

October 2, 2024

CITY COMMISSION  
AGENDA  
WEDNESDAY, OCTOBER 2, 2024  
6:00 P.M.

- A. CALL TO ORDER THE REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL
- B. PUBLIC COMMENTS (4 MINUTE LIMIT)
- C. CONSENT AGENDA
  - 1. Approve City Commission Meeting Minutes of 9-16-2024
  - 2. Approve Check Register/List of Bills
  - 3. City Manager Report
- D. New Business
  - 1. Appointment to the Commission to fill Vacant Seat
  - 2. Swear in new Commissioner
  - 3. UPEA Invoice City Boat Ramp Improvements \$14,158.80
  - 4. Resolution of Grant Match MDNR TF Application (Roll Call Vote)
- E. PUBLIC COMMENTS (4 MINUTE LIMIT)
- F. ADJOURNMENT

CITY COMMISSION

Official Proceedings

- A. CALL TO ORDER THE REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL

The regular meeting of the City Commission was duly called and held on Wednesday, **October 2, 2024**, in the City Commission meeting room of City Hall. Mayor Nettleton called the meeting to order at 6:00 p.m.

PRESENT: Commissioners: Berry, Prunick and Mayor Nettleton  
ABSENT: Commissioner: Bogater - excused

- B. PUBLIC COMMENTS (4 MINUTE LIMIT)

There were no public comments.

Moved by Commissioner Prunick to amend the agenda to include #5 UPPCO Service-Bayshore Wellhouse \$17,786.65. Support by Commissioner Berry.

Approved: Yeas: Commissioners: Berry, Prunick and Mayor Nettleton  
Nays: None

- C. CONSENT AGENDA

- 1. Approve City Commission Meeting Minutes of 9-16-2024
- 2. Approve Check Register/List of Bills
- 3. City Manager Report

Moved by Commissioner Berry to approve the Consent Agenda as presented. Support by Commissioner Prunick.

Approved: Yeas: Commissioners: Berry, Prunick and Mayor Nettleton  
Nays: None

Manager's Report

**Capital Projects**

- **Tourist Park Well and Bathroom Project-** Project and Bid documents for the rehabilitation of the West bathroom building are now out on the builders exchange. The West bathroom and pavilion structure were built in 2006 and have not received any significant upgrades since then. This project will be the removal and replacement of shower and sink fixtures, new block and concrete enamel, lighting upgrades, and

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ventilation improvements. The project currently has a final completion date of June 1<sup>st</sup> as to ensure that the rehabilitation is completed prior to next summers busy season. The Capital Improvement Plan for the City has the East bathroom building receiving upgrades during the fall and winter of 2025.

**Administrative Items**

- **Housing Needs Assessment**- CUPPAD has begun to schedule focus group meetings as the first step of the Housing Needs Assessment that is being conducted. The focus groups are comprised of individuals from all segments of the community including housing providers, elected and appointed officials, and members of the business community. The meetings are scheduled to occur in the middle of the month with roughly 5 individuals at each session.
  
- **Non-motorized Transportation Plan**- Coleman Engineering has been working on a number of infrastructure projects for the City and one item that has become a priority along with our infrastructure projects is non-motorized transportation infrastructure. The City has been working with Coleman on creating an inventory of existing non-motorized infrastructure that will include condition assessments and rehabilitation schedules. Additionally, it will identify exiting areas that have little or no non-motorized infrastructure and then provide potential solutions for those areas. This would essentially create an asset management plan for our non-motorized infrastructure which we could use when we are planning future projects. It would also provide a prioritization of areas throughout town and a justification of need for those scope items that could be used in future grant applications. Coleman will be getting the City of Munising a proposal for these services this month with the framework of the plan to be put together this winter.

D. New Business

1. Appointment to the Commission to fill Vacant Seat

Moved by Commissioner Berry to nominate Bob Wilkinson to the vacant seat on the Commission. Support by Commissioner Prunick.

Approved: Yeas: Commissioners: Berry, Prunick and Mayor Nettleton  
Nays: None

2. Swear in new Commissioner

Deputy Clerk Artress swore in Bob Wilkinson, he also took his seat.

3. UPEA Invoice City Boat Ramp Improvements \$14,158.80

Moved by Commissioner Prunick to approve the UPEA invoice for the City Boat Ramp Improvements project in the amount of \$14,158.80. Support by Commissioner Wilkinson.

Approved: Yeas: Commissioners: Wilkinson, Berry, Prunick and Mayor Nettleton  
Nays: None

4. Resolution of Grant Match MDNR TF Application (Roll Call Vote)

Moved by Commissioner Berry to approve the Resolution of the Grant Match MDNR TF Application. Support by Commissioner Prunick.

