

CITY COMMISSION
AGENDA
WEDNESDAY, JUNE 5, 2019
6:00 P.M.

- A. CALL TO ORDER THE PUBLIC HEARINGS AND REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL
- B. PUBLIC COMMENT (non-agenda items)
- C. PUBLIC HEARING - AMEND ZONING MAP
 - 1. Public Comments on Proposed Amendment to the Zoning Map
 - 2. Adopt Amendment to Zoning Map
 - 3. Adjourn Public Hearing - Enter Next Public Hearing
- D. PUBLIC HEARING - PROPOSED 2019-2020 BUDGET
 - 1. Public Comments on Proposed 2019-2020 Budget
 - 2. Commissioner Comments on Proposed 2019-2020 Budget
 - 3. Approve Tax Millage Rate Levied at 17.9567
 - 4. Approve Voted Headlee Rate Levied at 1.9774
 - 5. Approve Updated Fee Schedule
 - 6. Approve Updated Zoning Fee Schedule
 - 7. Adopt Proposed 2019-2020 Budget Resolution
 - 8. Adjourn Public Hearing - Enter Regular Meeting
- E. OLD CITY BUSINESS
 - 1. Pedestrian Safety Concerns at Binsfield - Bayshore Park
 - 2. George Mannisto - Speed Problem on H-58
- F. NEW CITY BUSINESS
 - 1. Committee Appointments
 - 2. MDOT Contract Modification #6
 - 3. Discussion on Yard Waste Bags
 - 4. Resolution of Support for the Michigan Launch Initiative at Sawyer International Airport
 - 5. Resolution Establishing Guidelines for Granting Poverty Exemptions from Property Taxes Pursuant to MCL.211.7u
 - 6. Approve City Commission Meeting Minutes of 5-20-2019
 - 7. Check Register/List of Bills
 - 8. City Manager Report
- G. CORRESPONDENCE
- H. PUBLIC COMMENTS (non-agenda items)
- I. ADJOURNMENT

CITY COMMISSION

Official Proceedings

- A. CALL TO ORDER THE PUBLIC HEARINGS AND REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL

The Public Hearings and Regular City Commission Meeting of the City of Munising were called, and held on Monday, **June 5, 2019**, in the City Commission Room of City Hall. City Clerk Roberts called the Regular Meeting to order at 6:04 p.m.

PRESENT: Commissioners: Ballas, Bogater and Nettleton
ABSENT: Commissioners: Bornslaeger and Mayor DesJardins - excused

Moved by Commissioner Bogater to appoint Commissioner Nettleton as Acting Mayor. Support by Commissioner Ballas.

Unanimous Voice Vote:

Approved: Yeas: Commissioners: Ballas, Bogater and Nettleton
Nays: None

B. PUBLIC COMMENT (non-agenda items)

Helen Sanders went over a sheet regarding guidelines for public comment in local government. She drew their attention to #12 that states when someone speaks under public comments the Commission should listen to their complaint and not respond. Mainly because the item was not on the agenda and cannot have any action taken. She would like the Commission to consider the options presented.

Moved by Commissioner Bogater to enter the Public Hearing to Amend the Zoning Map. Support by Commissioner Ballas.

Approved: Yeas: Commissioners: Ballas, Bogater and Acting Mayor Nettleton
Nays: None

C. PUBLIC HEARING - AMEND ZONING MAP

1. Public Comments on Proposed Amendment to the Zoning Map

There were no public comments on the proposed amendment to the Zoning Map.

2. Adopt Amendment to Zoning Map

Moved by Commissioner Ballas to adopt the Zoning Map amendment. Support by Commissioner Bogater.

Approved: Yeas: Commissioners: Ballas, Bogater and Acting Mayor Nettleton
Nays: None

3. Adjourn Public Hearing - Enter Next Public Hearing

Moved by Commissioner Bogater to adjourn the Public Hearing and enter the next Public Hearing. Support by Commissioner Ballas.

Approved: Yeas: Commissioners: Ballas, Bogater and Acting Mayor Nettleton
Nays: None

All three Commissioners remained seated.

