

September 28, 2020

CITY COMMISSION OF THE CITY OF MUNISING
AGENDA
MONDAY, SEPTEMBER 28, 2020
6:00 P.M.

**At the American Legion
610 W. Munising Ave.
Munising, MI 49862**

- A. CALL TO ORDER THE REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL
- B. PUBLIC COMMENT (non-agenda items)
- C. OLD CITY BUSINESS
 - 1. Munising Bay Trail Network Inc. License/Agreement
 - 2. Treasurer's Monthly Report
 - 3. Monthly Reports - Committee- Fire - Marina - Police - WWTP
 - 4. DDA - Partnerships updates Kathy Reynolds
- D. NEW CITY BUSINESS
 - 1. Tourist Park Fee Increase Starting for 2021 Season
 - 2. Franchise Agreement with Grand Island Township
 - 3. The Woman's Center for Alger County Requesting "A Mile in their Shoes" Placement of Shoes for a Mile Stretch of Superior St. for the Month of October in Observance for Domestic Assault
 - 4. Decision from Commission on Public Participation Plan 2020
 - 5. Commission Decision on Master Plan Adoption Michigan Planning Enabling Act
 - 6. Review and Approve Tree Removal RFP
 - 7. Payment Request USDA-MDOT
 - 8. Approve City Commission Meeting Minutes of 9-2-2020
 - 9. Approve Check Register/List of Bills
 - 10. City Manager Report
- E. CORRESPONDENCE
- F. PUBLIC COMMENTS (non-agenda items)
- G. ADJOURNMENT

CITY COMMISSION

Official Proceedings

- A. CALL TO ORDER THE REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL

The Regular Meeting of the City Commission was duly called and held on, Monday, **September 28, 2020** at the American Legion, 610 W. Munising Ave., Munising, Michigan. Mayor DesJardins called the meeting to order at 6:00 p.m.

PRESENT: Commissioners: Ballas, Berry, Bogater, Nettleton and Mayor DesJardins
ABSENT: None

- B. PUBLIC COMMENT (non-agenda items)

There were no public comments.

- C. OLD CITY BUSINESS

- 1. Munising Bay Trail Network Inc. License/Agreement

September 28, 2020

Moved by Commissioner Ballas to accept the Munising Bay Trail Network Inc. license agreement and authorize the City Manager to sign documents. Support by Commissioner Berry.

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Nettleton and Mayor DesJardins
Nays: None

2. Treasurer's Monthly Report

Moved by Commissioner Bogater to approve the Treasurer's monthly report as submitted. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Nettleton and Mayor DesJardins
Nays: None

3. Monthly Reports - Committee- Fire - Marina - Police - WWTP

There were no comments on the monthly reports.

4. DDA - Partnerships updates Kathy Reynolds

**Munising DDA & Greater Munising Bay Partnership/Chamber Report
to the Munising City Commission
September 28, 2020**

1. Munising Maritime Alley was completed and installed (in the alley between Superior & Munising Ave. between Maple & Birch) with 12 panels depicting the maritime history in the Munising area. Also, a new panel in Art in the Alley was designed and installed to explain the background of the alley project.
2. With 55 applicants from Alger County, our office (the Greater Munising Bay Partnership) worked with MEDC, Invest UP and the regional economic development offices to process the grant applications. Of the 55 applicants, 30 grants were awarded. The grants awarded in Alger Co. fell in three award amounts: \$6,500, \$4,500 or \$2,586. I contacted all the awardees and they were pleased with receiving their grant.
3. Final paperwork including the construction bid and an updated budget were submitted to MEDC regarding the Harley Apartment-Rental Rehab project. The grant agreement should be forthcoming in the following month and construction is planned to begin this winter.
4. Tourism in the area surpassed last year's traffic to PRNL in July & August. Because that substantial increase in those two months (spring 2020 was down) it appears the Park will surpass 1 million visitors. Traffic currently for the fall season seems to be par with what we have seen the last couple of years. Businesses are stressed with limited employees and other variables relevant to COVID. Although most businesses and organizations have been stressed, a "hats off" to everyone for working hard, being patient and practicing safe, healthy habits during this unprecedented time. Our office continues to field tourism calls and assists visitors with "window service".
5. Currently our office is planning on implementing a virtual experience for the Rekindle the Spirit celebration. Currently, we are tossing around the idea of videos with the theme of the 12 Days of Christmas. More information to come..
6. We are working with our graphic designer with at least three more placemaking art installations in Munising. As these initiatives progress, I will bring rough drafts with possible locations to the City Commission.
7. The DDA has awarded six new façade grants to businesses in the district. There are also another three that are to be completed this year that were delayed because of COVID.

September 28, 2020

D. NEW CITY BUSINESS

1. Tourist Park Fee Increase Starting for 2021 Season

Moved by Commissioner Berry to approve an additional \$4.00 per site for the 2020-2021 season. Support by Commissioner Ballas.

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Nettleton and Mayor
DesJardins
Nays: None

2. Franchise Agreement with Grand Island Township

Moved by Commissioner Nettleton to approve the Franchise Agreement and Authorizing Resolution with Grand Island Township. Support by Commissioner Berry.

