

FEBRUARY 19, 2024

CITY COMMISSION OF THE CITY OF MUNISING
301 E. SUPERIOR ST.
MUNISING, MI 49862
AGENDA
MONDAY, FEBRUARY 19, 2024
6:00 P.M.

- A. CALL TO ORDER THE REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL
- B. PUBLIC COMMENT (4 MINUTE LIMIT)
- C. CONSENT AGENDA
 - 1. Treasurer's Monthly Report - December & January
 - 2. Monthly Reports - Committee- Fire - Police
 - 3. City Commission Meeting Minutes of 2-7-2024
 - 4. List of Bills
 - 5. City Manager Report
 - 6. City Attorney Report
- D. NEW CITY BUSINESS
 - 1. DDA-Partnerships updates Kathy Reynolds
 - 2. Quotes for #2 International Turbo Replacement
 - 3. AED's Purchase
 - 4. 2024 Chevy Tahoe Purchase Police Dept.
 - 5. 2024 Outfitting for 2024 Chevy Tahoe
 - 6. Purchase 3" Water Meters & Budget Adjustment
 - 7. Fire Department Mutual Aid Agreement
 - 8. In-Ground Tank Roof Replacement Bids
 - 9. License Agreement with Munising Public Schools to use BA Ball Field
- E. PUBLIC COMMENTS (4 MINUTE LIMIT)
- F. ADJOURNMENT

CITY COMMISSION
Official Proceedings

- A. CALL TO ORDER THE REGULAR CITY COMMISSION MEETING, PLEDGE OF ALLEGIANCE, ROLL CALL

The regular meeting of the City Commission was duly called and held on Monday, **February 19, 2024** in the City Commission meeting room of City Hall. Mayor Nettleton called the meeting to order at 6:00 p.m.

PRESENT: Commissioners: Ballas, Bogater, Prunick and Mayor Nettleton
ABSENT: Commissioner: Berry - excused

- B. PUBLIC COMMENT (4 MINUTE LIMIT)

There were no public comments.

- C. CONSENT AGENDA
 - 1. Treasurer's Monthly Report - December & January
 - 2. Monthly Reports - Committee- Fire - Police
 - 3. City Commission Meeting Minutes of 2-7-2024
 - 4. List of Bills
 - 5. City Manager Report
 - 6. City Attorney Report

Moved by Commissioner Ballas to approve the Consent Agenda as presented.
Support by Commissioner Bogater.

Approved: Yeas: Commissioners: Ballas, Bogater, Prunick and Mayor Nettleton
Nays: None

CITY MANAGER'S REPORT

Capital Projects

- **Water Tower/Tank Maintenance-** Bids for the roofing replacements were included in the agenda packet. The elevated tank painting is currently out to bid with bids expected to be to the Commission for review on March 6th.

- **Anna River Bridge-** MDOT held their final plan review and input meeting this past week regarding the Anna River Bridge Preventative Maintenance project. Due to the project being funded by MDOT dollars through the local agency program, MDOT is in charge of all plan reviews, bidding, and project administration. Due to extensive backups within MDOT, it appears that the earliest bid letting day would be June of this year. For summer construction projects, a June bid letting would most likely significantly increase the cost of the project due to contractors having their schedule filled for the year. UPEA and MDOT have both recommended that we complete their requested revisions and submit them late this fall so we are able to get an early winter bid date. Both MDOT and UPEA's revised estimates put the expected project cost at roughly twice our original budget from 2019. MDOT has agreed to aid in covering a significant portion of the cost overrun however the City will need to budget an increase in our portion of the project going into next fiscal year.

- Coleman Engineering has completed our USDA Application for Water, Sewer, and Street funding for Washington St. The application was submitted this week and we are now in review status with the USDA.

Administrative Functions

- Staff has been working with Bill Gramm and representatives at Liquor Control on his request for a DDA Liquor License. Mr. Gramm did not provide a copy of the required resolution to the City for inclusion into the previous meeting packet however he did provide it the night of the meeting. Bill Nordeen and I are in agreement that the action taken by the Commission was accurate and the City is able to provide the required resolution to Mr. Gramm. Our assessor has been given the draft affidavit and will be working on identifying the required taxable value numbers for the district to include in Mr. Gramm's application.

- Treasury has approved our Deficit Elimination Plan for the Motor Pool Fund. We were able to submit our 2024 Qualifying Statement to the State which was also approved.

