

May 20, 2019

CITY COMMISSION OF THE CITY OF MUNISING  
AGENDA  
MONDAY, MAY 20, 2019  
6:00 P.M.

- A. CALL TO ORDER THE REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL
- B. PUBLIC COMMENT (non-agenda items)
- C. OLD CITY BUSINESS
  - 1. Treasurer's Monthly Report
  - 2. Monthly Reports - Committee - Fire - Police - WWTP
  - 3. DDA - Partnership Updates - Kathy Reynolds
- D. NEW CITY BUSINESS
  - 1. Cannabis Dispensary-License Chris Nettleton and Attorney
  - 2. Munising Bay Cruisers Classic Car Show Street Closure Request
  - 3. ByGeorge Brewing LLC - On Premises Tasting Room Permit
  - 4. Resolution to Convey Land - Hanley Land Exchange
  - 5. Warranty Deed for Hanley Land Exchange
  - 6. 2019 Dodge Charger Patrol Car Purchase \$24,897.75
  - 7. Fireworks Law - Amend Noise Ordinance?
  - 8. Payment to the Department of Natural Resources
  - 9. 1<sup>st</sup> Reading of Amendment to the Zoning Map
  - 10. Farmer's Market Location
  - 11. Summer Watering Permits
  - 12. MDOT Contract Modification #1 - Sand Point Road North of Washington St.
  - 13. UPEA Invoice for Munising City M-28 Water System Improvements \$16,471.30
  - 14. UPEA Professional Services Agreement Prospect St. Engineering \$23,000.00 TAP Grant
  - 15. Approve City Commission Meeting Minutes of 5-1-19
  - 16. Check Register/List of Bills
  - 17. Budget Introduction
  - 18. City Manager Report
- E. CORRESPONDENCE
- F. PUBLIC COMMENTS (non-agenda items)
- G. ADJOURNMENT

CITY COMMISSION

Official Proceedings

- A. CALL TO ORDER THE REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL

The Regular City Commission Meeting of the City Commission was duly called and held on Monday, **May 20, 2019**, in the Commission Room of City Hall. Mayor DesJardins called the Regular Meeting to order at 6:00 p.m.

May 20, 2019

PRESENT: Commissioners: Ballas, Bornslaeger, Bogater, Nettleton and Mayor  
DesJardins  
ABSENT: None

B. PUBLIC COMMENT (non-agenda items)

There were no public comments.

C. OLD CITY BUSINESS

1. Treasurer's Monthly Report

Moved by Commissioner Nettleton to approve the Treasurer's monthly report as submitted. Support by Commissioner Bogater.

Approved: Yeas: Commissioners: Ballas, Bornslaeger, Bogater, Nettleton and  
Mayor DesJardins  
Nays: None

2. Monthly Reports - Committee - Fire - Police - WWTP

Commissioner Bogater mentioned that she had attended a Housing Commission Meeting, Trisha Downs will be in charge of several areas in the Upper Peninsula.

3. DDA - Partnership Updates - Kathy Reynolds

Kathy was not in attendance, she did submit the following report:

Munising DDA/Partnership/Chamber Report  
Munising City Commission Meeting  
Monday, May 20, 2019

1. Currently attending the annual Uppertunities Conference in Harris, MI. This event covers tourism, social media and small business issues. Also, during this time, I have a Great Waters Board meeting and will be meeting with Dave Lorenz, VP of Travel MI (Pure Michigan) who also serves on the board.
2. The downtown murals and the historic walk are now in the production phase.
3. The DDA budget has been completed and submitted to the Commission.
4. Performed several joint MEDC visits in Grand Marais and Munising.
5. Attended Opportunity Zone training in Escanaba hosted by Michigan State University Extension.
6. Attended Small Town and Rural Development Conference at Crystal Mountain in April.
7. Our new employee, Jaymie Depew will be starting here at the office on May 28<sup>th</sup>.
8. Hosted economic leader presentation in Munising with Dave Lorenz from Pure Michigan as the speaker.
9. Pictured Rocks Days planning is going well (June 8<sup>th</sup> & 9<sup>th</sup>), and vendor applications are up again this year.
10. Annual Chamber dinner was Tuesday, April 30<sup>th</sup> over 100 in attendance. People State Bank Received Business of the Year.
11. An estimated 150 DDA art banner designs were submitted. Sixteen designs were selected and are currently in the production stage. These banners along with the murals and historical walk will be covered by a grant (ArtPlace) that was awarded regionally here in the U.P.
12. Great Waters board meeting was held in Nahma, MI. Our regional partners in this group consist of Delta County, Chippewa County, Luce County and western Mackinac County.
13. Wrote, submitted and was granted three Prosperous Places (placemaking) grants from CUPPAD (utilizing Regional Prosperity Initiative funds). These projects will include the redo of the directories, a third alley project and gardening and greenspace improvement initiatives in Munising.
14. Our office awarded \$500 in grant monies to the Munising H.S. Robotics Program. These monies were obtained through the Upper Peninsula Collaborative Development Council (U.P. economic development offices).
15. Our office also awarded the annual Chamber Scholarship (\$500) to Rachel Cooper, a graduate of Munising High School who is attending the University of Wisconsin, Whitewater. We had many impressive applicants from the area.
16. On May 6<sup>th</sup>, the DDA held a public informational meeting. These public informational bi-annual meetings are now a state requirement. Also, as

