

June 25, 2020

**VIRTUAL MEETING ON ZOOM**  
SPECIAL MEETING  
OF THE MUNISING CITY COMMISSION

PLEASE TAKE NOTICE that a Special Meeting of the City Commission of the City of Munising, Michigan, Telephone 906-387-2095, will begin in the Commission Meeting Room, 301 E. Superior St. at 6:00 p.m. on Thursday, June 25, 2020.

This notice is given in compliance with Act No. 267 of the Public Acts of Michigan, 1976.

Sue E. Roberts, City Clerk

AGENDA

- A. Call to order Special Meeting, pledge of allegiance, roll call
- B. Public Comments (non-agenda items)
- C. Approve Fiscal Year End 2019-2020 Budget Adjustments
- D. Alger Parks and Recreation Agreement Revision
- E. Discussion/Possible Action - Alternative Energy Project
- F. Approved City Commission Meeting Minutes of 6-15-2020
- G. Approve Check Register/List of Bills
- H. Public Comments (non-agenda items)
- I. Adjournment of Special Meeting

CITY COMMISSION

Official Proceedings

- A. Call to order Special Meeting, pledge of allegiance, roll call

PRESENT: Commissioners: Ballas, Berry, Bogater, Nettleton entered on-line meeting at 6:10 p.m. and Mayor DesJardins

ABSENT: None

- B. Public Comments (non-agenda items)

George Schultz of By George Brewing informed the Commission that he had received some negative comments about serving alcohol to people on the sidewalks. Schultz stated that they were not even interested in doing that, they have outdoor seating. He just wanted it clarified he did not ask for the sidewalk seating.

- C. Approve Fiscal Year End 2019-2020 Budget Adjustments

Moved by Commissioner Berry to approve the 2019-2020 fiscal year end budget adjustments as presented. Support by Commissioner Ballas.

Roll Call Vote:

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Nettleton and Mayor DesJardins

Nays: None

<u>Department</u>	<u>Account</u>	June 25, <u>Amount</u>			<u>Reason</u>
		<u>Original</u>	<u>Change</u>	<u>Amended</u>	
General Revenue				\$ -	
Current Real Property Taxes	101-000-403.000	\$ 935,000.00	\$ 210.00	\$ 935,210.00	Adjust to Actual
Current Personal Prop. Tax	101-000-404.000	\$ 69,900.00	\$ 10.00	\$ 69,910.00	Adjust to Actual
Prior Year Tax Refund	101-000-406.000	\$ (500.00)	\$ 480.00	\$ (20.00)	Adjust to Actual
Property Tax Admin Fee	101-000-445.000	\$ 31,100.00	\$ 140.00	\$ 31,240.00	Adjust to Actual
Non-Business Lic. & Fees	101-000-481.000	\$ 3,700.00	\$ 150.00	\$ 3,850.00	Increase in Sales
SOM Shared Liquor Lic.	101-000-576.000	\$ 5,500.00	\$ 70.00	\$ 5,570.00	Adjust to Actual
Photocopy Revenue	101-000-570.000	\$ 125.00	\$ 275.00	\$ 400.00	Large FOIA requests
TP Showers	101-000-653.000	\$ 500.00	\$ 300.00	\$ 800.00	High Usage
TP Dumping	101-000-654.000	\$ 650.00	\$ 150.00	\$ 800.00	High Usage
Ice Arena Ice Rental	101-000-669.003	\$ 200.00	\$ 2,050.00	\$ 2,250.00	Adjust to Actual
Ice Arena Sign Rental	101-000-669.004	\$ 3,600.00	\$ 200.00	\$ 3,800.00	Adjust to Actual
Earned Interest and Rent	101-000-664.000	\$ 3,200.00	\$ 15,000.00	\$ 18,200.00	Adjust to Actual
Industrial Park Leases	101-000-672.000	\$ 8,500.00	\$ 400.00	\$ 8,900.00	Adjust to Actual
Misc. Revenues	101-000-694.000	\$ 1,000.00	\$ 1,840.00	\$ 2,840.00	Adjust to Actual
	<b><u>G/F Revenue Total</u></b>	\$1,062,475.00	<b><u>\$ 21,275.00</u></b>	\$1,083,750.00	
101-1010-801.000	Professional Services	\$ 1,000.00	\$ (950.00)	\$ 50.00	
101-101-960.000	Education/Travel/Training	\$ 500.00	<u>\$ (500.00)</u>	\$ -	
	<b>Net Change</b>		<b><u>\$ (1,450.00)</u></b>		
				\$ -	
101-102-830.00	Dues and Publications	\$ 950.00	\$ (950.00)	\$ -	
101-102-960.000	Education/Travel/Training	\$ 500.00	\$ (275.00)	\$ 225.00	
	<b>Net Change</b>		<b><u>\$ (1,225.00)</u></b>	\$ (1,225.00)	
				\$ -	
101-172-714.00	Fringes	\$ 14,900.00	\$ 1,500.00	\$ 16,400.00	Determined by Allocation
101-172-716.000	Medical Insurance	\$ 12,400.00	\$ 1,500.00	\$ 13,900.00	Determined by Allocation
101-172-801.000	Professional Services	\$ 1,000.00	\$ 2,700.00	\$ 3,700.00	Correction for GIT MTT Case
101-172-956.000	Misc.	\$ 500.00	\$ (500.00)	\$ -	
101-172-960.000	Education/Travel/Training	\$ 2,500.00	<u>\$ (600.00)</u>	\$ 1,900.00	
	<b>Net Change</b>		<b><u>\$ 4,600.00</u></b>		
101-191-702.000	Salaries	\$ 3,000.00	\$ (1,300.00)	\$ 1,700.00	
101-191-726.000	Supplies	\$ 2,500.00	<u>\$ (1,000.00)</u>	\$ 1,500.00	
	<b>Net Change</b>		<b><u>\$ (2,300.00)</u></b>		
101-209-702.000	Salaries	\$ 12,400.00	\$ (900.00)	\$ 11,500.00	
101-209-801.000	Professional Serves	\$ 7,500.00	<u>\$ (800.00)</u>	\$ 6,700.00	
	<b>Net Change</b>		<b><u>\$ (1,700.00)</u></b>	\$ (1,700.00)	
101-210-801.000	Attorney - City	\$ 36,000.00	\$ (3,290.00)	\$ 32,710.00	Correction for GIT MTT Case
101-210-801.001	Attorney - Labor	\$ 4,550.00	<u>\$ (4,550.00)</u>	\$ -	
	<b>Net Change</b>		<b><u>\$ (7,840.00)</u></b>		
101-215-702.000	Salaries	\$ 62,200.00	\$ 2,800.00	\$ 65,000.00	

