

JULY 19, 2021

CITY COMMISSION OF THE CITY OF MUNISING  
AGENDA  
MONDAY, JULY 19, 2021  
6:00 P.M.

- A. CALL TO ORDER THE REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL
- B. PUBLIC COMMENTS (non-agenda item)
- C. OLD CITY BUSINESS
  - 1. Treasurer's Monthly Report
  - 2. Monthly Reports - Committee - Fire - Harbor Master - Police - WWTP
  - 3. DDA - Partnerships updates Kathy Reynolds
- D. NEW CITY BUSINESS
  - 1. UPEA Agreement - Becker Road Survey
  - 2. Anderson Tackman & Company, PLC Audit Engagement Letter
  - 3. Agreement and License with Munising Public Schools and Alger Parks and Recreation Inc.
  - 4. Second Right of Refusal on Foreclosure Property
  - 5. Accept-Award Bids for Walnut Street Reconstruction
  - 6. WWTP Crane Engineering RAS Pump and Install \$6,360.00
  - 7. M-28 Sewer Improvement Project Pay Request \$119,963.09
  - 8. M-28 Water Improvement Project Pay Request \$96,191.12
  - 9. Approve City Commission Meeting Minutes of 7-7-2021
  - 10. Approve Check Register/List of Bills
  - 11. City Manager Report
- E. CORRESPONDENCE
- F. CLOSED SESSION
  - 1. For the purpose of discussing pending litigation with Tax Tribunal
  - 2. Adjourn Closed Session Return to Regular Meeting
- G. PUBLIC COMMENTS (non-agenda items)
- H. ADJOURNMENT

CITY COMMISSION

Official Proceedings

- A. CALL TO ORDER THE REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL

The Regular Meeting of the City Commission was duly called and held on Monday, **July 19, 2021**, in the Commission Meeting Room of City Hall. Mayor Nettleton called the Regular Meeting to order at 6:00 p.m.

PRESENT: Commissioners: Ballas, Berry, Bogater, Eckert and Mayor Nettleton  
ABSENT: None

- B. PUBLIC COMMENTS (non-agenda item)

There were no public comments

JULY 19, 2021

C. OLD CITY BUSINESS

1. Treasurer's Monthly Report

There was no Treasurer's report.

2. Monthly Reports - Committee - Fire - Harbor Master - Police - WWTP

There were no comments on the monthly reports.

3. DDA - Partnerships updates Kathy Reynolds

**Munising DDA & Greater Munising Bay Partnership/Chamber Report**

**Munising City Commission**

**July 19, 2021**

1. The small murals installation on the west side of the restrooms in Binsfeld/Bayshore Park will be installed this week. We will be doing social media postings to highlight.
2. The Harley Apartments MEDC CDBG project is going along nicely, is on schedule and should be finished by this fall.
3. The office has been extremely busy with visitors and our outside informational packets that are available 24/7 have been going at a rapid pace.
4. Both the fiscal years for the Partnership/Chamber & DDA just ended and both budgets were positive and we are looking at this year as being another successful year for both organizations.
5. I have been attending regional and state meetings regarding housing, workforce, small business, community development, healthcare, tourism, etc. both virtually and not in person. Most organizations are offering hybrid versions of these meetings which has made it easier to attend (especially when there are multiple meetings in a day, etc.).
6. Businesses in Munising and in other parts of Alger County are busy and many are having an exceptionally good season. The walking traffic in Munising's downtown has increased substantially over the last several years which is exactly one of main goals of the DDA and also the Partnership.

D. NEW CITY BUSINESS

1. UPEA Agreement - Becker Road Survey

Moved by Commissioner Berry to approve the UPEA Agreement for Becker Road to be surveyed. Support by Commissioner Ballas.

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Eckert and Mayor Nettleton  
Nays: None

2. Anderson Tackman & Company, PLC Audit Engagement Letter

Moved by Commissioner Ballas to accept the Audit engagement letter with Anderson Tackman & Company, PLC. Support by Commissioner Bogater.

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Eckert and Mayor Nettleton  
Nays: None

3. Agreement and License with Munising Public Schools and Alger Parks and Recreation Inc.

Moved by Commissioner Eckert to approve the agreement and license with Munising Public Schools and Alger Parks and Recreation Inc. regarding a property encroachment. Support by Commissioner Bogater.

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Eckert and Mayor Nettleton  
Nays: None

JULY 19, 2021

4. Second Right of Refusal on Foreclosure Property

Moved by Commissioner Berry to refuse the second right of refusal on the foreclosed property at 704 Prospect St. Support by Commissioner Eckert.

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Eckert and Mayor Nettleton  
Nays: None

5. Accept-Award Bids for Walnut Street Reconstruction

Moved by Commissioner Bogater to accept and place on file the bids for Walnut Street Reconstruction project. Support by Commissioner Eckert.

