

August 19, 2019

CITY COMMISSION OF THE CITY OF MUNISING
AGENDA
MONDAY, AUGUST 19, 2019
6:00 P.M.

- A. CALL TO ORDER THE REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL
- B. PUBLIC COMMENT (non-agenda items)
- C. OLD CITY BUSINESS
 - 1. Alger Parks and Recreation Inc. Ballfield License - tabled from 8-7-19 Meeting
 - 2. Treasurer's Monthly Report
 - 3. Monthly Reports - Committee- Fire - Harbor Master - Police - WWTP
 - 4. DDA - Partnership Updates - Kathy Reynolds
- D. NEW CITY BUSINESS
 - 1. Behning Sidewalk Removal Request
 - 2. Accept-Place on File and Award Marina Roof Resurfacing Bids & Budget Adjustment to Repairs and Maintenance
 - 3. Yard Waste Collection Policy (brown paper yard waste bags)
 - 4. Watersphere Repairs - Pittsburg Tank and Tower Group \$17,450.00
 - 5. Accept-Place on File and Award Plow Truck Remanufactured Transfer Case Purchase
 - 6. Olson Trailer and Body - Tandem Dump Box \$14,586.00
 - 7. WWTP Aeration Basin Rehabilitation Project \$57,650.00
 - 8. UPEA invoice for M-28 Water System Improvement System \$10,058.10
 - 9. Police Chief Employment Contract
 - 10. Set Public Hearing Date for Washington St. Signage/Bike Path
 - 11. Approve City Commission Meeting Minutes of 8-7-19
 - 12. Approve Check Register/List of Bills
 - 13. City Manager Report
- E. CORRESPONDENCE
- F. PUBLIC COMMENTS (non-agenda items)
- G. ADJOURNMENT

CITY COMMISSION

Official Proceedings

- A. CALL TO ORDER THE REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL

The Regular Meeting of the City Commission was called and held on Monday, **August 19, 2019**, in the City Commission Room of City Hall. Mayor DesJardins called the meeting to order at 6:00 p.m.

PRESENT: Commissioners: Ballas, Bornslaeger, Nettleton and Mayor DesJardins

ABSENT: Commissioner: Bogater - excused

- B. PUBLIC COMMENT (non-agenda items)

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Mark Cabanaw asked about the procedure to possibly make a camp ground off of H-58. He has about three acres. He was advised to contact Lisa at City Hall for zoning information.

C. OLD CITY BUSINESS

1. Alger Parks and Recreation Inc. Ballfield License - tabled from 8-7-19 Meeting

Moved by Commissioner Nettleton to table this item until the September 4, 2019 meeting. Support by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Ballas, Bornslaeger, Nettleton and Mayor
DesJardins
Nays: None

2. Treasurer's Monthly Report

Moved by Commissioner Nettleton to approve the Treasurer's monthly report as submitted. Support by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Ballas, Bornslaeger, Nettleton and Mayor
DesJardins
Nays: None

3. Monthly Reports - Committee- Fire - Harbor Master - Police - WWTP

Commissioner Bornslaeger stated that it looked like Ron Kleiman has been busy at the Wastewater Treatment Plant.

4. DDA - Partnership Updates - Kathy Reynolds

Reynolds began by stating that the Governor was in town last week, she took a cruise and went to the UP Fair. She stated that another mural went up last week. They are thinking about putting a fourth mural on Dr. Adams building. They have been working on a historic walk, they have put up several panels. Also, some shadow images will be placed around town. Reynolds stated that she had attended meetings with USDA, MEDC, Re-development Ready Communities. She will also be doing a health study, the two common issues are mental health needs and dental programs. It has been a busy summer.

D. NEW CITY BUSINESS

1. Behning Sidewalk Removal Request

Moved by Commissioner Bornslaeger to approve Mr. Behning's request to remove his sidewalk, at his own expense. Support by Commissioner Ballas.

Approved; Yeas: Commissioners: Ballas, Bornslaeger, Nettleton and Mayor
DesJardins
Nays: None

2. Accept-Place on File and Award Marina Roof Resurfacing Bids & Budget Adjustment to Repairs and Maintenance

Moved by Commissioner Nettleton to accept and place on file the bids received for the Marina roof resurfacing. Support by Commissioner Ballas.

Approved: Yeas: Commissioners: Ballas, Bornslaeger, Nettleton and Mayor
DesJardins
Nays: None

Bids Received: Norms Construction \$16,320.00, William Balko \$25,000.00 and Grand Island Construction \$18,870.00.

Moved by Commissioner Bornslaeger to award the Marina resurfacing bid to Norms Construction in the amount of \$16,320.00. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Ballas, Bornslaeger, Nettleton and Mayor
DesJardins
Nays: None

3. Yard Waste Collection Policy (brown paper yard waste bags)

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Moved by Commissioner Ballas to approve the Yard Waste Collection Policy to start October 1, 2019, using brown paper yard waste bags). Support by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Ballas, Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

4. Watersphere Repairs - Pittsburg Tank and Tower Group \$17,450.00

Moved by Commissioner Nettleton to the sole source purchase of Watersphere repairs. Support by Commissioner Ballas.

