

CITY COMMISSION OF THE CITY OF MUNISING
AGENDA
MONDAY, JULY 20, 2020
6:00 P.M.

**At the American Legion
610 W. Munising Ave.
Munising, MI 49862**

- A. CALL TO ORDER THE PUBLIC HEARING AND REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL
- B. PUBLIC COMMENT (non-agenda items)
- C. PUBLIC HEARING FOR COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDING FOR HARLEY APARTMENTS
 - 1. Public Comments on Community Development Block Grant Funding for Harley Apartments
 - 2. Commissioner Comments on Community Development Block Grant Funding for Harley Apartments
 - 3. Adjourn the Public Hearing and Enter Regular Meeting
- D. OLD CITY BUSINESS
 - 1. Treasurer's Monthly Report
 - 2. Monthly Reports - Committee- Fire - Marina - Police - WWTP
 - 3. DDA - Partnerships updates Kathy Reynolds
- E. NEW CITY BUSINESS
 - 1. Flotation Docking Systems, Inc. invoice in the amount of \$10,000.00
 - 2. SLC Meter LLC Meter and Utility Upgrades
 - 3. State of Michigan invoices for M-28 Project \$1,712.68 and Washington St. to Connors Road \$119,853.91 for a total of \$121,566.59
 - 4. Munising Bay Trail Network, Inc. License Agreement vs Agreement
 - 5. Topsoil from Gerou Excavating Inc. \$5244.00
 - 6. Approve Resolution Authorizing Publication of Notice of Intent to Issue Revenue Bonds and Declaration of Intent to Reimburse (MDOT Sewer Project)
 - 7. Accept/Award 20-ton Trailer Purchase
 - 8. Accept/Award Mini-Excavator Purchase
 - 9. UPEA Invoices - M-28 Water System Improvements - \$28,958.52
 - 10. UPEA Invoices - M-28 Sewer System Improvements - \$51,447.74
 - 11. UPEA Invoice - M-28 TAP Grant - \$2,990.00
 - 12. First Reading of Recreational Marijuana Ordinance
 - 13. First Reading of Recreational Marijuana Zoning Amendment
 - 14. Approve City Commission Meeting Minutes of 6-25-2020
 - 15. Approve Check Register/List of Bills
 - 16. City Manager Report
- F. CORRESPONDENCE
- G. PUBLIC COMMENTS (non-agenda items)
- H. ADJOURNMENT

OFFICIAL PROCEEDINGS

City Commission

- A. CALL TO ORDER THE PUBLIC HEARING AND REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL

The Public Hearing and Regular Meeting of the City Commission was duly called and held on Monday, **July 20, 2020**, at the American Legion 610 W. Munising Ave., Munising, MI. Mayor DesJardins called the public hearing to order at 6:00 p.m.

PRESENT: Commissioners: Ballas, Berry, Bogater, Nettleton and Mayor DesJardins

ABSENT: None

- B. PUBLIC COMMENT (non-agenda items)

There were no public comments.

- C. PUBLIC HEARING FOR COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDING FOR HARLEY APARTMENTS

1. Public Comments on Community Development Block Grant Funding for Harley Apartments There were no public comments from those.

There were no public comments.

2. Commissioner Comments on Community Development Block Grant Funding for Harley Apartments

Commissioner Ballas asked for details on the grant. Kathy Reynolds and John Madigan stated that they are moving ahead on the Harley Apartments (above the Harley Store). Currently they are not habitable.

3. Adjourn the Public Hearing and Enter Regular Meeting

Moved by Commissioner Bogater to adjourn the Public Hearing and enter the Regular Meeting. Support by Commissioner Berry.

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Nettleton and Mayor DesJardins

Nays: None

All five Commissioners remained seated.

- D. OLD CITY BUSINESS

1. Treasurer's Monthly Report

Moved by Commissioner Ballas to approve the Treasurer's Monthly Report as submitted. Support by Commissioner Berry.

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Nettleton and Mayor DesJardins

Nays: None

2. Monthly Reports - Committee- Fire - Marina - Police - WWTP

There were no comments on the Monthly Reports.

3. DDA - Partnerships updates Kathy Reynolds

Kathy Reynold stated that the MEDC of Michigan are doing Restart Grants around \$20,000.00. Determination of who gets what is by population. As for the mini murals, there are several categories, light houses and keepers, log slides, Native Americans, commercial fishing, city docks and coast guard stations. Next, Reynolds stated that they have made packets to hand out to tourist, precautions are still in place. As for the kiosk, Reynolds stated with all the heat, it's made of plexi-glass and with COVID-19, it would be very hard to keep it clean. Commissioner Bogater asked if Reynolds knew any of the numbers for this year. Reynolds stated that she could go on line at the State of Michigan for more current numbers.

