

MAY 16, 2022

CITY COMMISSION OF THE CITY OF MUNISING
301 E. SUPERIOR ST.
MUNISING, MI 49862
AGENDA
MONDAY, MAY 16, 2022
6:00 P.M.

- A. CALL TO ORDER THE REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL
- B. PUBLIC COMMENT (non-agenda items)
- C. OLD CITY BUSINESS
 - 1. Treasurer's Monthly Report
 - 2. Monthly Reports - Committee- Fire - Police - WWTP
 - 3. DDA - Partnerships updates Kathy Reynolds
- D. NEW CITY BUSINESS
 - 1. 4th of July Committee License Agreement
 - 2. Poppy Day Proclamation
 - 3. Sewer Project Pay Request #8 \$3,996.08
 - 4. Water Project Pay Request #13 \$4,405.40
 - 5. Animal Ordinance Review
 - 6. Seasonal Worker's Pay Scale
 - 7. Introduction of 2022-2023 Budget
 - 8. Approve City Commission Meeting Minutes of 5-4-2022
 - 9. Approve Check Register/List of Bills
 - 10. City Manager Report
- E. CORRESPONDENCE
- F. PUBLIC COMMENTS (non-agenda items)
- G. ADJOURNMENT

CITY COMMISSION

Official Proceedings

- A. CALL TO ORDER THE REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL

The Regular Meeting of the City Commission was duly called and held on Monday, **May 16, 2022**, in the City Commission Meeting Room of City Hall. Mayor Nettleton called the meeting to order at 6:00 p.m.

PRESENT: Commissioners: Berry, Bogater, Eckert and Mayor Nettleton
ABSENT: Commissioner Ballas - excused

- B. PUBLIC COMMENT (non-agenda items)

There were no public comments on non-agenda items.

- C. OLD CITY BUSINESS

- 1. Treasurer's Monthly Report

Moved by Commissioner Eckert to approve the Treasurer's monthly report as submitted. Support by Commissioner Berry.

Approved: Yeas: Commissioners: Berry, Bogater, Eckert and Mayor Nettleton
Nays: None

- 2. Monthly Reports - Committee- Fire - Police - WWTP

There were no comments on the monthly reports.

3. DDA - Partnerships updates Kathy Reynolds

Kathy began by stating that three of the five light poles have been replaced. The remaining two will be done by the end of next week. As for the Banner Contest, judging and awarding and placing the order. New banners will be able to be seen all through town. Art in the Alley is on-going. Vet's Memorial Drive still needs to be set up for the season. The Chamber Dinner went well, Munising Memorial Hospital being Business of the Year. Reynolds mentioned that the DDA does have some façade grant monies available. Next, bids went out for the Superior Street repaving. The bids came in high: BACCO \$922,191.00 and Arrow Construction \$1,040,126.79. The bids are much higher than expected, so they will have to go back to the drawing board to see what can be cut out. Reynolds also mentioned that set-up people are needed for the Pictured Rocks Days.

D. NEW CITY BUSINESS

1. 4th of July Committee License Agreement

Moved by Commissioner Bogater to approve the 4th of July Committee's license agreement, authorizing the City Manager to make the changes discussed and to fill in dates. Support by Commissioner Eckert.

Approved: Yeas: Commissioners: Berry, Bogater, Eckert and Mayor Nettleton
Nays: None

2. Poppy Day Proclamation

Moved by Commissioner Berry to approve the Poppy Day Proclamation for five years. Support by Commissioner Bogater.

Approved: Yeas: Commissioners: Berry, Bogater, Eckert and Mayor Nettleton
Nays: None

POPPY DAY PROCLAMATION

WHEREAS, the American Legion Auxiliary adopted the Poppy as its Memorial Flower which pays tribute to the war dead, and aids the living veterans and their families; and

WHEREAS, the contributions are used for children, youth and rehabilitation in our local community and for Christmas gifts for the veterans at the Veterans Hospital in Marquette;

NOW, THEREFORE, I, D.M. Nettleton, Mayor of the City of Munising do hereby proclaim the third Thursday of May as Poppy Day in the City of Munising for the next five (5) years.

Date: _____

D.M. Nettleton, Mayor

3. Sewer Project Pay Request #8 \$3,996.08

Moved by Commissioner Berry to approve the sewer project pay request in the amount of \$3,996.08. Support by Commissioner Eckert.

Approved: Yeas: Commissioners: Berry, Bogater, Eckert and Mayor Nettleton
Nays: None

4. Water Project Pay Request #13 \$4,405.40

Moved by Commissioner Eckert to approve the water project pay request in the amount of \$4,405.40. Support by Commissioner Berry.

Approved: Yeas: Commissioners: Berry, Bogater, Eckert and Mayor Nettleton
Nays: None

5. Animal Ordinance Review

The Commission reviewed the Animal Ordinance there were a couple of things to be changed. The next thing needed will be a first reading and then a Public Hearing, then adoption.

6. Seasonal Worker's Pay Scale

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Moved by Commissioner Bogater to increase the pay rate of seasonal workers as follows: 1st year \$13.00 per hour, 2nd year \$13.50 per hour and 3rd year or more \$14.00 per hour. Support by Commissioner Berry.

Approved: Yeas: Commissioners: Berry, Bogater, Eckert and Mayor Nettleton
Nays: None

7. Introduction of 2022-2023 Budget

City Manager Olson briefly went over the 2022-2023 budget and how it was put together. Commissioner Bogater asked about parking at the Vet's Memorial. She has received some questions about residents not being able to park there. We are anticipating a Public Hearing on the proposed budget June 1st with adoption after the Public Hearing.