May 20, 2019

part of that state requirement, the DDA has a new website and additional reporting requirements that have been completed.

17. Appeared on NMU PSB Media Meet to discuss tourism with two other panel members.

D. NEW CITY BUSINESS

1. Cannabis Dispensary-License Chris Nettleton and Attorney

Moved by Commissioner Bornslaeger to authorize the City Manager and City Attorney to prepare information for the last meeting in June with recommendations for the Commission regarding Cannabis Dispensary licenses in the City of Munising. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Ballas, Bornslaeger, Bogater, Nettleton and Mayor DesJardins  
Nays: None

2. Munising Bay Cruisers Classic Car Show Street Closure Request

Moved by Commissioner Ballas to approve the road closure request on September 21<sup>st</sup> from 6:00 a.m. - 4:00 p.m., also authorizing the City Manager to work with the Munising Bay Cruisers Classic Car Show with garbage cans, barricades etc. Support by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Ballas, Bornslaeger, Bogater, Nettleton and Mayor DesJardins  
Nays: None

3. ByGeorge Brewing LLC - On Premises Tasting Room Permit

Moved by Commissioner Nettleton to approve the resolution for ByGeorge Brewing LLC to have an on premises tasting room permit. Support by Commissioner Ballas.

Approved: Yeas: Commissioners: Ballas, Bornslaeger, Bogater, Nettleton and Mayor DesJardins  
Nays: None

4. Resolution to Convey Land - Hanley Land Exchange

Moved by Commissioner Bornslaeger to approve the Resolution to Convey Land regarding the Hanley Land Exchange. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Ballas, Bornslaeger, Bogater, Nettleton and Mayor DesJardins  
Nays: None

**RESOLUTION**

**CITY OF MUNISING**

KNOW ALL MEN THAT, at a meeting of the Munising City Commission, held on the \_\_\_\_\_ day of \_\_\_\_\_, 2019, it was resolved the City shall convey the land described in the specimen Warranty Deed to the County of Alger, attached to this resolution, as a donation to the County for the County's use in completing the land exchange for the Hanley Airfield with the United States Forest Service. It was further resolved that Rod DesJardins, Mayor of the City of Munising, is authorized to sign the Warranty Deed and deliver it to Alger Title Agency for use at the closing on the Hanley Airfield.

Dated: \_\_\_\_\_, 2019

\_\_\_\_\_  
Rod DesJardins, Mayor

The foregoing resolution was adopted at a regular meeting of the Munising City Commission held on the \_\_\_ day of \_\_\_\_\_, 2019.

May 20, 2019

Dated: \_\_\_\_\_, 2019

\_\_\_\_\_  
Sue Roberts, City Clerk

5. Warranty Deed for Hanley Land Exchange

Moved by Commissioner Bornslaeger to approve the warranty deed for the Hanley Land Exchange. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Ballas, Bornslaeger, Bogater, Nettleton and  
Mayor DesJardins  
Nays: None

6. 2019 Dodge Charger Patrol Car Purchase \$24,897.75

Moved by Commissioner Ballas to approve the sole source purchase of a 2019 Dodge Charger patrol car in the amount of \$24,897.75. Support by Commissioner Bogater.

Unanimous Voice Vote:

Approved: Yeas: Commissioners: Ballas, Bornslaeger, Bogater, Nettleton and  
Mayor DesJardins  
Nays: None

**City Manager Recommendation:**

My Professional recommendation is to award the purchase of a new 2019 Dodge Charger Patrol Unit to Galenana's Van Dyke Dodge at a cost of \$24,897.75. Due to the purchase being through MIDeal, I do not foresee any added benefit to the City of Munising from soliciting quotes from regional suppliers.

7. Fireworks Law - Amend Noise Ordinance?

Moved by Commissioner Bogater to authorize the City Manager and the City Attorney to prepare an Amendment for the Noise Ordinance to be in harmony with the state of Michigan. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Ballas, Bornslaeger, Bogater, Nettleton and  
Mayor DesJardins  
Nays: None

8. Payment to the Department of Natural Resources

Moved by Commissioner Bornslaeger to approve payment to the Department of Natural Resources in the amount of \$9,102.00, funding coming from the Marina Fund. Support by Commissioner Ballas.

