

JUNE 1, 2022

CITY COMMISSION
AGENDA
WEDNESDAY, JUNE 1, 2022
6:00 P.M.

- A. CALL TO ORDER THE REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL
- B. PUBLIC COMMENT (non-agenda items)
- C. PUBLIC HEARING- Proposed 2022-2023 Budget
 - 1. Public Comments on Proposed 2022-2023 Budget
 - 2. Commissioner Comments on Proposed 2022-2023 Budget
 - 3. Approve Tax Millage Rate Levied at 17.3425
 - 4. Approve Voted Headlee Rate Levied at 1.9488
 - 5. Approve Updated Fee Schedule
 - 6. Approve Updated Zoning Fee Schedule
 - 7. Adopt Proposed 2022-2023 Budget - Resolution
 - 8. Adjourn Public Hearing Enter Regular Meeting
- D. OLD CITY BUSINESS
None
- E. NEW CITY BUSINESS
 - 1. Stencil Design for Physical Activity Binsfeld Bayshore Park
 - 2. First Reading of the Animal Ordinance
 - 3. Approve City Commission Meeting Minutes of 5-16-2022
 - 4. Approve Check Register/List of Bills
 - 5. City Manager Report
- F. CORRESPONDENCE
- G. PUBLIC COMMENTS (non-agenda items)
- H. ADJOURNMENT

CITY COMMISSION

Official Proceedings

- A. CALL TO ORDER THE REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL

The Regular Meeting of the City Commission was duly called and held on Wednesday, **June 1, 2022**, in the City Commission Meeting Room of City Hall. Mayor Nettleton called the meeting to order at 6:00 p.m.

PRESENT: Commissioners: Ballas, Berry, Bogater and Mayor Nettleton
ABSENT: Commissioner: Eckert - excused

- B. PUBLIC COMMENT (non-agenda items)

There were no public comments on non-agenda items.

- C. PUBLIC HEARING- Proposed 2022-2023 Budget

Moved by Commissioner Bogater to open the Public Hearing on the proposed 2022-2023 budget. Support by Commissioner Berry.

Approved: Yeas: Commissioners: Ballas, Berry, Bogater and Mayor Nettleton
Nays: None

- 1. Public Comments on Proposed 2022-2023 Budget

There were no public comments on the proposed 2022-2023 budget.

2. Commissioner Comments on Proposed 2022-2023 Budget

Commissioner Berry thanked the staff for all the hard work that went into the budget, she thought they did a great job.

City Manager Olson did go over a couple of items regarding the part time help wages the Commission wanted raised.

3. Approve Tax Millage Rate Levied at 17.3425

Moved by Commissioner Berry to approve the tax millage rate levied at 17.3425. Support by Commissioner Bogater.

Approved: Yeas: Commissioners: Ballas, Berry, Bogater and Mayor Nettleton
Nays: None

4. Approve Voted Headlee Rate Levied at 1.9488

Moved by Commissioner Berry to approve the voted Headlee rate levied at 1.9488. Support by Commissioner Ballas.

Approved: Yeas: Commissioners: Ballas, Berry, Bogater and Mayor Nettleton
Nays: None

5. Approve Updated Fee Schedule

Moved by Commissioner Berry to approve with updates the fee schedule. Support by Commissioner Bogater.

Approved: Yeas: Commissioners: Ballas, Berry, Bogater and Mayor Nettleton
Nays: None

**CITY OF MUNISING
COMPREHENSIVE FEE SCHEDULE
2022-23**

TABLE OF CONTENTS

	PAGE
LICENSES & PERMITS	
MARRIAGE FEE.....	1
TOURIST PARK FEES.....	1
BAYSHORE PARK PAVILION FEE.....	1
CITY DOCK/MARINA	
SEASONAL RATES.....	2
TRANSIENT RATES.....	3
CITY BOAT RAMP.....	4
PARKING TICKETS.....	4
WATER RATE SCHEDULES.....	5
SEWER RATE SCHEDULES.....	6
CEMETERY RATES.....	7
MISCELLANEOUS CHARGES	
SALE OF MATERIALS.....	8
XEROXING.....	8
HEROES FIELD.....	8
SOLID WASTE DISPOSAL TAGS	8

JUNE 1, 2022

COMPREHENSIVE FEE SCHEDULE

LICENSES & PERMITS

MARRIAGE FEE:

Fee: \$50.00 January 1, 2010 increased

Authority: Resolution February 19, 1996

TOURIST PARK FEES

Effective 2022 Season

Camping Rate: \$41.00 for pull through sites, \$41.00 for lake sites, \$32.00 for lake tent sites, \$38.00 for second row from lake, \$35.00 highway sites, \$35.00 overflow sites, 50% of above for residents.

