

OCTOBER 16, 2023

CITY COMMISSION OF THE CITY OF MUNISING
301 E. SUPERIOR ST.
MUNISING, MI 49862
AGENDA
MONDAY, OCTOBER 16, 2023
6:00 P.M.

- A. CALL TO ORDER THE REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL
- B. PUBLIC COMMENT (4 MINUTE LIMIT)
- C. MEDC/RRC PRESENTATION
- D. CONSENT AGENDA
 - 1. Treasurer's Monthly Report
 - 2. Monthly Reports - Committee- Fire - Police
 - 3. City Commission Meeting Minutes of 10-4-2023
 - 4. Check Register
 - 5. City Manager Report
 - 6. City Attorney Report
- E. NEW CITY BUSINESS
 - 1. DDA-Partnerships updates Kathy Reynolds
 - 2. UPEA Project Update
 - 3. Pay Draw for Sewer Project \$135,075.23 (Roll Call Vote)
 - 4. Pay Draw for Water Project \$3,341.50 (Roll Call Vote)
 - 5. City Commission Audio-Video \$14,426.61- Lasco
 - 6. Plow Blade Purchase \$7,062.98
 - 7. H-58 Bridge Engineering \$18,800.00
 - 8. Resolution Designating November as Homeless Awareness Month (Roll Call Vote)
 - 9. Agreement for Ice Time and Concession Rental
- F. PUBLIC COMMENTS (4 MINUTE LIMIT)
- G. ADJOURNMENT

CITY COMMISSION

Official Proceedings

- A. CALL TO ORDER THE REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL

The Regular meeting of the City Commission was duly called and held on Monday, **October 16, 2023**, in the City Commission meeting room of City Hall. Mayor Nettleton called the meeting to order at 6:00 p.m.

PRESENT: Commissioners: Ballas, Bogater, Eckert and Mayor Nettleton
ABSENT: Commissioner: Berry - excused

- B. PUBLIC COMMENT (4 MINUTE LIMIT)

There were no public comments.

- C. MEDC/RRC PRESENTATION

Pablo Majano with MEDC and Jen Tucker with Redevelopment Ready Communities explained that the City of Munising has had help with their Master Plan, Downtown/Corridor Plan, Capital Improvements Plan, Public Participation Plan along with the Zoning Ordinance. These things all go toward a higher score that enables the City to apply for different sources of money for different projects. Pablo presented the City Manager with an award for being a Redevelopment Ready Community.

- D. CONSENT AGENDA

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1. Treasurer's Monthly Report
2. Monthly Reports - Committee- Fire - Police
3. City Commission Meeting Minutes of 10-4-2023
4. Check Register
5. City Manager Report
6. City Attorney Report

Moved by Commissioner Ballas to approve the Consent Agenda as presented.
Support by Commissioner Bogater.

Approved: Yeas: Commissioners: Ballas, Bogater, Eckert and Mayor Nettleton
Nays: None

CITY MANAGER'S REPORT

Winter is approaching and the City is preparing for our winter operations. The last day of marina operations will be October 15th while the Tourist Park will remain open on a first come/first serve basis until Tuesday, October 17th. Pat Gariepy has already started building the ice at the Alger Centennial Arena and should be ready for skaters the week of the 16th. DPW staff coordinated the delivery of our early road salt delivery and has begun preparing our sand/salt mixture for this upcoming season.

Last month the City was notified by EGLE that our application for service line replacements funds were not granted by the Drinking Water Revolving Loan Fund (DWRLF) however, we have already started the application process for the next round of funding. The project engineers, Coleman Engineering, has already completed and submitted our FY 2025 Intent to apply form with EGLE. After reviewing the scope and projected costs from the previous application, it was decided that no modifications were needed to the application. EGLE funded roughly \$550 Million in project funds last year and have announced that the upcoming round will have at least \$770 Million in funds.

Renovare and the proposed Munising Marketplace multi-site development continues to move forward. The Alger County Commission held a public hearing on the proposed Transformational Brownfield Plan on the 10th which concluded with only the developers and County Commission providing feedback on the projects. If the County Commission approves their resolution approving the plan, no additional local steps will need to be taken. As of this week, the project is scheduled to move forward to the MEDC Strategic Fund for final State approval at their December meeting.

