

June 15, 2020

Virtual Meeting on Zoom
CITY COMMISSION OF THE CITY OF MUNISING
AGENDA
MONDAY, JUNE 15, 2020
6:00 P.M.

- A. CALL TO ORDER THE PUBLIC HEARING AND REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL
- B. PUBLIC COMMENT (non-agenda items)
- C. PUBLIC HEARING ON PROPOSED 2020-2021 BUDGET
 - 1. Public Comments on the 2020-2021 Proposed Budget
 - 2. Commissioner Comments on the 2020-2021 Proposed Budget
 - 3. Approve Tax Millage Rate Levied at 17.5034
 - 4. Approve Voted Headlee Rate Levied at 1.9669
 - 5. Approve Fee Schedule
 - 6. Adopt Proposed 2020-2021 Budget - Resolution
 - 7. Adjourn the Public Hearing and Enter Regular Meeting
- D. OLD CITY BUSINESS
 - 1. Treasurer's Monthly Report
 - 2. Monthly Reports - Committee- Fire - Harbor - Police - WWTP
- E. NEW CITY BUSINESS
 - 1. Alger Conservation District Loan Renewal
 - 2. Accept Bob Wilkinson's resignation from the Planning Commission
 - 3. Discuss Special Meeting for Year End Budget Amendments
 - 4. Request to use Public Sidewalk - Downtown Businesses
 - 5. City of Munising - POAM MOU - Uniforms
 - 6. Approve City Commission Meeting Minutes of 6-03-2020
 - 7. Approve Check Register/List of Bills
 - 8. City Manager Report
- F. CORRESPONDENCE
- G. PUBLIC COMMENTS (non-agenda items)
- H. ADJOURNMENT

CITY COMMISSION

Official Proceedings

- A. CALL TO ORDER THE PUBLIC HEARING AND REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL

The Public Hearing and Regular City Commission Meetings were called and held via on-line hook up, **June 15, 2020**. Mayor DesJardins called the meetings to order at 6:00 p.m.

PRESENT: Commissioners: Ballas, Berry, Bogater, Nettleton and Mayor DesJardins
ABSENT: None

- B. PUBLIC COMMENT (non-agenda items)

There were no public comments received before the meeting.

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C. PUBLIC HEARING ON PROPOSED 2020-2021 BUDGET

1. Public Comments on the 2020-2021 Proposed Budget

There were no public comments on the proposed budget.

2. Commissioner Comments on the 2020-2021 Proposed Budget

Mayor DesJardins thanked everyone involved with getting the budget prepared.

3. Approve Tax Millage Rate Levied at 17.5034

Moved by Commissioner Nettleton to approve the tax millage rate levied at 17.5034. Support by Commissioner Berry.

Roll Call Vote:

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Nettleton and Mayor DesJardins

Nays: None

4. Approve Voted Headlee Rate Levied at 1.9669

Moved by Commissioner Nettleton to approve the voted Headlee rate levied at 1.9669. Support by Commissioner Bogater.

Roll Call Vote:

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Nettleton and Mayor DesJardins

Nays: None

5. Approve Fee Schedule

Moved by Commissioner Nettleton to approve the fee schedule, which already has the water and sewer rates included. Support by Commissioner Ballas.

Roll Call Vote:

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Nettleton and Mayor DesJardins

Nays: None

6. Adopt Proposed 2020-2021 Budget - Resolution

Moved by Commissioner Nettleton to approve and adopt the proposed 2020-2021 budget and resolution. Support by Commissioner Berry.

Roll Call Vote:

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Nettleton and Mayor DesJardins

Nays: None

2020-21 BUDGET RESOLUTION

Whereas, the City Manager has submitted the Proposed Budget for the fiscal year beginning July 1, 2020 and ending June 30, 2021 outlining the estimated fund balances, estimated revenues and the planned expenditures for the City of Munising from July 1, 2020 to June 30, 2021; and

Whereas, the budget document has been placed on file in the office of the City Clerk and made available for public examination via publicly accessible virtual means, and

Whereas, a Public Hearing upon the adoption of this document has been properly noticed and held as required by City Charter and Law as well as State of Michigan Executive Orders,

Now, Therefore, Be It Resolved by the Munising City Commission that:

1: The City Commission adopts this proposed budget, as modified by the City Commission at its budget hearing, as the budget for the City of Munising for the fiscal year beginning July 1, 2020 to June 30, 2021 and established the millage rate at 17.5034 mills and 1.9669 mills for the voter approved Headlee override for the General Fund.