Tent Sites: \$30.00/day - overflow sites.

Increase on Tourist Park Rates adopted 11-8-2020

Full Hook Ups \$45.00

Dumping Fee: \$8.00 as of November 8, 2021

Shower Fee: \$8.00 as of November 8, 2021

Equipment Fee: \$3.00 surcharge for all camping & tent sites.

Authority: City Commission November 8, 2021

BAYSHORE PARK PAVILION FEES: 6-1-2022 EFFECTIVE 5-1-2023

Residents \$100.00

Non-Residents \$150.00

COMPREHENSIVE FEE SCHEDULE

Approved 10-7-2020

CITY DOCK SEASONAL

<u>Boat Size</u>	<u>Broadside Fee</u>	<u>L-Dock 10% less</u>
20 ft or less	\$840	\$756
21	882	794
22	924	832
23	966	869
24	1008	907
25	1050	945
26	1092	983
27	1134	1020
28	1176	1058
29	1218	1096
30	1260	1134
31	1302	1172
32	1344	1210
33	1386	1247
34	1428	1285
35	1470	1323
36	1512	1361
37	1554	1399
38	1596	1436
39	1638	1474
40	1680	1512
41	1722	1550
42	1764	1588
43	1806	1625
44	1848	1663

JUNE 1, 2022

45	1890	1701
46	1932	1739
47	1974	1777
48	2016	1814
49	2058	1852
50	2100	1890
51	2142	1928
52	2184	1966
53	2226	2003
54	2268	2041
55	2310	2079
56	2352	2117
57	2394	2155
58	2436	2192
59	2478	2230
60	2520	2268

Finger Slips 30' feet or less \$1260.00 yearly

Fee for boat dockage on North Side of L-Dock \$1.00 per foot minimum of \$100.00

Yearly Seasonal Waitlist Fee = \$25.00

COMPREHENSIVE FEE SCHEDULE

Approved 10-7-2020

TRANSIENT DOCKAGE FEES

	<u>Boat Size</u>	<u>2020 Rate/Foot</u>	<u>2020 Fee Per Day</u>
Under	25 feet	FLAT RATE	\$ 44.00
	25 feet	1.75	44.00
	26 feet	1.75	46.00
	27 feet	1.75	47.00
	28 feet	1.75	49.00
	29 feet	1.75	51.00
	30 feet	1.75	53.00
	31 feet	1.75	54.00
	32 feet	1.75	56.00
	33 feet	1.75	58.00
	34 feet	1.75	60.00
	35 feet	1.75	61.00
	36 feet	1.75	63.00
	37 feet	1.75	65.00
	38 feet	1.75	67.00
	39 feet	1.75	68.00
	40 feet	1.75	70.00
	41 feet	1.75	72.00
	42 feet	1.75	74.00
	43 feet	1.75	76.00
	44 feet	1.75	77.00
	45 feet	1.75	79.00
	46 feet	1.75	81.00
	47 feet	1.75	83.00
	48 feet	1.75	84.00
	49 feet	1.75	86.00
	50 feet	1.75	88.00
	51 feet	1.75	89.00
	52 feet	1.75	91.00
	53 feet	1.75	93.00
	54 feet	1.75	95.00
	55 feet	1.75	96.00
	56 feet	1.75	98.00
	57 feet	1.75	100.00
	58 feet	1.75	102.00
	59 feet	1.75	103.00