- E. NEW CITY BUSINESS

1. Flotation Docking Systems, Inc. invoice in the amount of \$10,000.00

Moved by Commissioner Ballas to approve payment to Flotation Docking Systems, Inc. in the amount of \$10,000.00. Support by Commissioner Bogater.

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Nettleton and Mayor DesJardins
Nays: None

2. SLC Meter LLC Meter and Utility Upgrades

Moved by Commissioner Berry to approve the SLC meter and utility upgrade in the amount of \$10,275.06. Support by Commissioner Ballas.

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Nettleton and Mayor DesJardins
Nays: None

3. State of Michigan invoices for M-28 Project \$1,712.68 and Washington St. to Connors Road \$119,853.91 for a total of \$121,566.59

Moved by Commissioner Bogater to approve the invoices from the State of Michigan in the amount of \$121,566.59. Support by Commissioner Berry.

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Nettleton and Mayor DesJardins
Nays: None

4. Munising Bay Trail Network, Inc. License Agreement vs Agreement

Moved by Commissioner Ballas to table this item until the next meeting. Support by Commissioner Bogater.

Approved: Yeas: Commissioners: Ballas, Berry, Bogater and Mayor DesJardins
Nays: Commissioner: Nettleton

5. Topsoil from Gerou Excavating Inc. \$5244.00

Moved by Commissioner Berry to approve payment to Gerou Excavating Inc. for topsoil in the amount of \$5244.00. Support by Commissioner Ballas.

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Nettleton and Mayor DesJardins
Nays: None

6. Approve Resolution Authorizing Publication of Notice of Intent to Issue Revenue Bonds and Declaration of Intent to Reimburse (MDOT Sewer Project)

Moved by Commissioner Bogater to approve the Resolution Authorizing Publication of Notice of Intent to Issue Revenue Bonds and Declaration of intent to Reimburse. Support by Commissioner Berry.

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Nettleton and Mayor DesJardins
Nays: None

7. Accept/Award 20-ton Trailer Purchase

Moved by Commissioner Bogater to accept and place on file the bids received for a 20-ton trailer. Support by Commissioner Berry.

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Nettleton and Mayor DesJardins
Nays: None

Bids received: Rampant Trailers, LLC \$17,789.00, Talbert \$19,405.00 and Felling \$22,400.00.

Moved by Commissioner Berry to approve the purchase from Rampant Trailers, LLC in the amount of \$17,789.00. Support by Commissioner Ballas.

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Nettleton and Mayor

DesJardins
Nays: None

8. Accept/Award Mini-Excavator Purchase

Moved by Commissioner Bogater to accept and place on file the bids received for a mini-excavator. Support by Commissioner Berry.

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Nettleton and Mayor
DesJardins
Nays: None

Bids receive: Caterpillar - FABICK \$97,322.00, John Deere 97,665.00, and Komatsu: \$98,850.00

Moved by Commissioner Berry to award the mini-excavator purchase to Caterpillar - FABICK in the amount of \$97,322.00. Support by Commissioner Bogater.

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Nettleton and Mayor
DesJardins
Nays: None

9. UPEA Invoices - M-28 Water System Improvements - \$28,958.52

Moved by Commissioner Berry to approve payment to UPEA for M-28 Water System Improvements in the amount of \$28,958.52. Support by Commissioner Ballas.

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Nettleton and Mayor
DesJardins
Nays: None

10. UPEA Invoices - M-28 Sewer System Improvements - \$51,447.74

Moved by Commissioner Bogater to approve payment to UPEA for M-28 Sewer System Improvements in the amount of \$51,447.74. Support by Commissioner Berry.

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Nettleton and Mayor
DesJardins
Nays: None

11. UPEA Invoice - M-28 TAP Grant - \$2,990.00

Moved by Commissioner Bogater to approve payment to UPEA for M-28 TAP Grant in the amount of \$2,990.00. Support by Commissioner Berry.

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Nettleton and Mayor
DesJardins
Nays: None

12. First Reading of Recreational Marijuana Ordinance

This was the first reading no action was necessary.

13. First Reading of Recreational Marijuana Zoning Amendment

This was the first reading no action was necessary.

14. Approve City Commission Meeting Minutes of 6-25-2020

Moved by Commissioner Ballas to approve the City Commission Meeting Minutes of 6-25-2020 as submitted. Support by Commissioner Berry.