2: The Department Heads of the various departments as designated by the City Manager, are responsible for keeping the expenditures within the appropriation and shall not exceed any appropriation without prior approval

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of the City Commission. The City Manager is further authorized to approve budgeted purchases up to \$5,000.00.

3: That from time to time, as the situation indicates, the City Commission may amend the budget, provided that expenditures do not exceed revenues and available surplus.

This resolution declared adopted this 15th day of June, 2020.

Rod DesJardins, Mayor

Sue Roberts, City Clerk

7. Adjourn the Public Hearing and Enter Regular Meeting

Moved by Commissioner Ballas to adjourn the Public Hearing and enter the Regular Meeting of the City Commission. Support by Commissioner Bogater.

Roll Call Vote:

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Nettleton and Mayor
DesJardins
Nays: None

All Commissioners remained connected to the Zoom Meeting.

D. OLD CITY BUSINESS

1. Treasurer's Monthly Report

Moved by Commissioner Bogater to approve the Treasurer's monthly report as presented. Support by Commissioner Berry.

Roll Call Vote:

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Nettleton and Mayor
DesJardins
Nays: None

2. Monthly Reports - Committee- Fire - Harbor - Police - WWTP

Commissioner Bogater stated that they are planning to have the Concerts in the Park beginning July 7, 2020.

Commissioner Ballas stated that she likes the Police Department's monthly report.

City Manager Olson explained that Tourist Park is open and the Concessionaire Upper Peninsula Recreation Inc. is responsible for re-opening the park with regards to the COVID-19.

E. NEW CITY BUSINESS

1. Alger Conservation District Loan Renewal

Moved by Commissioner Ballas to approve and renew the \$7,000.00 loan with Alger Conservation District. Support by Commissioner Berry.

Roll Call Vote:

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Nettleton and Mayor
DesJardins
Nays: None

2. Accept Bob Wilkinson's resignation from the Planning Commission

Moved by Commissioner Berry to accept Bob Wilkinson's resignation with regret from the Planning Commission, and to advertise for the vacancy. Support by Commissioner Bogater.

Roll Call Vote:

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Nettleton and Mayor
DesJardins
Nays: None

3. Discuss Special Meeting for Year End Budget Amendments

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This was discussed and June 24th or 25th are the options. The Commission is to let the City Manager know what works or doesn't work for them.

4. Request to use Public Sidewalk - Downtown Businesses

Mayor DesJardins indicated that Marquette started doing the sidewalks being used as added seating. DesJardins also asked that the City Manager find out what Marquette did and see if it could work for Munising.

5. City of Munising - POAM MOU - Uniforms

Moved by Commissioner Berry to approve the POAM - MOU uniform monetary increase, \$250.00 for cleaning and \$500.00 for uniforms total of \$750.00 per full time officer. Support by Commissioner Ballas.

Roll Call Vote:

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Nettleton and Mayor DesJardins
Nays: None

6. Approve City Commission Meeting Minutes of 6-03-2020

Moved by Commissioner Bogater to approve the City Commission Meeting Minutes of 6-03-2020 as presented. Support by Commissioner Ballas.

Roll Call Vote:

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Nettleton and Mayor DesJardins
Nays: None

7. Approve Check Register/List of Bills

Moved by Commissioner Berry to approve and pay the check register/list of bills as presented. Support by Commissioner Ballas.

