

DECEMBER 16, 2024

CITY COMMISSION OF THE CITY OF MUNISING
301 E. SUPERIOR ST.
MUNISING, MI 49862
AGENDA
MONDAY, DECEMBER 16, 2024
6:00 P.M.

- A. CALL TO ORDER THE REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL
- B. PUBLIC COMMENT (4 MINUTE LIMIT)
- C. CONSENT AGENDA
 - 1. Treasurer's Monthly Report
 - 2. Monthly Reports - Committee- Fire - Police
 - 3. City Commission Meeting Minutes of 12-4-2024
 - 4. List of Bills
 - 5. City Manager Report
 - 6. City Attorney Report
- D. NEW CITY BUSINESS
 - 1. Coleman Engineering Scott Nowack Project Updates
 - 2. Coleman Engineering Crack Seal Proposal
 - 3. DDA Partnership Updates - Kathy Reynolds
 - 4. Police Department Wage Consideration
 - 5. Market Place Project Update
 - 6. January 1, 2025 Meeting Reschedule
- E. PUBLIC COMMENTS (4 MINUTE LIMIT)
- F. ADJOURNMENT

CITY COMMISSION

Official Proceedings

- A. CALL TO ORDER THE REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL

The regular meeting of the City Commission was duly called and held on Monday, **December 16, 2024**, in the City Commission meeting room of City Hall. Mayor Berry called the meeting to order at 6:00 p.m.

PRESENT: Commissioners: Wilkinson, DesJardins, Burge, Prunick and Mayor Berry
ABSENT: None

- B. PUBLIC COMMENT (4 MINUTE LIMIT)

There were no public comments.

- C. CONSENT AGENDA

- 1. Treasurer's Monthly Report
- 2. Monthly Reports - Committee- Fire - Police
- 3. City Commission Meeting Minutes of 12-4-2024
- 4. List of Bills
- 5. City Manager Report
- 6. City Attorney Report

Moved by Commissioner DesJardins to approve the Consent Agenda as presented. Support by Commissioner Prunick.

Approved: Yeas: Commissioners: Wilkinson, DesJardins, Burge, Prunick and Mayor Berry
Nays: None

City Manager's Report

Capital Projects

- **Browns Addition Boating Access Site-** Progress on the boat launch has been suspended for the remainder of the winter season. Progress this fall included all the asphalt removal required for regrading as well as soil preparation for the installation of the retaining wall blocks. The project will be restarted in the spring with a completion date in June.
- **EGLE TMF Grant-** UP Environmental has suspended the remainder of their potholes due to weather. They have been able to complete over 100 potholes along with the recording of service line material. Work will resume in the spring once the weather becomes favorable.
- **Tourist Park Bathroom-** Cross Construction continues to work through the final material submittals for the project and are still planning on moving forward this winter at this time. City staff will be working in tandem with Cross to ensure access to the West bathroom building through the yellow gate that is immediately adjacent to the facility.

Administrative Items

- The auditors for the City of Munising have completed the draft audit for the City. The draft will be reviewed and finalized next week and the audit presentation will be scheduled
- I was able to follow up on Commissioner Burges question regarding the Syncurrent AI pilot program grant and have a call set up with Syncurrent next week. I will be providing an update at the following commission meeting regarding the program and its scope.
- City Hall will be closed on December 24th and 25th along with December 31st and January 1st in observation of the upcoming holiday season.

D. NEW CITY BUSINESS

1. Coleman Engineering Scott Nowack Project Updates

Scott Nowack with Coleman Engineering went over the following items, Tourist Park Campground Bathroom/Shower Building rehabilitation, campground high sodium issue, USDA-RD Community Facilities and Water-Wasterwater application, water tank cleaning/painting, EGLE TMF Grant - Hydro Excavation project, water reservoirs/roofing project, non-motorized asset management plan, drinking water state revolving fund application and street preventive maintenance projects.

2. Coleman Engineering Crack Seal Proposal

Moved by Commissioner Burge to approve the Crack Seal Proposal from Coleman Engineering with a not to exceed amount of \$5,500.00. Support by Commissioner Prunick.