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Nettleton and Mayor
DesJardins
Nays: None

15. Approve Check Register/List of Bills

Moved by Commissioner Bogater to approve and pay the Check Register/List of Bills as submitted. Support by Commissioner Ballas.

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Nettleton and Mayor
DesJardins
Nays: None

16. City Manager Report

TO: Munising City Commission

FROM: Devin Olson, City Manager

SUBJECT: Managers Report

DATE: July 20th, 2020

Much like the last few months, the biggest challenge we are continuing to face is the impact that COVID has on us operationally and financially. Operationally, our facilities and staff have remained status quo for the past month. Our facilities are open however locations such as the marina, boat launch, and parks/tot lots have limited services still. The State of Michigan will be providing slight relief through a handful of grants and CARES Act funding. We were able to apply for the "Public Safety and Public Health Payroll Reimbursement" in which our public safety salary and fringe costs are eligible for reimbursement. Our submission totaled over \$62,000.00 which would assist the City greatly if our request is granted. This program has a quick turn around with an application window that lasted only 9 business days. Additionally, the state has cancelled their self-funded revenue sharing payment for august and have replaced it with CARES act funds totaling 150% of the original payment amount. With the fast and fluid changes that continue to occur regarding funding, we are still awaiting additional guidance a number of possible funding sources such as First Responder grants and Utility Bill forgiveness programs.

The MDOT M-28 corridor project continues to progress albeit the handful of rain days that have been present in the last month. Water main replacement began in full force starting the week as they section from the round-about to Lynn St. is beginning to be installed. BACCO's crew has had a numbers of surprises as poorly abandoned and unmarked service lines continue to be an issue. According to BACCO another crew will be started in the very near future at Joe's creek to begin utility relocation and peat exploration in preparation for the installation of a new culvert. We are continuing to work with the USDA and Miller/Canfield on loan documents and closing. The referendum period for the water bond ends on Monday the 27th at which time final documents will be prepared as well as a closing date is solidified.

The City is also working with our auditors at Anderson-Tackman and beginning the process of our year-end audit. Historically we have had auditing staff on site for up to three weeks whoever this year we will see the majority of the work done remotely. We will continue to work with both our IT support and the professionals at Anderson Tackman to ensure that all requirements are met for our audit timeline.

Public works is continuing to catch up on the jobs that were delayed this spring due to COVID. One issue we are facing is the sourcing of supplies and material as many products such as parking line and crosswalk paint are severely backordered. Our tot lots will be addressed within the month as the Public Works department has been tasked with revamping the landscaping and bark. Lastly, the snow season is just around the corner to, and the tell-tale sign at the City is that we have submitted our yearly snowplow blade order.

F. CORRESPONDENCE

There was no new correspondence.

G. PUBLIC COMMENTS (non-agenda items)

John Madigan informed the Commission of a rescue by one of the cruise boats, the Coast Guard will be awarding a Meritime Award to the people involved with the rescue.

H. ADJOURNMENT

Moved by Commissioner Berry to adjourn the Regular Meeting of the City Commission. Support by Commissioner Ballas.

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Nettleton and Mayor

DesJardins
Nays: None

The Regular Meeting of the City Commission adjourned at 7:11 p.m.