60 feet & over \$1.75/ft

ALL FEES ROUNDED TO THE NEAREST \$.25

SEWAGE PUMP-OUT FEE: \$10.00 EACH PUMP-OUT

JUNE 1, 2022

DAYTIME TEMPORARY MOORAGE: \$10.00

COMMERCIAL BOAT SEWAGE PUMP-OUT PER YEAR \$300.00 7-1-11 PER MTG. 6-1-2022

BROADSIDE CHARGE ON BOAT SIZE FOR FEE

COMPREHENSIVE FEE SCHEDULE

CITY BOAT RAMP

DAILY: \$5.00 5-17-10
SEASON PERMIT: \$40.00 5-17-10
SECOND VEHICLE: \$5.00 5-17-10

PARKING TICKETS

PARKING VIOLATIONS:
(OVERNIGHT DURING WINTER MONTHS 11-15 - 4-15)

\$50.00 - FIRST OFFENSE IN CALENDAR YEAR
\$75.00 - SECOND OFFENSE IN CALENDAR YEAR
\$115.00 - THIRD OFFENSE IN CALENDAR YEAR

AUTHORITY: ORDINANCE 2018-05 AS AMENDED

COMPREHENSIVE FEE SCHEDULE

WATER DEPARTMENT FEES

WATER RATES:

July 1, 2020 \$.00743 PER GALLON
July 1, 2021 \$.00769 PER GALLON
July 1, 2022 \$.00801 PER GALLON

WATER TAPS:

\$30.00 APPLICATION FOR PERMIT
\$500.00 FOR 1" WATER TAP WITH THE CITY DOING THE WORK (6-1-2022)

WATER REPAIRS:

LABOR AND MATERIALS

METERS:

	FIXED MONTHLY RATES		
	JULY 1, 2020	July 1, 2021	July 1, 2022
1" OR BELOW	\$19.78	\$20.47	\$21.33
1 1/2" METER	\$94.94	\$98.26	\$102.38
2" METER	\$134.50	\$139.20	\$145.04
3" METER	\$435.16	\$450.34	\$469.26
4" METER	\$989.00	\$1,023.50	\$1,066.50
6" METER	\$1,978.00	\$2,047.00	\$2,133.00
8" METER	\$5,340.60	\$5,526.90	\$5,759.10
10" METER	\$5,538.40	\$5,731.60	\$5,972.40

MISC CHARGES:

1. SUMMER WATERING PERMIT:
Revised 4-21-2008: \$20.00 for June, July, August and September.

2. WATER THAWING: June 4, 2003
\$65.00/HOUR DURING WORKING HOURS
\$88.00/HOUR FOR EACH HOUR AFTER WORKING HOURS
\$110.00/HOUR FOR SUNDAY THAWS

3. TURN ON & OFF:
REVISED 6-1-2022 EFFECTIVE 7-1-2022 \$50.00 TURN ON AND TURN OFF FEE -
AFTER HOUR CHARGE NOT ADDRESSED WOULD REMAIN \$70.00

JUNE 1, 2022

4. PULL & TEST METER:

\$150.00 (Waived if meter is found to be defective).

COMPREHENSIVE FEE SCHEDULE

5. FROZEN METER

\$125.00 plus the actual cost of NEW METER 1" OR BELOW see attached quotation for larger sized meters. 6-1-2022

6. CUSTOMER REQUESTED HISTORICAL PRINT OUT OF METER ACTIVITY

\$50.00

METER CHARGE:

TO INSTALL OR REMOVE A METER THERE WILL BE A \$100.00 CHARGE FOR RESIDENTIAL AND A \$175.00 CHARGE FOR COMMERCIAL. 6-1-2022 EFFECT 7-1-2022

UTILITY BILLING:

1. BUSINESS WITH APARTMENTS: CHARGE PER UNIT.
2. BUILDINGS WITH MORE THAN ONE BUSINESS: CHARGE PER UNIT UNLESS THERE IS A COMMON WATER SOURCE.
3. APARTMENTS WHERE ALL UNITS ARE NOT FILLED: WILL BE CHARGED FOR ALL UNITS
4. SEASONAL CUSTOMERS: WILL BE CHARGED THE FIXED CHARGE
5. BILLINGS WILL BE MONTHLY - AN ACTUAL READ