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101-215-714.000	Fringes	\$ 25,000.00	\$ 1,900.00	\$ 26,900.00	
101-215-900.000	Printing and Publishing	\$ 3,400.00	\$ (1,000.00)	\$ 2,400.00	
	<b>Net Change</b>		<b><u>\$ 3,700.00</u></b>		
101-247-900.000	Printing and Publishing	\$ 400.00	\$ (300.00)	\$ 100.00	
101-247-960.000	Education/Travel/ Training	\$ 1,000.00	\$ (500.00)	\$ 500.00	
	<b>Net Change</b>		<b><u>\$ (800.00)</u></b>		
101-253-702.000	Salaries	\$ 52,300.00	\$ 1,800.00	\$ 54,100.00	
101-253-727.000	Postage	\$ 2,000.00	\$ (1,400.00)	\$ 600.00	
101-253-801.000	Professional Services	\$ 3,700.00	\$ (1,300.00)	\$ 2,400.00	
101-253-900.000	Printing and Publishing	\$ 4,000.00	\$ (3,000.00)	\$ 1,000.00	
	<b>Net Change</b>		<b><u>\$ (3,900.00)</u></b>		
101-276-850.000	Communications	\$ 200.00	\$ 450.00	\$ 650.00	
101-276-930.000	Repairs and Maintenance	\$ 1,200.00	\$ (450.00)	\$ 750.00	
	<b>Net Change</b>		<b><u>\$ -</u></b>		
101-301-714.000	Fringes	\$ 76,000.00	\$ 7,000.00	\$ 83,000.00	Determined by Allocation
101-301-716.000	Medical Insurance	\$ 87,500.00	\$ (7,000.00)	\$ 80,500.00	
101-301-717.000	Life Insurance	\$ 1,500.00	\$ 500.00	\$ 2,000.00	Determined by Allocation
	<b>Net Change</b>		<b><u>\$ 500.00</u></b>		
101-336-801.000	Professional Services	\$ 3,000.00	\$ (2,000.00)	\$ 1,000.00	
101-336-850.000	Communications	\$ 2,700.00	\$ 410.00	\$ 3,110.00	
101-339-977.000	Equipment Purchase	\$ 21,742.00	\$ 100.00	\$ 21,842.00	
	<b>Net Change</b>		<b><u>\$ (1,590.00)</u></b>		
101-441-702.000	Salaries	\$ 90,000.00	\$ 4,000.00	\$ 94,000.00	Determined by Allocation
101-441-714.000	Fringes	\$ 82,000.00	\$ 12,000.00	\$ 94,000.00	Determined by Allocation
101-441-801.000	Professional Services	\$ 3,000.00	\$ (1,000.00)	\$ 2,000.00	
101-441-850.000	Communicaitons	\$ 3,200.00	\$ (1,000.00)	\$ 2,200.00	
101-441-930.000	Repairs and Maintenance	\$ 5,000.00	\$ (4,500.00)	\$ 500.00	
101-441-943.000	Equipment Rental	\$ 49,000.00	\$ (2,000.00)	\$ 47,000.00	
101-441-960.000	Education/Travel/Training	\$ 1,500.00	\$ (1,400.00)	\$ 100.00	
	<b>Net Change</b>		<b><u>\$ 6,100.00</u></b>		
101-526-981-000	Projects	\$ -	\$ 5,200.00	\$ 5,200.00	Ground water testing at Christmas Landfill
	<b>Net Change</b>		<b><u>\$ 5,200.00</u></b>		
101-528-801.000	Professional Services	\$ 25,000.00	\$ (5,000.00)	\$ 20,000.00	
	<b>Net Change</b>		<b><u>\$ (5,000.00)</u></b>		
101-691-702.000	Salaries	\$ 29,300.00	\$ (8,000.00)	\$ 21,300.00	
101-691-714.000	Fringes	\$ 22,300.00	\$ (5,000.00)	\$ 17,300.00	
101-691-930.000	Repairs and Maintenance	\$ 16,000.00	\$ (11,000.00)	\$ 12,000.00	
101-691-920.000	Utilities	\$ 13,000.00	\$ (3,500.00)	\$ 9,500.00	
101-691-943.000	Equipment Rental	\$ 30,000.00	\$ (4,000.00)	\$ 26,000.00	
	<b>Net Change</b>		<b><u>\$ (31,500.00)</u></b>		
101-757-702.000	Salaries	\$ 6,100.00	\$ 2,500.00	\$ 8,600.00	Site Improvements
101-757-714.000	Fringes	\$ 3,400.00	\$ 2,000.00	\$ 5,400.00	Site Improvements
101-757-930.000	Repairs and Maintenance	\$ 10,000.00	\$ (900.00)	\$ 9,100.00	
	<b>Net Change</b>		<b><u>\$ 3,600.00</u></b>		