Approved: Yeas: Commissioners: Ballas, Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

City Manager Recommendation:

I recommend that the City sole source the purchase of the Watersphere repairs to Pittsburg Tank and Tower Grout at a cost of \$17,450.00. I base my sole source recommendation on the idea that PTTG is familiar with our Watersphere and its condition coupled with the fact that the two items are critical in nature.

5. Accept-Place on File and Award Plow Truck Remanufactured Transfer Case Purchase

Moved by Commissioner Nettleton to accept and place on file the Plow Truck transfer case bids received. Support by Commissioner Bornslaeger.

Approved: Yeas: Commissioners: Ballas, Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

Bids received: UP International Trucks Inc. \$8,900.00, Valley Truck Parts \$10,350.00 and Truck Equipment Inc. \$11,775.00.

Moved by Commissioner Nettleton to award the bid to UP International Trucks Inc. in the amount of \$8,900.00 for a plow truck remanufactured transfer case. Support by Commissioner Ballas.

Approved: Yeas: Commissioners: Ballas, Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

6. Olson Trailer and Body - Tandem Dump Box \$14,586.00

Moved by Commissioner Bornslaeger to approve the tandem dump box in the amount of \$14,586.00, sole source with Olson Trailer and Body. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Ballas, Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

City Manager Recommendation:

I recommend that the City sole source the purchase of the 14 foot Duraclass Dump Box to Olson Trailer and Body at a cost of \$14,586.00. I base my sole source recommendation on the fact that this supplier is the only authorized regional supplier of Duraclass boxes.

7. WWTP Aeration Basin Rehabilitation Project \$57,650.00

Moved by Commissioner Nettleton to approve the purchase of an aeration basin rehabilitation project in the amount of \$57,650.00. Also, including a budget adjustment of \$7,650.00 from leachate monies. Support by Commissioner Ballas.

Approved: Yeas: Commissioners: Ballas, Bornslaeger, Nettleton and Mayor DesJardins
Nays: None

City Manager Recommendation:

I recommend that the City sole source the purchase of the WWTP Aeration Basin Project components to William/Reid at a cost of \$57,650.00. My recommendation is based on the premise that William/Reid has strategically

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engineered and designed the aeration grid/system and the components are intrinsic to the design.

8. UPEA invoice for M-28 Water System Improvement System \$10,058.10

Moved by Commissioner Bornslaeger to pay UPEA in the amount of \$10,058.10 for M-28 Water System Improvement. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Ballas, Bornslaeger, Nettleton and Mayor
DesJardins
Nays: None

9. Police Chief Employment Contract

Moved by Commissioner Bornslaeger to approve the Police Chief's employment contract. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Ballas, Bornslaeger, Nettleton and Mayor
DesJardins
Nays: None

10. Set Public Hearing Date for Washington St. Signage/Bike Path

Moved by Commissioner Ballas to set the Washington St. signage/bike path Public Hearing for October 2, 2019. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Ballas, Bornslaeger, Nettleton and Mayor
DesJardins
Nays: None

11. Approve City Commission Meeting Minutes of 8-7-19

Moved by Commissioner Bornslaeger to approve the City Commission Meeting Minutes of 8-7-19 as submitted. Support by Commissioner Ballas.

Approved: Yeas: Commissioners: Ballas, Bornslaeger, Nettleton and Mayor
DesJardins
Nays: None

12. Approve Check Register/List of Bills

Moved by Commissioner Bornslaeger to approve and pay the Check Register/List of Bills as submitted. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Ballas, Bornslaeger, Nettleton and Mayor
DesJardins
Nays: None

13. City Manager Report

City Manager Olson began with the FLAP project update: utilities are complete, water and sewer are online, water main was leaking in three spots. Little to no water loss in Cox Addition at night. 832 tons of base coat asphalt was placed on Friday, this will allow for local traffic to use paved road for the remainder of the project. Everything is on schedule and on budget for a late September opening. As for Sand Point it is substantially complete, 2 areas of Quality Assurance/Quality Control are a concern. Olson stated that he would be working with the contractor to address the issues. Lines were painted last week, gravel shoulders and asphalt touch ups within the next two weeks. Sand Point II project funds have been obligated at MDOT level, a November bid letting is set. Regarding the vector truck, Jack Doheney is renting a 2020 unit to the City it will be here this week. We are currently waiting for the damage appraisal and concurrence from the insurance company. Olson informed the Commission that the old Ford F-150 sold for \$1,025.00 and the Tahoe for \$767.00 this was over the minimum bids asked for. Next, Olson stated that a drop box for the east side of City Hall has been ordered and will be installed as soon as possible. Olson told the Commission that a pole mounted solar powered radar sign for H-58 is being looked into. He has been pricing them with all the different settings/options one would be around two thousand or thirty five hundred. Last, he informed the Commission that the new Commissioners emails have been added to the City's web page.