Work has continued to progress on the Grand Island Township lift station as contractors and material have become available. The short list of small items that were outstanding has dwindled down to a couple of items which will most likely be completed in the near future by local contractors. The station is functionally complete and is now operating at 100 percent capacity. City staff completed the installation of a chemical injection site in the effluent line that will be run on a relay allowing for precise dosage of ferric. Ferric is used in waste water systems as a binder however it also inhibits the breakdown of organics in a system. We had previously been dosing the wet well prior to the pump and it may be possible that the ferric was settling to the bottom of the wet well instead of staying suspended. The new injection method will prevent that happening and allow staff to adjust the addition rate based on sulfide gas readings on the beginning of the gravity system. The largest outstanding item currently is the installation of the data transmission components for the stations so the system at the plant can track real time data. A local contractor, Talsma, has been on site recently and is reviewing the options and layout for the transmission system. Talsma is extremely familiar with our systems as he has worked on, modified, or set up almost every component.

A tree removal contractor is also scheduled to grind right of way stumps remaining for our 2021 tree removals. This is weather dependent however I am hopeful it will be completed next week.

E. NEW CITY BUSINESS

1. DDA-Partnerships updates Kathy Reynolds

Kathy stated that an economic study is being done, this will impact arts and festivals etc. Jen Tucker put on a DDA meeting across the Upper Peninsula, it was a good opportunity to meet everyone.

2. UPEA Project Update

Kevin Nancarrow was not able to attend the meeting. City Manager Olson gave a brief update.

3. Pay Draw for Sewer Project \$135,075.23 (Roll Call Vote)
Moved by Commissioner Bogater to approve the Sewer project pay draw in the amount of \$135,075.23. Support by Commissioner Eckert.

Roll Call Vote:

Approved: Yeas: Commissioners: Ballas, Bogater, Eckert and Mayor Nettleton
Nays: None

4. Pay Draw for Water Project \$3,341.50 (Roll Call Vote)

Moved by Commissioner Eckert to approve the Water project pay draw in the amount of \$3,341.50. Support by Commissioner Ballas.

Roll Call Vote:

Approved: Yeas: Commissioners: Ballas, Bogater, Eckert and Mayor Nettleton
Nays: None

5. City Commission Audio-Video \$14,426.61- Lasco

Moved by Commissioner Ballas to approve the audio-video equipment in the amount of \$14,426.61 from Lasco. Support by Commissioner Eckert.

Approved: Yeas: Commissioners: Ballas, Bogater, Eckert and Mayor Nettleton
Nays: None

6. Plow Blade Purchase \$7,062.98

Moved by Commissioner Bogater to approve the purchase of plow blades in the amount of \$7,062.98. Support by Commissioner Eckert.

Approved: Yeas: Commissioners: Ballas, Bogater, Eckert and Mayor Nettleton
Nays: None

City Manager's Sole Source

The City of Munising typically purchases a number of plow blades each year in preparation for winter operations. This year we are now up to three plow trucks and our winged grader. Our mechanic, Jaden Treece, has researched our blade options and has proposed trying out a hardened steel blade this year as compared to the standard steel blades we had used in the past. RMS has the hardened steel blades and are able to deliver them prior in the near future.

Staff Recommended Action:

Award the purchase of the blades as a sole source purchase to RMS at a total of \$7,062.98 as well. This recommendation is based on the fact that RMS is our regional supplier for these blades is able to secure and deliver the blades.

7. H-58 Bridge Engineering \$18,800.00

Moved by Commissioner Ballas to approve the Engineering service cost of \$18,800.00 for the H-58 Bridge maintenance, changing the wording from (negligent act, omission, and/or strict liability) to gross negligence. Support by Commissioner Bogater.

Approved: Yeas: Commissioners: Ballas, Bogater, Eckert and Mayor Nettleton
Nays: None

8. Resolution Designating November as Homeless Awareness Month (Roll Call Vote)

Moved by Commissioner Bogater to approve the Resolution designating November as Homeless Awareness Month. Support by Commissioner Ballas.

