

AUGUST 17, 2020

CITY COMMISSION OF THE CITY OF MUNISING
AGENDA
MONDAY, AUGUST 17, 2020
6:00 P.M.

**At the American Legion
610 W. Munising Ave.
Munising, MI 49862**

- A. CALL TO ORDER THE REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL
- B. PUBLIC COMMENT (non-agenda items)
- C. OLD CITY BUSINESS
 - 1. Munising Bay Trail Network Inc. License/Agreement
 - 2. Request to Purchase City Property
 - 3. Treasurer's Monthly Report
 - 4. Monthly Reports - Committee- Fire - Marina - Police - WWTP
 - 5. DDA - Partnerships updates Kathy Reynolds
- D. NEW CITY BUSINESS
 - 1. Michigan Municipal League Annual Meeting Designate Official and Alternate
 - 2. Approve City Commission Meeting Minutes of 8-5-2020
 - 3. Approve Check Register/List of Bills
 - 4. City Manager Report
- E. CORRESPONDENCE
- F. PUBLIC COMMENTS (non-agenda items)
- G. ADJOURNMENT

CITY COMMISSION

Official Proceedings

- A. CALL TO ORDER THE REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL

The Regular Meeting of the City Commission was duly called and held on Monday, **August 17, 2020**, at the American Legion 610 W. Munising Ave., Munising, MI. Mayor DesJardins called the meeting to order at 6:00 p.m.

PRESENT: Commissioners: Ballas, Berry, Bogater, Nettleton and Mayor DesJardins

ABSENT: None

- B. PUBLIC COMMENT (non-agenda items)

There were no public comments.

- C. OLD CITY BUSINESS

- 1. Munising Bay Trail Network Inc. License/Agreement

Moved by Commissioner Ballas to authorize the City Manager, City Attorney and Commissioner Nettleton to meet with the Mountain Bike Trail Network to discuss a revised agreement/license. Support by Commissioner Berry.

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Nettleton and Mayor DesJardins
Nays: None

- 2. Request to Purchase City Property

Moved by Commissioner Nettleton to let the requesting parties (Chadd Rahn) know that the City is not willing to sell any property. Support by Commissioner Bogater.

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Nettleton and Mayor DesJardins
Nays: None

3. Treasurer's Monthly Report

Moved by Commissioner Nettleton to approve the Treasurer's monthly report. Support by Commissioner Berry.

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Nettleton and Mayor DesJardins
Nays: None

4. Monthly Reports - Committee- Fire - Marina - Police - WWTP

There were no comments on the monthly reports.

5. DDA - Partnerships updates Kathy Reynolds

Kathy started by stating she has been attending lots of meetings. MEDC grant had around 66 applicants, they are going over everything. They should know by the end of the month if they will be awarded the grant, if so it would be given to them in October. Regarding the COVID affect some business' are still taking a hit, by not being able to open. Next she informed the Commission that her office is still operating with only one person in the office. Their window is very busy. The Ameritime Alley work is going along well. She indicated that there were some issues with people trying to camp and use the power outlets at the Bayshore Park, signs will be placed to prohibit this. Also, people are questioning why they needed reservations, they were surprised at how busy the area is.

D. NEW CITY BUSINESS

Amend the Agenda:

Moved by Commissioner Bogater to add 1A. Underbody plow repair parts from Olson Trailer and Body \$5,954.62. Support by Commissioner Ballas.

**Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Nettleton and Mayor DesJardins
Nays: None**

1A. Underbody plow repair parts from Olson Trailer and Body \$5,954.62

Moved by Commissioner Berry to approve the sole source purchase from Olson Trailer and Body in the amount of \$5,954.62 plus up to \$500.00 for freight and shipping. Support by Commissioner Bogater.

Managers Recommendation: The City of Munising utilizes two plow trucks with sanding beds and underbody plows doing winter snow removal operations. The City of Munising's 2008 series international is the newest of our plow trucks and utilizes a Wausau PB-12 underbody unit. The unit is 12 years old and many parts within the underbody assembly need to be replaced. I recommend that the City Commission sole source the purchase of underbody repair parts to Olson Trailer and Body for \$5,954.62. I also ask that an additional allowance of up to \$500.00 be allocated for the freight shipping cost that will be determined at the time of shipping. I base my recommendation on the fact that comparable quotes are not able to be obtained due to Olson Trailer and Body being the regions authorized Wausau equipment dealer.

**Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Nettleton and Mayor DesJardins
Nays: None**

1. Michigan Municipal League Annual Meeting Designate Official and Alternate

Moved by Commissioner Ballas to appoint City Manager Olson as the City's delegate. Support by Commissioner Berry.

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Nettleton and Mayor DesJardins

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Nays: None

2. Approve City Commission Meeting Minutes of 8-5-2020

Moved by Commissioner Berry to approve the City Commission Meeting Minutes of 8-5-2020 as submitted. Support by Commissioner Bogater.