SEWER DEPARTMENT CHARGES - MARCH 1, 2008 MONTHLY BILLS

SEWER RATES:

July 1, 2020 \$.01543 PER GALLON
 July 1, 2021 \$.01597 PER GALLON
 July 1, 2022 \$.01664 PER GALLON

FIXED MONTHLY RATES

METERS:

	July 1, 2020	July 1, 2021	July 1, 2022
1" OR BELOW	\$11.43	\$11.83	\$12.33
1 ½" METER	\$54.86	\$56.78	\$59.18
2" METER	\$77.72	\$80.44	\$83.84
3" METER	\$251.46	\$260.26	\$271.26
4" METER	\$571.50	\$591.50	\$616.50
6" METER	\$1,143.00	\$1,183.00	\$1,233.00
8" METER	\$3,068.10	\$3,194.10	\$3,329.10
10" METER	\$3,200.40	\$3,312.40	\$3,452.40

DUMPING FEES:

COMMERCIAL SEPTIC RATE: JANUARY 1ST, 2020 = \$.10 PER GALLON

AUTHORITY: RESOLUTION 6-1-2022

COMPREHENSIVE FEE SCHEDULE

SEWER TAPS:

\$30.00 APPLICATION FOR PERMIT

\$500.00 OR ACTUAL COST WITH THE CITY DOING THE WORK (6-1-2022)

AUTHORITY: RESOLUTION 6-1-2022

Effective July 1, 2022

CEMETERY CHARGES

JUNE 1, 2022

CEMETERY LOTS (SINGLE GRAVES - 4' X 12') \$500.00

RESOLUTION JUNE 3, 1998

BURIAL PERMIT

REGULAR HOURS \$550.00
SATURDAYS AND AFTER HOURS 250.00 extra
SUNDAYS AND HOLIDAYS 300.00 extra

CHILDREN UNDER 10-YEARS OF AGE: \$400.00

CREMAINS (REGULAR HOURS ONLY) \$250.00

DISINTERMENT & REINTERMENT

DISINTERMENT (REGULAR HOURS) \$600.00
REINTERMENT \$600.00

VAULT RENTAL:

THERE SHALL BE NO VAULT RENTAL FOR BURIALS WITHIN MAPLE GROVE CEMETERY.
VAULT RENTAL FOR BURIALS WITHIN OTHER CEMETERIES SHALL BE \$75.00/MONTH.

INDIGENT CEMETERY CHARGES:

CEMETERY LOTS \$300.00
REGULAR BURIALS \$325.00
CREMAINS \$175.00

COMPREHENSIVE FEE SCHEDULE

MISCELLANEOUS CHARGES

SALE OF MATERIALS:
10% ABOVE OUR COSTS

XEROXING: - 6-21-2004

\$.25 PER COPY FOR EMPLOYEES - \$.50 PER COPY FOR CUSTOMERS

\$1.00 PER COLOR COPY - ADDED 3-5-08

COPIES FOR ASSESSOR CARDS \$1.00 EACH

HEREOS FIELD:

\$10.00/HOUR FOR USE OF LIGHTS
STARTING FOR 2010 SEASON
\$150.00 PER CO-ED TEAM
\$500.00 LITTLE LEAGUE ANNUAL FEE

SOLID WASTE DISPOSAL TAGS: \$2.50 PER TAG

6. Approve Updated Zoning Fee Schedule

Moved by Commissioner Ballas to approve the updated Zoning Fee Schedule as submitted. Support by Commissioner Berry.

Approved: Yeas: Commissioners: Ballas, Berry, Bogater and Mayor Nettleton
Nays: None

Table with 3 columns: Description, Current Price, Proposed New Fee. Row 1: Zoning Compliance- 604, \$50.00, \$50.00

JUNE 1, 2022

Zoning Compliance - 605	\$200.00	\$200.00
Fence Permit	\$30.00	\$50.00
Conditional Use Application	\$125.00	\$300.00
STR - Contional Use Application	\$150.00	\$350.00
Lot Split	\$50.00	\$100.00
Land Division	\$50.00	\$100.00
Sign Permit	\$50.00	\$100.00
Sidewalk/ Street Alteration	\$50.00	\$50.00
Variance Application	\$250.00	\$500.00
Request Zoning Ord. Amendment	\$250.00	\$500.00
Planned Unit Development App*	\$1,000.00	\$2,500.00

7. Adopt Proposed 2022-2023 Budget - Resolution

Moved by Commissioner Berry to adopt the proposed 2022-2023 budget and resolution. Support by Commissioner Bogater.