D. NEW CITY BUSINESS

1. DDA-Partnerships updates Kathy Reynolds

Kathy stated that they are still working on another mural to be placed on Auto Value's building. This will take some time getting everything in order. She also indicated that they have been busy in the office, due the fact of no snow less tourism. As usual she has and will be attending several meetings.

2. Quotes for #2 International Turbo Replacement

Moved by Commissioner Ballas to accept and place on file the quotes received for turbo replacement parts. Support by Commissioner Prunick.

Quotes received: UP International Trucks \$16,875.20 and FABICK CAT \$12,861.07

Approved: Yeas: Commissioners: Ballas, Bogater, Prunick and Mayor Nettleton
Nays: None

Moved by Commissioner Prunick to award the purchase of turbo replacements to FABICK CAT in the amount of \$12,861.07. Support by Commissioner Ballas.

Approved: Yeas: Commissioners: Ballas, Bogater, Prunick and Mayor Nettleton
Nays: None

3. AED's Purchase

Moved by Commissioner Ballas to purchase 8 AED defibrillator for locations in the City in the amount of \$7,930.19. Also, approving a budget adjustment from Municipal Building Equipment to cover the cost. Support by Commissioner Prunick.

Approved: Yeas: Ballas, Bogater, Prunick and Mayor Nettleton
Nays: None

City Manager's Recommendation: Award the purchase of the AED units as a sole source purchase to Cardio Partners at a total of \$7,930.19. This recommendation is based on the fact that the City now has staff that are familiar with the units and are able to provide training to all staff members.

4. 2024 Chevy Tahoe Purchase Police Dept.

Moved by Commissioner Bogater to approve the City Manager ordering a 2024 Chevy Tahoe for the Police Department through the MIDEAL state program. Support by Commissioner Prunick.

Approved: Yeas: Commissioners: Ballas, Bogater, Prunick and Mayor Nettleton
Nays: None

5. 2024 Outfitting for 2024 Chevy Tahoe

Moved by Commissioner Bogater to approve the outfitting necessities for a 2024 Chevy Tahoe in the amount of \$16,416.35 from Pro Comm Inc. Support by Commissioner Ballas.

Approved: Yeas: Commissioners: Ballas, Bogater, Prunick and Mayor Nettleton
Nays: None

6. Purchase 3" Water Meters & Budget Adjustment

Moved by Commissioner Prunick to purchase 3" water meters from SLC in the amount of \$7,088.20. Also increasing the budget from the Water Distribution line item. Support by Commissioner Ballas.

Approved: Yeas: Commissioners: Ballas, Bogater, Prunick and Mayor Nettleton
Nays: None

City Manager's Recommendation: Award the purchase of 3" meters and components as a sole source purchase from SLC Meters at a total of \$7,088.20. This recommendation is based on the fact that SLC Meters is the only authorized Badger Meter distributor for our region. Additionally, I would ask that a budget adjustment for the same amount be approved to increase the Water Distribution Equipment line item.

7. Fire Department Mutual Aid Agreement

Moved by Commissioner Ballas to approve the Mutual Aid Agreement with Alger County Fire Departments. Support by Commissioner Bogater.

Approved: Yeas: Commissioners: Ballas, Bogater, Prunick and Mayor Nettleton
Nays: None

8. In-Ground Tank Roof Replacement Bids

Moved by Commissioner Bogater to accept and place on file bids received for the in-ground tank roof replacements. Support by Commissioner Prunick.

Approved: Yeas: Commissioners: Ballas, Bogater, Prunick and Mayor Nettleton
Nays: None

Bids received: Bell Roofing \$155,100.00, Great Lakes Roofing \$155,200.00, Northern Awning \$111,596.00 and TIPS Group \$190,742.00.

Moved by Commissioner Bogater to award the bid to Northern Awning in the amount of \$111,596.00 for in-ground tank roof replacements. Support by Commissioner Prunick.

Approved: Yeas: Commissioners: Ballas, Bogater, Prunick and Mayor Nettleton
Nays: None

9. License Agreement with Munising Public Schools to use BA Ball Field

Moved by Commissioner Ballas to approve the License Agreement with Munising Public Schools to use the BA Ball Field. Support by Commissioner Prunick.