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Eckert and Mayor Nettleton  
Nays: None

BIDS RECEIVED: Oberstar, Inc.: \$124,315.00 and Gerou Excavating Inc.: \$117,405.15

Moved by Commissioner Bogater to award the bid for the Walnut Street Reconstruction in the amount of \$117,405.15 to Gerou Excavating Inc. Support by Commissioner Ballas.

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Eckert and Mayor Nettleton  
Nays: None

6. WWTP Crane Engineering RAS Pump and Install \$6,360.00

Moved by Commissioner Bogater to approve the RAS pump and install at the WWTP from Crane Engineering in the amount of \$6,360.00. Support by Commissioner Eckert.

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Eckert and Mayor Nettleton  
Nays: None

7. M-28 Sewer Improvement Project Pay Request \$119,963.09

Moved by Commissioner Ballas to approve the pay request in the amount of \$119,963.09 for the M-28 Sewer improvements. Support by Commissioner Berry.

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Eckert and Mayor Nettleton  
Nays: None

8. M-28 Water Improvement Project Pay Request \$96,191.12

Moved by Commissioner Eckert to approve the pay request in the amount of \$96,191.12 for the M-28 Water improvements. Support by Commissioner Bogater.

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Eckert and Mayor Nettleton  
Nays: None

9. Approve City Commission Meeting Minutes of 7-7-2021

Moved by Commissioner Berry to approve the City Commission Meeting Minutes of 7-7-2021 as submitted. Support by Commissioner Eckert.

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Eckert and Mayor Nettleton  
Nays: None

10. Approve Check Register/List of Bills

Moved by Commissioner Bogater to approve and pay the Check Register/List of Bills as submitted. Support by Commissioner Berry.

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Eckert and Mayor Nettleton  
Nays: None

11. City Manager Report

The City utility upgrade project continues to move forward as BACCO continues to advance west within the project area. Sanitary sewer on the North side of M-28 has been completed to the west property line of the American Legion. BACCO will continue with sanitary replacements when they are able to shift traffic to the northern most lane in the next few weeks. Temporary widening has begun on the South side of M-28 which will help facilitate the road and water main replacement stretching from Hickory to Commercial St.

The final USDA required paperwork for the Grand Island Township sewer expansion has been submitted and we are eagerly awaiting their sign-off. Once received, we will be able to put that portion of the project out to bid. Due to supply issues for construction related items, the tentative start date may have to be pushed off to Spring of 2022.

The refunding bond for the 2013 Energy Improvement project were successfully closed during the week of July 5<sup>th</sup>. The bond proceeds will be held in escrow until October 1<sup>st</sup> in which the original bond can be paid off in full. City administration continues to move through the administrative work that is required in order to move forward with our potential pension funding bond. The statutory requirements of bonding process are quite cumbersome, however BakerTilly continues to assist as we move forward. I expect that we will have some action items for the Commission for this potential bonding issue at their August 4<sup>th</sup> meeting.

The federal American Rescue Plan Act (ARPA) funds have been distributed to the state for non-entitlement communities. The City of Munising application for our funds was submitted this week with the first partial fund transfer taking place in the next month.

Pat Gariepy, rec. committee chair, will be reaching out to the recreation committee members within the next week or so. We anticipate having a catch-up meeting of the committee sometime in the last week of July or first week of August. I have reached out to a few planning agencies and have advised them that we will be revising our plan this year. We hope to have a consultant identified and working on the project in the next 8 weeks. The City of Munising Parks and Recreation plan was completely overhauled in 2014 and only requires an update at this time.

The August 4<sup>th</sup> meeting will also contain a public hearing related to the potential animal ordinance revision. The posting will appear in the Mining Journal on the week of the 26<sup>th</sup> and will be posted on the "Public Hearing" tab of the City Website.

You may notice a new face around City Hall as we welcomed an accounting intern this past week. Kirsten Sylvester is an accounting major at NMU and is exploring her interest in governmental accounting. Kirsten will be joining us through the end of the summer and may stay on board this fall if the arrangement is a good fit for all parties involved.

E. CORRESPONDENCE

There was no correspondence.

Moved by Commissioner Berry to move the meeting to Closed Session for the purpose of discussing pending litigation with the Tax Tribunal. Support by Commissioner Ballas.

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Eckert and Mayor Nettleton  
Nays: None

All Commissioners remained seated.

F. CLOSED SESSION

1. For the purpose of discussing pending litigation with Tax Tribunal
2. Adjourn Closed Session Return to Regular Meeting

Moved by Commissioner Eckert to adjourn the Closed Session and return to the Regular Meeting. Support by Commissioner Bogater.

JULY 19, 2021

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Eckert and Mayor Nettleton  
Nays: None

Moved by Commissioner Berry to pass the Resolution affirming three parcels of land as Tourist Park. Support by Commissioner Ballas.