D. PUBLIC HEARING - PROPOSED 2019-2020 BUDGET

1. Public Comments on Proposed 2019-2020 Budget

There were no public comments on the proposed 2019-2020 budget.

2. Commissioner Comments on Proposed 2019-2020 Budget

City Manager Olson went over a couple of changes and new sheets given to the Commission. He also answered questions asked by the Commission.

3. Approve Tax Millage Rate Levied at 17.9567

Moved by Commissioner Bogater to approve the tax millage rate levied at 17.9567. Support by Commissioner Ballas.

Approved: Yeas: Commissioners: Ballas, Bogater and Acting Mayor Nettleton
Nays: None

4. Approve Voted Headlee Rate Levied at 1.9774

Moved by Commissioner Bogater to approve the voted Headlee rate levied at 1.9774. Support by Commissioner Ballas.

Approved: Yeas: Commissioners: Ballas, Bogater and Acting Mayor Nettleton
Nays: None

Mayor DesJardins entered the meeting at 6:34 p.m.

5. Approve Updated Fee Schedule

Moved by Commissioner Ballas to approve the updated fee schedule with the addition of: Residents staying at the Tourist Park are to get 50% off all sites at the park. Support by Commissioner Bogater.

Approved: Yeas: Commissioners: Ballas, Bogater, Nettleton and Mayor DesJardins
Nays: None

**CITY OF MUNISING
COMPREHENSIVE FEE SCHEDULE**

2019-2020

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COMPREHENSIVE FEE SCHEDULE

LICENSES & PERMITS

MARRIAGE FEE:

Fee: \$50.00 January 1, 2010 increased

Authority: Resolution February 19, 1996

TOURIST PARK FEES

Effective 2018 Season

Camping Rate: \$36.00 for pull through sites, \$36.00 for lake sites, \$27.00 for lake-tent sites, \$33.00 for second row from lake, \$30.00 highway sites, \$30.00 overflow sites. Residents to receive 50% off all sites.

Tent Sites: \$27.00/day - overflow sites.

Increase on Tourist Park Rates adopted 9-15-2014

New: Full Hook Ups \$41.00

Dumping Fee: \$5.00 as of June 4, 2003

Equipment Fee: \$3.00 surcharge for all camping & tent sites.

Authority: City Commission November 1, 2017

BAYSHORE PARK PAVILION FEES: 6-22-09

Residents \$75.00

Non-Residents \$100.00

COMPREHENSIVE FEE SCHEDULE
Approved 12-5-2018

CITY DOCK SEASONAL

<u>Boat Size</u>	<u>Broadside Fee</u>	<u>L-Dock 10% less</u>
20 ft or less	\$760	\$684
21	798	718
22	836	752
23	874	787
24	912	821
25	950	855
26	988	889
27	1026	923
28	1064	958
29	1102	992
30	1140	1026
31	1178	1060
32	1216	1094
33	1254	1129
34	1292	1163
35	1330	1197
36	1368	1231
37	1406	1265
38	1444	1300
39	1482	1334
40	1520	1368
41	1558	1402
42	1596	1436
43	1634	1471
44	1672	1505
45	1710	1539
46	1748	1573
47	1786	1607
48	1824	1641
49	1862	1676
50	1900	1710
51	1938	1744
52	1976	1778
53	2014	1813
54	2052	1847
55	2090	1881
56	2184	1966
57	2280	2052
58	2378	2140
59	2478	2230
60	2520	2368

Finger Slips 30' feet or less \$1140.00 yearly

Fee for boat dockage on North Side of L-Dock \$1.00 per foot minimum of \$100.00

Yearly Seasonal Waitlist Fee = \$25.00

COMPREHENSIVE FEE SCHEDULE
Approved 12-5-2018

TRANSIENT DOCKAGE FEES

	<u>Boat Size</u>	<u>2019 Rate/Foot</u>	<u>2019 Fee Per Day</u>
Under	25 feet	FLAT RATE	\$ 40.00
	25 feet	1.60	40.00
	26 feet	1.60	42.00
	27 feet	1.60	43.00