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101-758-726.000	Supplies	\$ 3,500.00	\$ (1,300.00)	\$ 2,200.00	
101-758-920.000	Utilities	\$ 40,000.00	\$ 1,200.00	\$ 41,200.00	
101-758-930.000	Repairs and Maintenance	\$ 10,000.00	<u>\$ 2,800.00</u>	\$ 12,800.00	Compressor Replacement
<b>Net Change</b>			<b><u>\$ 2,700.00</u></b>		
101-996-999.203	Trs to Local Streets	\$ 71,000.00	\$ (71,000.00)	\$ -	
101-996-999.402	Trs to Capital Projects	\$ -	\$ 26,025.60	\$ 26,025.60	Backfill for 2012 Bikepath project
101-996-999.661	Trs to Motor Pool	\$ 33,050.00	\$ 125,950.00	\$ 159,000.00	Increase Capital Cost in MP fund
			<b><u>\$ 80,975.60</u></b>		
<b>Net Change- G/F Expenditures</b>			<b>\$ 50,070.60</b>		
<b><u>Net effect on G/F</u></b>			<b><u>\$ (28,795.60)</u></b>		

D. Alger Parks and Recreation Agreement Revision

Moved by Commissioner Ballas to approve the Alger Parks and Recreation Agreement revision, it now includes language for COVID-19. Support by Commissioner Bogater.