Approved: Yeas: Commissioners: Ballas, Bornslaeger, Bogater, Nettleton and  
Mayor DesJardins  
Nays: None

9. 1<sup>st</sup> Reading of Amendment to the Zoning Map

This was the first reading for an amendment to the Zoning Map. A Public Hearing notice will be published in the May 29<sup>th</sup> paper, the Public Hearing will be on June 5.

10. Farmer's Market Location

There was much discussion over the location of the Farmer's Market. The reason for moving the location is for safety issues for the vendors and patrons because the area has become so congested.

11. Summer Watering Permits

Commissioner Ballas asked that Churches and Non-Profits be able to purchase Summer Watering Permits. City Manager Olson read from the Water and Sewer Ordinance, an amendment would have to be made for this to happen.

12. MDOT Contract Modification #1 - Sand Point Road North of Washington St.

Moved by Commissioner Bornslaeger to approve the MDOT Contract Modification #1, from a June 28, 2019 completion date to September 5, 2019. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Ballas, Bornslaeger, Bogater, Nettleton and  
Mayor DesJardins

May 20, 2019

Nays: None

13. UPEA Invoice for Munising City M-28 Water System Improvements  
\$16,471.30

Moved by Commissioner Nettleton to approve and pay the invoice from UPEA in the amount of \$16,471.30 for the M-28 Water System Improvements project. Support by Commissioner Bogater.

Approved: Yeas: Commissioners: Ballas, Bornslaeger, Bogater, Nettleton and Mayor DesJardins  
Nays: None

14. UPEA Professional Services Agreement Prospect St. Engineering  
\$23,000.00 TAP Grant

Moved by Commissioner Bogater to approve the UPEA Professional Services Agreement in the amount of \$23,000.00 regarding Prospect St. engineering. Support by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Ballas, Bornslaeger, Bogater, Nettleton and Mayor DesJardins  
Nays: None

15. Approve City Commission Meeting Minutes of 5-1-19

Moved by Commissioner Bogater to approve the City Commission Meeting Minutes of 5-1-19 as presented. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Ballas, Bornslaeger, Bogater, Nettleton and Mayor DesJardins  
Nays: None

16. Check Register/List of Bills

Moved by Commissioner Bornslaeger to approve and pay the Check Register/List of Bills as submitted. Support by Commissioner Ballas.

Approved: Yeas: Commissioners: Ballas, Bornslaeger, Bogater, Nettleton and Mayor DesJardins  
Nays: None

17. Budget Introduction

The 2019-2020 proposed budget was given to the Commission. Mayor DesJardins reminded everyone that if they should have questions to please contact the City Manager for explanations.

18. City Manager Report

City Manager Olson stated that the Marina is open for operations, the Department of Public Works crew repaired the fixed piers last week. Flotation Docking will be here this week to move finger piers and replace brackets. As for beach cleaning and turf management, this will start in the next couple of weeks. The Tourist Park is also open for business. The spare and old grinder pumps in the west lift station are being replaced. Currently we are waiting on delivery of new Liberty pumps and control units. This will standardize grinder pumps across the City. As for the "Tomato Property" old landfill, Enviro-Logic did all ground water and soil testing last Tuesday. It should be three to six weeks for the comprehensive results. A full spectrum with PFA and PFO analysis was done, roughly \$8,500.00 was covered by the County Brownfield EPA site assistance grant. Next, Olson stated that he would be attending a USDA - RD meeting tomorrow to discuss options for grants and funding for sewer extensions from Commercial Street down to Westshore Dr. There has been no movement since the Commission met a few months ago. Regarding the M-28 Project late in June a Public Meeting will be held. Water main plans have been submitted to MDOT for preliminary plan incorporation. MDOT will be putting together a detour plan for segmented construction. The Anna River Bridge is slated to be renovated this summer, it was bid out last year but no contractor put in a bid. On low/moderate income designation, Kathy Reynolds and I are reviewing the latest low/moderate income numbers and potential resurvey. The City was at 50.43% low/moderate income. You need at least 51% or greater to open it up for more funding opportunities through HUD/MEDC and Federal Community development grant funds. Escanaba and the Sault have resurveyed with success. Last, Olson informed the Commission that the carpets in City Hall will be cleaned the end of this week.

E. CORRESPONDENCE

There was no correspondence.

F. PUBLIC COMMENTS (non-agenda items)

Commissioner Bornslaeger asked about Committees and what he can take over or get off of.

Mayor DesJardins stated that the Firemen's Fishing Tournament went well despite it being shortened by a day.