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Nettleton and Mayor
DesJardins
Nays: None

CITY OF MUNISING
FRANCHISE AGREEMENT
AUTHORIZING RESOLUTION

WHEREAS, the City of Munising and Grand Island Township have created a Franchise Agreement pertaining to the extension of sewer collection service to specific properties within the Grand Island Township; and

WHEREAS, the aforementioned Agreement is compromised was dually considered at a Special City Commission meeting held on Monday, September 28th, 2020; and

WHEREAS, this resolution shall incorporate the terms of said Franchise Agreement by reference.

NOW, THEREFORE, BE IT RESOLVED that Devin M. Olson, City Manager, and Sue Roberts, City Clerk are hereby authorized to execute the Franchise Agreement on behalf of the City of Munising.

Date: _____
Sue Roberts, City Clerk

3. The Woman's Center for Alger County Requesting "A Mile in their Shoes" Placement of Shoes for a Mile Stretch of Superior St. for the Month of October in Observance for Domestic Assault

Moved by Commissioner Ballas to approve "A Mile in their Shoes", authorizing the City Manager to use his discretion as to the content of the signs, also authority to edit or remove signs. Support by Commissioner Berry.

The Commission's primary concerns were any identifying information being placed on the signs.

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Nettleton and Mayor
DesJardins
Nays: None

4. Decision from Commission on Public Participation Plan 2020

Moved by Commissioner Berry to adopt the Public Participation Plan of 2020. Support by Commissioner Ballas.

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Nettleton and Mayor
DesJardins
Nays: None

5. Commission Decision on Master Plan Adoption Michigan Planning Enabling Act

Moved by Commissioner Bogater to not adopt the Master Plan, thus leaving the Planning Commission to continue their works on the Master Plan. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Nettleton and Mayor
DesJardins
Nays: None

September 28, 2020

6. Review and Approve Tree Removal RFP

Moved by Commissioner Nettleton to authorize the City Manager to proceed with the Tree Removal RFP, removing 17 trees on the City's property. Support by Commissioner Ballas.

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Nettleton and Mayor
DesJardins
Nays: None

7. Payment Request USDA-MDOT

Moved by Commissioner Berry to approve the payment request to USDA-MDOT in the amount of \$535,177.34. Support by Commissioner Nettleton.

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Nettleton and Mayor
DesJardins
Nays: None

8. Approve City Commission Meeting Minutes of 9-2-2020

Moved by Commissioner Bogater to approve the City Commission Meeting Minutes of 9-2-2020 as presented. Support by Commissioner Ballas.

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Nettleton and Mayor
DesJardins
Nays: None

9. Approve Check Register/List of Bills

Moved by Commissioner Berry to approve and pay the Check Register/List of Bills as presented. Support by Commissioner Bogater.

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Nettleton and Mayor
DesJardins
Nays: None

10. City Manager Report

The MDOT project is pushing along to get stages 1-5 and stage 9 completed prior to the end of the construction season. The downtown corridor is coming along well as curb was placed this week and asphalt is expected be in as early as late next week. The overhead lighting was placed this week as well as the plants in the round about circle. The 3-foot outer ring of top soil will hopefully be planted by the volunteer beautification group next spring. This historic style streetlights should be delivered by the manufacture the first week of October and will be placed shortly after that. BACCO will be stockpiling supplies and equipment in town over the winter so they can begin work next spring prior to the release of road restrictions in the region. The City closed on our \$4.65 million water loan on Tuesday of this week with the final interest rate being 1.125% over a 40-year term. The referendum period on the sewer grant/loan expired on the 14th of the month. Accordingly, UPEA and the City will continue progressing through the USDA required steps as we move toward a project award and bond closing.

Payne and Dolan started and substantially completed the Sand Point Rd. crush and shape project this week. The project was slated for the first week of the month however an error made by the contractor during the preparation pushed the project back an additional week. The log book style job will be reviewed by MDOT, Coleman Engineering, and the City to make a determination on the remaining portion of Sand Point Rd.

The City of Munising has applied for numerous State of Michigan Cares funded grant opportunities. We received our first award which covered public safety costs during the months of April and May. We submitted a request for \$62,000.00 however the first round of funding only covered 50% of the request due to 600 applicants submitting \$350 million in request for only \$200 million in available funds. We still

September 28, 2020

have two outstanding requests and have not received any word from treasury regarding the award of funds.

Bakertilly has distributed the RFP for our LGTO refunding bonds and they are due back on the 24th of this month. The RFP results will be reviewed for comparison and total savings and if any advantageous proposals are submitted, they will be reviewed at the October 7th City Commission meeting.

The City also had to have emergency repairs done to the roof of our central water tank following the storms that occurred during the first week of September. The top of a white pine fell on the roof which resulted in 23 punctures in the membrane roof. The issue was found during routine testing performed by the water department. The punctures were immediately addressed and we began chlorinating at the well points as to ensure that no possible threat was water quality was present. Ron Kleiman advises that we may continue chlorinating until the water upgrades are done for the year as the remaining work is in peat type soils under the water table.