Roll Call Vote:

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Nettleton and Mayor DesJardins
Nays: None

8. City Manager Report

City Manager Olson began by informing the Commission that the M-28 project phase 1 is to be finished tomorrow, with phase 2 and 3 starting concurrently. There is very little underground work at this time. They will be adding single lane delineation paint to Superior St. along with wrong way signs on Superior St. looking west bound. The water closing on bond is to be in the first week of August. The sewer is locked in 1.8 million in grant funds and \$850k in loan funds at a rate of 1.375%. A resolution and ordinance will be coming next month. Regarding COVID-19, the City is beginning to open closed facilities, City Hall will be open by appointment only starting June 22nd. Day to day activities such as water bills will continue to go through the drop boxes and online means. The pavilion will continue to be closed to large groups through the end of this month. Currently, he is working on a plan for the bathroom re-opening. The number of employees and supplies will determine opening ability. Olson is hopeful that in person meetings can be held in July. He will possibly work with Alger Parks and Recreation to utilize the gym or possibly the ice arena. Last, Olson stated that the Planning Commission will have a Public Hearing for their draft Marijuana Ordinance for July 8th.

F. CORRESPONDENCE

There was no correspondence.

G. PUBLIC COMMENTS (non-agenda items)

There were no public comments.

H. ADJOURNMENT

Moved by Commissioner Berry to adjourn the Regular City Commission Meeting. Support by Commissioner Nettleton.

Roll Call Vote:

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Nettleton and Mayor

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DesJardins
Nays: None

Rod DesJardins, Mayor

Sue Roberts, City Clerk

LIST OF BILLS

35235)	CASH	125.00
35236)	VERIZON WIRELESS	580.16
35237)	ALGER COUNTY FOOD PANTRY	7510.12
35238)	UPPER PENINSULA POWER COMPANY	5786.09
35239)	DSTECH	453.00
35240)	ALGER COUNTY HUMANE SOCIETY	325.00
35241)	DEVIN OLSON	190.00
35242)	D. ROBB FERGUSON	3000.00
35243)	SCOTT STEINHOFF	1500.00
35244)	NORTH CENTRAL LABORATORIES	882.18
35245)	RASMUSSEN ELECTRIC LLC	77.10
35246)	STANDARD INSURANCE COMPANY	305.64
35247)	STANDARD INSURANCE COMPANY	493.66
35248)	CITY OF MUNISING-WATER	1712.72
35249)	HIAWATHA TELEPHONE COMPANY	1214.32
35250)	UP INTERNATIONAL TRUCK	1024.42
35251)	AUTO-WARES GROUP	795.82
35252)	NAPA AUTO PARTS	168.34
35253)	DENMAN'S HARDWARE	104.84
35254)	QUILL CORPORATION	368.20
35255)	VANTAGE FLEX, LLC	110.00
35256)	COLLEGE LAUNDRY & RENTAL	180.00
35257)	HOLIDAY COMPANIES	1036.89
35258)	PETERSON PUBLISHING INC.	369.45
35259)	GREAT AMERICAN DISPOSAL CO.	5649.34
35260)	TRUCK EQUIPMENT, INC.	34.24
35261)	MILLER BRADFORD & RISBERG	1020.04
35262)	GEROU EXCAVATING, INC.	2792.00
35263)	SIGNS NOW	378.00
35264)	41 LUMBER COMPANY	158.87
35265)	KONICA MINOLTA BUSINESS SOLUTIONS	106.83
35266)	PUTVIN DRUG STORE	19.99
35267)	LASCO	10470.83
35268)	EMBERS CREDIT UNION	1482.31
35269)	MADIGAN'S HARDWARE	631.03
35270)	PUTVIN DRUG STORE	14.37
35271)	NORTH CENTRAL LABORATORIES	362.14
35272)	USA BLUE BOOK	197.69
35273)	SLC METER LLC	227.37
35274)	SEILER INSTRUMENT & MFG CO INC	2738.67
35275)	EMBERS CREDIT UNION	10.59
35276)	MICHIGAN STATE POLICE	132.00
35277)	MIDWAY RENTALS	828.90
35278)	MARES-Z-DOATS FEED	194.98
35279)	POMASL FIRE EQUIPMENT	21824.48
35280)	UPPER PENINSULA RECREATION INC.	1230.77