Approved: Yeas: Commissioners: Wilkinson, DesJardins, Burge, Prunick and Mayor Berry
Nays: None

3. DDA Partnership Updates - Kathy Reynolds

Kathy began by informing the Commission that the ReKindle the Spirit event went very well even considering the weather. She thanked everyone for all their help. The receipt drawing is closing on December 17th, they have around \$10,000.00 in prizes. She also stated that there will be a Health Care Assessment needs survey taking place. Regarding Pictured Rocks Cruises project they have met with the Brownfield Committee and will be meeting with the DDA on Wednesday. As for By-George's they want to do an expansion and are in the process of applying for a grant. Regarding the street lights, last meeting there were 29 lights out, they have all been fixed but a quick survey through town she found 17 lights out again.

4. Police Department Wage Consideration

Moved by Commissioner DesJardins to table this item until after April 1st where it can be discussed in negotiations. Support by Commissioner Burge.

Approved: Yeas: Commissioners: Wilkinson, DesJardins, Burge, Prunick and Mayor Berry
Nays: None

5. Market Place Project Update

Commissioner DesJardins gave the Commission a very informative status update on the Munising Marketplace project. He covered the Advisory Council formation, discussions on recapitalizing the project with new funding from MSHDA steps to be taken. Also, development progress, the Firehall property and blight elimination, funding efforts, their current financial position and the next steps needed to go forward with the project.

6. January 1, 2025 Meeting Reschedule

Moved by Commissioner DesJardins to cancel the January 1, 2025 Commission meeting. Support by Commissioner Prunick.

Approved: Yeas: Commissioners: Wilkinson, DesJardins, Burge, Prunick and Mayor Berry
Nays: None

E. PUBLIC COMMENTS (4 MINUTE LIMIT)

Zach Eckert talked about the Munising Bay Trail Network. They are looking at making a climbing trail on Fir Street. They will be going for grant monies and need to know what is needed from the City to get this moving. The City Manager stated that they need to go through the same process as before.

F. ADJOURNMENT

Moved by Commissioner Wilkinson to adjourn the regular meeting of the City Commission. Support by Commissioner Prunick.

Approved: Yeas: Commissioners: Wilkinson, DesJardins, Burge, Prunick and Mayor Berry
Nays: None

The regular meeting of the City Commission adjourned at 7:03 p.m.

Chris Berry, Mayor

Sue Roberts, City Clerk

LIST OF BILLS

40735	UPPER PENINSULA RECREATION INC	1,230.77
40736	MARK MAKI	1,558.34
40737	O'DEA, NORDEEN AND PICKENS P.C.	3,000.00
40738	DEVIN OLSON	190.00
40739	HYDRO CORP	804.00
40740	PARAGON LABORATORIES, INC.	80.00
40741	BADGER METER, INC.	175.42
40742	EJ USA INC	927.00
40743	USA BLUE BOOK	2,126.15
40744	ALGER COUNTY TREASURER	677.48
40745	FAMILY PRIDE LAUNDRY	1,749.50
40746	VERIZON WIRELESS	569.08
40747	MY WEB MAESTRO	96.00
40748	JOHN NELSON	60.30
40749	ANSER SERVICES	116.00
40750	MIDWEST TRUCK DRIVING SCHOOL	3,390.00
40751	UPEA ENGINEERS & ARCHITECTS	4,633.80
40752	INTEGRIS, LLC	120.00
40753	NORTHSTAR EAP & LIFE COUNSELIN	858.00
40754	MUNISING TOWNSHIP TREASURER	428.73
40755	MIDWAY RENTALS	109.28
40756	UPPER PENINSULA POWER CO.	2,051.20
40757	MILLER BRADFORD & RISBERG	146.20

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40758	VISION SERVICE PLAN	477.13
40759	ALGER COUNTY FOOD PANTRY	25,000.00
40760	ALGER PARKS & RECREATION	9,000.00