28 feet	1.60	45.00
29 feet	1.60	46.00
30 feet	1.60	48.00
31 feet	1.60	50.00
32 feet	1.60	51.00
33 feet	1.60	53.00
34 feet	1.60	54.00
35 feet	1.60	56.00
36 feet	1.60	58.00
37 feet	1.60	59.00
38 feet	1.60	61.00
39 feet	1.60	62.00
40 feet	1.60	64.00
41 feet	1.60	66.00
42 feet	1.60	67.00
43 feet	1.60	69.00
44 feet	1.60	70.00
45 feet	1.60	72.00
46 feet	1.60	74.00
47 feet	1.60	75.00
48 feet	1.60	77.00
49 feet	1.60	78.00
50 feet	1.60	80.00
51 feet	1.60	82.00
52 feet	1.60	83.00
53 feet	1.60	85.00
54 feet	1.60	86.00
55 feet	1.60	88.00
56 feet	1.60	90.00
57 feet	1.60	91.00
58 feet	1.60	93.00
59 feet	1.60	94.00

60 feet & over \$1.60/ft

ALL FEES ROUNDED TO THE NEAREST \$.25

SEWAGE PUMP-OUT FEE: \$5.00 EACH PUMP-OUT
DAYTIME TEMPORARY MOORAGE: \$5.00

COMMERCIAL BOAT SEWAGE PUMP-OUT PER YEAR \$250.00 7-1-11 PER MTG. 4-16-11

BROADSIDE CHARGE ON BOAT SIZE FOR FEE

COMPREHENSIVE FEE SCHEDULE

CITY BOAT RAMP

DAILY: \$5.00 5-17-10
SEASON PERMIT: \$40.00 5-17-10
SECOND VEHICLE: \$5.00 5-17-10

PARKING TICKETS

PARKING VIOLATIONS:
(OVERNIGHT DURING WINTER MONTHS 11-15 - 4-15)

\$50.00 - FIRST OFFENSE IN CALENDAR YEAR
\$75.00 - SECOND OFFENSE IN CALENDAR YEAR
\$115.00 - THIRD OFFENSE IN CALENDAR YEAR

AUTHORITY: ORDINANCE **2018-05** AS AMENDED

COMPREHENSIVE FEE SCHEDULE

WATER DEPARTMENT FEES

WATER RATES:

JULY 1, 2016 \$.00658 PER GALLON
JULY 1, 2017 \$.00683 PER GALLON
JULY 1, 2018 \$.00733 PER GALLON
JULY 1, 2019 \$.00743 PER GALLON

WATER TAPS:

\$30.00 APPLICATION FOR PERMIT

\$400.00 FOR 1" WATER TAP WITH THE CITY DOING THE WORK (8-2-2000)

WATER REPAIRS:

LABOR AND MATERIALS

METERS:

	FIXED MONTHLY RATES			
	JULY 1, 2016	JULY 1, 2017	JULY 1, 2018	JULY 1, 2019
1" OR BELOW	\$17.31	\$17.98	\$18.33	\$18.57
1 ½" METER	\$83.09	\$86.30	\$87.98	\$89.14
2" METER	\$117.71	\$122.26	\$124.64	\$126.28
3" METER	\$380.82	\$395.56	\$403.26	\$408.54
4" METER	\$865.50	\$899.00	\$916.50	\$928.50
6" METER	\$1731.00	\$1798.00	\$1833.00	\$1,857.00
8" METER	\$4673.70	\$4854.60	\$4949.10	\$5,013.90 = 1.5x
10" METER	\$4846.80	\$5034.40	\$5132.40	\$5,199.60

MISC CHARGES:

1. SUMMER WATERING PERMIT:

Revised 4-21-2008: \$20.00 for June, July, August and September

2. WATER THAWING: June 4, 2003

\$65.00/HOUR DURING WORKING HOURS

\$88.00/HOUR FOR EACH HOUR AFTER WORKING HOURS

\$110.00/HOUR FOR SUNDAY THAWS

3. TURN ON & OFF:

REVISED 1-21-08 EFFECTIVE 3-1-08 \$25.00 TURN ON AND TURN OFF FEE -
AFTER HOUR CHARGE NOT ADDRESSED WOULD REMAIN \$70.00

4. PULL & TEST METER:

\$125.00 (Waived if meter is found to be defective).