Roll Call Vote:

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Nettleton and Mayor DesJardins  
Nays: None

E. Discussion/Possible Action - Alternative Energy Project

Commissioner Bogater asked that this be put on the agenda. Bogater is concerned that the Master Plan didn't even mention an alternative energy source. Bogater indicated that she knew that it would take time, but it needs to be added for the next 5 year update in the Master Plan.

Commissioner Ballas was asked where the school is at with their solar panel project. Ballas indicated that they are in the first stages of it, but she would check into a presentation on where they are now. Commissioner Nettleton stated that he would rather do a face-to-face meeting for the presentation.

F. Approved City Commission Meeting Minutes of 6-15-2020

Moved by Commissioner Bogater to approve the City Commission Meeting Minutes of 6-15-2020 as presented. Support by Commissioner Berry.

Roll Call Vote:

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Nettleton and Mayor DesJardins  
Nays: None

G. Approve Check Register/List of Bills

Moved by Commissioner Ballas to approve and pay the Check Register/List of Bills as submitted. Support by Commissioner Bogater.

Roll Call Vote:

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Nettleton and Mayor DesJardins  
Nays: None

H. Public Comments (non-agenda items)

City Manager Olson indicated that there were no comments received by email. Commissioner Berry mentioned that she is working at the old Huntington Bank location and she has noticed traffic back-ups and is afraid that someone is going to get hurt. Elm Ave. and Superior St. as well as Lynn St. and Superior St. it is a safety hazard. City Manager Olson informed the Commission that BACCO is aware of the problem and will be marking delineating lines on Superior St. Olson also stated that the City is doing a slow roll-out with garbage cans and opening areas of the City that usually have part time people working in that area.

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I. Adjournment of Special Meeting

Moved by Commissioner Berry to adjourn the Special Meeting of the City Commission. Support by Commissioner Ballas.

Roll Call Vote:

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Nettleton and Mayor  
DesJardins  
Nays: None

The Special Meeting of the City Commission adjourned at 6:33 p.m.

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Rod DesJardins, Mayor

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Sue Roberts, City Clerk

LIST OF BILLS

35281)	TRI-COUNTY SEPTIC & SONS LLC	300.00
35282)	COMPUDYNE, INC.	70.00
35283)	EMBERS CREDIT UNION	1451.90
35284)	EMBERS CREDIT UNION	105.99
35285)	MENARDS	370.66
35286)	MSU ANR EVENTS SERVICES	225.00
35287)	QUILL CORPORATION	353.33
35288)	ANSER SERVICES	65.50
35289)	BLUE CROSS BLUE SHIELD OF MICHIGAN	19600.64
35290)	NORTH COUNTRY DISPOSAL	95.00
35291)	UPPER PENINSULA RECREATION INC.	3505.92
35292)	GREATLAKES CYBERSITES	35.00
35293)	UPPER PENINSULA POWER COMPANY	15737.13
35294)	U.S. POSTMASTER	110.00
35295)	DELTA DENTAL	1765.93
35296)	US BANK EQUIPMENT FINANCE	201.69
35297)	NORTHWEST PETROLEUM SERVICE	164.75
35298)	KERRY MOHR	100.00
35299)	HIAWATHA TELEPHONE COMPANY	39.98
35300)	KATHY REYNOLDS	50.00
35301)	EMBERS CREDIT UNION	131.94
35302)	CLAUDIA VANLANDSCHOOT	167.00
35303)	MADIGAN'S HARDWARE	5.98
35304)	PETERSON PUBLISHING INC.	50.00
35305)	SIGNS NOW	1950.00
35306)	NAGELKIRK	3192.95
35307)	CRANKING GRAPHICS	1050.00
35308)	CRANKING GRAPHICS	2450.00
35309)	CRANKNIG GRAPHICS	2100.00
35310)	CRANE ENGINEERING SALES INC.	4520.00
35311)	DALCO	169.15
35312)	FSO MANAGEMENT LLC	23200.00
35313)	JOAN VINETTE SEWING	180.00
35314)	POMASL FIRE EQUIPMENT	195.42
35315)	FAR PRODUCTS, INC.	160.80
35316)	DALCO	46.44
35317)	FASTENAL COMPANY	633.68
35318)	JACK DOHENEY COMPANIES, INC.	76.54
35319)	UP INTERNATIONAL TRUCK	311.97
35320)	UPPER PENINSULA RECREATION INC.	4549.82