G. ADJOURNMENT

Moved by Commissioner Bornslaeger to adjourn the Regular Meeting of the City Commission. Support by Commissioner Bogater.

Approved: Yeas: Commissioners: Ballas, Bornslaeger, Bogater, Nettleton and Mayor DesJardins  
Nays: None

The Regular Meeting of the City Commission adjourned at 7:42 p.m.

\_\_\_\_\_  
Rod DesJardins, Mayor

\_\_\_\_\_  
Sue Roberts, City Clerk

LIST OF BILLS

33942)	QUILL CORPORATION	355.96
33943)	CHARTER COMMUNICATIONS	104.18
33944)	VERIZON WIRELESS	518.24
33945)	DSTECH	64.41
33946)	D ROBB FERGUSON	3000.00
33947)	ALGER COUNTY HUMANE SOCIETY	325.00
33948)	DEVIN OLSON	190.00
33949)	UPPER PENINSULA RECREATION INC.	1230.77
33950)	HILLSIDE PARTY STORE LLC	64.59
33951)	UPPER PENINSULA POWER COMPANY	5722.63
33952)	TRI-COUNTY SEPTIC	200.00
33953)	HOLIDAY COMPANIES	1281.31
33954)	COLLEGE LAUNDRY & RENTALS	226.25
33955)	WALKER PROCESS EQUIPMENT	16111.33
33956)	HIAWATHA TELEPHONE COMPANY	926.18
33957)	41 LUMBER COMPANY	1153.89
33958)	COLEMAN ENGINEERING COMPANY	2970.50
33959)	COLEMAN ENGINEERING COMPANY	476.50
33960)	1 <sup>ST</sup> AYD CORP	160.80
33961)	PETERSON PUBLISHING INC.	372.75
33962)	ETNA SUPPLY COMPANY	212.00
33963)	CITY OF MUNISING-WATER	1191.50
33964)	BS&A SOFTWARE	3196.00
33965)	UPPER MICHIGAN COMMUNITY CREDIT UNION	997.00
33966)	SHELL FLEET PLUS	494.24
33967)	DEB LINDEBLAD	75.50
33968)	MADIGAN'S HARDWARE	295.24
33969)	VOIDED	VOIDED
33970)	VOIDED	VOIDED
33971)	VOIDED	VOIDED
33972)	VOIDED	VOIDED
33973)	VOIDED	VOIDED
33974)	VOIDED	VOIDED
33975)	VOIDED	VOIDED
33976)	VOIDED	VOIDED
33977)	U.S. POSTMASTER	90.00
33978)	ELCOM SYSTEMS	504.00
33979)	MICHIGAN MUNICIPAL LEAGUE	2152.00
33980)	VOIDED	VOIDED
33981)	BADGER METER, INC.	780.00
33982)	PARAGON LABORATORIES, INC.	672.00
33983)	UPPER MICHIGAN COMMUNITY CREDIT UNION	570.04
33984)	NAPA AUTO PARTS	1046.28

May 20, 2019

33985)	SEAN CORNISH	83.81
33986)	USA BLUE BOOK	628.72
33987)	NORTHERN MACHINING & REPAIR	43.13
33988)	US BANK EQUIPMENT FINANCE	284.43
33989)	UPPER MICHIGAN COMMUNITY CREDIT UNION	1432.12
33990)	COOPER OFFICE EQUIPMENT	424.95
33991)	UPPER MICHIGAN COMMUNITY CREDIT UNION	105.99
33992)	HIAWATHA TELEPHONE COMPANY	40.09
33993)	UPPER MICHIGAN COMMUNITY CREDIT UNION	110.19
33994)	HALLE THIESSEN	25.00
33995)	SHAWN MALONE	75.00
33996)	KRISTIN SONTAG	100.00
33997)	SOPPHIE HANSEN	200.00
33998)	PUTVIN DRUG STORE	24.43
33999)	MISS GOOD STITCH	199.97
34000)	MADIGAN'S HARDWARE	7.98
34001)	KATHY REYNOLDS	50.00
34002)	DTE ENERGY	1552.44
34003)	UPPER PENINSULA RECREATION INC.	1230.77
34004)	AUTO-WARES GROUP	1100.72
34005)	VANTAGE FLEX, LLC	105.00
34006)	U.P. LAB TESTING	66.00
34007)	AIRGAS USA, LLC	75.11
34008)	POMPS TIRE SERVICE, INC.	576.00
34009)	MUNISING BAYSHORE MARINA	125.00
34010)	BELL EQUIPMENT COMPANY	364.75
34011)	COMPUDYNE, INC.	70.00
34012)	MACQUEEN EQUIPMENT INC.	127.12