COMPREHENSIVE FEE SCHEDULE

5. FROZEN METER

\$125.00 plus cost of NEW METER OF \$333.61 1" OR BELOW see attached quotation for larger sized meters. 6-15-15

6. CUSTOMER REQUESTED HISTORICAL PRINT OUT OF METER ACTIVITY

\$125.00

METER CHARGE:

TO INSTALL OR REMOVE A METER THERE WILL BE A \$75.00 CHARGE FOR RESIDENTIAL AND A \$150.00 CHARGE FOR COMMERCIAL. 1-21-08 EFFECT 3-1-08.

UTILITY BILLING:

1. BUSINESS WITH APARTMENTS: CHARGE PER UNIT.
2. BUILDINGS WITH MORE THAN ONE BUSINESS: CHARGE PER UNIT UNLESS THERE IS A COMMON WATER SOURCE.
3. APARTMENTS WHERE ALL UNITS ARE NOT FILLED: WILL BE CHARGED FOR ALL UNITS
4. SEASONAL CUSTOMERS: WILL BE CHARGED THE FIXED CHARGE
5. BILLINGS WILL BE MONTHLY - AN ACTUAL READ

SEWER DEPARTMENT CHARGES - MARCH 1, 2008 MONTHLY BILLS

SEWER RATES:

JULY 1, 2016 \$.01411 PER GALLON

JULY 1, 2017 \$.01466 PER GALLON

JULY 1, 2018 \$.01523 PER GALLON

JULY 1, 2019 \$.01543 PER GALLON

FIXED MONTHLY RATES

METERS:

	JULY 2, 2016	JULY 1, 2017	JULY 1 2018	JULY 1, 2019
1" OR BELOW	\$10.00	\$10.39	\$10.59	\$10.73
1 ½" METER	\$48.00	\$49.87	\$50.83	\$51.50
2" METER	\$68.00	\$70.65	\$72.01	\$72.96
3" METER	\$220.00	\$228.58	\$232.98	\$236.06
4" METER	\$500.00	\$519.50	\$529.50	\$536.50
6" METER	\$1000.00	\$1039.00	\$1059.00	\$1,073.00
8" METER	\$2700.00	\$2805.30	\$2859.30	2,897.10 = 1.5x
10" METER	\$2800.00	\$2909.20	\$2965.20	\$3,004.40

DUMPING FEES:

AT WASTEWATER TREATMENT PLANT CAMPERS, TRAILERS, ETC. \$3.00

COMMERCIAL SEPTIC RATE: JULY 1ST, 2019 = \$.03 PER GALLON
JANUARY 1ST, 2020 = \$.10 PER GALLON

AUTHORITY: RESOLUTION 3-18-96

COMPREHENSIVE FEE SCHEDULE

SEWER TAPS:

\$30.00 APPLICATION FOR PERMIT

\$400.00 OR ACTUAL COST WITH THE CITY DOING THE WORK (8-2-2000)

AUTHORITY: RESOLUTION 12-18-89

Effective July 1, 2007

CEMETERY CHARGES

CEMETERY LOTS (SINGLE GRAVES - 4' X 12') \$400.00

RESOLUTION JUNE 3, 1998

BURIAL PERMIT

REGULAR HOURS \$450.00
SATURDAYS AND AFTER HOURS 150.00 extra
SUNDAYS AND HOLIDAYS 200.00 extra

CHILDREN UNDER 10-YEARS OF AGE: \$300.00

CREMAINS (REGULAR HOURS ONLY) \$150.00

DISINTERMENT & REINTERMENT

DISINTERMENT (REGULAR HOURS) \$500.00
REINTERMENT \$500.00

VAULT RENTAL:

THERE SHALL BE NO VAULT RENTAL FOR BURIALS WITHIN MAPLE GROVE CEMETERY.
VAULT RENTAL FOR BURIALS WITHIN OTHER CEMETERIES SHALL BE \$25.00/MONTH.