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Nettleton and Mayor
DesJardins
Nays: None

3. Approve Check Register/List of Bills

Moved by Commissioner Nettleton to approve and pay the Check Register/List of Bills as presented. Support by Commissioner Ballas.

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Nettleton and Mayor
DesJardins
Nays: None

4. City Manager Report

The past week has been relatively stable in regards to changes on either the COVID or the M-28 project fronts. Underground infrastructure work will be halted for a few weeks until BACCO completes the stages they are currently on. The focus for the next week or two will be the reconstruction of the roadway from the subbase level up to prepping for the base coat of asphalt on the downtown section, phase 4 of the roundabout, and completed portion of the Joes Creek culvert. Wright Electric has begun placing the light bases for the historical lighting through the downtown M-28 corridor. The lights will match the existing high efficiency historical themed lighting that is on Superior St.

The refund bonding process is continuing ahead and we have now engaged with Bakertilly for our general obligation bonds for an RFP sale. As of last week we have brought on Oppenheimer as a placement agent in addition to Bakertilly to begin working on our revenue backed water and sewer bonds. The RFP sale should be relatively quick as it may be a month or two before the sale however the refunding water/sewer bonds may be as far out as 3-6 months.

Payne and Dolan will begin work on the crush and shape project for Sand Point Road next week. Once started the project should take less than 2 weeks to complete however the final completion date that we had advertised was September 30th as to help with the pricing on the project.

Numerous facility security upgrade projects are currently underway across numerous City owned properties. The Commission approved a sliding automatic gate at the wastewater plant, and had its final installation last week. LASCO technologies also began the installation of the DVR and high definition surveillance camera system this morning. The install should occur over the course of the week and be completed by Friday the 21st. Locations that will be receiving installations are City Hall, the PD/Fire Hall, Public works, WWTP, as well as the Marina. This includes the interior Commission chambers camera and accompanying drop-down microphone system at City Hall.

E. CORRESPONDENCE

There was no new correspondence.

F. PUBLIC COMMENTS (non-agenda items)

Judy Schwalbach informed the Commission that she is on Ed McBroom's staff. She was requested to obtain all meetings dates and times.

G. ADJOURNMENT

Moved by Commissioner Berry to adjourn the Regular Meeting of the City Commission. Support by Commissioner Ballas.

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Nettleton and Mayor
DesJardins
Nays: None

The Regular Meeting of the City Commission adjourned at 6:37 p.m.

Rod DesJardins, Mayor

Sue Roberts, City Clerk

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LIST OF BILLS

35489)	PATRICIA LACOMBE	214.84
35490)	CINDY HINES	209.84
35491)	JOYCE OAS	209.84
35492)	MICHELE BENSON	9.65
35493)	DENISE CURTIS	9.65
35494)	MICHIGAN MUNICIPAL LEAGUE	6194.00
35495)	UPPER PENINSULA RECREATION INC.	3011.91
35496)	DEVIN OLSON	190.00
35497)	ALGER COUNTY HUMANE SOCIETY	325.00
35498)	D ROBB FERGUSON	3000.00
35499)	UPPER PENINSULA RECREATION INC.	1230.77
35500)	PUTVIN DRUG STORE	85.51
35501)	SUPERIOR ICE	311.60
35502)	CITY OF MUNISING-WATER	3529.60
35503)	PETERSON PUBLISHING INC.	684.00
35504)	WOOD ISLAND WASTE MANAGEMENT	24.65
35505)	COLLEGE LAUNDRY & RENTAL	180.00
35506)	HIAWATHA TELEPHONE COMPANY	1118.65
35507)	GREAT AMERICAN DISPOSAL COMPANY	7083.57
35508)	MENARDS	37.85
35509)	POMASL FIRE EQUIPMENT	106.71
35510)	POMASL FIRE EQUIPMENT	413.18
35511)	U.P. LAB TESTING	93.00
35512)	ANGRY PC	160.00
35513)	ANSER SERVICES	104.26
33514)	HILLSIDE PARTY STORE LLC	46.07
33515)	PUTVIN DRUG STORE	41.30
35516)	UP INTERNATIONAL TRUCK	1939.67
35517)	NORTH COUNTRY DISPOSAL	95.00
33518)	VANTAGE FLEX, LLC	110.00
33519)	SIGNS NOW	75.00
35520)	UPPER PENINSULA RECREATION INC.	3156.12
35521)	USA BLUE BOOK	145.54
35522)	CRANE ENGINEERING SALES INC.	523.01
35523)	OSHKOSH FIRE & POLICE EQUIPMENT	1121.58
35524)	MANISTIQUE OIL CO., INC.	4799.76
35525)	H & L MESABI	2000.00
35526)	UPPER PENINSULA RECREATION INC.	3075.82
35527)	MUNETRIX, LLC-ACCOUNTS PAYABLE	2618.00