Roll Call Vote:

Approved: Yeas: Commissioners: Wilkinson, Berry, Prunick and Mayor Nettleton  
Nays: None

**Agenda Amended:**

5. **UPPCO Service - Bayshore Wellhouse \$17,786.65**

Moved by Commissioner Prunick to approve the UPPCO Service in the amount of \$17,786.65, also approving the appropriate budget adjustment. Support by Commissioner Berry.

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Approved: Yeas: Commissioners: Wilkinson, Berry, Prunick and Mayor  
Nettleton  
Nays: None

E. PUBLIC COMMENTS (4 MINUTE LIMIT)

There were no public comments.

F. ADJOURNMENT

Moved by Commissioner Berry to adjourn the regular meeting of the City Commission. Support by Commissioner Wilkinson.

Approved: Yeas: Commissioners: Wilkinson, Berry, Prunick and Mayor  
Nettleton  
Nays: None

The regular meeting of the City Commission adjourned at 6:16 p.m.

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D.M. Nettleton, Mayor

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Mary Artress, Deputy Clerk

LIST OF BILLS

40470	UP INTERNATIONAL TRUCK	8.15
40471	EMBERS CREDIT UNION	95.80
40472	NORTH CENTRAL LABORATORIES	481.44
40473	HOLIDAY-WEX BANK	4,031.77
40474	EMBERS CREDIT UNION	119.56
40475	NEWBERRY MOTORS, INC	30,752.00
40476	UPPER PENINSULA RECREATION INC	3,504.60
40477	MANISTIQUE OIL CO., INC.	9,416.95
40478	VIKING INDUSTRIAL PAINTING, LLC	70,395.00
40479	GEROU EXCAVATING, INC.	6,515.20
40480	GEROU EXCAVATING, INC.	82,900.56
40481	TALSMA CONTROLS COMPANY	6,671.00
40482	UPPER PENINSULA RECREATION INC	4,284.06
40483	BLUE CROSS BLUE SHIELD OF MICH	28,911.60
40484	HIAWATHA TELEPHONE COMPANY	43.01
40485	REYNOLDS, KATHY	60.00
40486	GREATER MUNISING BAY	1,123.17
40487	TRUDGEON LANDSCAPING	850.00
40488	SUZETTE RICHARDSON	160.00
40489	IMPERIAL ELECTRIC	85.00
40490	EMBERS CREDIT UNION	142.07
40491	NAPA AUTO PARTS DIV OF MPEC-101	770.55
40492	SLC METER LLC	8,909.52
40493	FSO MANAGEMENT LLC	20,776.80
40494	BERGDAHL'S INC.	128.97
40495	PARAGON LABORATORIES, INC.	75.00
40496	GREAT LAKES TESTING, INC.	511.00
40497	AUTO VALUE	98.84
40498	AUTO VALUE	341.97
40499	EMBERS CREDIT UNION	788.19
40500	VISION SERVICE PLAN	492.58
40501	DELTA DENTAL	1,964.25
40502	STANDARD INSURANCE COMPANY	312.90
40503	STANDARD INSURANCE COMPANY	530.07
40504	KCI	714.50
40505	UPPER PENINSULA RECREATION INC	1,230.77

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40506	UPPER PENINSULA RECREATION INC	3,579.84
40507	UPPER PENINSULA RECREATION INC	4,458.74
40508	PEOPLES STATE BANK	37,814.00
40509	PEOPLES STATE BANK	136,568.25
40510	ALGER PARKS & RECREATION	5,461.50
40511	O'DEA, NORDEEN AND PICKENS P.C.	3,000.00
40512	DEVIN OLSON	190.00
40513	MARK MAKI	1,558.34
40514	UPPER PENINSULA RECREATION INC	3,902.80
40515	UPPER PENINSULA POWER CO.	25,679.81
40516	GFL ENVIRONMENTAL	2,410.82
40517	COMPASS MINERALS AMERICA INC	8,017.97
40518	LASCO	575.52
40519	SID HARVEY INDUSTRIES, INC	925.00
40520	COLEMAN ENGINEERING COMPANY	1,561.75
40521	COLEMAN ENGINEERING COMPANY	284.00
40522	COLEMAN ENGINEERING COMPANY	1,287.00
40523	US BANK EQUIPMENT FINANCE	169.99
40524	MANISTIQUE OIL CO., INC.	1,905.75
40525	SUPERIOR ELECTRIC INC.	2,370.25
40526	DTE ENERGY	386.24