INDIGENT CEMETERY CHARGES:

CEMETERY LOTS \$200.00

REGULAR BURIALS \$225.00

CREMAINS \$ 75.00

COMPREHENSIVE FEE SCHEDULE

MISCELLANEOUS CHARGES

SALE OF MATERIALS:

10% ABOVE OUR COSTS

XEROXING: - 6-21-2004

\$.25 PER COPY FOR EMPLOYEES - \$.50 PER COPY FOR CUSTOMERS

\$1.00 PER COLOR COPY - ADDED 3-5-08

COPIES FOR ASSESSOR CARDS \$1.00 EACH

PLANNING AND ZONING CLEARANCE FEE:

NEITHER THE PLANNING AND ZONING COMMISSION NOR THE ZONING BOARD OF APPEALS SHALL CONSIDER ANY MATTER UNTIL THERE IS FIRST PAID A FEE OF \$50.00 EXCEPT THAT SUCH FEE SHALL NOT BE REQUIRED WHERE THE CITY FOR ANY OFFICIAL OR BODY THEREOF IS THE MOVING PARTY IN AN OFFICIAL CAPACITY.

HEREOS FIELD:

\$10.00/HOUR FOR USE OF LIGHTS
STARTING FOR 2010 SEASON
\$150.00 PER CO-ED TEAM
\$500.00 LITTLE LEAGUE ANNUAL FEE

LOT DIVISION FEE: \$50.00

SOLID WASTE DISPOSAL TAGS: \$2.50 PER TAG

6. Approve Updated Zoning Fee Schedule

Moved by Commissioner Nettleton to approve the updated Zoning Fee Schedule. Support by Commissioner Ballas.

Approved: Yeas: Commissioners: Ballas, Bogater, Nettleton and Mayor
DesJardins
Nays: None

ZONING FEE SCHEDULE

Fence Permit	\$30.00
Zoning Compliance Permit (Section 604)	\$50.00
Zoning Compliance Permit (Section 605)	\$200.00
Commercial Addition	\$50.00
Conditional Use	\$125.00
Conditional Use - Short Term Rental	\$150.00
Continued Non-Conforming Permit	\$125.00
Parcel Division Application	\$50.00
Sign Permit	\$50.00
Noise Ordinance Permit	\$50.00
Sidewalk/Street Alteration	\$50.00
Variance Request Application	\$250.00
Request for Amendment to Zoning Ordinance	\$250.00
Planned Unit Development Application	\$1,000.00

*Changes adopted for July 1st, 2019

7. Adopt Proposed 2019-2020 Budget Resolution

Moved by Commissioner Ballas to adopt the proposed 2019-2020 Budget Resolution. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Ballas, Bogater, Nettleton and Mayor
DesJardins
Nays: None

2019-2020 BUDGET RESOLUTION

Whereas, the City Manager has submitted the Proposed Budget for the fiscal year beginning July 1, 2019 and ending June 30, 2020 outlining the estimated

fund balances, estimated revenues and the planned expenditures for the City of Munising from July 1, 2019 to June 30, 2020; and

Whereas, the budget document has been placed on file in the office of the City Clerk and made available for public examination, and

Whereas, a Public Hearing upon the adoption of this document has been properly noticed and held as required by City Charter and Law,

Now, Therefore, Be It Resolved by the Munising City Commission that:

1: The City Commission adopts this proposed budget, as modified by the City Commission at its budget hearing, as the budget for the City of Munising for the fiscal year beginning July 1, 2019 to June 30, 2020 and established the millage rate at 17.9567 mills and 1.9774 mills for the headlee rollback for the General Fund.

2: The Department Heads of the various departments as designated by the City Manager, are responsible for keeping the expenditures within the appropriation and shall not exceed any appropriation without prior approval of the City Commission. The City Manager is further authorized to approve budgeted purchases up to \$5,000.00.

3: That from time to time, as the situation indicates, the City Commission may amend the budget, provided that expenditures do not exceed revenues and available surplus.

This resolution declared adopted this 5th day of June, 2019.

Rod DesJardins, Mayor

8. Adjourn Public Hearing - Enter Regular Meeting

Moved by Commissioner Bogater to adjourn the Public Hearing and enter the Regular Meeting. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Ballas, Bogater, Nettleton and Mayor
DesJardins
Nays: None

All four Commissioners remained seated.

E. OLD CITY BUSINESS

1. Pedestrian Safety Concerns at Binsfield - Bayshore Park

After discussion and different options the Commission would like the City Manager to speak with Chief Nelson regarding walk-ways at the Bayshore Park, before any final decisions can be made.