Rod DesJardins, Mayor

Sue Roberts, City Clerk

LIST OF BILLS

35321) NORTH CENTRAL LABORATORIES	144.84
35322) VOIDED	VOIDED
35323) FASTENAL COMPANY	187.69
35324) USA BLUE BOOK	142.44
35325) ETNA SUPPLY COMPANY	73.00
35326) UPPER PENINSULA RECREATION INC.	1230.77
35327) UPPER PENINSULA RECREATION INC.	3991.24
35328) RONALD G. OBERLE	400.00
35329) STANDARD INSURANCE COMPANY	505.56
35330) STANDARD INSURANCE COMPANY	305.64
35331) VISION SERVICE PLAN	438.80
35332) CRANE ENGINEERING SALES INC.	200.00
35333) DTE ENERGY	559.40
35334) VOIDED	VOIDED
35335) VOIDED	VOIDED
35336) VOIDED	VOIDED
35337) VOIDED	VOIDED
35338) VOIDED	VOIDED
35339) VOIDED	VOIDED
35340) VOIDED	VOIDED
35341) VOIDED	VOIDED
35342) VOIDED	VOIDED
35343) VOIDED	VOIDED
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35347) VOIDED	VOIDED
35348) VOIDED	VOIDED
35349) VOIDED	VOIDED
35350) VOIDED	VOIDED
35351) VOIDED	VOIDED
35352) VOIDED	VOIDED
35353) VOIDED	VOIDED
35354) VOIDED	VOIDED
34355) VOIDED	VOIDED
35356) UPPER PENINSULA RECREATON INC.	2667.72
35357) ALGER COUNTY TREASURER	1658.75
35358) HOLIDAY COMPANIES	1294.80
35359) JACK DOHENY COMPANIES, INC.	94.14
35360) ELCOM SYSTEMS	504.00
35361) JOSEPH LAKOSKY LLC	580.00
35362) CASH	73.85
35363) CHARTER COMMUNICATIONS	111.07
35364) GEROU EXCAVATING, INC.	130.00
35365) CRANE ENGINEERING SALES INC.	506.26
35366) SHELL FLEET PLUS	828.05
35367) ALGER COUNTY HUMANE SOCIETY	325.00
35368) D ROBB FERGUSON	3000.00
35369) DEVIN OLSON	190.00
35370) U.P. CONCRETE PIPE CO.	780.00
35371) UPPER PENINSULA POWER COMPANY	5791.01
35372) FOLTATION DOCKING SYSTEMS, INC.	1145.00
35373) DSTECH	118.75
35374) UPPER PENINSULA RECREATION INC.	4187.70
35375) DENMAN'S HARDWARE	626.94
35376) COLLEGE LAUNDRY & RENTAL	209.50
35377) BEAUCHAMP PLUMBING & HEATING	1848.63
35378) SIGNS NOW	567.00
35379) CITY OF MUNISING-WATER	2654.71
35380) MENARDS	130.27
35381) TECK SOLUTIONS	277.98

35382)	MPOWER TECHNOLOGIES, INC.	2700.00
35383)	PUTVIN DRUG STORE	38.96
35384)	U.P. PROPANE	364.00
35385)	PETERSON PUBLISHING INC.	2512.67
35386)	PUTVIN DRUG STORE	37.09
35387)	VERIZON WIRELESS	580.16
35388)	UP INTERNATIONAL TRUCK	204.89
35389)	41 LUMBER COMPANY	108.14
35390)	HIAWATHA TELEPHONE COMPANY	1143.62
35391)	MICHIGAN MUNICIPAL LEAGUE	9.31
35392)	MADIGAN'S HARDWARE	1050.57
35393)	EMBERS CREDIT UNION	381.02
35394)	AUTO-WARES GROUP	361.50
35395)	AUTO-WARES GROUP	1202.27
35396)	EMBERS CREDIT UNION	3211.04
35397)	NAPA AUTO PARTS	196.29
35398)	KONICA MINOLTA BUSINESS SOLUTIONS	106.83
35399)	ELECTION SOURCE	51.00
35400)	UPPER PENINSULA RECREATION INC.	1230.77
35401)	MUNISING ROTARY CLUB	300.00
35402)	MICHIGAN MUNICIPAL LEAGUE	81649.00
35403)	CITIZENS INSURANCE COMPANY	2800.00
35404)	DSTECH	453.00
35405)	NORTH COUNTRY DISPOSAL	105.00
35406)	VANTAGE FLEX, LLC	110.00
35407)	TECK SOLUTIONS	5775.00
35408)	UPPER PENINSULA RECREATION INC.	2000.24
35409)	UPPER PENINSULA RECREATION INC.	3808.09
35410)	MUNISING TOWNSHIP TREASURER	450.54
35411)	MICHIGAN RURAL WATER ASSOCIATION	485.00
35412)	AMERICAN LEGION	300.00
35413)	MANISTIQUE OIL CO., INC.	6645.00
35414)	MIDWAY RENTALS	1911.98
35415)	PARAGON LABORATORIES, INC.	63.00
35416)	UPPER PENINSULA RECREATION INC.	3180.98
35417)	UPPER PENINSULA RECREATION INC.	3316.72
35418)	COMPUDYNE, INC.	70.00
35419)	QUILL CORPORATION	889.22
35420)	TRI-COUNTY SEPTIC & SONS LLC	500.00
35421)	NORTH COUNTRY DISPOSAL	95.00
35422)	ALGER COUNTY ELECTRIC	285.00
35423)	ANSER SERVICES	75.50
35424)	GREAT LAKES COCA-COLA	154.14
35425)	US BANK	450.00
35426)	TRI-COUNTY SEPTIC & SONS LLC	300.00
35427)	U.S. POSTMASTER	105.00
35428)	GREAT AMERICAN DISPOSAL CO.	6370.10