Roll Call Vote:

Approved: Yeas: Commissioners: Ballas, Bogater, Eckert and Mayor Nettleton
Nays: None

9. Agreement for Ice Time and Concession Rental

Moved by Commissioner Eckert to approve the ice time and concession rentals agreement, adding a number 6 that says MHA agrees to defend and indemnify the City, MHA's use of the ice arena. Support by Commissioner Ballas.

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Approved: Yeas: Commissioners: Ballas, Bogater, Eckert and Mayor Nettleton
Nays: None

F. PUBLIC COMMENTS (4 MINUTE LIMIT)

Commissioner Eckert asked about the sewer smells in Brown's Addition. City Manager Olson stated that today was the first day with zero sulfate parts.

Jen Tucker with MEDC/RRC thanked us for working with them and congratulated us on the award. She is hopeful that we can get to the full service status.

G. ADJOURNMENT

Moved by Commissioner Bogater to adjourn the City Commission meeting. Support by Commissioner Eckert.

Approved: Yeas: Commissioners: Ballas, Bogater, Eckert and Mayor Nettleton
Nays: None

The Regular meeting of the City Commission adjourned at 6:31 p.m.

D.M. Nettleton, Mayor

Sue Roberts, City Clerk

LIST OF BILLS

39214	VERIZON WIRELESS	989.14
39215	HIAWATHA TELEPHONE COMPANY	1,513.64
39216	MY WEB MAESTRO	96.00
39217	NAPA-MOTOR PTS & EQUIP CORP 584	Void
39218	CHARTER COMMUNICATIONS	Void
39219	ELECTION SOURCE	Void
39220	LASCO	Void
39221	DENMAN'S HARDWARE	Void
39222	UPPER PENINSULA RECREATION INC	Void
39223	ALGER PARKS & RECREATION	Void
39224	DEVIN OLSON	Void
39225	O'DEA, NORDEEN AND PICKENS P.C.	Void
39226	UPPER PENINSULA RECREATION INC	Void
39227	MMTA	Void
39228	NAPA-MOTOR PTS & EQUIP CORP 584	42.39
39229	CHARTER COMMUNICATIONS	112.28
39230	ELECTION SOURCE	70.36
39231	LASCO	67.50
39232	DENMAN'S HARDWARE	857.06
39233	UPPER PENINSULA RECREATION INC	1,967.24
39234	ALGER PARKS & RECREATION	5,461.50
39235	DEVIN OLSON	190.00
39236	O'DEA, NORDEEN AND PICKENS P.C.	3,000.00
39237	UPPER PENINSULA RECREATION INC	3,342.90
39238	MMTA	99.00
39239	JOSEPH LAKOSKY LLC	440.00
39240	SID HARVEY INDUSTRIES, INC	1,170.00
39241	GREAT LAKES TESTING, INC.	491.00
39242	GRAND ELK RAILROAD, INC.	2,867.00
39243	SUPERIOR PAVING, INC.	75,500.00
39244	UPPER PENINSULA POWER CO.	2,052.42
39245	MICHIGAN MUNICIPAL LEAGUE	218.54
39246	NAPA-MOTOR PTS & EQUIP CORP 584	3,026.31
39247	A-1 WATER SYSTEMS, INC.	125.00
39248	GFL ENVIRONMENTAL	18,913.12
39249	UPPER PENINSULA RECREATION INC	1,960.42

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39250	UPPER PENINSULA RECREATION INC	1,230.77
39251	RYAN ANDERSON	67.60
39252	UPEA ENGINEERS & ARCHITECTS	422.50
39253	MINING JOURNAL	2,349.60
39254	KONICA MINOLTA BUSINESS SOLUT.	320.49
39255	UP INTERNATIONAL TRUCK	68.33
39256	VANTAGE FLEX, LLC	115.00
39257	PEOPLES STATE BANK	135,928.50
39258	PEOPLES STATE BANK	43,350.00
39259	CITY OF MUNISING-WATER	4,424.38
39260	ANSER SERVICES	90.00