Commission was duly called and held via on-line meeting hook up, **April 1, 2020**. Mayor DesJardins called the meeting to order at 6:00 p.m.

PRESENT: Commissioners: Ballas, Berry, Bogater, Nettleton and Mayor DesJardins  
ABSENT: None

- B. PUBLIC COMMENT (non-agenda items)

There were no public comments.

- C. OLD CITY BUSINESS

There was no old city business.

- D. NEW CITY BUSINESS

- 1. Authorizing Resolution and Contract M-28 2020 Project

Moved by Commissioner Berry to approve the Authorizing Resolution and Contract for the M-28 project, also authorizing the City Manager to sign documents. Support by Commissioner Ballas.

**Roll Call Vote:**

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Nettleton and Mayor DesJardins  
Nays: None

April 1, 2020

Whereas, the City of Munising desires to improve its underground infrastructure in conjunction with the replacement of the M-28 roadway, and

Whereas, the City of Munising also wishes to enhance the M-28 corridor through town utilizing MDOT Transportation Alternatives Program Grants, and

Now, Therefore, Be It Resolved, that Devin M. Olson, City Manager, is authorized to sign MDOT contract #19-5656 on behalf of the City of Munising.

Date: \_\_\_\_\_

\_\_\_\_\_  
Sue Roberts, City Clerk

2. Appoint Claudia VanLandschoot to the Munising Housing Commission

Moved by Commissioner Ballas to appoint Claudia VanLandschoot to the Munising Housing Commission. Support by Commissioner Bogater.

**Roll Call Vote:**

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Nettleton and Mayor  
DesJardins  
Nays: None

- 3A. State of Michigan Invoice \$16,495.88 H-58 Project

Moved by Commissioner Berry to approve the State of Michigan invoice in the amount of \$16,495.88. Support by Commissioner Bogater.

**Roll Call Vote:**

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Nettleton and Mayor  
DesJardins  
Nays: None

- 3B. Resolution Approving Installment Purchase Agreement - Loader Loan

Moved by Commissioner Nettleton to approve and authorize the City Manager to sign documents for the Resolution Approving Installment Purchase Agreement for the loader loan. Support by Commissioner Ballas.

**Roll Call Vote:**

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Nettleton and Mayor  
DesJardins  
Nays: None

4. Approve City Commission Meeting Minutes of 2-17-2020

Moved by Commissioner Nettleton to approve the City Commission Meeting Minutes of 2-17-2020. Support by Commissioner Bogater.

**Roll Call Vote:**

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Nettleton and Mayor  
DesJardins  
Nays: None

5. Approve Check Register/List of Bills

Moved by Commissioner Berry to approve and pay the Check Register/List of Bills as submitted. Support by Commissioner Ballas.

**Roll Call Vote:**

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Nettleton and Mayor  
DesJardins  
Nays: None

6. City Manager Report

The past couple of weeks have been very interesting as we continue to cope with the realities of working within the confines of current COVID-19 environment. Our primary focus has turned to ensuring that our employees are exposed to as little risk as possible while still providing critical services. The staff of the City of Munising has proven to be adept in handling their changing work environment and I do not expect this to change. As for what the next month holds for the City, we are planning on maintaining

April 1, 2020

our status quo of staffing and service provision though the end of April. This trajectory is subject to change as State and Federal directives are issues regarding best practices.

The Alger County Emergency Management office is working under a declaration of emergency for the COVID-19 crisis. We are keeping track of salary and benefit costs as well as any potential hard cost that we will have in the weeks ahead and will submit for FEMA or state reimbursement after the fact. At this point we do not anticipate any extraordinary deviation from our budgeted expenditures with in the 2019-20 FY budget.

MDOT is continuing to move forward with the M-28 project as planned as transportation maintenance is considered critical infrastructure. The City of Munising portions are under budget as compared to our original engineering estimates and are being finalized as this point. An MDOT bid package error also accounted for a reduced cost of almost \$25,000.00 across the Water and Sewer portions. The USDA has reviewed our application for Sewer Funds and awarded grant funding for 75% of the project cost with a maximum amount for grant funds being \$1,852,000.00. The steps of moving forward with the USDA RD Grants/Loans have become increasing complex as their staff is now working remotely as well as our bond attorneys with Miller/Canfield. We do expect to have all grants and loans in place prior to the end of the current FY.

At this point we have instituted a schedule that seems to work well and minimizes exposure risks to our staff and the general public. As things progress through the month, I will be sure to ensure that any significant changes are communicated to all City of Munising employees and elected officials.

E. CORRESPONDENCE

There was no correspondence.

F. PUBLIC COMMENTS (non-agenda items)

Mayor DesJardins is concerned about the tourist season and all the people coming to Munising. Right now all they can do is stay home.

G. ADJOURNMENT

Moved by Commissioner Nettleton to adjourn the Regular Meeting of the City Commission. Support by Commissioner Berry.

**Roll Call Vote:**

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Nettleton and Mayor DesJardins  
Nays: None

The Regular Meeting of the City Commission adjourned at 6:14 p.m.

---

Rod DesJardins, Mayor

---

Sue Roberts, City Clerk

LIST OF BILLS

|        |                                    |          |
|--------|------------------------------------|----------|
| 35053) | POWERPLAN                          | 467.16   |
| 35054) | MICHIGAN STATE POLICE              | 132.00   |
| 35055) | POMASL FIRE EQUIPMENT              | 2695.00  |
| 35056) | MILLER BRADFORE & RISBERG          | 4404.40  |
| 35057) | GRAINGER                           | 30.72    |
| 35058) | UPPER PENINSULA RECREATION INC.    | 1230.77  |
| 35059) | HUNTINGTON BANK                    | 4399.98  |
| 35060) | DELTA DENTAL                       | 1765.93  |
| 35061) | BLUE CROSS BLUE SHIELD OF MICHIGAN | 28000.92 |
| 35062) | STANDARD INSURANCE COMPANY         | 305.64   |
| 35063) | STANDARD INSURANCE COMPANY         | 493.66   |
| 35064) | VISION SERVICE PLAN                | 438.80   |