Approved: Yeas: Commissioners: Ballas, Berry, Bogater and Mayor Nettleton
Nays: None

2022-2023 Budget Resolution

Whereas, the City Manager has submitted the Proposed Budget for the fiscal year beginning July 1, 2022 and ending June 30, 2023 outlining the estimated fund balances, estimated revenues and the planned expenditures for the City of Munising from July 1, 2022 to June 30, 2023; and

Whereas, the budget document has been placed on file in the office of the City Clerk and made available for public examination via publicly accessible virtual means; and

Whereas, a Public Hearing upon the adoption of this document has been properly noticed and held as required by City Charter and Law as well as State of Michigan Executive Orders,

Now, Therefore, Be It Resolved by the Munising City Commission that:

1: The City Commission adopts this proposed budget, as modified by the City Commission at its budget hearing, as the budget for the City of Munising for the fiscal year beginning July 1, 2022 to June 30, 2023 and established the millage rate at 17.3425 mills and 1.9488 mills for the voter approved Headlee override for the General Fund.

2: The Department Heads of the various departments as designated by the City Manager are responsible for keeping the expenditures within the appropriation and shall not exceed any appropriation without prior approval of the City Commission. The City Manager is further authorized to approve budgeted purchases up to \$5,000.00.

3: That from time to time, as the situation indicates, the City Commission may amend the budget, provided that expenditures do not exceed revenues and available surplus.

This resolution declared adopted this 1st day of June, 2022.

D.M. Nettleton, Mayor

Sue Roberts, City Clerk

8. Adjourn Public Hearing Enter Regular Meeting

Moved by Commissioner Berry to adjourn the Public Hearing and enter the Regular meeting. Support by Commissioner Ballas.

JUNE 1, 2022

Approved: Yeas: Commissioners: Ballas, Berry, Bogater and Mayor Nettleton
Nays: None

All Commissioners remained seated.

D. OLD CITY BUSINESS

None

E. NEW CITY BUSINESS

1. Stencil Design for Physical Activity Binsfeld Bayshore Park

Moved by Commissioner Bogater to approve the stencil designs for physical activity at Binsfeld Bayshore Park. Support by Commissioner Berry.

Approved: Yeas: Commissioners: Ballas, Berry, Bogater and Mayor Nettleton
Nays: None

2. First Reading of the Animal Ordinance

As this was the first reading of the Animal Ordinance no action was necessary. A Public Hearing will be scheduled for the July 18, 2022 meeting for the second reading/adoption.

3. Approve City Commission Meeting Minutes of 5-16-2022

Moved by Commissioner Berry to approve the City Commission Meeting Minutes of 5-16-2022 as presented. Support by Commissioner Bogater.

Approved: Yeas: Commissioners: Ballas, Berry, Bogater and Mayor Nettleton
Nays: None

4. Approve Check Register/List of Bills

Moved by Commissioner Bogater to approve and pay the check register/list of bills as submitted. Support by Commissioner Ballas.

Approved: Yeas: Commissioners: Ballas, Berry, Bogater and Mayor Nettleton
Nays: None

5. City Manager Report

As summer arrives our fiscal year is quickly coming to an end. All City facilities are now open and beginning to see our seasonal increase of visitors. The final install of the well system at the Tourist Park has been stalled as the lead time on the electrical and drive components have been delayed. Reservations for the Tourist Park seem to be working quite well with the reservation and accounting system that the concessionaire put in place this past winter. The park and marina have been opened for the year with minimal winter damage. The gangway on the floating docks requires some repair work that is currently being addressed by our Harbormaster and the dock builders at Flotation Docking Systems.