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Eckert and Mayor Nettleton  
Nays: None

**RESOLUTION**

The City of Munising, acting through the City Commission of the City of Munising, hereby affirms that three parcels of land associated with property tax numbers 02-003-077-033-00 (easternmost parcel), 02-003-078-002-00 (center parcel), and 02-003-078-003-00 (westernmost parcel), are all part of the Munising Tourist Park and all were part of the Munising Tourist Park during the entire 2018 calendar year, the entire 2019 calendar year, and the entire 2020 calendar year.

This Resolution was adopted by the City Commission of the City of Munising at its regular meeting held on July 19, 2021.

Dated: \_\_\_\_\_

**SUE ROBERTS, City Clerk**

G. PUBLIC COMMENTS (non-agenda items)

Jean Hayes asked about Superior Street being repaired after all the detours. City Manager Olson stated that he has been working with the DDA for planning and funding. It is in the works.

H. ADJOURNMENT

Moved by Commissioner Berry to adjourn the Regular Meeting of the City Commission. Support by Commissioner Eckert.

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Eckert and Mayor Nettleton  
Nays: None

The Regular Meeting of the City Commission adjourned at 6:54 p.m.

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D. M. Nettleton, Mayor

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Sue Roberts, City Clerk

LIST OF BILLS

36567)	HYDRITE CHEMICAL COMPANY	9391.58
36568)	USA BLUE BOOK	235.90
36569)	J.J. KELLER	105.66
36570)	MINING JOURNAL	2017.08
36571)	GREAT AMERICAN DISPOSAL CO.	6801.41
36572)	VANTAGE FLEX, LLC	115.00
36573)	QUILL CORPORATION	164.99
36574)	COMPUDYNE, INC.	70.00
36575)	GREAT LAKES COCA-COLA	475.98
36576)	41 LUMBER COMPANY	208.48
36577)	OLSON BZDOK & HOWARD, P.C.	407.00
36578)	TECK SOLUTIONS	700.00
36579)	KCI	454.39
36580)	MACQUEEN EQUIPMENT INC.	335.15
36581)	AUTO-WARES GROUP	190.47
36582)	RON PREDL	958.00
36583)	UPPER PENINSULA RECREATION INC.	1230.77
36584)	UPPER PENINSULA RECREATION INC.	1460.37
36585)	PETERSON PUBLISHING INC.	75.00
36586)	FSO MANAGEMENT LLC	22515.80
36587)	HYDRO CORP	359.00

JULY 19, 2021

36588)	ANSER SERVICES	100.00
36589)	SHELL FLEET PLUS	873.65
36590)	COLLEGE LAUNDRY & RENTAL	278.00
36591)	HIAWATHA TELEPHONE COMPANY	1181.94
36592)	NORTHWEST PETROLEUM SERVICE	176.70
36593)	UPPER PENINSULA POWER COMPANY	5384.32
36594)	KONICA MINOLTA BUSINESS SOLUTIONS	106.83
36595)	AUTO-WARES GROUP	798.92
36596)	SUPERIOR ICE	199.40
36597)	CITY OF MUNISING-WATER	3338.41
36598)	HILLSIDE PARTY STORE LLC	73.57
36599)	MADIGAN'S HARDWARE	1437.38
36600)	NAPA AUTO PARTS	1088.59
36601)	DENMAN'S HARDWARE	275.38
36602)	CRANE ENGINEERING SALES INC.	6360.00
36603)	BOB'S IGA	8.50
36604)	CRANKING GRAPHICS	177.92
36605)	UPPER PENINSULA RECREATION INC.	5577.00
36606)	MICHIGAN RURAL WATER ASSOCIATION	505.00
36607)	MUNISING VOLUNTEER FIRE DEPT.	3000.00
36608)	DUDE SOLUTIONS	2283.50
36609)	QUILL CORPORATION	155.65
36610)	QUILL CORPORATION	6.00
36611)	MUNISING TOWNSHIP TREASURER	455.21
36612)	DELTA COUNTY ROAD COMMISSION	518.64
36613)	MANISTIQUE OIL CO., INC.	3205.45
36614)	UPPER PENINSULA RECREATION INC.	5441.04
36615)	WILLIAM CUMMINGS	400.00
36616)	KCI	699.85
36617)	ALGER COUNTY ELECTRIC	2200.00
36618)	TRI-COUNTY SEPTIC & SONS LLC	300.00
36619)	MICHIGAN MUNICIPAL LEAGUE	54.43
36620)	NORTH COUNTRY DISPOSAL	95.00
36621)	BILL REDD	250.00
36622)	SUZETTE RICHARDSON	350.00
36623)	MICHIGAN MUNICIPAL LEAGUE	6095.00
36624)	KCI	5253.60