The Industrial Park Board met on the 16th and approved two new site plans and leases for the Industrial Park. The board approved a pole style building for Upper Peninsula Recreation on Lot 5 as well as a proposed microbusiness recreational marijuana facility on Lot 1.

The Munising Landfill committee also held our annual landfill walkthrough with our environmental engineer and representatives of EGLE. No issues out of the ordinary were found and follow up committee meeting will be held to discuss the upcoming annual testing.

E. CORRESPONDENCE

There was no correspondence.

F. PUBLIC COMMENTS (non-agenda items)

Mayor DesJardins mentioned that he has heard rumblings that the dam in AuTrain Township producing electricity may come to a halt. If it does the whole entire dam area would have to all be taken down.

G. ADJOURNMENT

Moved by Commissioner Berry to adjourn the Regular Meeting of the City Commission. Support by Commissioner Bogater.

Approved: Yeas: Commissioners: Ballas, Berry, Bogater, Nettleton and Mayor
DesJardins
Nays: None

The Regular City Commission Meeting adjourned at 7:06 p.m.

Rod DesJardins, Mayor

Sue Roberts, City Clerk

LIST OF BILLS

35579)	COLLEGE LAUNDRY & RENTAL	213.00
35580)	AUTO-WARES GROUP	710.32
35581)	VERIZON WIRELESS	567.94
35582)	D ROBB FERGUSON	200.00
35583)	CUPPAD REGIONAL COMMISSION	471.00
35584)	DSTECH	487.00
35585)	UPPER PENINSULA POWER COMPANY	5787.78
35586)	UPPER PENINSULA RECREATON INC.	3202.98
35587)	UPPER PENINSULA RECREATON INC.	2977.48
35588)	D ROBB FERGUSON	3000.00
35589)	DEVIN OLSON	190.00
35590)	ALGER COUNTY HUMANE SOCIETY	325.00
35591)	DENMAN'S HARDWARE	118.58
35592)	MINING JOURNAL	212.50
35593)	SUPERIOR ICE	207.90
35594)	SHELL FLEET PLUS	519.91
35595)	UPPER PENINSULA RECREATON INC.	1230.77

September 28, 2020

35596)	HAROLD BUIST	400.00
35597)	RAMPANT TRAILERS, LLC	17789.00
35598)	CITY OF MUNISING-WATER	2888.29
35599)	NAPA AUTO PARTS	248.77
35600)	FASTENAL COMPANY	261.40
35601)	FASTENAL COMPANY	70.25
35602)	HIAWATHA TELEPHONE COMPANY	1118.07
35603)	ANSER SERVICES	75.50
35604)	UPPER PENINSULA RECREATION INC.	1859.88
35605)	HOLIDAY COMPANIES	863.56
35606)	ETNA SUPPLY COMPANY	195.00
35607)	JACK DOHENEY COMPANIES, INC.	573.03
35608)	1 ST ADY CORP	117.28
35609)	NORTH CENTRAL LABORATORIES	477.28
35610)	U.P. PROPANE	630.82
35611)	NORTH COUNTRY DISPOSAL	95.00
35612)	TRI-COUNTY SEPTIC & SONS LLC	450.00
35613)	VANTAGE FLEX, LLC	110.00
35614)	WILLIAM CUMMINGS	400.00
35615)	UPPER PENINSULA RECREATION INC.	3248.52
35616)	KONICA MINOLTA BUSINESS SOLUTIONS	106.83
35617)	ELECTION SOURCE	480.00
35618)	MILLER BRADFORD & RISBERG	195.81
35619)	US BANK	113138.75
35620)	EMBERS CREDIT UNION	3518.52
35621)	EMBERS CREDIT UNION	2986.74
35622)	A-1 WATER SYSTEMS, INC.	93.00
35623)	BERGDAHL'S INC.	319.96
35624)	MADIGAN'S HARDWARE	638.84
35625)	EMBERS CREDIT UNION	456.95
35626)	HUNTINGTON BANK	24399.98
35627)	GREAT AMERICAN DISPOSAL COMPANY	6660.57
35628)	NORTH COUNTRY DISPOSAL	45.00
35629)	COMPUDYNE, INC.	70.00
35630)	MANISTIQUE OIL CO., INC.	3107.62
35631)	HILLSIDE PARTY STORE LLC	92.11
35632)	ALGER PARKS & RECREATION	12954.50
35633)	GREAT LAKES COCA-COLA	223.00
35634)	GOLDER ASSOCIATES INC.	1249.00
35635)	BEAUCHAMP PLUMBING & HEATING	2777.87
35636)	AMERICAN LEGION	50.00
35637)	LASCO	10967.63
35638)	PARAGON LABORATORIES, INC.	1300.00
35639)	COLEMAN ENGINEERING COMPANY	277.50
35640)	TECK SOLUTIONS	1406.25
35641)	COLEMAN ENGINEERING COMPANY	1562.00
35642)	UPPER PENINSULA RECREATION INC.	2707.76
35643)	UPPER PENINSULA RECREATION INC.	4061.42
35644)	UPPER PENINSULA RECREATION INC.	1230.77
35645)	PEOPLES STATE BANK	38170.40