2. George Mannisto - Speed Problem on H-58

Mr. Mannisto did not attend the meeting. The City Manager is going to work with CUPPAD and MDOT to possibly do a speed study in that area, so actual data can be presented to the Commission.

F. NEW CITY BUSINESS

1. Committee Appointments

Commissioner Bornslaeger asked that this be put on the agenda, he was not in attendance, therefore no action was taken.

2. MDOT Contract Modification #6

Moved by Commissioner Nettleton to approve MDOT's Contract Modification #6, with the net change being -\$2,904.60. Support by Commissioner Bogater.

Approved: Yeas: Commissioners: Ballas, Bogater, Nettleton and Mayor
DesJardins
Nays: None

3. Discussion on Yard Waste Bags

The Commission was on board with changing to paper yard waste bags. The City Manager is to look into costs and places to purchase such bags. If all goes well the change could take place this fall.

4. Resolution of Support for the Michigan Launch Initiative at Sawyer International Airport

Moved by Commissioner Bogater to approve the Resolution of Support for the Michigan Launch Initiative at Sawyer International Airport. Support by Commissioner Ballas.

Approved: Yeas: Commissioners: Ballas, Bogater, Nettleton and Mayor
DesJardins
Nays: None

RESOLUTION OF SUPPORT FOR THE MICHIGAN LAUNCH INITIATIVE AT SAWYER INTERNATIONAL AIRPORT

WHEREAS, Michigan Aerospace Manufacturers Association has organized the Michigan Launch Initiative (MLI) for establishing spaceport operations and command center facilities within the State of Michigan; and

WHEREAS, multiple aerospace companies have plans to launch thousands of satellites into low Earth orbit (LEO); and

WHEREAS, the MLI will provide a collaborative platform for academia, industry, and governmental agencies to provide LEO and hypersonic launch technology for commercial and defense applications, with a priority to establish and launch a satellite launch facility and command center in Northern Michigan; and

WHEREAS, the economic impact on the area is estimated to be \$8 million annually with an estimated job creation between 500-1000; and

WHEREAS, Sawyer and the surrounding County forest land is uniquely positioned for the site requirements to allow for a polar orbit satellite launch facility, low-density population, extensive restricted airspace, Interstate highway system accessible, engineering and manufacturing capacity, and

WHEREAS, the Michigan Launch Initiative requires \$750,000 for performing an initial (Phase I) evaluation of the site and developing support objectives, which include Technical Case Development, Site Location Review and Development Planning, Business Case Development, and Legal Services
NOW THEREFORE BE IT RESOLVED, the **Munising City Commission** does hereby appeal to the State of Michigan to support the establishment of spaceport operations at Sawyer International Airport by investing \$750,000 in Michigan Launch Initiative's efforts to perform Phase I site investigations and developing start-up objectives. Motion to approve made by Commissioner Bogater, supported by Commissioner Ballas. Roll call vote:

Yeas: Commissioners: Ballas, Bogater, Nettleton and Mayor DesJardins
Nays: None

Rod DesJardins, Mayor

Date

5. Resolution Establishing Guidelines for Granting Poverty Exemptions from Property Taxes Pursuant to MCL.211.7u

Moved by Commissioner Ballas to approve the Resolution Establishing Guidelines for Granting Poverty Exemptions from Property Taxes Pursuant to MCL.211.7u. Support by Commissioner Bogater.

Approved: Yeas: Commissioners: Ballas, Bogater, Nettleton and Mayor
DesJardins
Nays: None

City of Munising Commission Resolution Regarding Poverty Appeals

Resolution establishing guidelines for granting poverty exemptions from property taxes pursuant to MCL.211.7u

At a regular meeting of the City Commission of Munising Michigan, Alger County, State of Michigan held on Wednesday, June 5, 2019 the following resolution was moved, supported and adopted.