E. CORRESPONDENCE

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Correspondence included a letter from Michigan Municipal League Liability and Property Pool informing the City of a dividend check in the amount of \$7,098.00.

F. PUBLIC COMMENTS (non-agenda items)

Kathy Reynolds let the Commission know that there are now lights on the "Welcome to Munising" signs.

G. ADJOURNMENT

Moved by Commissioner Bornslaeger to adjourn the Regular Meeting of the City Commission. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Ballas, Bornslaeger, Nettleton and Mayor
DesJardins
Nays: None

The Regular Meeting of the City Commission adjourned at 7:11 p.m.

Rod DesJardins, Mayor

Sue Roberts, City Clerk

LIST OF BILLS

34304)	CASH	78.00
34305)	PAUL ZADEL	5.00
34306)	QUEST DIAGNOSTICS	16.00
34307)	GALLS	685.73
34308)	UP INTERNATIONAL TRUCK	4060.70
34309)	NORTH COUNTRY DISPOSAL	95.00
34310)	FREI CHEVROLET	30.00
34311)	UPPER PENINSULA RECREATION INC.	2884.00
34312)	WOLVERINE DOOR SERVICE INC.	310.00
34313)	TRI-COUNTY SEPTIC	450.00
34314)	COLLEGE LAUNDRY & RENTAL	252.00
34315)	HIAWATHA TELEPHONE COMPANY	1148.78
34316)	SUPERIOR ICE	318.45
34317)	DALCO	413.23
34318)	BS&A SOFTWARE	804.00
34319)	41 LUMBER COMPANY	108.98
34320)	UPPER PENINSULA POWER COMPANY	5789.75
34321)	UPPER PENINSULA RECREATION INC.	3347.74
34322)	GALLS	56.50
34323)	VANTAGE FLEX, LLC	100.00
34324)	CITY OF MUNISING-WATER	4290.74
34325)	RASMUSSEN ELECTRIC LLC	2230.91
34326)	NORTH CENTRAL LABORATORIES	130.16
34327)	GALLS	93.13
34328)	U.P. FIRE CHIEF'S ASSOCIATION	50.00
34329)	US BANK EQUIPMENT FINANCE	284.43
34330)	COOPER OFFICE EQUIPMENT	424.95
34331)	AUTO-WARES GROUP	2201.56
34332)	GRAINGER	32.74
34333)	NAPA AUTO PARTS	1564.56
34334)	U.P. PROPANE	291.81
34335)	WOOD ISLAND WASTE MANAGEMENT	112.00
34336)	EMBERS CREDIT UNION	10.59
34337)	UPPER PENINSULA RECREATION INC.	1230.77
34338)	ALTRAN	8.00
34339)	ENVIROLOGIC	5170.25
34340)	COLEMAN ENGINEERING COMPANY	11458.50
34341)	MICHIGAN MUNICIPAL LEAGUE	9890.00
34342)	EMBERS CREDIT UNION	2391.45
34343)	SHELL FLEET PLUS	1308.04
34344)	DALCO	94.00
34345)	ANDERSON, TACKMAN & COMPANY	4450.00
34346)	DSTECH	453.00
34347)	HILLSIDE PARTY STORE LLC	63.95
34348)	UP ASSESSORS ASSOCIATION	150.00
34349)	MANISTIQUE OIL COMPANY, INC.	6995.30

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34350)	UPPER PENINSULA RECREATION INC.	3447.62
34351)	NORTHERN MICHIGAN UNIVERSITY	80.00
34352)	MADIGAN'S HARDWARE	909.51
34353)	PETERSON PUBLISHING INC.	143.49
34354)	HIAWATHA TELEPHONE COMPANY	40.27
34355)	KATHY REYNOLDS	50.00
34356)	SIGNS NOW	28.66
34357)	MADIGAN'S HARDWARE	50.00
34358)	EMBERS CREDIT UNION	1512.00
34359)	ICON SIGNS	174.00
34360)	PETERSON PUBLISHING INC.	957.20
34361)	GREAT LAKES COCA-COLA	231.36
34362)	DENMAN'S HARDWARE	529.76
34363)	QUILL CORPORATION	30.27
34364)	GREAT AMERICAN DISPOSAL COMPANY	6599.61
34365)	MADIGAN'S HARDWARE	811.71
34366)	AN*SER SERVICES	98.40
34367)	UPPER PENINSULA RECREATION INC.	3124.33
34368)	COMPUDYNE, INC.	70.00
34369)	USA BLUE BOOK	622.44
34370)	GRAINGER	46.92
34371)	SUPERIORLAND SERVICES, INC.	68.30
34372)	NORTH CENTRAL LABORATORIES	746.51
34373)	HALRON LUBRICANTS INC.	777.70
34374)	TRI-COUNTY SEPTIC	200.00