8. Approve City Commission Meeting Minutes of 5-4-2022

Moved by Commissioner Berry to approve the City Commission Meeting Minutes of 5-4-2022 as presented. Support by Commissioner Eckert.

Approved: Yeas: Commissioners: Berry, Bogater, Eckert and Mayor Nettleton
Nays: None

9. Approve Check Register/List of Bills

Moved by Commissioner Berry to approve and pay the check register/list of bills as submitted. Support by Commissioner Bogater.

Approved: Yeas: Commissioners: Berry, Bogater, Eckert and Mayor Nettleton
Nays: None

10. City Manager Report

City Manager Olson stated that the City received their first delivery of signs, street signs, stop signs etc.

The projects for the upcoming construction season are starting to build steam. BACCO has opened up the Browns Addition of M-28 and they are currently working on underground infrastructure. Watermain crossings at Bayview/Division Street have been completed and MDOT storm sewer has been installed along the east side of the project. BACCO will be installing water service lines and sewer laterals for that side of the street however they will not be brought into service until they the main installations are completed on west side of the road.

The City and our engineers had our formal pre-construction meeting for the Grand Island Township sewer extension project. The USDA-RD required pre-construction meeting is required and topics such as change orders, pay request, and the American Iron and Steel requirements are reviewed. All legal documents and the contracts associated with the project have been signed and completed and we are onto the construction phase. Smith Construction plans on beginning the project immediately after Memorial Day and expects the project to be completed in roughly 90 days.

The representative from Michigan Rural Water Association was on site in our facilities last week and performed a walk-through of all our locations for our energy audit. The representative will be returning this week to complete the onsite work that is required in order to begin preparing the audit. The items that were reviewed are items such as HVAC systems, lighting, pumps and controls, and building envelopes.

CUPPAD has finished the final draft of the City of Munising 5-year Parks and Recreation plan. The 30 day public comment notice was published today in the Mining Journal and the plan will be distributed to residents via online postings and hard copy here at City Hall. CUPPAD will also be sending the draft directly to a number of community partners and recreational nonprofits in hopes of receiving direct input from these agencies. The Parks and Recreation Committee has a tentative public hearing date set for June 16th at City Hall at 5 PM.

The draft Zoning Ordinance update has also been placed on file for public input and review on the homepage of our website. The Planning Commission will be hosting a public hearing and input session at their upcoming Planning Commission Meeting on May 25th at 4 PM. After any corrections or modifications are made, the Zoning Ordinance will be sent up to the City Commission for review, input, and eventually adoption through our charter specified ordinance adoption process.

The DDA received two bids on the Downtown Street Project that is funded in part by an MDOT Category-B grant. Both bids were sustainably higher than

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the original budget and the engineers estimate. The DDA board has discussed the matter and will continue to review cost cutting options for the project. Lastly, the City of Munising H-58 project will have bids submitted and released by MDOT on June 3rd.

E. CORRESPONDENCE

There was no new correspondence.

F. PUBLIC COMMENTS (non-agenda items)

There were no public comments on non-agenda items.

G. ADJOURNMENT

Moved by Commissioner Bogater to adjourn the Regular Meeting of the City Commission. Support by Commissioner Eckert.

Approved: Yeas: Commissioners: Berry, Bogater, Eckert and Mayor Nettleton
Nays: None

The Regular Meeting of the City Commission adjourned at 7:16 p.m.

D.M. Nettleton, Mayor

Sue Roberts, City Clerk

LIST OF BILLS

37505)	D. ROBB FERGUSON	3000.00
37506)	D. ROBB FERGUSON	1010.00
37507)	BELL EQUIPMENT COMPNAY	808.55
37508)	ELCOM SYSTEMS	504.00
37509)	TRI-COUNTY SEPTIC & SONS LLC	500.00
37510)	HIAWATHA TELEPHONE COMPANY	1102.17
37511)	HALRON LUBRICANTS INC.	1193.50
37512)	QUILL CORPORATION	120.84
37513)	OLSON BZDOK & HOWARD, P.C.	185.00
37514)	CHARTER COMMUNICATIONS	113.73
37515)	MARES-Z-DOATS FEED	253.98
37516)	CITY OF MUNISING	717.73
37517)	LAMMI FIRE PROTECTION	117.75
37518)	ANSER SERVICES	100.00
37519)	MY WEB MAESTRO	96.00
37520)	UPPER PENINSULA RECREATION INC.	1230.77
37521)	DEVIN OLSON	190.00
37522)	ALGER COUNTY HUMANE SOCIETY	325.00
37523)	NORTH CENTRAL LABORATORIES	1202.08
37524)	PARAGON LABORATORIES, INC.	1670.00
37525)	HYDRO CORP	2467.00
37526)	PARAGON LABORATORIES, INC.	1440.00
37527)	ALGER COUNTY TREASURER	135.25
37528)	VERIZON WIRELESS	690.42
37529)	MACQUEEN EQUIPMENT INC.	208.32
37530)	MUNISING BAY TRAIL NETWORK	500.00
37531)	MUNISING FARMERS MARKET	500.00
37532)	HIAWATHA TELEPHONE COMPANY	40.10
37533)	KATHY REYNOLDS	50.00
37534)	GREATER MUNISING BAY	318.28
37535)	COLEMAN ENGINEERING COMPANY	3229.00
37536)	MADELINE COLE	350.00
37537)	DANE BERG	250.00
37538)	MACI CORNISH	150.00
37539)	NATALIE HERMANN	100.00
37540)	MINING JOURNAL	4254.12