Whereas: Public Act 390 of 1994, which amended Section 7u of Act 206 of the Public Acts of 1893, as amended by Act 313 of the Public Acts of 1993, being Section 211.7u of the Michigan Compiled Laws requires a governing body of the assessing unit to determine and make available to the public the policy and guidelines for the granting of poverty exemptions under MCL.211.7u and;

Whereas: The City of Munising recognizes the need to have available a policy by which residents in need of assistance under MCL.211.7u can make application for property tax relief and;

Whereas: The Commission further recognizes that pursuant to the statute as well as case law, they must adopt procedures and guidelines for the City Commission to be used as standards when considering appeals made based on financial hardship. These guidelines must be adhered to when reviewing hardship appeals and grants the City Commission to make individual considerations within their authority, as they find necessary and;

Whereas: To be eligible for a poverty exemption pursuant to MCL.211.7u in the City of Munising, a person must be the owner and must occupy the property as a homestead, file a completed and notarized application, file copies of federal and state income tax returns for all persons residing in the principal residence, including homestead property tax credit forms and or a statement of benefits paid by the Michigan Department of Social Services or Social Security Administration: meet local (City of Munising) poverty income standards and;

Whereas: The applicant must have an annual adjusted income equal to or less than the current year Federal Poverty Income Guidelines and;

Whereas: The applicant may not have ownership interest in any real estate equal to or less than that of the current year Federal Poverty income Guidelines, assets may not be greater than \$5,000.00 for each individual living in the principal residence and;

Whereas: A poverty exemption may only be granted one year at a time and;

Whereas: The Board of Review shall request identification of that applicant and or proof of ownership of the homestead under consideration for the poverty exemption and;

Whereas: The Board of Review may request from the applicant any supporting documents which may be utilized in determining a poverty exemption request and;

Whereas: The completed poverty exemption application must be filed after January 1 but before the last day of the Board of Review in the year in which the exemption is sought and;

Whereas: The Board of Review shall administer an oath wherein the applicant testifies as to the accuracy of the information provided and;

Whereas: the Board of Review may deviate from the established policy and guidelines only for substantial and compelling reasons. The applicant shall be notified, in writing the reasons for deviating from the policy and guidelines for poverty exemptions and;

Whereas: To conform with the Provisions of Public Act 390 of 1994, this resolution is hereby given immediate effect and;

Now, therefore be it resolved that the City Commission of the City of Munising adopts this Resolution Establishing guidelines for granting poverty exemptions from property taxes pursuant to MCL.211.7u.

Date: _____

Sue Roberts, City Clerk

6. Approve City Commission Meeting Minutes of 5-20-2019

Moved by Commissioner Ballas to approve the City Commission Meeting Minutes of 5-20-19 as presented. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Ballas, Bogater, Nettleton and Mayor
DesJardins
Nays: None

7. Check Register/List of Bills

Moved by Commissioner Nettleton to approve and pay the Check Register/List of Bills as submitted. Support by Commissioner Ballas.

Approved: Yeas: Commissioners: Ballas, Bogater, Nettleton and Mayor
DesJardins
Nays: None

8. City Manager Report

City Manager Olson stated that the revised Noise Ordinance reflecting the States updates will be introduced at the next meeting. Also, Olson met with City Attorney Ferguson last week to provide a legal opinion as well as relevant information from the Michigan Municipal League regarding recreational/medical marihuana, this will also be presented at the next meeting. As for fiscal issues the year-end budget adjustments as well as the possibility of having a small number of project/quotes so we can kick start next year's projects. Next, Olson informed the Commission of the auditors

coming the week of July 15th with the following week as a backup. Olson is planning for a full audit in October. As for Sand Point Rd. a Pre-Construction meeting was held this morning, they are aiming for the 2nd and 3rd weeks of July. This is for the crush and shape with a regrade of 8 inches of roadbed. This should be a 2 week project with no full road closures. Olson also stated that he had attended the FLAP Phase II Pre-Construction meeting this afternoon, all parties were present they will start the soft work prior to the 4th of July, silt curtain and sign preparation with July 8th starting to the utility replacements on Tannery Hill. There will also be a neighborhood meeting on June 17th at 4:00 p.m. at City Hall. The meeting will be published and individual notices will be sent to the affected residents. As for union negotiations the Local 1446 and the Police union both have tentative agreements. We will be closing our defined benefits plan to new hires and transitioning to a MERS Defined Contribution plan. The contracts will be presented at the next Commission Meeting, along with MERS plan documents. The MERS valuation dropped from 64% to 61% funded. MERS made \$297,000.00 in payments last year with a net loss of \$429,000.00 in asset valuation. Regarding the MDOT 2020 project the final plan review will be June 24th with MDOT, Lansing is putting together the community outreach meeting, with virtual input as well as in person. Last, Olson informed the Commission that he would be out of the office on Friday of this week for the Michigan Municipal League UP educational summit, and June 20th and 21st for a Michigan Municipal League Workers Compensation Board meeting.