Approved: Yeas: Commissioners: Ballas, Bogater, Prunick and Mayor Nettleton
Nays: None

E. PUBLIC COMMENTS (4 MINUTE LIMIT)

There were no public comments.

F. ADJOURNMENT

Moved by Commissioner Bogater to adjourn the regular meeting of the City Commission. Support by Commissioner Ballas.

Approved: Yeas: Commissioners: Ballas, Bogater, Prunick and Mayor Nettleton
Nays: None

The regular meeting of the City Commission adjourned at 6:36 p.m.

D.M. Nettleton, Mayor

Sue Roberts, City Clerk

LIST OF BILLS

39613	02554	VANTAGE FLEX, LLC	110.00
39614	01998	UPPER PENINSULA RECREATION INC	1,230.77
39615	03423	BAKER TILLY MUNICIPAL ADVISORS, LLC	750.00
39616	02976	DELTA DENTAL	1,971.20
39617	01998	UPPER PENINSULA RECREATION INC	5,774.25
39618	01841	COLEMAN ENGINEERING COMPANY	3,381.50
39619	00925	MIDWAY RENTALS	118.27
39620	00945	MONROE TRUCK EQUIPMENT, INC.	338.56
39621	03094	UP INTERNATIONAL TRUCK	92.89
39622	02164	TRUCK EQUIPMENT, INC	747.28
39623	00068	ANDERSON, TACKMAN & CO.	6,150.00
39624	03570	DTMB	180.00
39625	03390	WHITE WATER ASSOC, INC.	170.31
39626	03420	KCI	287.00
39627	00591	HIAWATHA TELEPHONE COMPANY	43.08
39628	02684	REYNOLDS, KATHY	60.00
39629	03520	CNA SURETY DIRECT	100.00
39630	02512	GREATER MUNISING BAY	22,851.05
39631	02996	EMBERS CREDIT UNION	237.60
39632	02851	MUNISING BAY CRUISERS	500.00
39633	03511	E CHANNEL BREW C/O ITCHEES WASHTUB	47.15
39634	03317	SOUTH BAY OUTFITTERS	233.27
39635	03439	BY GEORGE BREWING	350.00
39636	03440	DRIFTWOOD DELI	250.00
39637	03571	BALD EAGLE HARLEY DAVIDSON	100.13
39638	01169	PUTVIN DRUG STORE	250.00
39639	00362	DENMAN'S HARDWARE	500.00
39640	02690	BLUE CROSS BLUE SHIELD OF MICH	34,016.09
39641	02990	VISION SERVICE PLAN	492.57
39642	00018	ALGER COUNTY TREASURER	393.22
39643	03178	UPEA ENGINEERS & ARCHITECTS	3,760.00
39644	01178	QUILL CORPORATION	40.97
39645	03094	UP INTERNATIONAL TRUCK	312.05
39646	01062	COMPASS MINERALS AMERICA INC	16,093.44
39647	00945	MONROE TRUCK EQUIPMENT, INC.	140.15
39648	00929	MILLER BRADFORD & RISBERG	918.36
39649	02272	FASTENAL COMPANY	58.16