The MDOT project is cruising along as the decent weather and pre stage equipment and material limited their start up time. Curb and gutter has been installed in a portion of the west bound portion through Browns Addition and the first application of hydro seed appears to be taking hold. The date for paving is still fluid however BACCO has a number of smaller items that can be addressed while waiting on a paving crew.

The Grand Island Township sewer expansion project had its soft start this week with mobilization and site prep occurring. Material and supplies should start arriving on site in the next couple weeks and the work within the right of way should begin immediately after. This portion of our sewer project has a completion date scheduled for October.

The H-58 Project from Connors Rd. to East City Limits will be having its online bid submittals and reveal on Friday, June 3rd. The City should have a full breakdown of the different bids and their unit prices during the week of the 6th. The State and Federal aid dollars for this project are being allocated to MDOT who then administers the project through their Local Agency Program (LAP). The LAP process treats the City as a partner in the project during the construction phase however the City has limited involvement during the planning and early implementation stages.

The Parks and Recreation Committee will also be holding their public hearing for their proposed 5-year recreation plan on June 16th. The plan has been sent directly to many of our local partners for review and comments and

JUNE 1, 2022

we have already received a few positive responses. Once the committee modifies the draft plan based on public comment, it will be sent to the City Commission for approval and adoption. This will enable the City to apply for Michigan DNR grants through the 2028.

City Hall will be closed on Monday, July 4th, in observation of the fourth of July however all of our seasonal facility will be open and operating.

Olson also stated that LMAS will be doing E.coli testing at Bayshore Park and the Tourist Park.

F. CORRESPONDENCE

Correspondence included information on goose control, this was just informational.

G. PUBLIC COMMENTS (non-agenda items)

Commissioner Ballas spoke about the "Siren" piece Bryce did for the Beacon, she felt that he covered all aspects with who likes/dislikes the siren.

H. ADJOURNMENT

Moved by Commissioner Berry to adjourn the Regular Meeting of the City Commission. Support by Commissioner Bogater.

Approved: Yeas: Commissioners: Ballas, Berry, Bogater and Mayor Nettleton
Nays: None

The Regular Meeting of the City Commission adjourned at 7:15 p.m.

D.M. Nettleton, Mayor

Sue Roberts, City Clerk

LIST OF BILLS

37541)	BELL EQUIPMENT COMPANY	1360.60
37542)	LASCO	716.99
37543)	LASCO	1804.80
37544)	O'DEA, NORDEEN AND PICKENS P.C.	375.00
37545)	MIDWAY RENTALS	764.10
37546)	VANTAGE FLEX, LLC	115.00
37547)	CASH	125.00
37548)	QUILL CORPORATION	152.27
37549)	UPPER PENINSULA POWER COMPANY	4948.35
37550)	DALCO	196.11
37551)	AUTO-WARES GROUP	1445.12
37552)	41 LUMBER COMPANY	69.81
37553)	EMBERS CREDIT UNION	1993.88
37554)	MICHIGAN MUNICIPAL LEAGUE	8759.00
37555)	MICHIGAN MUNICIPAL LEAGUE	2297.00
37556)	PUTVIN DRUG STORE	26.67
37557)	UPEA ENGINEERS & ARCHITECTS	1029.00
37558)	KCI	264.18
37559)	DTE ENERGY	2548.71
37560)	BLUE CROSS BLUE SHIELD OF MICHIGAN	33301.33
37561)	TRI-COUNTY SEPTIC & SONS LLC	525.00
37562)	EMBERS CREDIT UNION	269.06
37563)	EMBERS CREDIT UNION	105.99
37564)	NORTH CENTRAL LABORATORIES	1040.39
37565)	MADIGAN'S HARDWARE	894.78
37566)	DENMAN'S HARDWARE	927.03
37567)	ETNA SUPPLY COMPANY	2488.00
37568)	USA BLUE BOOK	2649.52
37569)	HIAWATHA ELECTRIC COMPANY	887.00
37570)	NATIONAL INDUSTRIAL & SAFETY SUPPLY	479.52
37571)	DELTA DENTAL	1983.10
37572)	LMAS	300.00
37573)	HOLIDAY-WEX BANK	4567.67
37574)	GREATER MUNISING BAY	2696.00