G. CORRESPONDENCE

Correspondence included one letter from MERS with economic assumption changes.

H. PUBLIC COMMENTS (non-agenda items)

Mayor DesJardins wished City Manager Olson a Happy Birthday.

I. ADJOURNMENT

Moved by Commissioner Ballas to adjourn the Regular City Commission meeting. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Ballas, Bogater, Nettleton and Mayor
DesJardins
Nays: None

The Regular Meeting of the City Commission adjourned at 7:44 p.m.

Rod DesJardins, Mayor

Sue Roberts, City Clerk

LIST OF BILLS

34013)	TRI-COUNTY SEPTIC	200.00
34014)	UPPER PENINSULA POWER COMPANY	14553.62
34015)	BLUE CROSS BLUE SHIELD OF MICHIGAN	21989.58
34016)	DELTA DENTAL	1633.24
34017)	ENVIROLOGIC	483.75
34018)	DENMAN'S HARDWARE	151.23
34019)	GREATLAKES CYBERSITES	35.00
34020)	AN*SER SERVICES	57.00
34021)	ZARNOTH BRUSH WORKS, INC.	120.50
34022)	USA BLUE BOOK	997.68
34023)	NORTH CENTRAL LABORATORIES	363.11
34024)	JOHNSON BROTHERS RENTALS LLC	90.00
34025)	BELL EQUIPMENT COMPANY	118.07
34026)	PAUL PETERSON DNR PKS & REC DIVISION	9102.00
34027)	IMPERIAL ELECTRIC	289.28
34028)	GREATER MUNISING BAY	250.00
34029)	MUNISING FIRE DEPARTMENT	500.00
34030)	GMBPCD/FARMERS MARKET	500.00
34031)	MENARDS	193.27
34032)	MARES-Z-DOATS FEED	262.50
34033)	MANISTIQUE OIL COMPANY, INC.	4689.55

34034)	COLEMAN ENGINEERING COMPANY	202.50
34035)	COLEMAN ENGINEERING COMPANY	168.00
34036)	MPOWER TECHNOLOGIES, INC.	5500.00
34037)	SUPERIOR ELECTRIC INC.	306.01
34038)	GORNO FORD, INC.	30950.00
34039)	HOLIDAY COMPANIES	1298.50
34040)	STANDARD INSURANCE COMPANY	434.41
34041)	STANDARD INSURANCE COMPANY	284.64
34042)	ETNA SUPPLY COMPANY	71.00
34043)	BEAUCHAMP PLUMBING & HEATING	1231.29
34044)	CASH	73.82
34045)	COOPER OFFICE EQUIPMENT	347.00
34046)	TIMOTHY PERRY	200.00
34047)	JEFFREY PERRY	200.00
34048)	SUPERIORLAND SERVICES, INC.	213.84
34049)	CHARTER COMMUNICATIONS	104.18
34050)	UPPER PENINAULA RECREATION INC.	3521.98
34051)	FOX MARQUETTE	860.20
34052)	QUILL CORPORATION	561.85
34053)	HEALTHY HOMES INC.	520.55
34054)	UPPER PENINSULA RECREATION INC.	1230.77
34055)	SHELL FLEET PLUS	979.02
34056)	DSTECH	64.41
34057)	MUNISING HOCKEY ASSOCIATION	4726.76
34058)	MBTN	4000.00
34059)	ALGER COUNTY FOOD PANTRY	4000.00
34060)	YOGA IN RECOVERY	1000.00
34061)	VERIZON WIRELESS	518.24
34062)	ALGER PARKS & RECREATION	9000.00

JUNE 5, 2019