FEBRUARY 19, 2024

39650	00402	DTE ENERGY	3,703.35
39651	02524	BELL EQUIPMENT CO.	455.81
39652	03370	AUTO VALUE	119.48
39653	02512	GREATER MUNISING BAY	3,333.25
39654	01178	QUILL CORPORATION	30.98
39655	03676	SEALER KING, LLC	12,300.00
39656	01862	MINING JOURNAL	465.55
39657	02661	BADGER METER, INC.	1,652.60
39658	01062	COMPASS MINERALS AMERICA INC	8,015.37
39659	03094	UP INTERNATIONAL TRUCK	416.40
39660	02778	GRAINGER	333.68
39661	00929	MILLER BRADFORD & RISBERG	72.00
39662	02787	FAMILY PRIDE LAUNDRY	453.50
39663	03579	WSP USA, INC	5,855.00
39664	03266	LASCO	570.12
39665	01460	UPPER PENINSULA POWER CO.	24,447.29
39666	03518	GFL ENVIRONMENTAL	843.80
39667	01151	POMPS TIRE SERVICE, INC.	2,034.32
39668	01044	NORTH CENTRAL LABORATORIES	935.49
39669	03420	KCI	738.04
39670	01841	COLEMAN ENGINEERING COMPANY	3,989.00
39671	01841	COLEMAN ENGINEERING COMPANY	3,320.00
39672	01841	COLEMAN ENGINEERING COMPANY	3,387.00
39673	MISC	ALEX LEONOFF	638.98
39674	03310	INTEGRIS, LLC	240.00
39675	03501	HOLIDAY-WEX BANK	1,991.61
39676	02996	EMBERS CREDIT UNION	141.03
39677	01998	UPPER PENINSULA RECREATION INC	1,230.77
39678	00594	HILLSIDE PARTY STORE LLC	116.58
39679	00234	CHARTER COMMUNICATIONS	118.60
39680	01919	ANSER SERVICES	90.00
39681	02272	FASTENAL COMPANY	53.73
39682	01152	POMASL FIRE EQUIPMENT	165.00
39683	03094	UP INTERNATIONAL TRUCK	117.68
39684	02272	FASTENAL COMPANY	259.24
39685	01331	STANDARD INSURANCE COMPANY	352.50
39686	01331	STANDARD INSURANCE COMPANY	573.70
39687	02704	US BANK EQUIPMENT FINANCE	169.99
39688	01476	USA BLUE BOOK	246.49
39689	02306	JACK DOHENY COMPANIES, INC.	117,136.64
39690	03526	O'DEA, NORDEEN AND PICKENS P.C.	3,000.00
39691	02945	DEVIN OLSON	190.00
39692	00362	DENMAN'S HARDWARE	334.90
39693	02996	EMBERS CREDIT UNION	1,544.04
39694	02994	EJ USA INC	461.53
39695	03573	JOHNSON CONTROLS	1,831.62
39696	02400	CRANE ENGINEERING SALES INC.	488.46
39697	02528	VERIZON WIRELESS	635.87
39698	00591	HIAWATHA TELEPHONE COMPANY	1,113.04
39699	03288	MY WEB MAESTRO	96.00
39700	01571	CITY OF MUNISING-WATER	1,752.43
39701	03677	MISS DIG 811	1,043.11
39702	03310	INTEGRIS, LLC	120.00
39703	03602	SID HARVEY INDUSTRIES, INC	959.80
39704	01460	UPPER PENINSULA POWER CO.	2,073.43
39705	00002	41 LUMBER CO.	40.74
39706	03429	HYDRO CORP	2,830.00

FEBRUARY 19, 2024

39707	02661	BADGER METER, INC.	152.60
39708	03056	SUPERIORLAND SERVICES, INC	164.58
39709	02092	PARAGON LABORATORIES, INC.	817.00
39710	03248	MMTA	599.00
39711	03085	HALRON LUBRICANTS INC	186.53
39712	02545	FOUR SEASON'S SMALL ENGINE	38.57
39713	01664	MICHIGAN MUNICIPAL LEAGUE	8,029.00
39714	00086	AUTO-WARES GROUP	1,306.48
39715	00793	MADIGAN'S HARDWARE	1,092.02
39716	03568	NAPA AUTO PARTS DIV OF MPEC-101	1,305.31
39717	00594	HILLSIDE PARTY STORE LLC	105.40
39718	02787	FAMILY PRIDE LAUNDRY	867.00
39719	02996	EMBERS CREDIT UNION	56.16
39720	01841	COLEMAN ENGINEERING COMPANY	2,500.00
39721	01841	COLEMAN ENGINEERING COMPANY	4,997.50
39722	03516	TRUIST GOVT FINANCE	72,498.40
39723	02976	DELTA DENTAL	1,847.99
39724	02996	EMBERS CREDIT UNION	1,673.78
39725	03178	UPEA ENGINEERS & ARCHITECTS	4,700.00
39726	02996	EMBERS CREDIT UNION	2,612.90
39727	03181	BEAUCHAMP PLUMBING & HEATING	4,700.00
39728	01885	ALGER PARKS & RECREATION	9,000.00
39729	02996	EMBERS CREDIT UNION	345.93
39730	02554	VANTAGE FLEX, LLC	115.00
39731	00068	ANDERSON, TACKMAN & CO.	1,000.00
39732	03456	COLLIGIO GIS, INC	198.00
39733	01178	QUILL CORPORATION	308.49
39734	03420	KCI	287.00
39735	01998	UPPER PENINSULA RECREATION INC	1,230.77